

William B. Matakas
Mayor

City of Allen Park



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16630 SOUTHFIELD ROAD Suite 3100
ALLEN PARK, MICHIGAN 48101
PHONE: 313-928-1400
FAX: 313-382-7946
www.cityofallenpark.org

Michael I. Mizzi
City Clerk

Maureen C. Armstrong
Treasurer

CITY COUNCIL

Gail McLeod
Mayor Pro-Tem

Kevin Rourke

Tina Gaworecki

Angelo A. DeGiulio

Harry Sisko

Larry Templin

Regular Council Meeting of: Tuesday, April 26, 2016 – 6:00 PM

AGENDA

CALL TO ORDER
PLEDGE OF ALLEGIANCE
INVOCATION – Rev. Joel Holls
ROLL CALL
CORRECTIONS AND APPROVAL OF THE AGENDA FOR: April 26, 2016 (A)
APPROVAL OF THE MINUTES FOR: April 12, 2016 (A)

AWARDS, PRESENTATIONS & PROCLAMATIONS

1. Allen Park Citizens Civic Fund (APCCF) – 501 (c)(3) Charitable/Nonprofit Organization

PUBLIC HEARINGS

1. Fiscal Year 2016/2017 Budget Hearing

ORGANIZATIONAL BUSINESS

- A. City Administrator Operational updates/reports/document submissions
 1. Motion to Accept & File the updates/reports/document submissions

PUBLIC COMMENT (4 minutes)

CONSENT AGENDA

A. Purchasing Actions

1. Claims & Accounts
2. Payroll Report

B. Finance Actions

1. Housing Commission Financial Report

C. Licenses & Permits

1. Street Canvasser Permit #04-2016 – John Fleming w/ VFW Post 5572 – May 5th & 7th & May 12th, 13th, & 14th (Allen, Ecorse & Roosevelt) – Annual National Poppy Sale

RESOLUTIONS

1. Award the bid for Playground Equipment - 3 different vendors for various parks
2. Approve the Fire Chiefs request to accept the Assistance to Firefighter Grant (AFG)
3. Approve the City Administrators recommendation to hire CBRE to provide Marketing services for up to seven (7) acres of land at the old City Hall property, contingent upon the City Attorney's review and approval of a 6 month listing agreement with a 6% commission rate
4. Award the bid for the Demolition of Old City Hall at 16850 Southfield Rd. to the lowest qualified bidder, S J Design & Construction in the amount of \$98,850.00 with funds to come from 101-221-999-000 transferred to 101-263-963-000

OTHER BUSINESS

CLOSED SESSION

ADJOURNMENT

Next Regular Meeting: - Tuesday, May 10, 2016 @ 6:00 PM

Please visit www.cityofallenpark.org for information on upcoming Meetings

City of Allen Park Regular Council Meeting Minutes
Tuesday, April 12, 2016

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Mayor Pro-Tem McLeod called the Meeting to order at 6:00 PM

Roll Call showed present: Councilman Kevin Rourke, Councilwoman Tina Gaworecki, Councilman Angelo Americo DeGiulio, Councilman Harry Sisko and Councilman Larry Templin;

Also present: City Attorney Joe Couvreur, City Administrator Mark Kibby, Finance Director Robert Cady, Treasurer Maureen C. Armstrong & City Clerk Michael I. Mizzi

Excused: Mayor William B. Matakas

Motion by Sisko

Supported by Templin

RESOLVED, to approve the Agenda with Claims & Accounts separate from Consent

MOTION ADOPTED – 16-0412-0086

Motion by DeGiulio

Supported by Rourke

RESOLVED, to approve the Minutes for the Regular Meeting of March 15, 2016

MOTION ADOPTED – 16-0412-087

Motion by Gaworecki

Supported by Sisko

RESOLVED, to approve the Minutes for the Regular Meeting of March 22, 2016

MOTION ADOPTED – 16-0412-088

Motion by DeGiulio

Supported by Rourke

RESOLVED, to Accept and File the City Administrators operational updates/reports/documents and submissions.

MOTION ADOPTED – 16-0412-089

Motion by DeGiulio

Supported by Rourke

RESOLVED, to approve Claims and Accounts as presented.

MOTION ADOPTED – 16-0412-090

Motion by Templin

Supported by Gaworecki

RESOLVED, to approve the following Consent Agenda Items:

A. Purchasing Actions

- 1 Payroll Report

B. Finance Actions

- 1 Finance Overview for March 2016
- 2 Budget to Actual Report (rev & exp report)
- 3 Balance Sheet for March 2016
- 4 Cash Flow for March 2016

C. Licenses & Permits

- 1 St. Francis Cabrini Parish to hold their Annual Festival on parish grounds from 5 PM, Friday, June 10, 2016 until 9:00 PM Sunday, June 12, 2016 with fee's waived
- 2 Street Canvasser Permit #03-2016 – Jesse Jackson w/ APAC – May 6th & May 20th (Allen, Ecorse & Roosevelt)

City of Allen Park Regular Council Meeting Minutes
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- 3 Parade Permit #02-2016 – Lynn Ketelhut w/ Downriver Runners – Annual Street Fair 5K & 10K Race - Saturday, August 6, 2016 at 9:00 AM -\$100 fee
- 4 Direct Seller/Solicitor Permit #03-2016 – Adam Bose of Power Home Remodeling Group - \$300.00 fee

MOTION ADOPTED – 16-0412-091

Motion by Templin

Supported by Gaworecki

RESOLVED, to set GRANT Outdoor Storage Permit #01-2016 to Great Lakes Ace Hardware located at 15819 Southfield on condition that the only items they can sell are plants and dirt and that the permit expires on June 30, 2016 (400 sq. ft. tent with plants and 400 sq. ft. of dirt)

MOTION ADOPTED – 16-0412-092 with Gaworecki casting a NO vote

Motion by DeGiulio

Supported by Gaworecki

RESOLVED, that the Allen Park Mayor & City Council hereby concur with the City Administrators recommendation to adopt the Hard-Cap cost-sharing model of the Publicly Funded Health Insurance Contribution Act – Public Act 152 of 2011 - A motion to Table was made (see below)

Motion by Rourke

Supported by DeGiulio

RESOLVED, to TABLE the Hard-Cap cost-sharing model of the Publicly Funded Health Insurance Contribution Act – PA152 of 2011

Roll Call Vote: 3 Yes – Rourke, Sisko & Templin 3 NO – DeGiulio, Gaworecki & McLeod

MOTION FAILED

*Back to the Original Motion

Motion by DeGiulio

Supported by Gaworecki

RESOLVED, that the Allen Park Mayor & City Council hereby concur with the City Administrators recommendation to adopt the Hard-Cap cost-sharing model of the Publicly Funded Health Insurance Contribution Act – Public Act 152 of 2011

Roll Call Vote: 4 Yes – Gaworecki, McLeod, Sisko, & Templin 2 NO – Rourke, & DeGiulio

MOTION ADOPTED – 16-0412-093

Motion by Rourke

Supported by Templin

RESOLVED, to approve the Inter Governmental Agreement (#46951) between Wayne County and the City of Allen Park for Road improvements of Goddard Road from I-75 Freeway to Toledo Rd at a total cost of \$65,151.00 with funds from Acct. 202-505-805-001 with the City to provide the County a working capital advance of \$32,575.00 (50% of Project Cost)

MOTION ADOPTED – 16-0412-094

City of Allen Park Regular Council Meeting Minutes
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Motion by Sisko

Supported by Gaworecki

RESOLVED, to award the bid for the Street Sectioning Project to the lowest qualified bidder, Dominic Gaglio Construction Company in the amount of \$369,975.00 with funds to come out of Accts. #202-479-801-205 & #203-479-801-205

MOTION ADOPTED – 16-0412-095

Motion by Gaworecki

Supported by Rourke

RESOLVED, to approve the 1st & 2nd Reading of Proposed Ordinance #09 – 2016 an Ordinance to Amend Chapter 38 “Solid Waste”, Article II “Collection and Disposal”, Division 1 “Generally”, Section 38-22 Standards for Containers by title only

MOTION ADOPTED – 16-0412-096

Motion by Templin

Supported by Sisko

RESOLVED, to adjourn Regular Council Meeting at 7:53 PM and convene into Closed Session under Section 8 (h) of the Open Meetings Act, to consult with the city attorney regarding a written legal opinion as permitted under MCL15.268 (h) of the Open Meetings Act

Roll Call Vote: 6 Yes – DeGiulio, Gaworecki McLeod, Rourke, Sisko, & Templin – Unanimous

MOTION ADOPTED – 16-0412-097

William B. Matakas – Mayor

Michael I. Mizzi – City Clerk



ALLEN PARK CITIZENS CIVIC FUND (APCCF)
HISTORY AND OVERVIEW

MISSION:

The Allen Park Citizens Civic Fund is a 501(c)(3) organization created by a group of Allen Park citizens to provide support to new and existing community organizations to address unmet community needs.

HISTORY:

Many citizens participated in the City of Allen Park sponsored Our Vision/Our Future sessions that were held in 2014. A lot of great ideas came out of that process - and many led back to the fact that Allen Park doesn't have a nonprofit organization that is dedicated to supporting community efforts. Our efforts to secure funding to pay for the visioning session reinforced that harsh reality - donors want to give to a nonprofit so they can benefit from a tax deduction and some of the larger companies require nonprofit status in order to give.

Out of the Visioning Process came the Vision Plan which was ultimately accepted by the City Council. Understanding that the City, alone, could not implement many of the Vision Plan proposals, a group of Allen Park residents (many of whom participated in the Vision Plan Work Sessions) began meeting. Their goal was to create a nonprofit organization to support new and existing community organizations to address unmet community needs.

As a result we were incorporated as a nonprofit in the state of Michigan on November 23, 2011. We have self-funded the required filing fee and filed our application for 501(c)(3) status, and were granted that status as of December 23, 2015.

OVERVIEW:

BOARD OF DIRECTORS: Our organization is headed by a volunteer Board of Directors which sets the strategic direction for the organization. Under the Board are the three executive positions of President, Treasurer and Secretary who are responsible for the daily operation of the organization, based on the strategic guidance of the Board.

EXECUTIVE COMMITTEE: This committee is comprised of the President, Treasurer and Secretary. It is responsible for summarizing and reporting the progress of day-to-day activities that require Board action and/or review. This may include the status of fundraising, city wide events or new opportunities.

INFRASTRUCTURE: While a number of documents (e. g., our Bylaws, Articles of Incorporation, etc.) were needed in order to achieve our 501(c)(3) status, many more are required to run the organization. These include the following documents: Budget, Fundraising Plan, Committee Development Structure and Guidelines, etc. Additionally, forms and templates which include a Logo, Letterhead, a Brochure, Project Application procedures, etc. are required.

FUND DEVELOPMENT COMMITTEE: This Committee works with other groups and organizations to provide assistance towards maximizing and supporting community efforts and events within the city. One way we can assist your organization is by providing a tax deductible mechanism for businesses and individuals to donate money and/or goods to support your event. Funds pertaining to your event will be kept in a separate / dedicated account that is to be used exclusively for the intended event.

FINANCE COMMITTEE: This Committee works to establish our Accounting and Policy procedures for both internal and external financial procedures.

ROLLOUT COMMITTEE: This Committee created a Rollout process to introduce the Allen Park Citizens Civic Fund to key Allen Park stakeholders. It is our plan to identify ways of working with these groups to identify and properly prioritize community efforts and events in our city. We will focus our efforts on building a mechanism for groups without nonprofit status to secure support for their activities.

IT COMMITTEE: Success today requires an electronic face so we will establish a Facebook page (www.facebook.com/allenparkccf) , a website (www.allenparkccf.org) and enroll in the Google for Nonprofit program which gets us a Gmail account (apccf@allenparkccf.org), among other benefits. It is also our intent to link our website to other key Allen Park organizational websites in order to make our group known to as many residents as possible.

ADDITIONAL COMMITTEES: As the need arises it may be necessary to create additional Committees. One such may be a Volunteer Committee. This Committee could serve to support a central list of volunteers available for city-wide events and activities. We can recruit, train, direct and monitor volunteers needed by groups to support their activities. Other situations may require additional Committees.

