

City of Allen Park Local Officers Compensation Board Meeting Minutes
Thursday, January 12, 2023
Allen Park City Hall
15915 Southfield Road, Allen Park, MI 48101

City Administrator Mark Kibby called the Meeting to order at 7:01 PM

Roll Call showed present: Robert McLachlan, Timothy Estheimer, Mary Wallace, Anne Wisusik, Michael Muszynski (arrived at 7:04 PM), and Frank Ciezkowski (arrived at 7:46 PM)

Also present: Finance Director Amanda Wertz

The Local Officers Compensation Board members gave a brief description of their professional backgrounds.

Motion by McLachlan and Supported by Wallace

To nominate Timothy Estheimer as Chairperson of the Local Officers Compensation Board – Having no other nominations for Chairperson, the vote was taken.

MOTION ADOPTED – 23-0112-0001

Motion by Estheimer and Supported by Wisusik

To nominate Robert McLachlan as Vice Chairperson of the Local Officers Compensation Board – Having no other nominations for Vice Chairperson, the vote was taken.

MOTION ADOPTED – 23-0112-0002

City Administrator Mark Kibby and Finance Director Amanda Wertz distributed the 2019 Recommendations from the Local Officers Compensation Board, 2022-23 MML Wage Salary Data – Mayor, 2022-23 MML Wage Salary Data – Council, 2022-23 MML Wage Salary Data – Clerk, 2022-23 MML Wage Salary Data – Treasurer, Downriver (plus Berkley, Clawson, and Harper Woods) Council Compensation Survey January 2021, Eastpointe 2021 Elected Officer Compensation Commission Mayor & Council Salary Comparison, 2021 Conference of Western Wayne (CWW) Municipal Compensation Salary Survey by Job, and 2022 Conference of Western Wayne (CWW) Municipal Compensation Salary Survey by Community. Members were also provided with the current salary of the City Clerk position (\$68,091.30) and Treasurer position (\$58,713.20).

Discussion also included that the Local Officers Compensation Board can only meet a maximum of 15 times in the next 45 days – starting tonight.

The Local Officers Compensation Board members requested the following information:

- From the City Attorney: Is part-time versus full-time allowed by the City Charter?
- From the City Attorney: Does the City Charter require a full-time Treasurer?
- Pay increase percentages for Unions
- Copy of the current City Budget and 5-year Budget
- Copy of the most recent City Audit

Audience Participation was provided.

The next meeting of the Local Officers Compensation Board was scheduled for Wednesday, January 25, 2023 at 7:30 PM.

Motion by McLachlan and Supported by Wallace

To adjourn the Local Officers Compensation Board meeting at 7:52 PM

MOTION ADOPTED – 23-0112-0003

Respectfully submitted,

Mark A. Kibby
City Administrator

DRAFT