



**City of Allen Park  
State of Michigan**

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To: Mayor and City Council  
From: Mark A. Kibby, City Administrator  
Date: January 12, 2021  
Re: City Administrator's Report to Council

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1. The Finance Department has started the budget process for the 2021-22 Budget Year that will begin on July 1<sup>st</sup>.
2. DPS Facility Project:
  - The floor of the large storage portion of the building is being poured.
  - Underground work and fire hydrant installations are on this week's work list.
3. Work has started on the Laurence Street Pump Station (Sanitary) and should take about a month to complete.
4. Chief LaFond and Deputy Chief Cann are helping the Departments to prepare for COVID vaccines for employees in levels 1B and 1C. The majority of the Fire Department received their first vaccine a month ago and their second vaccine yesterday.
5. Repairs at the Historical House over the past few months have included addressing the electrical and fire issues; a sump pump installed and operating on a temporary basis until other sewer issues are addressed; and the garage wall has been stabilized, but the garage door needs to be replaced.
6. Bids are expected next week for Solid Waste Collection and in the middle of February for Street Improvements and Water Main Replacements.
7. City Hall will be closed Monday, January 18<sup>th</sup> for Martin Luther King, Jr. Day.