



# Allen Park Downtown Development Authority



Fred Frank, *Chairperson*

Cynthia Riviera, *Vice-Chair/Secretary*

Ron Mistor, *Treasurer*

## BOARD AGENDA

Thursday, March 25, 2021

6:30 p.m.

A regular meeting of the Allen Park Downtown Development Authority will be held

Thursday, March 25 at 6:30 p.m. electronically via Zoom.

Login: <https://us02web.zoom.us/j/83665584386?pwd=dVRwUitOaFBHZkEvRHdQVEJHMO4OUT09>

Meeting ID: 836 6558 4386 Password: 757935 Phone In: 312.626.6799

Activity	Responsibility	Notes
1. Call to Order	Mr. Frank	
2. Roll Call	Ms. Riviera	
3. Agenda <i>ACTION: Shall the agenda be approved?</i>	Mr. Frank	Action
4. Minutes from Previous Meeting <i>ACTION: Shall the minutes of the February 25, 2021 meeting be approved?</i>	Mr. Frank	Action
5. District Issues and Updates	Board	Report
6. City Update on District Issues	Ms. McLeod	Report
7. Citizens' Comments on Agenda Items		
8. Attorney's Report	Mr. Daniel	Action
9. Financial Report <i>ACTION: Shall the February 2021 financial report be accepted?</i>	Mr. Mistor	Action
10. Chairperson's Report <i>ACTION: Shall the FY22 Workplan be accepted?</i>	Mr. Frank	Report
11. Executive Director Report	Ms. Kibby	Report
12. Committee Reports		
a. Design <i>ACTION: Shall the \$2,700 Salerno façade grant be reimbursed? (From Allocated Carryover: Outstanding FG FY19)</i>  <i>ACTION: Shall Stuart Leve, Inc. be approved to provide spring landscaping cleanup services at a cost not to exceed \$26,000, waiving the bid process as there is no economic benefit? (From Clean &amp; Green: Landscaping)</i>  <i>ACTION: Shall a budget not to exceed \$6,000 be approved for the 17410 Ecorse park, \$1,000 for design, \$5,0000 for installation/product? (From Design: Carryover)</i>  <i>ACTION: Shall a 2021 mowing contract be awarded to X at a cost not to exceed X? (From Clean &amp; Green: Mowing, FY 21-22)</i>	Mr. Mistor	Action

b. <b>Marketing</b>	Ms. Kibby	Action
<i><b>ACTION:</b> Shall the 2021 special events calendar be approved?</i>		
<i><b>ACTION:</b> Shall a budget not to exceed \$1,000 be approved for a pilot drive-in movie event? (From Marketing: Carryover)</i>		
<i><b>ACTION:</b> Shall a budget not to exceed \$8,000 be approved for the Music in the Streets concert series? (From Marketing: Carryover FY21 and Marketing: Music FY22)</i>		
c. <b>TIF Plan Revision</b>	Mr. Mistor	Report
13. <b>Unfinished Business</b>	Mr. Frank	Discussion
14. <b>New Business</b>	Mr. Frank	Discussion
15. <b>Citizens' Comments</b>		
16. <b>Director Comments</b>	Board	
17. <b>Adjourn</b>	Mr. Frank	Action

Next month's regular board meeting: April 22, 2021