

**City of Allen Park Employees Retirement System  
Regular Meeting Minutes  
Wednesday –July 13, 2016**

Chairman James Wilkewitz called the meeting to order at 1:00 pm. Roll Call showed present:

Trustees; James Wilkewitz, Ellen Templin, Robert Cady, John Mensinger, Michael Stasick, Donna Schmidt, Dawn Grubbs

Absent: Marie Adamicin

Also present: Frank Judd (Board Attorney), Katherine Oehring (Pension Adm.), Derek Henning (GRS), David Hoffman (GRS) and Kirk VanDagens (PNC).

Also present: Larry Templin, Bob Turner and three police officers including Sean Scott

Motion by: Templin

Supported by: Mensinger

ANY AMENDMENTS TO THE AGENDA?

David Hoffman was added to item #4. Item #10 was added to include approval of payment of invoice from Gabriel Roeder and Smith. Remove #4 item under Legal Updates, Ken Briere's request to withdraw contributions from the pension system.

MOTION ADOPTED UNANIMOUSLY – 7/13/2016

Motion by: Templin

Supported by: Cady

Resolved, to approve the Consent Agenda

- a. Approve Agenda for July 13, 2016
- b. Approve Minutes for Regular Meeting of May 11, 2016
- c. Approve payment of Invoices from Katherine Oehring, Pension Administrator \$2,504.78
- d. Update of Employer Contributions attached for your review

MOTION ADOPTED UNANIMOUSLY – 7/13/2016

Motion by: Templin

Supported by: Mensinger

Resolved, to review and accept the December 31, 2015 Pension Valuation Report presented by Derek Henning of Gabriel, Roeder, Smith and Company

MOTION ADOPTED UNANIMOUSLY – 7/13/2016

Motion by: Mensinger

Supported by: Schmidt

Resolved, to approve purchase of service time for Officer Sean Scott.

Application was accepted at the pension meeting of May 11, 2016 and requires approval at this meeting. The cost is \$39,204.79 for 3 years of service.

MOTION ADOPTED UNANIMOUSLY – 7/13/2016

Motion by: Mensinger

Supported by: Cady

Resolved, to accept the request to purchase Military Service Time from Lt. David Williams based on military time served for a maximum of three years. Cost and options are included. See the next agenda item.

MOTION ADOPTED UNANIMOUSLY – 7/13/2016

Motion by: Cady

Supported by: Mensinger

Resolved, to approve the request to purchase Military Service Time from Lt. David Williams with the disclaimer that Mr. Williams request was to buy enough time to get him to 75% at age 52. His belief is the calculation needed to obtain that amount is 5.3345%. Finance calculated that amount to be 2.13392 years at a cost of \$38,888.52. The City will not guarantee this amount will bring Mr. Williams to 75% at age 52 without confirmation from Gabriel-Roeder.

MOTION ADOPTED UNANIMOUSLY – 7/13/2016

Motion by: Mensinger

Supported by: Cady

Resolved, to approve the calculation for the Deferred Pension for David Servetter as prepared by the Actuary effective July 17, 2016 and as elected by David Servetter.

MOTION ADOPTED UNANIMOUSLY – 7/13/2016

Motion by: Mensinger

Supported by: Cady

Resolved to approve expenses incurred by Donna Schmidt while attending the Spring MAPERS conference.

MOTION ADOPTED UNANIMOUSLY – 7/13/2016

Motion by: Cady

Supported by: Mensinger

Resolved to accept PNC Institutional Investment Report – Kirk VanDagens

MOTION ADOPTED UNANIMOUSLY – 7/13/2016

Motion by: Templin  
Supported by: Mensinger  
Resolved to approve Gabriel Roeder & Smith invoice for services and annual valuation report for \$13,300.  
MOTION ADOPTED UNANIMOUSLY – 7/13/2016

CITIZENS COMMENTS  
None

#### LEGAL UPDATE FROM BOARD ATTORNEY

1. Discussion of recent legal issues and decisions as presented at the MAPERS Spring Conference as requested by John Mensinger.

Motion by: Mensinger  
Supported by: Templin  
**RESOLVED, TO GO INTO CLOSED SESSION at 2:15 pm.**  
MOTION ADOPTED UNANIMOUSLY – 7/13/2016

2. Approval of Disability Pension Benefit for Steven Samborski discussed.
3. Discussion of other Disability Pensions – Hickey – Beyer

Motion by: Templin  
Supported by: Mensinger  
**RESOLVED, TO RETURN TO OPEN SESSION at 3:00 pm**  
MOTION ADOPTED UNANIMOUSLY – 7/13/2016

Motion by: Mensinger  
Supported by: Templin  
Resolved, Approval of Disability Pension Benefit for Steven Samborski to be effective when City stops payments.  
MOTION ADOPTED UNANIMOUSLY – 7/13/2016

Motion by: Templin  
Supported by: Mensinger  
Resolved, to Approval request for IRS check to be included with IRS Form 4506 for \$100 on behalf of Patrick Beyer.  
MOTION ADOPTED UNANIMOUSLY – 7/13/2016

Adjournment  
Motion by: Mensinger  
Support by: Templin  
Resolved, to adjourn Regular Meeting at 3:05 pm  
Next Regular Meeting: Wednesday, September 14, 2016 – 1:00PM