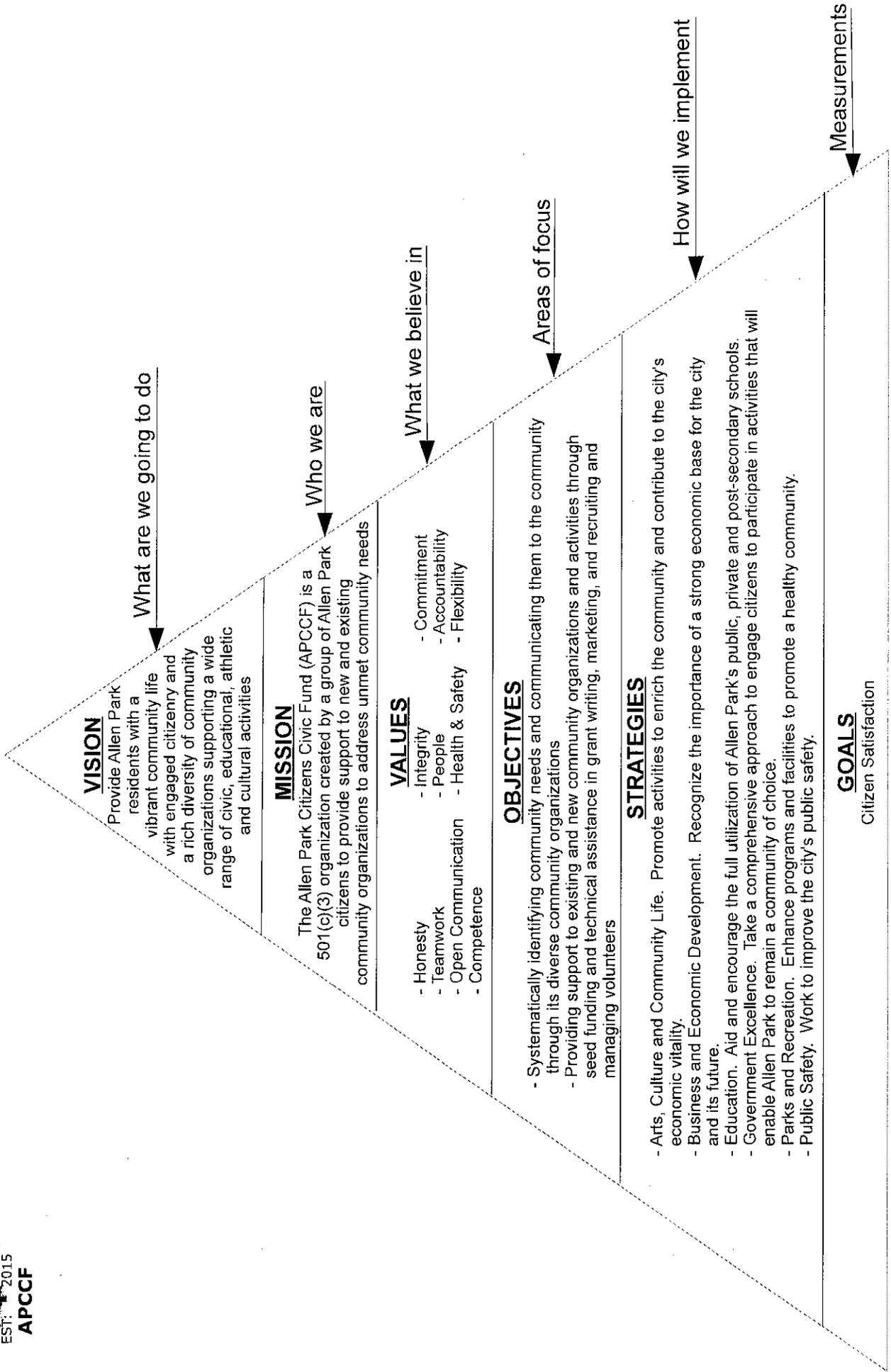
IN SUMMATION: It is our intent to work with like-minded people, groups and government entities to prioritize actions and activities within the Allen Park Vision Plan. We will host meetings to explain the actions/activities we have selected from the plan, to share our ideas of how, in partnerships, we can accomplish these goals. We need community input and

engagement to determine how we can achieve those goals. We need feedback and input to help us prioritize and focus on items the community believes are critically important. We need partnerships that will help seek and secure the resources necessary to move improvement plans to fruition.



EST: 1 2015
APCCF

Allen Park Citizens Civic Fund



Placeholder – Public Hearing for Budget

ALLEN PARK CITIZENS

CIVIC FUND

WHAT WE ARE

- A 501(c)(3) nonprofit, charitable organization comprised of volunteers

WHAT WE DO

- Meet with existing groups to determine their needs and explore collaborative ventures that will improve Allen Park

- Research funding opportunities to support APCCF and collaborative partners

HOW YOU CAN HELP

- Sign up to volunteer

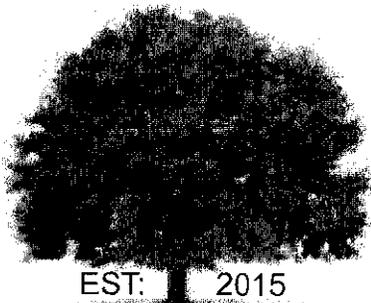
- Join a committee to help with:

- Volunteer recruitment
- Fund raising
- IT support
- Community communication
- Event volunteering
- Donations
 - Cash
 - In kind

PLACE
STAMP
HERE

ALLEN PARK CITIZENS CIVIC FUND
P. O. BOX 997,
ALLEN PARK, MI 48101

ALLEN PARK CITIZENS CIVIC FUND



EST: 2015

APCCF

CONTACT US AT:

P. O. Box 997
Allen Park, MI 48101

www.allenparkccf.org

www.facebook.com/allenparkccf

allenparkccf@gmail.com

04/20/2016 INVOICE GL DISTRIBUTION REPORT FOR CITY OF ALLEN PARK
 EXP CHECK RUN DATES 04/20/2016 - 04/20/2016
 JOURNALIZED
 PAID

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check #
Fund 101 GENERAL FUND Dept 000							
101-000-030-000	ACCOUNTS REC - DISTRICT COURT PNC INSTITUTIONAL INV.-BAF PENSION CONTRIBUTION			APRIL 2016	04/20/16	47,565.43	94653
101-000-050-000	PREPAID EXPENSE-OTHER DE LAGE LANDEN SERVICES 4/1-4/30/16 RICOH PAYOUT			49682129	04/20/16	1,285.56	94600
101-000-653-400	RECREATION PROGRAMS CHALIFOUR, KRISTINA REFUND ON TINY TUMBLERS SESSION			REFUND	04/20/16	50.00	94594
101-000-653-800	CONTRACTED EMPLOYEE REVENUE\BLACKBURN,STEPHANIE INSTRUCTORS PORTION SPRING SESSION 1			APRIL 4-MAY 4	04/20/16	560.00	94588
	Total For Dept 000					49,460.99	
Dept 150 150 DISTRICT COURT							
101-150-969-000	DISTRICT COURT	24TH DISTRICT COURT	FY 2016 MONTHLY DISTRICT COURT APRIL 2016		04/20/16	132,862.42	94567
			Total For Dept 150 150 DISTRICT COURT			132,862.42	
Dept 215 215 CLERK							
101-215-722-100	RETIREMENT CONTRIBUTION - DB- PNC INSTITUTIONAL INV.-BAF PENSION CONTRIBUTION			APRIL 2016	04/20/16	4,045.53	94653
101-215-828-000	ELECTION OPERATING SUPPLIES ELECTION SYSTEMS & SOFTW CODING AND ELECTION SOFTWARE SERVICES 7 960971				04/20/16	1,570.00	94616
101-215-934-000	EQUIPMENT MAINTENANCE VERIZON WIRELESS			9762946487	04/20/16	50.61	94671
	Total For Dept 215 215 CLERK					5,666.14	
Dept 221 221 ADMINISTRATION							
101-221-728-000	OFFICE SUPPLIES ABSOPURE WATER CO.			8391722	04/20/16	30.00	94568
101-221-728-000	OFFICE SUPPLIES ABSOPURE WATER CO.			791267	04/20/16	12.72	94568
101-221-728-000	OFFICE SUPPLIES ABSOPURE WATER CO.			83951691	04/20/16	15.00	94569
101-221-728-000	OFFICE SUPPLIES DAIOHS USA INC			401971	04/20/16	125.20	94618
101-221-826-100	WEBSITE MAINTENANCE MUNICIPAL WEB SERVICES			51949	04/20/16	170.00	94642
101-221-826-100	LIT-114556.003 LABOR POLICE NEK PENTIUK, COUCREUR AND KC 114556.003-114556.004- 114556.001 NEGOTI# 25998				04/20/16	3,048.00	94649
101-221-826-100	LITIGATION			25993	04/20/16	228.00	94649
101-221-826-100	LITIGATION			25995	04/20/16	336.00	94649
101-221-826-100	LITIGATION- 114484.026 TBF VS AI PENTIUK, COUCREUR AND KC 114484.022,114484.024,114484.025,114484.0 25996				04/20/16	2,752.58	94649
101-221-827-000	PROSECUTING ATTORNEY PENTIUK, COUCREUR AND KC 114547.001 AP PROSECUTIONS FOR MARCH 25997				04/20/16	405.00	94649
101-221-827-000	PROSECUTING ATTORNEY PENTIUK, COUCREUR AND KC 114478.001 DIST COURT PROSECUTIONS FOR N 25994				04/20/16	2,000.00	94649
101-221-914-000	INSURANCE DEDUCTIBLES MICHIGAN MUNICIPAL LEAGU POOL CLAIM DE GERALD OHNECK SIDEWALK I100GL1501268				04/20/16	5,000.00	94641
101-221-963-000	PROFESSIONAL SERVICES FOSTER SWIFT COLLINS & SM PROF SERVICES THRU 3/31/16			689960	04/20/16	2,223.60	94619
101-221-963-000	PROFESSIONAL SERVICES KIBBY, MARK A. REIMBURSEMENT MAILINGS DOCUMENTS			REIMBURSEMENT	04/20/16	37.95	94635
101-221-964-000	PROF. SERVICES - EFM MANNIK SMITH GROUP PROF SERVICES THRU 3/25/16			60945	04/20/16	1,235.08	94637
101-221-976-000	BLOCK GRANTS COMMUNITY LIVING SERVICE HOME HEALTHCARE SERVICES			MARCH 2016	04/20/16	590.00	94598
	Total For Dept 221 221 ADMINISTRATION					18,209.13	
Dept 225 225 ASSESSOR							
101-225-960-000	GENERAL EDUCATION	SOUTHEAST CHAPTER MICHIG SOUTHEASTERN CHAPTER MICH ASSESSORS 201 2016 MEMBERSHIP			04/20/16	25.00	94657
	Total For Dept 225 225 ASSESSOR					25.00	

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04/20/2016 INVOICE GL DISTRIBUTION REPORT FOR CITY OF ALLEN PARK
 EXP CHECK RUN DATES 04/20/2016 - 04/20/2016
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GL Number	Inv. Line Desc	Vendor	Invoice Desc	Invoice	Due Date	Amount	Check #
Dept 230 230 FINANCE	PROFESSIONAL SERVICES	PLANTE MORAN	PROF SERVICES THROUGH 3/31/16	1324819	04/20/16	8,091.90	94652
101-230-963-000			Total For Dept 230 230 FINANCE			8,091.90	
Dept 263 263 CITY HALL	TELEPHONE	AT & T LONG DISTANCE	SERVICES APRIL	04202016	04/20/16	2.09	94580
101-263-853-000	TELEPHONE	AT & T	SERVICES 4/3-5/3/16	04202016	04/20/16	2,685.77	94581
101-263-853-000	CAPITAL OUTLAY-BUILDING LEASE	ALLEN PARK EQUITIES LLC	ELECTRICAL INVOICES 2/29-3/31/16	665571	04/20/16	3,006.25	94574
101-263-985-000			Total For Dept 263 263 CITY HALL			5,694.11	
Dept 305 305 POLICE DEPARTMENT	RETIREMENT CONTRIBUTION - DB-PNC INSTITUTIONAL INV.	-BAF PENSION CONTRIBUTION	APRIL 2016		04/20/16	62,221.42	94653
101-305-722-100	K-9 SUPPLIES	PET SUPPLIES PLUS	K-9 SUPPLIES	25774	04/20/16	50.95	94651
101-305-729-000	K-9 OPERATING COSTS	SOUTHPOINTE VETERINARY	VET SERVICES FOR CLYDE	277205	04/20/16	66.00	94662
101-305-729-000	OPERATING SUPPLIES	IBM CORPORATION	AS/400 ALERT SYSTEM SERVICES 4/1-6/30/16	4601025	04/20/16	150.00	94629
101-305-757-000	OPERATING SUPPLIES	NAKAGAWA MANUFACTURIN	PRINTER TAPE FOR POLICE VEHICLES	INV0039689	04/20/16	487.00	94644
101-305-757-000	OPERATING SUPPLIES	SIRCHIE FINGER PRINT LABS	DETECTIVE BUREAU SUPPLIES	0249338-IN	04/20/16	103.30	94659
101-305-761-000	PRISONER BOARD	STATE OF MICHIGAN	SEX OFFENDER REGISTRATION FEES	551-465105	04/20/16	60.00	94585
101-305-761-000	PRISONER BOARD	STATE OF MICHIGAN	SEX OFFENDER REGISTRATION FEES	551-462607	04/20/16	180.00	94586
101-305-801-000	ANIMAL CONTROL	CITY OF WYANDOTTE	DOWNRIVER CENTER ANIMAL CONTROL 1/1-1/11 ANIMAL CONTROL		04/20/16	19,282.56	94596
101-305-805-000	VEHICLE TOWING	CITY TOWING	78 VEHICLES TOWED BY POLICE AND 5 PERSON 3/16-3/31/16		04/20/16	7,475.00	94595
101-305-807-000	CENTRAL DISPATCH	CITY OF WYANDOTTE	SERVICES PERIOD OF 1/1-3/31/16	CENTRAL DISPATCH	04/20/16	32,604.86	94596
101-305-853-000	TELEPHONE	AT & T	SERVICES 4/3-5/3/16	04202016	04/20/16	960.18	94581
101-305-853-000	TELEPHONE- KEN SIMBERLY ORDI	VERIZON WIRELESS	SERVICES FOR 3/2-4/1/16	9762946487	04/20/16	27.83	94671
101-305-931-000	BUILDING MAINTENANCE	ADVANTAGE PEST CONTROL	RAT SERVICES POLICE DEPT	MARCH 2016	04/20/16	300.00	94572
101-305-934-000	EQUIPMENT MAINTENANCE	SOUTHERN MICHIGAN INFOR	COMPUTER SERVICE	2314	04/20/16	80.00	94661
101-305-934-000	COMPUTER SOFTWARE MAINTEN	NETWORKS	ANNUAL SERVICE MNT FEE FOR PALM LIVESCAI 2/70481		04/20/16	4,495.00	94630
101-305-935-000	VEHICLE MAINTENANCE	J'S CARWASH	POLICE SERVICES FEB AND MARCH 2016	1401	04/20/16	112.00	94632
101-305-939-000			Total For Dept 305 305 POLICE DEPARTMENT			128,656.10	
Dept 340 340 FIRE DEPARTMENT	RETIREMENT CONTRIBUTION - DB-PNC INSTITUTIONAL INV.	-BAF PENSION CONTRIBUTION	APRIL 2016		04/20/16	48,687.58	94653
101-340-722-100	OPERATING SUPPLIES	ACUITY SPECIALTY PRODUCTS	CLEANING SUPPLIES FOR FIRE DEPT	9002183202	04/20/16	621.55	94571
101-340-757-000	RESCUE SUPPLIES	BAKER'S GAS & WELDING	SUF OXYGEN FOR EMS USE	013888043	04/20/16	127.96	94584
101-340-757-500	RESCUE SUPPLIES	J & B MEDICAL SUPPLY, INC.	RESCUE SUPPLIES	2835324	04/20/16	61.20	94631
101-340-757-500	RESCUE SUPPLIES	J & B MEDICAL SUPPLY, INC.	RESCUE SUPPLIES	2829705	04/20/16	1.70	94631
101-340-757-500	RESCUE SUPPLIES	J & B MEDICAL SUPPLY, INC.	RESCUE SUPPLIES	2827959	04/20/16	740.56	94631
101-340-805-000	AMBULANCE BILLING	ACCUMED BILLING INC.	MARCH 2016 MONTHLY BILLING	13217	04/20/16	4,882.35	94570
101-340-853-000	TELEPHONE- D LAFOND EMS	VERIZON WIRELESS	MONTHLY SERVICES 4/11-4/10/16 FIRE DEPT	9763548913	04/20/16	60.06	94670

