



City of Allen Park
State of Michigan

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To: Mayor and City Council
From: Mark A. Kibby, City Administrator
Date: November 24, 2020
Re: City Administrator's Report to Council

1. Allen Road remains closed at the Ecorse Creek while Wayne County rebuilds the bridge. We are hoping to get notification from Wayne County and Dan's Excavating that they will soon be opening two lanes of traffic (possibly by the end of next week). The downside is that Dan's will not be back until March to finish the rest of the bridge.
2. Street Improvement Millage (GV Cement):
Meyer Avenue – The Contractor is working on restoration this week. It is possible that sod will not be installed until spring.
3. DPS Facility Project:
 - The brick contractor has about half the brick up that is part of the 8 foot finished wall. Once the brick work is completed, the side panels can be installed.
 - The concrete blocks for the salt dome have been placed and construction of the steel structure has started. They will install the fabric covering next week.
 - GV's sub-contractor, Bore Brothers has started boring the water and sewer lines.
 - DTE Energy installed a new pole that was required as part of the new 3-phase service for the facility.

- GV is working on the finished grade inside the building so the concrete floors can be poured in early December.
4. The following employee will reach a milestone in years of service with the City –
 - Karen Albert (Police/Fire Departments) – 10 Years – November 29th
 5. The City of Allen Park would like to congratulate Allen Park Fire Department Sergeant Ken McLaurin for graduating from the Eastern Michigan University School of Fire Staff and Command Executive Leadership Program and to Allen Park Police Department Administrative Sergeant Eron Feltz for graduating from the Eastern Michigan University School of Police Staff and Command Executive Leadership Program.

The EMU School of Police Staff and Command and School of Fire Staff and Command are 360-hour executive leadership programs that consist of individual classes spread over 9 months.

The experience takes the officer beyond traditional operational methods and exposes them to strategic thinking and creative and innovative problem-solving, paving the way for further advancement to senior leadership positions within their department.

Both courses are split into six major topic areas:

- Leadership
- Planning and Decision Making
- Human Resource Management
- Administering the Fire Agency or Administering the Police Agency
- Critical Situations and Homeland Security
- Managing Technology for Public Safety

Thank you to Sgt. McLaurin and Admin. Sgt. Feltz for their commitment to improve the services to the residents of Allen Park.

6. To accommodate the Audit Presentation by Plante Moran, the Study Session on December 8th will start at 5:15 PM.
7. The Request for Proposals for Solid Waste, Recycling, and Composting collection will be released tomorrow and bids will be due on January 14, 2021. At an upcoming meeting, I will be requesting authorization to provide Advanced Disposal with a 90-Day Notice.
8. City Hall will be closed for the upcoming Holidays:
 - Thanksgiving – Thursday, November 26th and Friday, November 27th
 - Christmas Eve and Christmas Day – Thursday, December 24th and Friday, December 25th
 - New Year’s Eve and New Year’s Day – Thursday, December 31st and Friday, January 1st