



**City of Allen Park
State of Michigan**

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15915 Southfield Road
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To: Mayor and City Council
From: Mark A. Kibby, City Administrator
Date: October 9, 2018
Re: Council Housekeeping Report

1. The paving project of Demean and Cleophus Streets should start on October 16th.
2. Water Main Replacement Project: The contractors have finished the restoration of the sidewalks and grass areas.
3. The Court parking lot is tentatively scheduled to be sealed and pavement marked before the end of the month.
4. The Arby's Restaurant was demolished about two weeks ago. There is some interest in the old Wendy's becoming a Del Taco. The development of the Townplace Suites by Marriott hotel on the old City Hall property continues.
5. The Downriver Utility Wastewater Authority (DUWA) closed on the ownership of the system on Thursday, September 27th.
6. In late August, I worked with our DTE Energy Government Affairs Manager to get a few utility poles removed from Fox and Belmont that had been abandoned for a long period of time. I have noticed a few more as I drive through the City. If you see these utility poles that have been dropped along the side of the road, please give me a location so I can work with DTE to get them installed or removed.
7. The DDA is sponsoring a Scarecrow Festival on October 12th and Trunk or Treat on October 26th. Both events will take place at the Farmers Market.
8. The Historical Commission is hosting a Paranormal Demonstration at City Hall and then to the Allen Park Historical Museum on October 13th.

9. Plante Moran will be in the office on Monday, October 15th to start the Audit.
10. The unveiling of Bob Seger Boulevard will now take place on Friday, October 19th. WCSX will be on-site from 4:00 PM to 6:00 PM. They will not be doing a live broadcast, but they are still planning to have a Bob Seger Tribute Band.
11. We will host a Shred Day sponsored by Advanced Disposal on Saturday, October 27th from 9:00 AM to 1:00 PM in the City Hall parking lot.
12. The 19th Annual Haunted Library will take place Saturday, October 27th from 11:00 AM to 1:00 PM.
13. The Recreation Department will have a Fitness promotion “Bring a Friend to Fitness” from November 8th through 11th.
14. The Recreation Department is anticipating the delivery of a new SMART Bus in the next few weeks.
15. The Lighted Christmas Parade on Park Avenue will be held on Friday, November 16th starting at 6:30 PM. Preceding the parade, there will be a Tree Lighting at the Historical House at 6:00 PM.
16. City Hall and Police Department Project: We are still waiting for DTE to move some wires and for the safety bollards to be installed for the Emergency Generator. The exterior signage and the lighted bollards are now working. The construction sign in front of the City Hall/Police Department has been taken down, and a temporary sign was installed on the existing pole by the ATM.
17. City Hall will be closed the following days for the upcoming Holidays:
 - Veterans Day – Monday, November 12th
 - Thanksgiving – Thursday, November 22nd and Friday, November 23rd
 - Christmas Eve and Christmas Day – Monday, December 24th and Tuesday, December 25th
 - New Year’s Eve and New Year’s Day – Monday, December 31st and Tuesday, January 1st
 - The Council Meeting for December 25th has already been moved to Tuesday, December 18th