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101-340-853-000	TELEPHONE - D LAFOND EMS	VERIZON WIRELESS	SERVICES FOR 3/2-4/1/16	9762946487	04/20/16	179.03	94671
101-340-920-000	UTILITIES	DTE ENERGY	SERVICES 3/8-4/7/16	04202016	04/20/16	1,723.20	94606
101-340-920-000	UTILITIES	DTE ENERGY	SERVICES 3/8-4/7/16	04202016	04/20/16	2,418.03	94614
101-340-931-000	BUILDING MAINTENANCE	LOWE'S	SUPPLIES FOR VARIOUS DEPT	99006314951MAR	04/20/16	10.39	94636
101-340-939-000	VEHICLE MAINTENANCE	GLENDALE AUTO VALUE	PARTS FOR 2015 FORD F350	359-102255	04/20/16	193.05	94620
101-340-939-000	VEHICLE MAINTENANCE	GLENDALE AUTO VALUE	PARTS	359-102256	04/20/16	83.29	94620
101-340-939-000	VEHICLE MAINTENANCE	GLENDALE AUTO VALUE	PARTS FOR 2015 FORD F350	359-102364	04/20/16	91.60	94620
101-340-939-000	VEHICLE MAINTENANCE	GLENDALE AUTO VALUE	PARTS 2015 FORD F350	359-102320	04/20/16	378.42	94620
101-340-939-000	VEHICLE MAINTENANCE	HALT FIRE	VEHICLE MNT FOR FIRE DEPT	S0070220	04/20/16	654.55	94625
101-340-939-000	VEHICLE MAINTENANCE	HALT FIRE	VEHICLE MNT FOR FIRE DEPT	S0070221	04/20/16	691.20	94625
101-340-958-000	MEMBERSHIP & DUES	O'RILEY, JEFF	REIMBURSEMENT FOR PARAMEDIC LIC	REIMBURSEMENT	04/20/16	25.00	94648
101-340-958-000	MEMBERSHIP & DUES	SMAFC	2016 MEMBERSHIP CHIEF DEPUTY CANN	7586	04/20/16	40.00	94660
101-340-960-000	EDUCATION & TRAINING	LOWE'S	SUPPLIES FOR VARIOUS DEPT	99006314951MAR	04/20/16	37.11	94636
			Total For Dept: 340 340 FIRE DEPARTMENT			61,707.85	
Dept 445 445 DEPARTMENT OF PUBLIC SERVICE							
101-445-722-100	RETIREMENT CONTRIBUTION - DB- PNC INSTITUTIONAL INV. - BAF PENSION CONTRIBUTION			APRIL 2016	04/20/16	18,277.35	94653
101-445-751-000	GASOLINE	MICHIGAN FUELS	DIESEL FUEL	114831	04/20/16	5,005.78	94640
101-445-751-000	GASOLINE	MICHIGAN FUELS	DIESEL FUEL	130168	04/20/16	3,696.81	94640
101-445-751-000	GASOLINE	MICHIGAN FUELS	DIESEL FUEL	144386	04/20/16	2,621.63	94640
101-445-751-000	GASOLINE	MICHIGAN FUELS	DIESEL FUEL	155387	04/20/16	4,143.57	94640
101-445-757-000	OPERATING SUPPLIES	GRAINGER	PARTS	9066841579	04/20/16	49.30	94623
101-445-757-000	OPERATING SUPPLIES	GRAINGER	PARTS	9050165027	04/20/16	98.60	94623
101-445-757-000	OPERATING SUPPLIES	GRAINGER	PARTS	9062241139	04/20/16	49.30	94623
101-445-853-000	TELEPHONE	AT & T	SERVICES 4/3-5/3/16	04202016	04/20/16	30.83	94581
101-445-853-000	TELEPHONE-GARAGE	VERIZON WIRELESS	SERVICES FOR 3/2-4/1/16	9762946487	04/20/16	50.61	94671
101-445-920-000	UTILITIES	DTE ENERGY	SERVICES 3/8-4/7/16	04202016	04/20/16	619.28	94606
101-445-920-000	UTILITIES	DTE ENERGY	SERVICES 3/8-4/7/16	04202016	04/20/16	526.86	94614
101-445-926-000	STREET LIGHTING	DTE ENERGY	SERVICES 3/8-4/7/16	04202016	04/20/16	139.22	94606
101-445-926-000	STREET LIGHTING	DTE ENERGY	STREETLIGHTS 3/1-3/31/16	04202016	04/20/16	40,912.25	94613
101-445-939-000	VEHICLE MAINTENANCE	BELLE TIRE DISTRIBUTORS	PARTS AND SERVICE	27585234	04/20/16	718.95	94587
101-445-939-000	VEHICLE MAINTENANCE	GLENDALE AUTO VALUE	PARTS	359-102379	04/20/16	35.88	94620
101-445-939-000	VEHICLE MAINTENANCE	GLOBAL TELEMATIC SOLUTION	GTS MONTHLY SUBSCRIPTION 3/27-4/26/16	23160	04/20/16	350.00	94621
			Total For Dept: 445 445 DEPARTMENT OF PUBLIC SERVICE			77,326.22	
Dept 707 707 PARKS & REC							
101-707-701-000	PERSONAL SERVICES	HAWKINS, PAT	FOR MILEAGE 7/1/15-9/30/15 CITY USE	REIMBURSEMENT	04/20/16	639.98	94627
101-707-760-000	SENIOR ACTIVITIES	McFARLAND, GAIL	REIMBURSEMENT FOR VARIOUS SUPPLIES	REIMBURSEMENT	04/20/16	9.97	94638
101-707-853-000	TELEPHONE	AT & T	SERVICES 4/3-5/3/16	04202016	04/20/16	77.55	94581
101-707-920-000	UTILITIES	ALLEN PARK COMMUNITY CT	WATER BILL FOR 12/1-3/16/16	170-RO06615	04/20/16	15.75	94576

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101-707-920-000	UTILITIES	DTE ENERGY	SERVICES 3/8-4/7/16	04202016	04/20/16	138.79	94606
101-707-920-000	UTILITIES	DTE ENERGY	SERVICES 3/8-4/7/16	04202016	04/20/16	267.52	94614
101-707-985-000	CAPITAL OUTLAY	SIGN*A*RAMA	6 PARK SIGNS FOR PARKS AND REC	2954	04/20/16	3,475.92	94658
			Total For Dept 707 707 PARKS & REC			4,625.48	
Dept 751 751 COMMUNITY CENTER							
101-751-757-000	OPERATING SUPPLIES	GORDON FOOD SERV.	SUPPLIES FOR PARKS & REC	846123327	04/20/16	215.77	94622
101-751-757-000	OPERATING SUPPLIES	GORDON FOOD SERV.	SUPPLIES FOR PARKS & REC	846123416	04/20/16	31.98	94622
101-751-757-000	OPERATING SUPPLIES	MC FARLAND, GAIL	REIMBURSEMENT FOR VARIOUS SUPPLIES	REIMBURSEMENT	04/20/16	110.76	94638
101-751-757-000	OPERATING SUPPLIES	SYSCO DETROIT LLC	SUPPLIES FOR PARKS & REC	604150746	04/20/16	502.99	94663
101-751-757-000	OPERATING SUPPLIES	VARIQUETTE, KATELYNN	VARIOUS SUPPLIES FOR COOLING CLASSES	REIMBURSEMENT	04/20/16	104.72	94669
101-751-920-000	UTILITIES	DIRECTV	SERVICES 4/6-5/7/16	28253004816	04/20/16	130.99	94604
101-751-920-000	UTILITIES	DTE ENERGY	SERVICES 3/8-4/7/16	04202016	04/20/16	4,426.93	94614
101-751-931-000	BUILDING MAINTENANCE	CAMPIL	FILTERS FOR COMM CTR	2016004270	04/20/16	493.24	94591
101-751-931-000	BUILDING MAINTENANCE	HAWKINS, PAT	SHOWER CURTAIN FOR LOCKER ROOMS	REIMBURSEMENT	04/20/16	31.14	94627
101-751-931-000	BUILDING MAINTENANCE	LOWE'S	SUPPLIES FOR VARIOUS DEPT	99006314951MAR	04/20/16	170.76	94636
101-751-931-000	BUILDING MAINTENANCE	MC FARLAND, GAIL	REIMBURSEMENT FOR VARIOUS SUPPLIES	REIMBURSEMENT	04/20/16	19.96	94638
101-751-931-000	BUILDING MAINTENANCE	NETWORK SERVICES COMP	SUPPLIES FOR PARKS & REC	6380130-00	04/20/16	70.16	94645
101-751-934-000	EQUIPMENT MAINTENANCE	DSM SAW & KNIFE LLC	BLADE SHARPEN	2944	04/20/16	41.00	94605
101-751-934-000	EQUIPMENT MAINTENANCE	DSM SAW & KNIFE LLC	BLADE SHARPENING	3006	04/20/16	23.00	94605
101-751-934-000	EQUIPMENT MAINTENANCE	JERRY COHEN ELITE LAB INC	APRIL COOLING WATER TREATMENT	7112	04/20/16	200.00	94633
101-751-934-000	EQUIPMENT MAINTENANCE	LOWE'S	SUPPLIES FOR VARIOUS DEPT	99006314951MAR	04/20/16	75.98	94636
101-751-985-000	CAPITAL OUTLAY	ALL-PRO EXERCISE, INC.	NEW TREADMILL AND SEATED ELLIPTICAL MAX 82140		04/20/16	4,190.00	94575
			Total For Dept 751 751 COMMUNITY CENTER			10,839.38	
			Total For Fund 101 GENERAL FUND			503,164.70	
Fund 202 MAJOR STREET FUND							
Dept 475 475 TRAFFIC SERVICES							
202-475-940-000	TRAFFIC SIGNS & SIGNALS	WAYNE COUNTY - ACCTS. REC	TRAFFIC SIGNAL ENERGY 12/15	1007940	04/20/16	121.20	94676
202-475-940-000	TRAFFIC SIGNS & SIGNALS	WAYNE COUNTY - ACCTS. REC	TRAFFIC SIGNAL ENERGY	1007898	04/20/16	121.20	94678
202-475-940-000	TRAFFIC SIGNS & SIGNALS	WAYNE COUNTY - ACCTS. REC	TRAFFIC SIGNAL ENERGY 10/15	1007856	04/20/16	121.20	94679
			Total For Dept 475 475 TRAFFIC SERVICES			363.60	
Dept 479 PRESERVATION - STREETS							
202-479-757-000	OPERATING SUPPLIES	AJAX MATERIALS CORP.	SUPPLIES	195614	04/20/16	1,092.59	94573
202-479-757-000	OPERATING SUPPLIES	CADILLAC ASPHALT LLC	SUPPLIES FOR DPS	285128	04/20/16	391.65	94590
202-479-801-205	PROF'L SERVICES -	WAYNE COUNTY - ACCTS. REC	TRAFFIC SIGNAL MAINTENANCE 2/16	283574	04/20/16	152.55	94677
202-479-801-215	PROF'L SERVICES	AJAX MATERIALS CORP.	SUPPLIES	195638	04/20/16	805.96	94573
202-479-801-215	PROF'L SERVICES	T-N-T TREE SERVICE INC	REMOVE AND CLEAN UP TREES ON GARFIELD	09232	04/20/16	4,300.00	94664

