

## ALLEN PARK-SIDE LOT DISPOSITION POLICY

### A. Parcels of Land subject to this policy are:

1. Vacant.
2. Contiguous to owner occupied residential property.
3. A size or shape which render it unsuitable for new development without combining the parcel with a contiguous parcel of property.

### B. Purchaser

1. Must own and occupy the property contiguous with the parcel.
2. Must not own property which is subject to an ordinance violation or tax foreclosure.
3. Must be current in taxes, water and other assessments payable to the city.

### C. Price- The City may list a minimum bid price.

1. Parcel shall be sold to the highest bidder.
2. In the event multiple adjacent property owners desire to acquire the same side lot parcel, the parcel shall either be sold to the highest bidder or divided and sold among the adjacent property owners as determined to be in the best interest of the neighborhood by the City Administrator.

### D. Procedure

1. Purchaser shall submit a written proposal to the City Clerk. The proposal shall describe the parcel, the proposed purchase price and the intended use of the parcel.
2. Purchaser shall provide a driver's license or state identification to be copied and held by the city.
3. Purchaser will be notified by the City whether the proposal has been approved, denied or provide a counter proposal for the sale of the parcel.