

MINUTES

Allen Park Downtown Development Authority

REGULAR MEETING

Thursday, January 24, 2019

6:30 p.m.

The Allen Park Downtown Development Authority met in regular session on Thursday, January 24, 2019, at 6:30 p.m. in the conference room at city hall.

1. **PLEDGE OF ALLEGIANCE**

2. **CALL TO ORDER** Chairman Keenan called the meeting to order at 6:30 p.m.

3. **ROLL CALL** Jennifer Kibby called the roll. A quorum was present.

Present:	Fred Frank	Director
	Tracy Fressel	Director
	Tom Gunderson	Director
	Bob Keenan	Chairman
	Laura Kozlowski	Director
	William Matakas	Mayor
	Ron Mistor	Treasurer
	Pete Zingas	Director
Excused	Kevin Potocsky	Director
	Cindy Riviera	Vice-Chair/Secretary
Others Present:	Trevor Daniel	DDA Legal Counsel
	Jennifer Kibby	DDA Executive Director

Conflict of Interest forms were made available on the conference room table.

4. **APPROVAL OF AGENDA**

Motion by F. Frank supported by R. Mistor

Resolved to approve the agenda.

Motion carried.

5. **APPROVAL OF MINUTES**

Motion by R. Mistor, supported W. Matakas

Resolved to approve the minutes of the December 6, 2018 meeting.

Motion carried.

6. **ELECTION OF OFFICERS.**

By acclamation, Tracy Fressel was voted chairperson, Cynthia Riviera vice-chair/secretary, and

Ron Mistor treasurer. Chairman Fressel requested Mr. Keenan continue running the rest of the meeting.

7. DISTRICT ISSUES AND UPDATES

8. CITY UPDATE ON DISTRICT ISSUES.

9. ATTORNEY'S REPORT.

10. CITIZEN'S COMMENTS ON AGENDA ITEMS.

11. FINANCIAL REPORT

Motion by L. Kozlowski, supported by P. Zingas;

Resolved to approve the financial report.

Motion carried.

12. CHAIRMAN'S REPORT

13. EXECUTIVE DIRECTOR'S REPORT

14. COMMITTEE REPORTS

a. Design.

Motion by W. Matakas, supported by R. Mistor

Resolved to award Thermo Source the Dusk to Dawn proposal with smart bi-level controller at the cost of \$30,695.

Motion tabled by F. Frank, supported by T. Fressel.

15. UNFINISHED BUSINESS.

16. NEW BUSINESS

17. CITIZEN COMMENTS

18. DIRECTORS' COMMENTS.

19. ADJOURNMENT

Motion by R. Mistor, supported by W. Matakas

Resolved to adjourn the meeting at 8:15 p.m.

Motion carried.

Respectfully submitted,

Robert Keenan, Chairman

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Ron Mistor, Treasurer