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202-479-801-215	PROF'L SERVICES	T-N-T TREE SERVICE INC	REMOVE AND CLEANUP OF TREE REMOVAL ON 09236		04/20/16	4,300.00	94664
202-479-801-215	PROF'L SERVICES	T-N-T TREE SERVICE INC	REMOVE AND CLEANUP ON NIVER STREET 09238		04/20/16	3,250.00	94664
202-479-801-215	PROF'L SERVICES	T-N-T TREE SERVICE INC	TREE REMOVAL AND CLEAN UP ON GARFIELD 09234		04/20/16	4,634.75	94664
202-479-801-215	PROF'L SERVICES	T-N-T TREE SERVICE INC	REMOVE TREES AND CLEANUP ON GARFIELD A 09240		04/20/16	3,143.75	94664
			Total For Dept 479 PRESERVATION - STREETS			22,071.25	
			Total For Fund 202 MAJOR STREET FUND			22,434.85	
Fund 203 LOCAL STREET FUND							
Dept 479 PRESERVATION - STREETS							
203-479-757-000	OPERATING SUPPLIES	AJAX MATERIALS CORP.	SUPPLIES	195614	04/20/16	1,092.59	94573
203-479-757-000	OPERATING SUPPLIES	CADILLAC ASPHALT LLC	SUPPLIES FOR DPS	285128	04/20/16	391.65	94590
203-479-757-000	OPERATING SUPPLIES	ITTER GIS INC	CITYWORKS GIS INTEGRATION	2016-0113	04/20/16	4,560.00	94655
203-479-801-205	PROF'L SERVICES - PRESERVATION	BUCCILLI GROUP, LLC	INSPECTION SERV ANDREW HASS 12/21-12/23, 1561		04/20/16	1,728.00	94589
203-479-801-215	PROF'L SERVICES - NON-MOTORIZED	AJAX MATERIALS CORP.	SUPPLIES	195638	04/20/16	805.97	94573
			Total For Dept 479 PRESERVATION - STREETS			8,578.21	
			Total For Fund 203 LOCAL STREET FUND			8,578.21	
Fund 249 BUILDING FUND							
Dept 000							
249-000-246-000	PLANNING/ZONING REVIEW	ESCR BUCCILLI GROUP, LLC	INSPECTION SERV STEVE WOOD 12/22/15-12/21562		04/20/16	1,080.00	94589
			Total For Dept 000			1,080.00	
Dept 371 371 BUILDING DEPARTMENT							
249-371-701-000	PERSONAL SERVICES	BUCCILLI GROUP, LLC	INSPECTION SERV TIMIL CARTER 8/5/15-8/6/15 1285		04/20/16	1,080.00	94589
249-371-722-100	RETIREMENT CONTRIBUTION - DB-PNC	INSTITUTIONAL INV.-BAF PENSION CONTRIBUTION	APRIL 2016		04/20/16	5,492.50	94653
249-371-728-000	OFFICE SUPPLIES	ASADOORIAN FAMILY PRINT	INSPECTION STICKERS FOR INSPECTIONS	13926	04/20/16	213.00	94579
249-371-728-000	OFFICE SUPPLIES	LOWE'S	SUPPLIES FOR VARIOUS DEPT	99006314951MAR	04/20/16	41.24	94636
249-371-821-000	MECHANICAL INSPECTIONS	CARNILL, STEVE	MECHANICAL INSPECTIONS	MARCH 2016	04/20/16	2,014.25	94592
249-371-822-000	PLUMBING INSPECTIONS	HALASH, JEROME	PLUMBING INSPECTIONS FOR MARCH 2016	MARCH 2016	04/20/16	1,183.00	94626
249-371-853-000	TELEPHONE- ORDINANCE TABLET	VERIZON WIRELESS	MONTHLY SERVICES 4/11-4/10/16 FIRE DEPT	9763548913	04/20/16	20.00	94670
249-371-853-000	TELEPHONE- D BOOMER	VERIZON WIRELESS	SERVICES FOR 3/2-4/1/16	9762946487	04/20/16	50.05	94671
249-371-959-000	PLANNING & ZONING	BUCCILLI GROUP, LLC	PLANS ENGINEERING CONSULTING 11/2-11/6/1497		04/20/16	2,160.00	94589
249-371-959-000	PLANNING & ZONING	BUCCILLI GROUP, LLC	PLANS ENGINEERING DEPT 12/21/15-12/23/15 1560		04/20/16	1,620.00	94589
			Total For Dept 371 371 BUILDING DEPARTMENT			13,874.04	
			Total For Fund 249 BUILDING FUND			14,954.04	
Fund 250 DBA OPERATING							

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Dept 000							
250-000-920-000	UTILITIES	DTE ENERGY	DDA OFFICE 2/4-3/4/16	457346800081	04/20/16	100.75	94608
250-000-920-000	UTILITIES	DTE ENERGY	PARKING LOTS LIGHTS 3/7-4/16-	194093500016	04/20/16	122.40	94609
250-000-920-000	UTILITIES	DTE ENERGY	PARKING LOT LIGHTS 5/3-4/5/16	193884900054	04/20/16	358.34	94610
250-000-920-000	UTILITIES	DTE ENERGY	PARKING LOTS LIGHTS 3/4-4/5/16	161895800019	04/20/16	281.85	94611
250-000-931-000	BUILDING MAINTENANCE	HADDIX ELECTRIC	LIGHT REPAIRS FOR DDA	7995	04/20/16	690.00	94624
250-000-931-000	BUILDING MAINTENANCE	JOHN'S LANDSCAPING & SNO	DDA SNOW REMOVAL CONTRACT 4 OF 4 PMTS 762	7786	04/20/16	4,175.00	94634
250-000-931-000	BUILDING MAINTENANCE	PROPERTY MANAGEMENT	WINDOW CLEANING FOR DDA OFFICE	7786	04/20/16	20.00	94654
250-000-931-000	BUILDING MAINTENANCE	SIGN*A*RAMA	REPAIR OF COMMUNITY SIGN BY RAM'S HORN	2837	04/20/16	1,572.30	94658
250-000-932-000	DEPRECIATION	DTE ENERGY	PARKING LOT LIGHTS 17425 E CORSE RD 3/11-4	193884900047	04/20/16	21.97	94612
250-000-962-000	MISCELLANEOUS	CITY OF ALLEN PARK	ADOPT FLOWERBED PROG 2016	ADOPT A FLOWERBED	04/20/16	300.00	94597
			Total For Dept 000			7,642.61	
			Total For Fund 250 DDA OPERATING			7,642.61	
Fund 265 DRUG FORFEITURE - FEDERAL							
Dept 000							
265-000-939-000	VEHICLE MAINTENANCE	GLENDALE AUTO VALUE	PARTS FOR 2012 FORD EDGE	359-102103	04/20/16	145.89	94620
265-000-939-000	VEHICLE MAINTENANCE	TAYLOR CHEVROLET	PARTS FOR 2009 TAHOE	5010878	04/20/16	33.41	94665
265-000-939-000	VEHICLE MAINTENANCE	VILLAGE FORD	PARTS	174609	04/20/16	48.68	94673
265-000-984-000	COMPUTER EQUIPMENT/SOFTWA	THOMSON REUTERS-WEST	WEST INFO CHARGES 3/1-3/31/16	833728578	04/20/16	147.00	94668
			Total For Dept 000			374.98	
			Total For Fund 265 DRUG FORFEITURE - FEDERAL			374.98	
Fund 266 DRUG FORFEITURE - STATE							
Dept 000							
266-000-985-000	CAPITAL OUTLAY	NOWICKI'S PLUMBING LLC	PLUMBING FOR MEN'S & WOMENS BATHROOM	1394	04/20/16	6,015.00	94646
			Total For Dept 000			6,015.00	
			Total For Fund 266 DRUG FORFEITURE - STATE			6,015.00	
Fund 271 LIBRARY							
Dept 000							
271-000-728-000	OFFICE SUPPLIES	DEMCO, INC.	MISC SUPPLIES FOR LIBRARY	5837095	04/20/16	103.91	94601
271-000-728-000	OFFICE SUPPLIES	MCKIBBEN, NANCY	REIMBURSEMENT FOR SUPPLIES/MATERIALS	REIMBURSEMENT	04/20/16	204.21	94639
271-000-728-000	OFFICE SUPPLIES	THE LIBRARY NETWORK	EXTERNAL DATA MAILERS FOR LIBRARY	55155	04/20/16	192.25	94667
271-000-728-000	OFFICE SUPPLIES	THE LIBRARY NETWORK	PMT FOR SAS BDBS CAP RESERVE QUARTERLY	(55105	04/20/16	8,016.59	94667
271-000-728-000	OFFICE SUPPLIES	THE LIBRARY NETWORK	VOIP INSTALLATION	55045	04/20/16	250.00	94667
271-000-757-000	OPERATING SUPPLIES	ALLEN PARK HIGH SCHOOL	ADVERTISEMNT FOR 1 ISSUE FOR LIBRARY	JAQUAR JOURNAL	04/20/16	35.00	94577

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271-000-828-000	MATERIALS	BAKER & TAYLOR	MATERIALS FOR LIBRARY	2031851232	04/20/16	53.69	94583
271-000-853-000	TELEPHONE	AT & T	SERVICES 4/3-5/3/16	04202016	04/20/16	20.84	94581
271-000-931-000	BUILDING MAINTENANCE	COVERALL NORTH AMERICA	COMMERCIAL CLEANING SERVICE 4/1-4/30/16	1340233581	04/20/16	835.00	94599
271-000-931-000	BUILDING MAINTENANCE	LOWE'S	SUPPLIES FOR VARIOUS DEPT	99006314951MAR	04/20/16	52.23	94636
			Total For Dept 000			9,763.72	
			Total For Fund 271 LIBRARY			9,763.72	
Fund 592 WATER & SEWER							
Dept 601 SEWER							
592-601-602-000	PURCHASED WATER	GREAT LAKES WATER AUTHO	MONTHLY SERVICE WHOLESAL 2/1-3/1/16	FEBWHOLESAL	04/20/16	159,910.60	94602
592-601-605-100	DETROIT POLLUTANTS	GREAT LAKES WATER AUTHO	FEB POLLUTANT SERVICES 2/1-3/1/16	FEBPOLLUTANT	04/20/16	96.44	94603
592-601-607-400	WC ALLIANCE OF DR WATERSHEDS	WAYNE COUNTY	2016 ASSESSMENT ALLIANCE OF DOWNRIVER	283618	04/20/16	13,326.60	94675
592-601-643-000	UTILITIES	AT & T LONG DISTANCE	SERVICES APRIL	04202016	04/20/16	6.74	94580
592-601-643-000	UTILITIES	AT & T	SERVICES 4/3-5/3/16	04202016	04/20/16	280.52	94581
592-601-643-000	UTILITIES	DTE ENERGY	SERVICES 3/8-4/7/16	04202016	04/20/16	3,958.45	94606
592-601-671-001	SEWER MAINTENANCE	LOWE'S	SUPPLIES FOR VARIOUS DEPT	99006314951MAR	04/20/16	114.75	94636
592-601-671-001	SEWER MAINTENANCE	ALLEGRA MARKETING	PROCESSING OF APRIL 2016 WATER BILLS	2848	04/20/16	759.58	94680
592-601-678-001	METER MAINTENANCE	ETNA SUPPLY COMPANY	PARTS	S101733255.001	04/20/16	3,335.00	94617
592-601-678-002	STORM/CB MAINTENANCE	EJ USA, INC	PARTS	110160005235	04/20/16	2,171.70	94615
592-601-678-003	PAVEMENT REPAIRS	BUCCILLI GROUP, LLC	INSPECTION SERVICES 01/04-01/08/16	ANDY H 1568	04/20/16	2,160.00	94589
592-601-712-004	CROSS CONNECTION PROGRAM	HYDRO DESIGNS, INC.	CROSS CONN CONTROL AND REPORTING	INSPE 0038527-IN	04/20/16	1,935.00	94628
592-601-712-000	CLOTHING,CLEANING & TECH SKIL	WINNIE,MATTHEW II	REIMBURSEMENT FOR STEEL TOE SAFETY BOO'	REIMBURSEMENT	04/20/16	47.67	94681
592-601-722-100	RETIREMENT CONTRIBUTION - DB- PNC	INSTITUTIONAL INV.-BAF PENSION	CONTRIBUTION	APRIL 2016	04/20/16	254.39	94682
592-601-940-500	FAIRLANE/INDEPNC MKT STATICI	SECURITY CENTRAL PROTECTI	BURG FIRE HOLDUP 4/1-4/30/16	2412233	04/20/16	16,154.31	94653
592-601-951-000	ENGINEERING CONSULTANTS	JOB. C.E. RAINES COMPANY	ENG AND SURVEYING SERV WATSON PUMP	RE 13429	04/20/16	37.95	94656
592-601-951-000	ENGINEERING CONSULTANTS	C.E. RAINES COMPANY	ENG AND SURVEYING SERV NPDES MSF	PERMIT 13431	04/20/16	600.00	94593
592-601-960-000	TRAINING & EDUCATION	MURRAY, THOMAS	MILEAGE AND MEAL REIMBURSEMENT	FOR CO REIMBURSEMENT	04/20/16	209.00	94578
592-601-960-000	TRAINING & EDUCATION	ODEN TRAINING	WATER DIST EXAM REVIEW 4/18 & 4/19/16	TERRI KEHR	04/20/16	188.00	94643
592-601-987-100	CAPITAL OUTLAY - SAW GRANT	WADE-TRIM/ASSOCIATES, INI	PROF SERV 2/1-2/28/16 SAW GRANT	ASSET M# 2005312	04/20/16	220.00	94647
			Total For Dept 601 SEWER			18,064.70	94674
						224,931.40	
Dept 603 BASIN							
592-603-722-100	RETIREMENT CONTRIBUTION - DB- PNC	INSTITUTIONAL INV.-BAF PENSION	CONTRIBUTION	APRIL 2016	04/20/16	13,461.88	94653
592-603-853-000	TELEPHONE	AT & T	SERVICES 4/3-5/3/16	04202016	04/20/16	710.42	94581
592-603-853-000	TELEPHONE-TOM MURRAY	VERIZON WIRELESS	SERVICES FOR 3/2-4/1/16	9762946487	04/20/16	445.99	94671
592-603-920-000	UTILITIES	DTE ENERGY	SERVICES 3/8-4/7/16	04202016	04/20/16	6,929.94	94606
592-603-920-000	UTILITIES	DTE ENERGY	SERVICES 3/8-4/7/16	04202016	04/20/16	652.78	94614

