

MINUTES

Allen Park Downtown Development Authority

REGULAR MEETING

Thursday, July 25, 2019

6:30 p.m.

The Allen Park Downtown Development Authority met in regular session on Thursday, July 25, 2019, at 6:30 p.m. in the conference room at city hall.

1. PLEDGE OF ALLEGIANCE

2. **CALL TO ORDER** Chairman Fressel called the meeting to order at 6:30 p.m.

3. **ROLL CALL** Vice-chair/Secretary Riviera called the roll. A quorum was present.

Present:	Justin Ford	Director
	Fred Frank	Director
	Tom Gunderson	Director
	Tracy Fressel	Chairman
	Bob Keenan	Director
	William Matakas	Mayor
	Ron Mistor	Treasurer
	Cindy Riviera	Vice-Chair/Secretary
	Pete Zingas	Director

Excused:	Laura Kozlowski	Director
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Others Present:	Trevor Daniel	DDA Legal Counsel
	Jennifer Kibby	DDA Executive Director

Conflict of Interest forms were made available on the conference room table.

4. APPROVAL OF AGENDA

Motion by W. Matakas supported by T. Gunderson

Resolved to approve the agenda with deletion of the landscaping replace and refresh action item (13 c).

Motion carried.

5. APPROVAL OF MINUTES

Motion by R. Mistor, supported B. Keenan

Resolved to approve the minutes of the June 27, 2019 meeting.

Motion carried.

6. DISTRICT ISSUES AND UPDATES

7. CITY UPDATE ON DISTRICT ISSUES.

8. ATTORNEY'S REPORT.

9. CITIZEN'S COMMENTS ON AGENDA ITEMS.

10. FINANCIAL REPORT

Motion by C. Riviera, supported by R. Mistor;

Resolved to approve the financial report.

Motion carried.

11. CHAIRMAN'S REPORT

Motion by M. Matakas, supported by B. Keenan;

Resolved to approve the 2019-2020 executive director contract.

Motion carried.

12. EXECUTIVE DIRECTOR'S REPORT

Motion by F. Frank, supported by J. Ford;

Resolved to approve the 2019-2020 board meeting schedule.

Motion carried.

13. COMMITTEE REPORTS

a. Design

Motion by M. Matakas, supported by B. Keenan;

Resolved to award Andy O'Neil a \$5,000 façade grant reimbursement for 8043 Allen Rd.

Motion carried.

Motion by C. Riviera, supported by T. Gunderson;

Resolved to purchase a gator and water tank for an amount not to exceed \$15,000 and contingent upon a secure place to park both.

Motion carried. M. Matakas opposed.

b. Marketing.

14. UNFINISHED BUSINESS.

15. NEW BUSINESS

16. CITIZEN COMMENTS

17. DIRECTORS' COMMENTS.

18. ADJOURNMENT

Motion by C. Riviera, supported by B. Keenan
Resolved to adjourn the meeting at 8:16 p.m.
Motion carried.

Respectfully submitted,

Tracy Fressel, Chairman

Cynthia Riviera, Treasurer