

City of Allen Park Regular Council Meeting Minutes  
Tuesday, December 20, 2016

Mayor William B. Matakas called the Meeting to order at 6:00 PM

Roll Call showed present: Councilwoman Gail McLeod, Councilman Kevin Rourke, Councilwoman Tina Gaworecki, Councilman Angelo Americo DeGiulio, Councilman Harry Sisko and Councilman Larry Templin;

Also present: City Attorney Joe Couvreur, City Administrator Mark Kibby, Police Chief James Wilkewitz, Fire Chief Doug LaFond, Parks & Rec Director Pat Hawkins, DPS Director Terry Kehr, Finance Director Bob Cady, Building Official David Boomer, Treasurer Maureen C. Armstrong & City Clerk Michael I. Mizzi

Motion by McLeod

Supported by Templin

RESOLVED, to approve the Agenda with separating Claims & Accounts from the Consent Items

MOTION ADOPTED – 16-122016-0280

Motion by Gaworecki

Supported by Rourke

RESOLVED, to approve the Minutes for the Regular Meeting of November 22, 2016

MOTION ADOPTED – 16-122016-281

Motion by Sisko

Supported by DeGiulio

RESOLVED, to approve the Minutes for the Special Meeting of December 6, 2016

MOTION ADOPTED – 16-122016-282

Motion by Rourke

Supported by McLeod

RESOLVED, to Accept and File the City Administrators operational updates/reports/documents and submissions.

MOTION ADOPTED – 16-122016-283

Motion by Sisko

Supported by DeGiulio

RESOLVED, to adopt the 2017 Regular City Council Meeting Schedule with any changes to be done by resolution and posted in the proper places

MOTION ADOPTED – 16-122016-284

Motion by DeGiulio

Supported by Templin

RESOLVED, to approve Claims and Accounts as presented.

MOTION ADOPTED – 16-122016-285

Motion by Gaworecki

Supported by McLeod

RESOLVED, to approve the following Consent Agenda Items:

**A. Purchasing Actions**

2 Payroll Report

**B. Licenses & Permits**

1 Curbside pickup permit #01-2017 – Codrut Homorogan - \$50

2 Curbside pickup permit #02-2017 – Richard Moore w/ R&M Recycling - \$50

MOTION ADOPTED – 16-122016-286

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Motion by Gaworecki

Supported by Sisko

RESOLVED, to approve the upgrade to the BS&A Software in the Building Dept. not to exceed \$13,495.00 with funds to come out of Capital Outlay Acct. #249-371-985

MOTION ADOPTED – 16-122016-287

Motion by Rourke

Supported by Templin

RESOLVED, to approve the 2017 Fire Inspection and Plan Review Fee Schedule as follows:

**FIRE INSPECTION AND PLAN REVIEW FEE SCHEDULE**

1. Site Plan Review, per structure, includes 1 follow up review	\$300.00
2. Plan review, fire sprinkler system (per riser)	\$200.00
3. Plan review, limited area sprinkler system (up to 50 heads)	\$100.00
4. Sprinkler system hydrostatic test (per riser)	\$200.00
5. Plan review of kitchen UL-300 system (per system)	\$200.00
6. Puff test UL-300 system (per system)	\$200.00
7. Plan review for fire alarm system	\$200.00
8. Field test for fire alarm system	\$200.00
9. Observe fire flow test (per hydrant)	\$200.00
10. Duct detector function test (1) (each additional detector \$25.00)	\$100.00
11. Annual Fire Inspection	Free
12. Certificate of occupancy inspection (Up to 5000 sq. ft.)	\$150.00
Additional cost for every 1000 sq. ft. above 5000 sq. ft.	\$30.00
13. Medical facility licensure inspection	\$100.00
14. Annual apartment building inspection (per building)	\$250.00
Additional cost per apartment	\$2.00 each
15. Change in liquor license site inspection	\$200.00
16. Fireworks display site plan review	\$100.00
17. Special use field inspection (LPG, Fuel Tanks, etc.)	\$150.00
18. Occupancy loads calculated	\$10 per every 1000 sq. ft.
19. Other specialty inspections, follow up and specialty reviews	\$80.00 per hr. (1 Hr. Min)

A rate of 150% above the original inspection fee will be charged for all re-inspections, except annual fire inspections. The re-inspection fee for annual fire inspections will be \$50.00 for the first re-inspection and \$100.00 for all subsequent re-inspections until all violations are corrected. All fees shall be paid at the building department, at or before time of scheduling.

MOTION ADOPTED – 16-122016-288

The I-75 MDOT Contract remained tabled

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Motion by Sisko

Supported by Gaworecki

RESOLVED, to waive the City bid process (APCO 2-824 (4) No economic advantage) and extend the 2016 contract and unit prices with G.V. Cement Contracting Company for Pavement Repairs for Utility Repairs for the 2017 construction season AP-10

MOTION ADOPTED – 16-122016-289

Motion by DeGiulio

Supported by McLeod

RESOLVED, to waive the City bid process (APCO 2-824 (4) No economic advantage) and extend the 2016 contract and unit prices with G.V. Cement Contracting Company for the Pavement Replacement Program for the 2017 construction season AP-11

MOTION ADOPTED – 16-122016-290

Motion by Templin

Supported by DeGiulio

RESOLVED, to authorize the Mayor and City Clerk to sign the City's Option to Extend Term of Lease for 16630 Southfield – Suite 3100 and send it to the Landlord in accordance with the Lease Agreement for an additional year

MOTION ADOPTED – 16-122016-291

Motion by Rourke

Supported by DeGiulio

RESOLVED, to adjourn the Regular Council Meeting at 7:04 PM

MOTION ADOPTED – 16-122016-292

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William B. Matakas – Mayor

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Michael I. Mizzi – City Clerk