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592-603-934-000	EQUIPMENT MAINTENANCE	GRAINGER	PARTS	9045671816	04/20/16	80.70	94623
592-603-934-000	EQUIPMENT MAINTENANCE	GRAINGER	PARTS	9047303582	04/20/16	98.60	94623
592-603-934-000	EQUIPMENT MAINTENANCE	LOWE'S	SUPPLIES FOR VARIOUS DEPT	99006314951MAR	04/20/16	37.94	94636
592-603-940-000	FAIRLANE/INDEPNC MKT STATIO/AT & T		SERVICES 4/3-5/3/16	04202016	04/20/16	120.73	94581
	Total For Dept 603 603 BASIN					22,538.98	
	Total For Fund 592 WATER & SEWER					247,470.38	
Fund 593 SOUTHFIELD LEASE PROPERTIES							
Dept 696 16630 SOUTHFIELD CAM							
593-696-848-000	2015 BOND FEES	THE BANK OF NEW YORK MEI	RECOVERY ZONE FACILITY BONDS	252-1937366	04/20/16	38.50	94666
	Total For Dept 696 16630 SOUTHFIELD CAM					38.50	
	Total For Fund 593 SOUTHFIELD LEASE PROPERTIES					38.50	
Fund 701 TRUST AND AGENCY							
Dept 000							
701-000-241-000	HISTORICAL MUSEUM ESCROW	DTE ENERGY	SERVICES 3/8-4/7/16	04202016	04/20/16	56.36	94606
701-000-241-000	HISTORICAL MUSEUM ESCROW	DTE ENERGY	SERVICES 3/8-4/7/16	04202016	04/20/16	65.17	94614
	Total For Dept 000					121.53	
	Total For Fund 701 TRUST AND AGENCY					121.53	
	Fund Totals:						
	Fund 101 GENERAL FUND					503,164.70	
	Fund 202 MAJOR STREET FUND					22,434.85	
	Fund 203 LOCAL STREET FUND					8,578.21	
	Fund 249 BUILDING FUND					14,954.04	
	Fund 250 DDA OPERATING					7,642.61	
	Fund 265 DRUG FORFEITURE - FEDERAL					374.98	
	Fund 266 DRUG FORFEITURE - STATE					6,015.00	
	Fund 271 LIBRARY					9,763.72	
	Fund 592 WATER & SEWER					247,470.38	
	Fund 593 SOUTHFIELD LEASE PROPERTIES					38.50	
	Fund 701 TRUST AND AGENCY					121.53	
	Total For All Funds:					820,558.52	

04/13/2016 Departmental Hours and Gross Summary by Rate Report
 For 04/14/2016 TO 04/14/2016

Pay Code ID	Rate	Reg Hours	Reg Gross
Department: 101 215 CITY CLERK			
Department Totals for: 101 215			
REGULAR		211.25	4,588.75
Totals:		211.25	4,588.75
Department: 101 221 ADMINISTRATION			
Department Totals for: 101 221			
ALLOWANCE		0.00	115.39
PERS APPOINTEE		14.00	261.54
REGULAR		126.00	4,700.15
Totals:		140.00	5,077.08
Department: 101 225 ASSESSING			
Department Totals for: 101 225			
REGULAR		70.00	2,115.40
Totals:		70.00	2,115.40
Department: 101230 FINANCE			
Department Totals for: 101230			
COMP		3.75	53.85
MEDICAL REFUND		0.00	200.00
REGULAR		234.00	6,395.82
SICK		0.00	24.73
Totals:		237.75	6,674.40

Department: 101253 TREASURER

Department Totals for: 101253

REGULAR	70.00	1,597.40
Totals:	70.00	1,597.40

Department: 101305 POLICE

Department Totals for: 101305

EXPENSE ALLOW	0.00	1,080.00
MEDICAL REF 2WK	0.00	92.30
MEDICAL REFUND	0.00	600.00
MINIMUM	66.00	1,963.81
OVER TIME	227.00	10,127.29
POL STEPUP	0.00	280.69
REGULAR	3,113.97	86,981.63
SICK CLER ERI	7.50	120.15
VAC APPOINT PF	35.00	1,491.92
VAC CLERI	0.50	8.01
Totals:	3449.97	102745.80

Department: 101340 FIRE

Department Totals for: 101340

EXPENSE ALLOW	0.00	360.00
FIRE STEP UP	0.00	212.30
FLSA	0.00	199.94
HOLIDAY WORKED	160.00	1,826.27
MEDICAL REF 2WK	0.00	184.60
OVER TIME	137.00	5,040.21
REGULAR	2,422.40	57,315.65
VAC APPOINT PF	56.00	2,285.75
Totals:	2775.40	67424.72

DEPARTMENT OF PUBLIC SERVICE

Department: 101445

Department Totals for: 101445

COMP	2.00	27.72
MEDICAL REFUND	0.00	600.00
OVER TIME	9.00	324.69
PERS SVC MAINT	20.00	355.52
REGULAR	827.50	17,729.47
SICK SVC ERI	10.50	163.09
SICK SVC MAINT	3.00	83.44
STANDBY	30.00	764.10
STEP UP	16.00	466.24
VAC SVC ERI	56.00	824.32
VAC SVC MAINT	20.00	519.20
Totals:	994.0	21857.79

Department: 101707

PARKS & RECREATION

Department Totals for: 101707

REGULAR	314.75	5,252.71
Totals:	314.75	5,252.71

Department: 101751

COMMUNITY CENTER

Department Totals for: 101751

REGULAR	784.25	7,541.02
Totals:	784.25	7,541.02

Department: 249371

BUILDING DEPARTMENT

Department Totals for: 249371

MEDICAL REFUND	0.00	400.00
REGULAR	315.25	7,709.30
Totals:	315.25	8,109.30

Department: 250000

D.D.A.

Department Totals for: 250000

REGULAR	70.00	2,621.59
Totals:	70.00	2,621.59

Department: 271000

LIBRARY

Department Totals for: 271000

REGULAR	832.25	11,805.80
SICK APPOINTEE	7.00	271.15
Totals:	839.25	12,076.95

Department: 592601

WATER DEPARTMENT

Department Totals for: 592601

CALL OUT	4.00	58.88
MEDICAL REFUND	0.00	200.00
OVER TIME	17.00	441.80
PERS SVC MAINT	8.00	189.68
REGULAR	465.00	9,713.46
SICK CLER ERI	0.50	8.85
SICK SVC ERI	19.50	316.12
STANDBY	30.00	626.30
STEP UP	80.00	2,331.20
STEP UP MECH	80.00	1,586.40
STEP UP MECH OT	0.50	14.88
STEP UP OT	5.50	240.41
VAC SVC ERI	12.00	248.56
VAC SVC MAINT	40.00	1,165.60
Totals:	762.00	17142.14

Department: 592603

WATER DEPARTMENT - BASIN

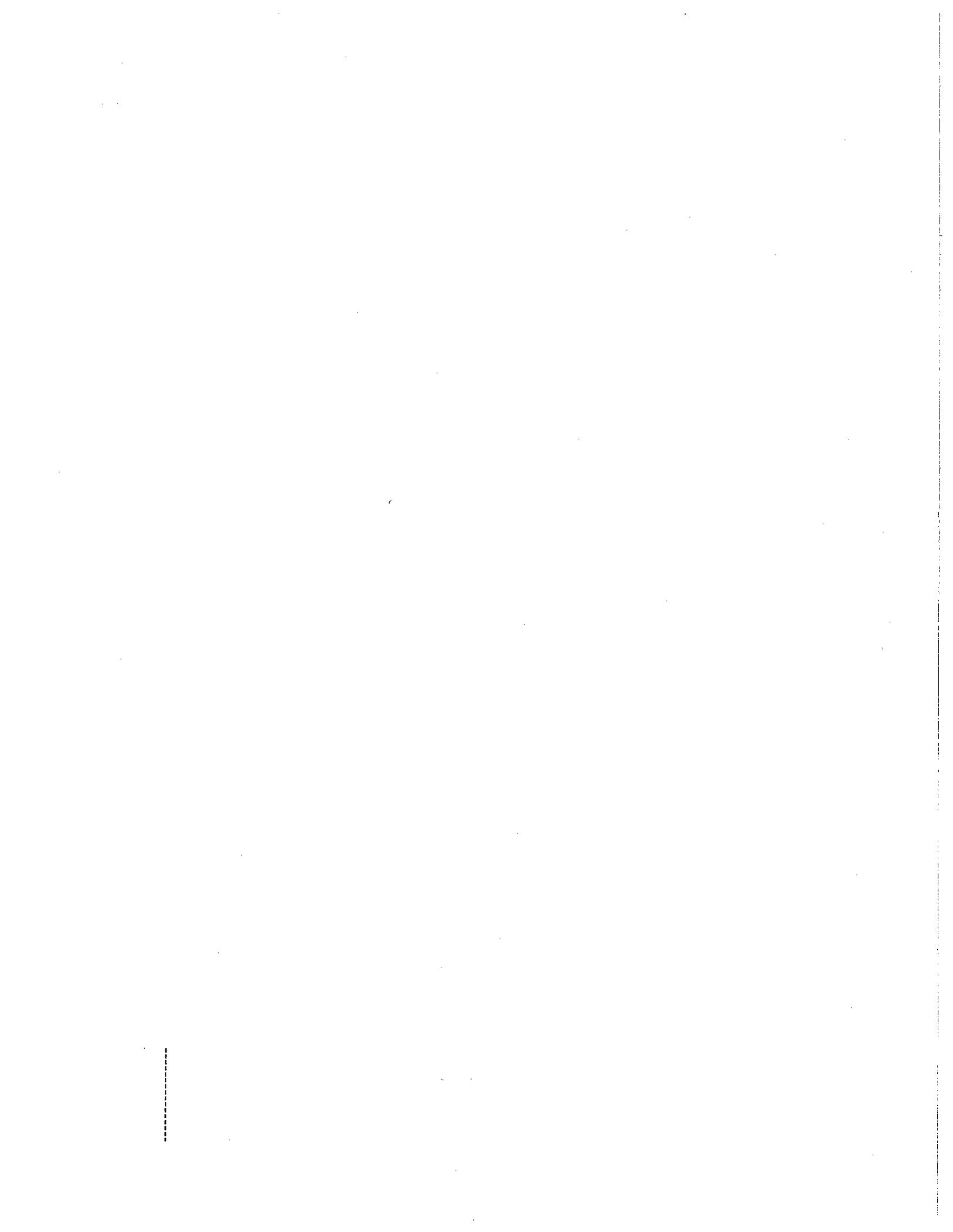
Department Totals for: 592603

DOUBLE TIME	9.50	469.11
OVER TIME	11.25	416.65
PERS SVC MAINT	8.00	197.52
REGULAR	136.00	3,357.84
STANDBY	20.00	493.80
VAC SVC MAINT	16.00	395.04
Totals:	200.75	5329.96

Grand Totals:

REGULAR	9,992.62	229,425.99
COMP	5.75	81.57
MEDICAL REFUND	0.00	2,000.00
OVER TIME	401.25	16,350.64
SICK CLER ERI	8.00	129.00
VAC CLER ERI	0.50	8.01
CALL OUT	4.00	58.88
DOUBLE TIME	9.50	469.11
FLSA	0.00	199.94
HOLIDAY WORKED	160.00	1,826.27
MINIMUM	66.00	1,963.81
POL STEPUP	0.00	280.69
FIRE STEP UP	0.00	212.30
PERS APPOINTEE	14.00	261.54
SICK APPOINTEE	7.00	271.15
PERS SVC MAINT	36.00	742.72
SICK SVC ERI	30.00	479.21
STANDBY	80.00	1,884.20
VAC SVC ERI	68.00	1,072.88
ALLOWANCE	0.00	115.39
EXPENSE ALLOW	0.00	1,440.00
VAC APPOINT PF	91.00	3,777.67

MEDICAL REF 2WK	0.00	276.90
STEP UP	96.00	2,797.44
SICK SVC MAINT	3.00	83.44
VAC SVC MAINT	76.00	2,079.84
STEP UP MECH	80.00	1,586.40
STEP UP OT	5.50	240.41
STEP UP MECH OT	0.50	14.88
SICK	0.00	24.73
GRAND TOTALS	11,234.62	270,155.01



**ALLEN PARK
HOUSING COMMISSION**
(A Component Unit of the City of Allen Park, Michigan)

Financial Statements
(With Supplementary Information)

For the Year Ended December 31, 2015



SMITH & KLACZKIEWICZ, PC
CERTIFIED PUBLIC ACCOUNTANTS

Allen Park Housing Commission

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SMITH & KLACZKIEWICZ, PC
CERTIFIED PUBLIC ACCOUNTANTS

THOMAS J. SMITH, CPA
(989) 751-1167

ROBERT R. KLACZKIEWICZ, CPA
(989) 751-3064

A VETERAN OWNED BUSINESS

INDEPENDENT AUDITOR'S REPORT

To the Board of Commissioners
Allen Park Housing Commission
Allen Park, Michigan

Report on the Financial Statements

We have audited the accompanying financial statements of the business-type activities of the *Allen Park Housing Commission*, a component unit of the City of Allen Park, Michigan, as of and for the year ended December 31, 2015, and the related notes to the financial statements, which collectively comprise the *Allen Park Housing Commission's* basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the business-type activities of the *Allen Park Housing Commission*, as of December 31, 2015, and the changes in net position and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis (pages 4 through 7) be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements as a whole. The accompanying supplementary information shown on pages 19 and 20 is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated April 8, 2016 on our consideration of the *Allen Park Housing Commission's* control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the *Allen Park Housing Commission's* internal control over financial reporting and compliance.

Change in Accounting Principle

As described in Note A to the financial statements, the *Allen Park Housing Commission* adopted the provisions of Government Accounting Standards Board (GASB) Statement No. 68, *Accounting and Financial Reporting for Pensions*. Our opinions are not modified with respect to this matter.

Smith + Klayman PC

Saginaw, Michigan

April 8, 2016

MANAGEMENT'S DISCUSSION AND ANALYSIS

Our discussion and analysis of the Allen Park Housing Commission's financial performance provides an overview of the financial activities for the year ended December 31, 2015. Please read it in conjunction with the Housing Commission's financial statements.

Financial Highlights

- Net position for the Housing Commission was \$2,021,103 for the year ended December 31, 2015 compared to \$1,206,072 for the year ended December 31, 2014.
- The Housing Commission's operating revenues totaled \$1,282,330 for the year ended December 31, 2015 and \$745,886 for the year ended December 31, 2014, while operating expenses totaled \$487,906 for the year ended December 31, 2015 and \$475,878 for the year ending December 31, 2014.

Using This Report

This annual report consists of a series of financial statements. The Statement of Net Position, Statement of Revenues, Expenses and Changes in Fund Net Position and Statement of Cash Flows provide information about the activities of the Housing Commission as a whole and present a longer-term view of the Housing Commission's finances.

