

**City of Allen Park Employees Retirement System
Regular Meeting Minutes
Wednesday – May 11, 2016**

Chairman James Wilkewitz called the meeting to order at 1:02 pm. Roll Call showed present:

Trustees; James Wilkewitz, Ellen Templin, Robert Cady, John Mensinger, Marie Adamicin, Michael Stasick and new board member Donna Schmidt

Absent: Dawn Grubbs

Also present: Jack Timmony (Board Attorney), Frank Judd (Board Attorney), Katherine Oehring (Pension Adm.) and Kirk VanDagens (PNC).

Also present: 3 Police officers including Sean Scott

Motion by: Mensinger

Supported by: Templin

ANY AMENDMENTS TO THE AGENDA?

Resolved, to approve agenda as presented

MOTION ADOPTED UNANIMOUSLY 05-11-2016

Motion by: Templin

Supported by: Mensinger

Resolved, to approve the Consent Agenda

- a. Approve Agenda for May 11, 2016
- b. Approve Minutes for Regular Meeting of March 9, 2016
- c. Approve payment of Invoices from Katherine Oehring, Pension Administrator -\$1,260
- d. Approve payment of invoice from PNC for first quarter for \$30,461.11
- e. Approve payment of invoices from VanOverbeke, Michaud and Timmony for services during the first quarter in the amounts of \$2,898 and \$4,142
- f. Update of Employer Contributions attached for your review

MOTION ADOPTED UNANIMOUSLY 05-11-2016

Motion by: Mensinger

Supported by: Templin

Resolved, final approval of invoice 13423 from Union Services Agency for liability insurance coverage for Pension Board Members paid on March 28, 2016 in the amount of \$20,072.

MOTION ADOPTED UNANIMOUSLY 05-11-2016

Motion by: Cady

Supported by: Mensinger

Resolved to accept PNC Institutional Investment Report as presented by Mr. Kirk VanDagens.

MOTION ADOPTED UNANIMOUSLY 05-11-2016

Motion by: Templin

Supported by: Mensinger

Resolved, to approve acceptance of request to purchase Service Time for Police Officer Sean Scott based on military time served for a maximum of three years. Cost and options to be presented at next regular pension board meeting.

MOTION ADOPTED UNANIMOUSLY 05-11-2016

Motion by: Mensinger

Supported by: Templin

Resolved to go into closed session to discuss the request for Duty Disability Retirement for Officer Steven Samborski.

MOTION ADOPTED UNANIMOUSLY 05-11-2016

Motion by: Mensinger

Supported by: Adamicin

Resolved to reconvene to open session.

MOTION ADOPTED UNANIMOUSLY 05-11-2016

Motion by: Mensinger

Supported by: Templin

WHEREAS, the Board of Trustees is in receipt of an application dated May 11, 2016 from Officer Steven Samborski requesting a disability retirement effective May 11, 2016, and

WHEREAS, the Board of Trustees may retire a member who becomes totally incapacitated for continued employment by the City upon meeting the requirements of the Retirement System, therefore be it

RESOLVED, that the Board of Trustees acknowledges receipt of said application and directs the processing of said application in accordance with the Retirement System provisions, and further

RESOLVED, that the Board of Trustees hereby appoints Doctor Ronald Baker as its Medical Director who shall conduct or coordinate a medical examination of said disability retirement applicant, and further

RESOLVED, that the Member shall complete the Medical Authorization form, and further

RESOLVED, that the Board of Trustees directs the Board's Secretary to contact Doctor Ronald Baker to set up an appointment for Officer Steven Samborski to be examined, and further

RESOLVED, that the Board of Trustees directs the Board's Secretary to forward copies of a signed Authorization for Release of Records to all appropriate physicians and parties and request copies of all medical records and/or incident reports, and further

RESOLVED, that the Member shall submit all medical records and/or incident reports which the Member desires to be considered to the Board, and further

RESOLVED, that the Board's Secretary shall forward appropriate correspondence to the Medical Director, and further

RESOLVED, that the Medical Director shall fulfill its duties and report to the Board of Trustees its findings and certifications, and further

RESOLVED, that copies of this resolution and applicable procedures shall be forwarded to Officer Steven Samborski and all other appropriate parties.

MOTION ADOPTED UNANIMOUSLY 05-11-2016

LEGAL UPDATE

Discussion of the Trudel litigation during closed session.
No motion required.

Discussion of House Bill No 5438 – Public Employee Retirement Benefit Calculation Act. Our legal representative provided details as to how base pay may be calculated in the future if this House Bill passes. It would take effect on January 1, 2017 or when current contracts expire, whichever is later.
No motion required.

CITIZENS COMMENTS

None

Adjournment

Motion by: Cady

Support by: Mensinger

Resolved, to adjourn Regular Meeting at 2:12 pm

MOTION ADOPTED UNANIMOUSLY 05-11-2016

Next Regular Meeting: Wednesday July 13, 2016