



**City of Allen Park**  
**CITIZEN ACTION REQUEST FORM**  
*Residents Come First!*

Form # \_\_\_\_\_

Date: \_\_\_\_\_ Origination (employee/dept): \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: Work \_\_\_\_\_ Home \_\_\_\_\_

Location of Issue: \_\_\_\_\_

- Type of Issue:     Maint.    Parked Veh.    Bldg. Code    Street/Sign  
 Smell    Contractor    RV    Employee    Services    Property Damage  
 Electrical    Plumbing    Mechanical    Noise    Sewer    Trees    Misc.

Nature of Issue: \_\_\_\_\_

**ROUTED**

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> Ordinance Warden       | <input type="checkbox"/> Engineer        | <input type="checkbox"/> DPS               |
| <input type="checkbox"/> Building Inspector     | <input type="checkbox"/> Fire Department | <input type="checkbox"/> Police Department |
| <input type="checkbox"/> Parks & Rec Department | <input type="checkbox"/> Other: _____    |  |

Resolution: \_\_\_\_\_

Follow-up             NO    YES    Date: \_\_\_\_\_ Signed: \_\_\_\_\_

Violation Issued     NO    YES    Date: \_\_\_\_\_ Signed: \_\_\_\_\_

Completed             NO    YES    Date: \_\_\_\_\_ Signed: \_\_\_\_\_

**When completed, please forward to the Office of the City Administrator.**