Reporting the Housing Commission as a Whole

One of the most important questions asked about the Housing Commission's finances is "Is the Housing Commission, as a whole, better off or worse as a result of the year's activities"? The Statement of Net Position, Statement of Revenues, Expenses and Changes in Fund Net Position and Statement of Cash Flows report information about the Housing Commission as a whole and about its activities in a way that helps answer this question. These statements include all assets and liabilities using the accrual basis of accounting, which is similar to the accounting used by most private-sector companies. All of the current year's revenues and expense are taken into account regardless of when cash is received or paid. These three statements report the Housing Commission's net position and changes in them. You can think of the Housing Commission's net position – the difference between assets and liabilities – as one way to measure the Housing Commission's financial health, or financial position. Over time, increases - decreases in the Housing Commission's net position are one indicator of whether its financial health is improving or deteriorating. You will need to consider other non-financial factors, however, such as changes in the population of low income and elderly individuals.

In the Statement of Net Position, Statement of Revenues, Expenses and Changes in Fund Net Position and Statement of Cash Flows, the Housing Commission's activities are reported as business-type activities:

- Business-type activities – The Housing Commission charges rent to tenants to help cover all or most of the costs of services it provides

Reporting the Housing Commission's Fund

The financial statements provide detailed information on all of the Housing Commission's activities. The Housing Commission uses proprietary funds to account for its activities. The method of accounting for proprietary funds is explained below.

- Proprietary funds – The Housing Commission charges tenants rent for the housing services it provides and these services are reported in the proprietary fund. Proprietary funds are reported in the same way for its activities and are reported in the Statement of Revenues, Expenses and Changes in Fund Net Position.

Financial Analysis

The Statement of Net Position provides the perspective of the Housing Commission as a whole. The following provides a summary of the Housing Commission's net position as of December 31, 2015 and 2014.

	<u>2015</u>	<u>2014</u>
Current and other assets	\$ 265,863	\$ 306,890
Capital assets not being depreciated	79,810	361,895
Capital assets being depreciated, net	<u>1,837,602</u>	<u>593,333</u>
Total assets	<u>2,183,275</u>	<u>1,262,118</u>
Liabilities, current	149,694	45,958
Liabilities, noncurrent	<u>12,478</u>	<u>10,088</u>
Total liabilities	<u>162,172</u>	<u>56,046</u>
Net position:		
Net investment in capital assets	1,917,412	955,228
Unrestricted	<u>103,691</u>	<u>250,844</u>
Total net position	<u>\$ 2,021,103</u>	<u>\$ 1,206,072</u>

This analysis focuses on net position. The Housing Commission's net position was \$2,021,103 at December 31, 2015. Capital assets totaling \$1,917,412 compares the original costs, less depreciation of the Housing Commission's capital assets to long-term debt used to finance the acquisition of those assets. For the year ending December 31, 2015 the Housing Commission had no debt financing related to capital assets.

The \$103,691 in unrestricted net position represents the accumulated results of all past years' operations.

The results of this year's operations for the Housing Commission as a whole are reported in the Statement of Revenues, Expense and Changes in Fund Net Position, as summarized below. This shows the changes in net position for the years ended December 31, 2015 and 2014.

	<u>2015</u>	<u>2014</u>
Revenues:		
Charges for services	\$ 246,047	\$ 232,677
Program grants and subsidies	99,303	72,137
Capital contributions	18,932	97,828
Other revenue	937,890	446,446
Investment income	<u>765</u>	<u>1,133</u>
Total revenues	1,302,937	850,221
Expenses	<u>487,906</u>	<u>576,895</u>
Increase (decrease) in net position	815,031	273,326
Net position at beginning of year	<u>1,206,072</u>	<u>932,746</u>
Net position at end of year	<u>\$ 2,021,103</u>	<u>\$ 1,206,072</u>

Revenues for the Housing Commission totaled \$1,302,937 for the year ended December 31, 2015 compared to \$850,221 for the year ended December 31, 2014.

The Housing Commission's average units months leased on a monthly basis remained relatively consistent during the current year compared to prior year. HUD operating funds increased from the prior year which was due to those apartments affected by the fire 2014 to be placed back on-line and therefore the Housing Commission received an increase in subsidy pertaining to those units. The Housing Commission's other revenue increased in the current year because of insurance proceeds received related to the fire that occurred in 2014. The Housing Commission depends on HUD operating and capital grants to assist in covering its operating expenses. Operating expenses decreased during the year. This decrease was attributed to less costs associated with the loss related to the fire. Capital contribution decreased during the year because the Housing Commission did not expend as much as in the prior year for capital improvements.

Capital Assets

At December 31, 2015, the Housing Commission had a net investment of \$1,917,412 in a broad range of capital assets, including land, buildings, furniture and equipment and leasehold improvements. This amount represents a net increase (including additions and disposals) of \$962,184 or 100% from last year.

More detail information is presented in the notes to the financial statements on page 16.

Factors Expected to Have an Effect on Future Operations

The Housing Commission's appointed officials and executive director considered many factors when settling the budget for the fiscal year 2015. The current availability of low income and elderly tenants has been a major contributing factor in establishing the budgeted amounts. The Housing Commission manages 61 units. The Housing Commission has renovated 12 apartments as a result of the fire. The Housing Commission has replaced paneling with drywall and repainted approximately 40 units over the past 5 years. The APHC staff has also recently renovated Apartment #44, a handicap accessible unit, taking out the bathtub and installing a walk in shower, removed the pantry and installed new counters in the kitchen, added new lighting and new electrical circuit box. These renovations are a test project to determine costs for future renovations that can be completed in house and saving taxpayer's money.

The Board of Commissioners and Director of the Housing Commission did consider the local economic conditions, number of future tenants, and the age and condition of our assets when establishing our budget. As long as HUD continues to provide sufficient Operating Subsidies and Capital Fund grants, the Housing Commission will be able to plan budgets around adequate funding levels for the day-to-day management and maintenance of the property.

Requests for Information

This financial report is designed to provide a general overview of the Housing Commission's finances for all those with an interest in the Allen Park Housing Commission. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to:

Allen Park Housing Commission
Executive Director
17000 Champaign Road
Allen Park, MI 48101

Allen Park Housing Commission
Statement of Net Position
December 31, 2015

Current assets	
Cash and cash equivalents	\$ 215,270
Cash - restricted	742
Cash - tenant security deposits	18,146
Investments	5,287
Accounts receivable, net	9,528
Prepaid expenses	16,890
Total current assets	265,863
Noncurrent assets	
Capital assets:	
Nondepreciable	79,810
Depreciable	3,267,300
Less: accumulated depreciation	(1,429,698)
Net capital assets	1,917,412
Total assets	2,183,275
Current liabilities	
Accounts payable	123,765
Accrued liabilities	5,133
Tenant security deposits	18,146
Unearned revenue	381
Accrued compensated absences, current portion	2,269
Total current liabilities	149,694
Noncurrent liabilities	
Accrued compensated absences	12,478
Total liabilities	162,172
Net position	
Net investment in capital assets	1,917,412
Unrestricted	103,691
Total net position	\$ 2,021,103

The accompanying notes are an integral part of these financial statements.

Allen Park Housing Commission
Statement of Revenues, Expenses and Changes in Fund Net Position
For the Year Ended December 31, 2015

Operating revenues	
Tenant revenue	\$ 246,047
Program grants - subsidies	99,303
Insurance proceeds	936,405
Other revenue	<u>575</u>
Total operating revenues	<u>1,282,330</u>
Operating expenses	
Administration	165,668
Tenant services	1,257
Utilities	52,987
Maintenance	145,774
Insurance	19,336
General	21,809
Depreciation	<u>81,075</u>
Total operating expenses	<u>487,906</u>
Operating income (loss)	<u>794,424</u>
Nonoperating revenues and (expenses)	
Interest revenue	765
Fraud recovery	<u>910</u>
Total nonoperating revenues and (expenses)	<u>1,675</u>
Income (loss) before contributions	796,099
Capital contributions	
Capital contributions	<u>18,932</u>
Change in net position	<u>815,031</u>
Net position - Beginning of year	1,193,611
Prior period adjustment	<u>12,461</u>
Net position - Beginning of year, as restated	<u>1,206,072</u>
Net position - End of year	<u><u>\$ 2,021,103</u></u>

The accompanying notes are an integral part of these financial statements.

Allen Park Housing Commission
Statement of Cash Flows
For the Year Ended December 31, 2015

Cash flows from operating activities	
Cash received from customers	\$ 1,203,841
Cash received from grants and subsidies	99,878
Cash payments to suppliers for goods and services	(144,608)
Cash payments for wages and related benefits	<u>(162,078)</u>
Net cash provided by (used in) operating activities	<u>997,033</u>
Cash flows from capital and related financing activities	
Capital grants	18,932
Acquisition of capital assets	<u>(1,043,259)</u>
Net cash provided by (used in) capital and related financing activities	<u>(1,024,327)</u>
Cash flows from noncapital and related financing activities	
Fraud recovery	<u>910</u>
Cash flows from investing activities	
Purchase of investments	(5)
Investment income	<u>765</u>
Net cash provided by (used in) investing activities	<u>760</u>
Net increase (decrease) in cash and cash equivalents	(25,624)
Cash and cash equivalents - beginning of year	<u>259,782</u>
Cash and cash equivalents - end of year	<u><u>\$ 234,158</u></u>
Reconciliation of operating income (loss) to net cash provided by (used in) operating activities	
Operating income (loss)	\$ 794,424
Adjustments to reconcile operating income (loss) to net cash provided by (used in) operating activities:	
Depreciation	81,075
Changes in assets and liabilities	
Decrease (increase) in receivables	18,471
Decrease (increase) in prepaid expenses	(3,063)
Increase (decrease) in accounts payable	99,618
Increase (decrease) in accrued liabilities	3,590
Increase (decrease) in tenant security deposits	2,905
Increase (decrease) in unearned revenue	<u>13</u>
Net cash provided by (used in) operating activities	<u><u>\$ 997,033</u></u>
Reconciliation of cash and cash equivalents per the Statement of Net Position to the Statement of Cash Flows	
Cash and cash equivalents	\$ 215,270
Cash - restricted	742
Cash - tenant security deposits	<u>18,146</u>
Cash and cash equivalents - end of year	<u><u>\$ 234,158</u></u>

The accompanying notes are an integral part of these financial statements.

Allen Park Housing Commission

Notes to Financial Statements

For the Year Ended December 31, 2015

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies adopted by the *Allen Park Housing Commission* (the "*Housing Commission*") conform to accounting principles generally accepted in the United States of America (U.S. GAAP) as applied to governmental entities.

The Housing Commission reports as a business-type activity, as defined by the Governmental Accounting Standards Board Statement No. 34, with programs and projects.

Reporting Entity

The *Allen Park Housing Commission* was formed by the City of Allen Park, Michigan under Public Act 18 of 1933 of the State of Michigan. The Housing Commission signed an Annual Contributions Contract ("ACC") with the U.S. Department of Housing and Urban Development ("HUD"). The ACC requires the Housing Commission to provide safe, sanitary and decent housing for qualifying senior and low income families.

The Housing Commission operates under a Board of Commissioners appointed by the City Mayor. Members of the Housing Commission Board may be removed by the City only for cause. The Housing Commission determines its own budget (subject to federal approval), sets rental rates and may issue debt in its own name. The City is not responsible for deficits or liabilities of the Housing Commission. However, the Housing Commission makes annual payments "in lieu of taxes" to the City. Therefore, a financial benefit exists for the City, thereby requiring that the *Allen Park Housing Commission* be reported as a discrete component unit of the City of Allen Park, Michigan.

The Housing Commission's financial reporting entity is comprised of the special purpose government. In determining the financial reporting entity, the Housing Commission complies with the provisions of GASB Statement No. 14, as amended by GASB Statement No. 39, "*The Financial Reporting Entity*" and includes all component units, if any, of which the Housing Commission appoints a voting majority of the units' board; the Housing Commission is either able to impose its will on the unit or a financial benefit or burden relationship exists. There are no agencies, organizations or activities that meet the criteria.

These financial statements include all activities of the Housing Commission, which includes a Low Income Housing Program (61 units). This program receives subsidies and annual contributions from HUD.

Measurement Focus and Basis of Presentation

The economic resources measurement focus and the accrual basis of accounting are used in preparing the financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows.

Allen Park Housing Commission

Notes to Financial Statements

For the Year Ended December 31, 2015

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the Housing Commission are federal grants and charges to customers for services. Operating expenses include administrative expenses, tenant services, utilities, maintenance, insurance and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses. Following is a description of the Housing Commission's program:

Project MI053000100 accounts for the revenue and related operations of the Public and Indian Housing grant and the Capital Fund Program.

When both restricted and unrestricted resources are available for use, it is the Housing Commission's policy to use restricted resources first, then unrestricted resources as they are needed.

Assets, Liabilities and Equity

Cash and Cash Equivalents

Cash and cash equivalents consist of cash on hand, deposits in demand and time deposit accounts, money market deposits, and certificates of deposits with original maturities of less than 90 days.

Receivables and Payables

All receivables and payables are reported at their gross value and, where appropriate, are reduced by the estimated portion that is expected to be uncollectible.

Prepaid Expenses

Certain payments to vendors reflect costs applicable to future fiscal years and are recorded as prepaid expenses.

Capital Assets

Capital assets, which include property, plant and equipment, are reported in the financial statements. Capital assets are defined by the Housing Commission as assets with an initial, individual cost of more than \$2,500 and an estimated useful life in excess of one year. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized. Donated capital assets are recorded at estimated fair market value at the date of donation.

Allen Park Housing Commission

Notes to Financial Statements

For the Year Ended December 31, 2015

Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest incurred during the construction phase of capital assets of business-type activities is included as part of the capitalized value of the assets constructed.

Depreciation is recorded over the estimated useful lives of the assets, using the straight-line method as follows:

Buildings and improvements	5 to 40 years
Equipment	3 to 15 years

Unearned Revenue

Unearned revenue represents tenant revenue for the subsequent year that was collected prior to the end of the current fiscal year.

Compensated Absences

It is the Housing Commission's policy to permit full time employees to accumulate a limited amount of earned but unused sick days. Full time employees are allowed to accumulate a maximum of 60 days of annual sick time to which he/she is entitled. Full time employees who voluntarily terminate employment for reasons other than sickness, with 5 years of continuous service, and in good standing will receive full pay for any earned but unused sick time up to 60 days.

