

City of Allen Park Regular Council Meeting Minutes
Tuesday, August 9, 2016

Mayor William B. Matakas called the Meeting to order at 6:00 PM
Roll Call showed present: Councilwoman Gail McLeod, Councilman Kevin Rourke, Councilwoman Tina Gaworecki, Councilman Harry Sisko and Councilman Larry Templin;
Excused: Councilman Angelo Americo DeGiulio & Treasurer Maureen C. Armstrong

Also present: City Attorney Joe Couvreur, City Administrator Mark Kibby, Police Chief James Wilkewitz, Fire Chief Doug LaFond, Parks & Rec Director Pat Hawkins, Finance Director Bob Cady, Deputy Finance Director Amanda Wertz, DPS Director Terry Kerr & City Clerk Michael I. Mizzi

Motion by Gaworecki
Supported by Templin
RESOLVED, to approve the Agenda with separating Claims & Accounts from the Consent Items
MOTION ADOPTED – 16-0809-0166

Motion by McLeod
Supported by Templin
RESOLVED, to approve the Minutes for the Regular Meeting of July 26, 2016
MOTION ADOPTED – 16-0809-167

Motion by McLeod
Supported by Templin
RESOLVED, to Accept and File the City Administrators operational updates/reports/documents and submissions.
MOTION ADOPTED – 16-0809-168

Motion by Templin
Supported by Rourke
RESOLVED, to approve Claims and Accounts as presented.
MOTION ADOPTED – 16-0809-169

Motion by Gaworecki
Supported by McLeod
RESOLVED, to approve the following Consent Agenda Items:

A. Purchasing Actions

- 1 Payroll Report

B. Finance Actions

- 1 July 2016 – 1. Finance Overview 2. Budget to Actual Report 3. Balance Sheet 4. Cash Flow

C. Licenses & Permits

- 1 Parade Permit #05-2016 – Allen Park Homecoming Parade – September 30, 2016 – 4 PM start on Rosedale to Champaign – end at Allen Park High School field
- 2 Curbside pickup permit #05-2016 – Patricia Shaw - \$50
- 3 Curbside pickup permit #06-2016 – David King - \$50

MOTION ADOPTED – 16-0809-170

Motion by Gaworecki
Supported by Sisko
RESOLVED, to adopt the City of Allen Park Credit Card Policy & Procedures and the Credit Card Use Policy as presented in accordance with Public Act 266 of 1995
MOTION ADOPTED – 16-0809-171

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Motion by Rourke

Supported by Templin

RESOLVED, to award the Bid for the Fire Station Exhaust Removal System to Clean Air Concepts (Rossman Enterprise) in the amount of \$53,743.75 and that this is an AFG Grant funded project that FEMA will reimburse 90% of the cost

MOTION ADOPTED – 16-0809-172

Motion by Sisko

Supported by Gaworecki

WHEREAS, the provisions of Act 495 of the Public Acts of 1980; as amended by Act 216 of the Public Acts of 1998, and the provisions of Act 217 of the Public Acts of 1998, provide that a portion of certain casualty losses for fire or explosion otherwise payable by insurers may be withheld in escrow by participating municipalities in order to secure repair, replacement or removal of damaged structures which violate the City of Allen Park's health or safety standards; and,

WHEREAS, the City of Allen Park has determined that participation in said program would protect and promote the public health, safety and welfare and wishes to be included in the list of participating municipalities published by the Commissioner of Insurance; and,

WHEREAS, the City of Allen Park desires to implement all procedures necessary to administer said program by designating the City Building Official responsible for administration of the program, and City Finance Director responsible for establishing an escrow account for said purpose.

NOW, THEREFORE, IT IS HEREBY RESOLVED as follows:

1. That the City of Allen Park does hereby become a participating municipality in the program providing for the escrow of fire insurance as established by Act 495 of the Public Acts of 1980; as amended by Act 216 of the Public Acts of 1998, or as established by Act 217 of the Public Acts of 1998, and does declare its intention to uniformly apply the provisions of Section 2227 to all property within the City of Allen Park.
2. That the City of Allen Park Building Official responsible for the administration of Section 2227 of said Acts and any rules promulgated by the Commissioner of Financial and Insurance Services is hereby designated as follows:
3. That the City of Allen Park Finance Director shall establish an escrow account with Comerica Bank for the purpose of receiving and holding deposits of money received from insurers pursuant to Section 2227 of said Acts, which account shall be separately maintained from all other accounts and may be an interest bearing account.

MOTION ADOPTED – 16-0809-173

Motion by Rourke

Supported by McLeod

RESOLVED, to Authorize LIQUIFORCE to perform Emergency Sewer Repairs (approx. 2945 feet + dig-ups) not to exceed \$242,559.00 from acct # 592-601-986-000

MOTION ADOPTED – 16-0809-174

Motion by Rourke

Supported by Sisko

RESOLVED, to adjourn the Regular Council Meeting at 7:30 PM

MOTION ADOPTED – 16-0809-175