Equity

Equity is classified as net position and reported as the following components:

Net investment in capital assets - Consists of capital assets at historical cost, net of accumulated depreciation.

Unrestricted net position - Consists of all other equity that does not meet the definition of "restricted" or "net investment in capital assets". Amounts that are legally restricted by externally imposed constraints that are placed on the use of resources by grantors, contributors, or laws or regulations of other governments are reported as restricted net position. None of the Housing Commission's net position was restricted at year-end.

Revenues and Expenses

Operating revenues and expenses are those that result from providing services and producing and delivering goods and/or services. Also included, all revenue and expenses not related to capital and related financing, noncapital financing, or investing activities. Expenses are classified as operating and nonoperating and are sub-classified by function, such as administration, tenant services, utilities, maintenance, insurance and general.

Allen Park Housing Commission

Notes to Financial Statements

For the Year Ended December 31, 2015

Estimates

In preparing financial statements in conformity with U.S. GAAP, management is required to make estimates and assumptions that affect the reported amounts of assets and liabilities, the disclosures of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Implementation of New Accounting Standard

In June 2012, the GASB issued Statement No. 68, *Accounting and Financial Reporting for Pensions*. The Housing Commission implemented GASB Statement No. 68 during the year ended December 31, 2015. The objective of this statement is to improve accounting and financial reporting by State and local governments for pensions. It also improves information provided by State and local governmental employers about financial support for pensions that is provided by other entities. Implementation of this standard resulted in no significant changes to the financial reporting and accounting of the Housing Commission's defined contribution pension plan.

NOTE B - DETAILED NOTES ON ALL TRANSACTION CLASSES / ACCOUNTS

Cash and Cash Equivalents

At year-end, the carrying amounts of the Housing Commission's deposits were as follows:

	<u>Carrying Amount</u>
Financial Statement Captions	
Cash and cash equivalents	\$ 215,270
Cash – restricted	742
Cash – tenant security deposits	18,146
Investments	<u>5,287</u>
	<u>\$ 239,445</u>
Notes to Financial Statements	
Deposits	\$ 234,058
Cash on hand	100
Certificates of deposit	<u>5,287</u>
	<u>\$ 239,445</u>

Deposit and Investment Risk

State law limits the allowable investments and the maturities of some of the allowable investments as identified in the following list of authorized investments.

Allen Park Housing Commission

Notes to Financial Statements

For the Year Ended December 31, 2015

- Bonds, securities, other obligations and repurchase agreements of the United States, or an agency or instrumentality of the United States
- Certificates of deposit, savings accounts, deposit accounts or depository receipts of a qualified financial institution
- Commercial paper rated at the time of purchase within the 2 highest classifications established by not less than 2 standard rating services and that matures not more than 270 days after the date of purchase
- Bankers acceptances of United States banks
- Obligations of the State of Michigan and its political subdivisions that, at the time of purchase are rated as investment grade by at least one standard rating service
- Mutual funds registered under the investment company act of 1940 with the authority to purchase only investment vehicles that are legal for direct investment by a public corporation
- External investment pools as authorized by Public Act 20 as amended through December 31, 1997

Interest Rate Risk

The Housing Commission's investment policy does not have specific limits in excess of State law on investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

Credit Risk

The Housing Commission's investment policy does not have specific limits in excess of State law on investment credit risk. At year-end, the Housing Commission had no investments and was therefore, not exposed to credit risk.

Custodial Credit Risk – Deposits

Custodial credit risk is the risk that in the event of a bank failure, the Housing Commission's deposits may not be returned. State law does not require and the Housing Commission does not have a policy for deposit custodial credit risk. At year-end, the Housing Commission's entire bank balance of \$253,697 was not exposed to custodial credit risk because it was insured.

Concentration of Credit Risk

State law limits allowable investments but does not limit concentration of credit risk. The Housing Commission's investment policy does not have specific limits in excess of State law on concentration of credit risk. At year-end, the Housing Commission had no investments and was therefore, not exposed to concentration of credit risk.

Allen Park Housing Commission

Notes to Financial Statements

For the Year Ended December 31, 2015

Accounts Receivable

The accounts receivable balance is comprised of the following:

Due from HUD	\$ 9,160
Tenant receivable	<u>368</u>
Total receivables, net	<u>\$ 9,528</u>

Capital Assets

Capital asset activity for the year was as follows:

	Beginning Balance	Additions	Disposals	Ending Balance
Capital assets not being depreciated				
Land	\$ 68,050	\$ -	\$ -	\$ 68,050
Construction in progress	<u>293,845</u>	<u>645,070</u>	<u>(927,155)</u>	<u>11,760</u>
Total capital assets not being depreciated	<u>361,895</u>	<u>645,070</u>	<u>(927,155)</u>	<u>79,810</u>
Capital assets being depreciated				
Buildings and improvements	1,797,340	1,325,344	-	3,122,684
Furniture, equipment and machinery – dwelling	115,509	-	-	115,509
Furniture, equipment and machinery – administration	<u>29,107</u>	<u>-</u>	<u>-</u>	<u>29,107</u>
Total capital assets being depreciated	<u>1,941,956</u>	<u>1,325,344</u>	<u>-</u>	<u>3,267,300</u>
Less accumulated depreciation				
Buildings and improvements	(1,217,601)	(76,322)	-	(1,293,923)
Furniture, equipment and machinery – dwelling	(104,208)	(3,748)	-	(107,956)
Furniture, equipment and machinery – administration	<u>(26,814)</u>	<u>(1,005)</u>	<u>-</u>	<u>(27,819)</u>
Total accumulated depreciation	<u>(1,348,623)</u>	<u>(81,075)</u>	<u>-</u>	<u>(1,429,698)</u>
Net capital assets being depreciated	<u>593,333</u>	<u>1,244,269</u>	<u>-</u>	<u>1,837,602</u>
Total net capital assets	<u>\$ 955,228</u>	<u>\$ 1,889,339</u>	<u>\$ (927,155)</u>	<u>\$ 1,917,412</u>

Allen Park Housing Commission

Notes to Financial Statements

For the Year Ended December 31, 2015

Compensated Absences

The following is a summary of the changes in accrued compensated absences for the year:

	<u>Beginning Balance</u>	<u>Increases</u>	<u>(Decreases)</u>	<u>Ending Balance</u>	<u>Due Within One Year</u>
Accrued compensated absences	\$ 12,195	\$ 2,552	\$ -	\$ 14,747	\$ 2,269

NOTE C - OTHER INFORMATION

Concentration of Revenue

The Housing Commission is dependent upon HUD to fund its operations through operating subsidies and capital funding grants. Total revenue received from HUD for 2015 and 2014 was \$118,235 or 9% and \$157,504 or 19% of revenue.

Contingencies

Under the terms of certain Federal and State grants, periodic audits are required and certain costs may be questioned as not representing appropriate expenditures under the terms of the grants. Such audits could lead to reimbursement to the grantor agencies. Housing Commission management believes disallowances, if any, would be minimal.

Operating Leases

The Housing Commission has entered into an operating lease for the use of a copier. Operating leases do not give rise to property rights or lease obligations, and therefore, the lease agreements are not reflected in the financial statements.

The following is a schedule of future minimum rental payments required under the operating leases that have initial or remaining non-cancelable lease terms as of December 31, 2015:

<u>Year Ending December 31,</u>	<u>Amount</u>
2016	\$ 2,052
2017	<u>1,368</u>
Total	<u>\$ 3,420</u>

Lease expense for the year ended December 31, 2015 was \$2,052.

Allen Park Housing Commission

Notes to Financial Statements

For the Year Ended December 31, 2015

Risk Management

The Housing Commission is exposed to various risks of loss related to torts, theft of, damage to and destruction of assets, errors and omissions, injuries to employees and natural disasters. The Housing Commission maintains commercial insurance covering each of these risks of loss. Management believes such coverage is sufficient to preclude any significant uninsured losses to the Housing Commission. Settled claims have not exceeded this commercial coverage in any of the past three fiscal years.

Defined Contribution Plan

The Housing Commission has established a 457K retirement plan for the Executive Director whereby the Housing Commission contributes 6% of the Executive Director's salary to the plan; with the Executive Director contributing 6%. The Housing Commission's contributions to the plan during the year amounted to \$4,110.

NOTE D: RESTATEMENTS / PRIOR PERIOD ADJUSTMENTS

During the year ended December 31, 2015, a restatement in the amount of \$12,461 was necessary to properly account for the understatement of accounts receivable. The error has been corrected and had the following effect on beginning net position:

Beginning net position, as previously stated	\$ 1,193,611
Adjustment for accounts receivable	<u>12,461</u>
Beginning net position, as restated	<u>\$ 1,206,072</u>

◆ ◆ ◆ ◆ ◆

Allen Park Housing Commission
Financial Data Schedule
Project Balance Sheet
December 31, 2015

Line Item #	Account Description	MI053000100
111	Cash - Unrestricted	\$ 215,270
113	Cash - Other Restricted	742
114	Cash - Tenant Security Deposits	18,146
100	Total Cash	<u>234,158</u>
122	Accounts Receivable - HUD Other Projects	9,160
126	Accounts Receivable - Tenants	368
120	Total Receivables, Net of Allowances for Doubtful Accounts	<u>9,528</u>
131	Investments - Unrestricted	5,287
142	Prepaid Expenses and Other Assets	16,890
150	Total Current Assets	<u>265,863</u>
161	Land	68,050
162	Buildings	3,122,684
163	Furniture, Equipment & Machinery - Dwellings	115,509
164	Furniture, Equipment & Machinery - Administration	29,107
166	Accumulated Depreciation	(1,429,698)
167	Construction in Progress	11,760
160	Total Capital Assets, Net of Accumulated Depreciation	<u>1,917,412</u>
180	Total Non-Current Assets	<u>1,917,412</u>
190	Total Assets	<u>\$ 2,183,275</u>
312	Accounts Payable <= 90 Days	\$ 10,799
313	Accounts Payable > 90 Days	93,709
321	Accrued Wage/Payroll Taxes Payable	3,759
322	Accrued Compensated Absences - Current Portion	2,269
333	Accounts Payable - Other Government	19,257
341	Tenant Security Deposits	18,146
342	Unearned Revenues	381
346	Accrued Liabilities - Other	1,374
310	Total Current Liabilities	<u>149,694</u>
354	Accrued Compensated Absences - Non Current	<u>12,478</u>
350	Total Non-Current Liabilities	<u>12,478</u>
300	Total Liabilities	<u>162,172</u>
508.4	Net Investment in Capital Assets	1,917,412
512.4	Unrestricted Net Position	<u>103,691</u>
513	Total Equity - Net Assets/Net Position	<u>2,021,103</u>
600	Total Liab., Def. Inflow of Res., and Equity - Net Assets/Net Position	<u>\$ 2,183,275</u>

Allen Park Housing Commission
Financial Data Schedule
Project Income Statement
For the Year Ended December 31, 2015

Line Item #	Account Description	Total Projects	MI053000100	Low Rent	Capital Fund
70300	Net Tenant Rental Revenue	\$ 240,825	\$ 240,825	\$ 240,825	\$ -
70400	Tenant Revenue - Other	5,222	5,222	5,222	-
70500	Total Tenant Revenue	246,047	246,047	246,047	-
70600	HUD PHA Operating Grants	99,303	99,303	60,636	38,667
70610	Capital Grants	18,932	18,932	-	18,932
71100	Investment Income - Unrestricted	765	765	765	-
71400	Fraud Recovery	910	910	910	-
71500	Other Revenue	936,980	936,980	936,980	-
70000	Total Revenue	1,302,937	1,302,937	1,245,338	57,599
91100	Administrative Salaries	90,742	90,742	90,742	-
91200	Auditing Fees	4,000	4,000	4,000	-
91400	Advertising and Marketing	372	372	372	-
91500	Employee Benefit Contributions - Administrative	19,578	19,578	19,578	-
91600	Office Expenses	7,318	7,318	7,318	-
91700	Legal Expense	4,385	4,385	4,385	-
91800	Travel	4,931	4,931	4,931	-
91900	Other	34,342	34,342	34,342	-
91000	Total Operating - Administrative	165,668	165,668	165,668	-
92400	Tenant Services - Other	1,257	1,257	1,257	-
92500	Total Tenant Services	1,257	1,257	1,257	-
93100	Water	13,241	13,241	13,241	-
93200	Electricity	27,078	27,078	27,078	-
93300	Gas	12,668	12,668	12,668	-
93000	Total Utilities	52,987	52,987	52,987	-
94100	Ordinary Maintenance and Operations - Labor	71,855	71,855	71,855	-
94200	Ordinary Maintenance and Operations - Materials and Other	4,009	4,009	4,009	-
94300	Ordinary Maintenance and Operations - Contracts	64,413	64,413	64,413	-
94500	Employee Benefit Contributions - Ordinary Maintenance	5,497	5,497	5,497	-
94000	Total Maintenance	145,774	145,774	145,774	-
96110	Property Insurance	14,174	14,174	14,174	-
96130	Workmen's Compensation	5,162	5,162	5,162	-
96100	Total Insurance Premiums	19,336	19,336	19,336	-
96210	Compensated Absences	2,552	2,552	2,552	-
96300	Payments in Lieu of Taxes	19,257	19,257	19,257	-
96000	Total Other General Expenses	21,809	21,809	21,809	-
96900	Total Operating Expenses	406,831	406,831	406,831	-
97000	Excess of Operating Revenue over Operating Expenses	896,106	896,106	838,507	57,599
97400	Depreciation Expense	81,075	81,075	81,075	-
90000	Total Expenses	487,906	487,906	487,906	-
10010	Operating Transfer In	38,667	38,667	38,667	-
10020	Operating Transfer Out	(38,667)	(38,667)	-	(38,667)
10100	Total Other Financing Sources (Uses)	-	-	38,667	(38,667)
10000	Excess (Deficiency) of Total Revenue Over (Under) Total Expenses	815,031	815,031	796,099	18,932
11030	Beginning Equity	1,193,611	1,193,611	1,193,611	-
11040	Prior Period Adjustments, Equity Transfers and Correction of Errors	12,461	12,461	-	12,461
11190	Unit Months Available	732	732	732	-
11210	Number of Unit Months Leased	709	709	709	-
11270	Excess Cash	64,635	64,635	64,635	-
11620	Building Purchases	1,043,259	1,043,259	1,024,327	18,932



SMITH & KLACZKIEWICZ, PC
CERTIFIED PUBLIC ACCOUNTANTS

THOMAS J. SMITH, CPA
(989) 751-1167

ROBERT R. KLACZKIEWICZ, CPA
(989) 751-3064

A VETERAN OWNED BUSINESS

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED
ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE
WITH GOVERNMENT AUDITING STANDARDS**

To the Board of Commissioners
Allen Park Housing Commission
Allen Park, Michigan

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the business-type activities of the *Allen Park Housing Commission*, a component unit of the City of Allen Park, Michigan, as of and for the year ended December 31, 2015, and the related notes to the financial statements, which collectively comprise the *Allen Park Housing Commission's* basic financial statements and have issued our report thereon dated April 8, 2016.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the *Allen Park Housing Commission's* internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the *Allen Park Housing Commission's* internal control. Accordingly, we do not express an opinion on the effectiveness of the *Allen Park Housing Commission's* internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the *Allen Park Housing Commission's* financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Smith + Klaczewicz PC

Saginaw, Michigan

April 8, 2016

9

APPLICATION FOR CANVASSERS/SOLICITORS PERMIT
(Street Corners/Streets of Allen Park)

RECEIVED

APR 13 2016

CLERK'S OFFICE
CITY OF ALLEN PARK

#4-2016

Name of Organization VFW Post 5572

Address: 16736 ECORSE RD

Type of Solicitation: SELLING BUDDY POPPIES ON THE STREET

Area of Solicitation: (Separate Map Attached) ALL STREETS

Reason for Solicitation: RAISE FUND FOR VETERANS

Date(s) of Solicitation: MAY 5, 7, 2016 IF RAIN MAY 12, 13, 14

Name of Chairman: JOHN FLEMING

Address: 15520 BELLAIRE AVE A.P.

Telephone (313) 399-9378 Fax () _____

Co-Chairman Name/Address/ Telephone: Don Eiden

OSAGE AP 313-382-1125

BY SIGNING, YOU ARE AGREEING CONSIDERATION FOR THE CITY OF ALLEN PARK (CITY) GRANTING THE USE OF THE PUBLIC STREET AND/OR PUBLIC SIDEWALK THE ORGANIZATION HEREBY RELEASES AND SHALL INDEMNIFY AND HOLD HARMLESS THE CITY FOR ANY AND ALL LIABILITY FOR ANY CLAIM, LOSS OR DAMAGE TO EITHER PERSON OR PROPERTY RESULTING FROM THE USE OF THE PUBLIC STREET/SIDEWALK. THE ORGANIZATION SHALL NOTIFY THE CITY IN WRITING, WITHIN 30 DAYS, OF ANY CLAIM MADE OR FILED AGAINST THE ORGANIZATION, ANY RESIDENT OR INDIVIDUAL AS RESULT OF THE EVENT.

APPLICANT'S SIGNATURE: [Signature]

PRESIDENT OF ORGANIZATION: PATRICK NISLEY 313 434 8657

SIGNATURE OF PRESIDENT: _____

Please return application to City Clerk's Office a week before City Council Meeting to allow Clerk to place on agenda. Council Meetings are every 2nd & 4th Tuesday of the month. City Clerk will notify Chairman of Council decision. Fee, if applicable, will be payable at the time of application at City Clerk's Office.

AMOUNT OF FEE \$2.00 DATE PAID _____ STAFF INITIALS _____
(NON-PROFIT)

RECEIPT NO. _____ LICENSE NUMBER _____

Memo

To: Mayor and Council

From: Pat Hawkins Director, Parks, Recreation and Community Center

cc: Robert Cady Finance Director
 Mark Kibby City Administrator
 Mike Mizzi City Clerk
 Jim Grose Deputy City Clerk

Date: April 22, 2016

Re: Request to Award Playground Equipment

The City of Allen Park has received a Wayne County allocation grant in the County's 2014-2015 budget for playground equipment and a shelter at Boccabella Park in the amount of \$54,346.00.

The City of Allen Park has also been notified the Wayne County allocation grant in the 2015-16 budget for Allen Park is \$80,000.00, with a portion being used for new playground equipment at Millward/Rotary Park.

Proposals for these projects were opened by the City Clerk on Wednesday April 20, 2016. Sixteen proposals for each park were received from a total of seven companies and reviewed by the department.

I am requesting resolutions be prepared and City Council award the playground proposal for Boccabella Park to Sinclair Recreation, LLC. In the amount of \$40,000.00 for option 1 of their submitted proposal using Gametime equipment.

I am also requesting Council award the replacement shelter at Boccabella Park to the low bidder, Great Lakes Recreation Company in the amount of \$4,915.00.

Both awards listed above will be funded from the Wayne County 2014-15 allocation grant.

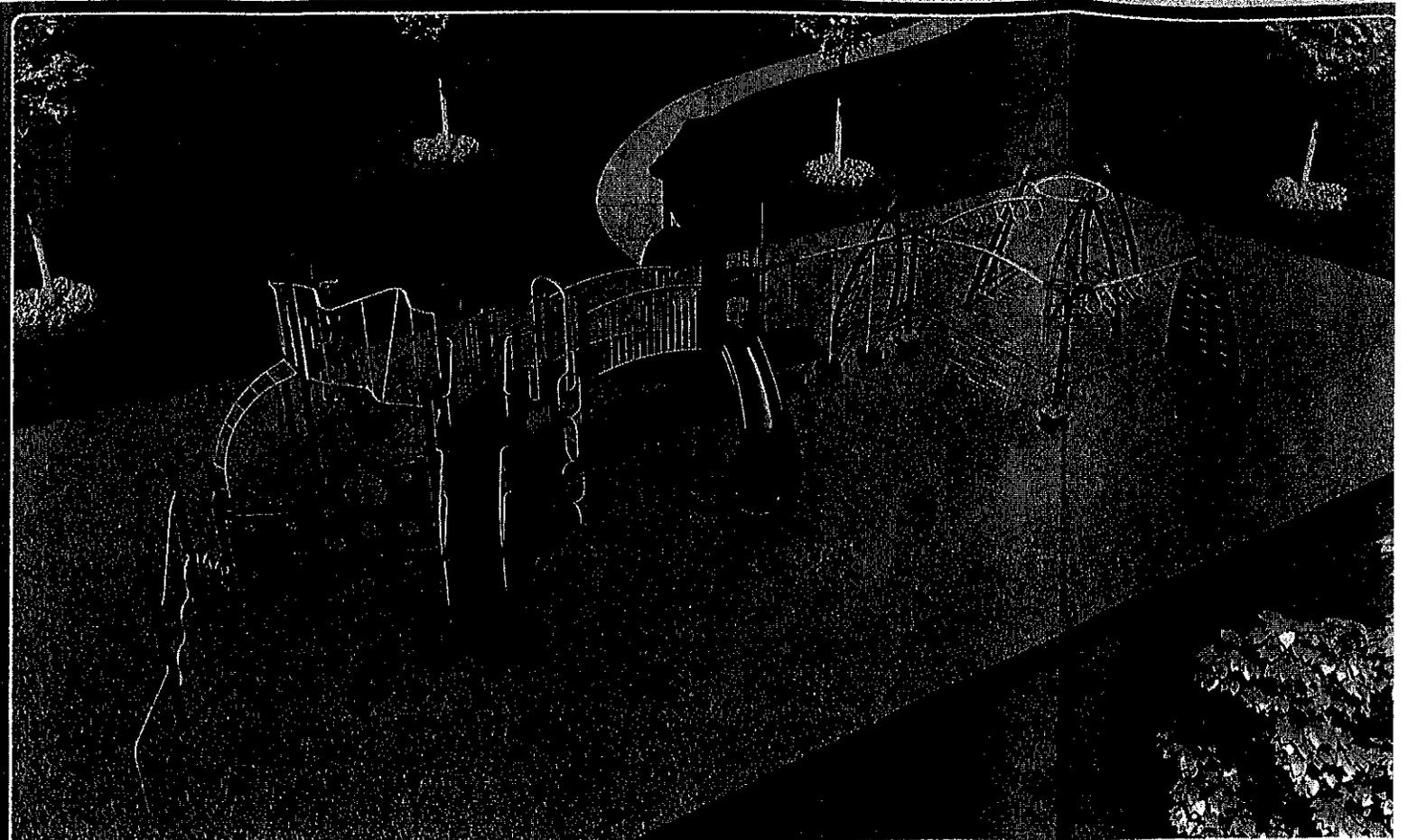
I am also requesting Council award the playground proposal for Millward/Rotary Park to Playtopia in the amount of \$45,000.00 for option 1 of their proposal submitted, contingent upon a completed contract with Wayne County in their 2015-16 budget, allocating \$80,000.00 to Allen Park.

A shelter for Duda Park was also requested with funding from the Kiwanis Club. These proposals have been turned over to Allen Park Kiwanis Club and the Kiwanis Club will work with our department and the vendor they select to complete the project.

Your consideration is appreciated.



ALGONQUIN



CITY OF ALLEN PARK
Boccabella Park - Option One



**City of Allen Park
State of Michigan**

Doug LaFond
Fire Chief
dlafond@cityofallenpark.org
(P) 313-928-1883

6730 Roosevelt
Allen Park, MI 48101

To: Mayor and City Council
From: Doug LaFond, Fire Chief
Date: April 22, 2016
Re: Assistance to Firefighters Grant (AFG)

Fire Chief, Doug LaFond, requests approval to accept a Assistance to Firefighters Grant (AFG) for \$65,000. This is for the purchase of a new exhaust removal system for the fire station. This purchase is already in the 2016/17 fire department budget in the amount of \$65,000, our match will be approximately \$6500.

Playtopia Direct

Millward

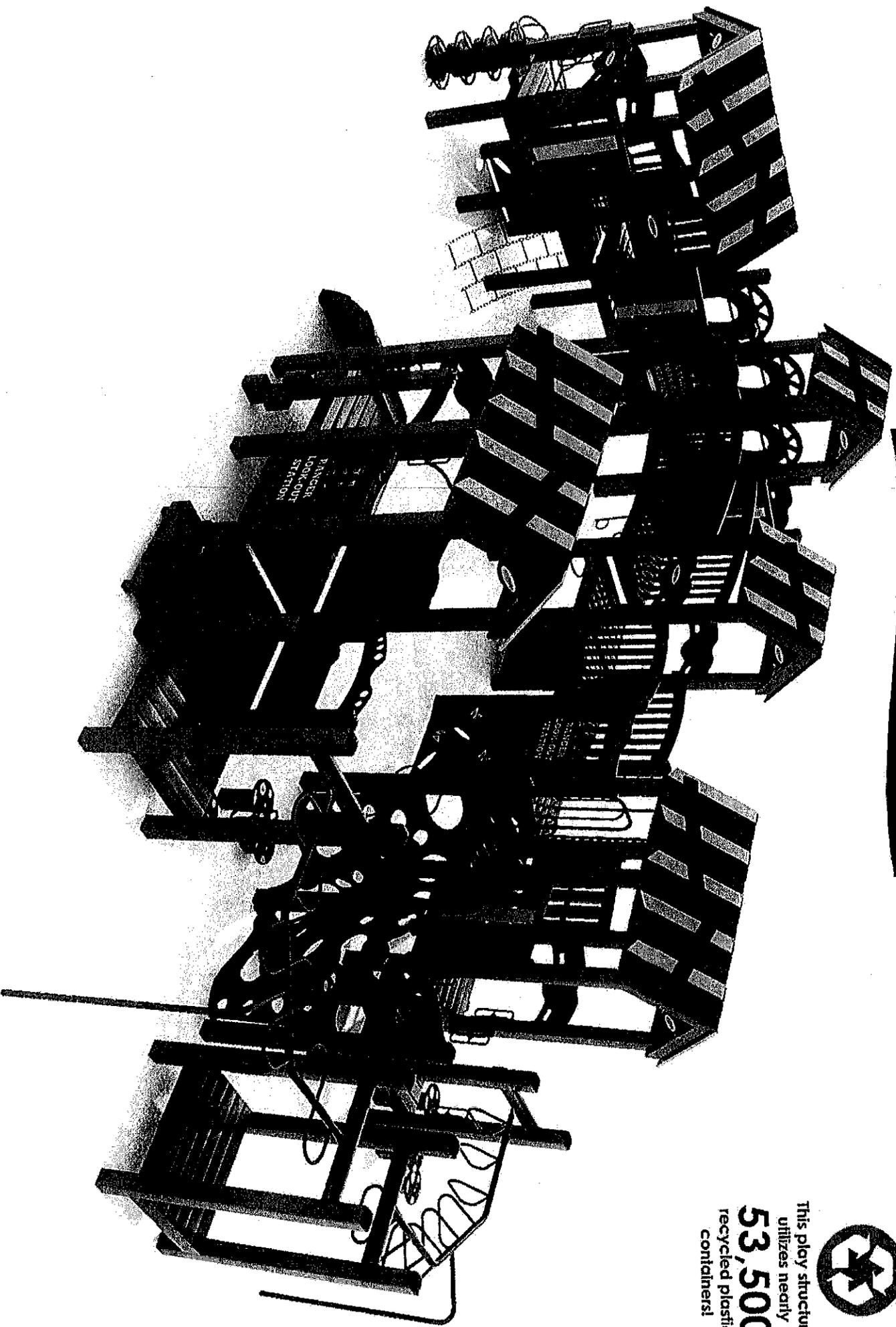
Option 1

PLAYTOPIA

Nurturing Creativity Through Innovative Play™



This play structure
utilizes nearly
53,500
recycled plastic
containers!



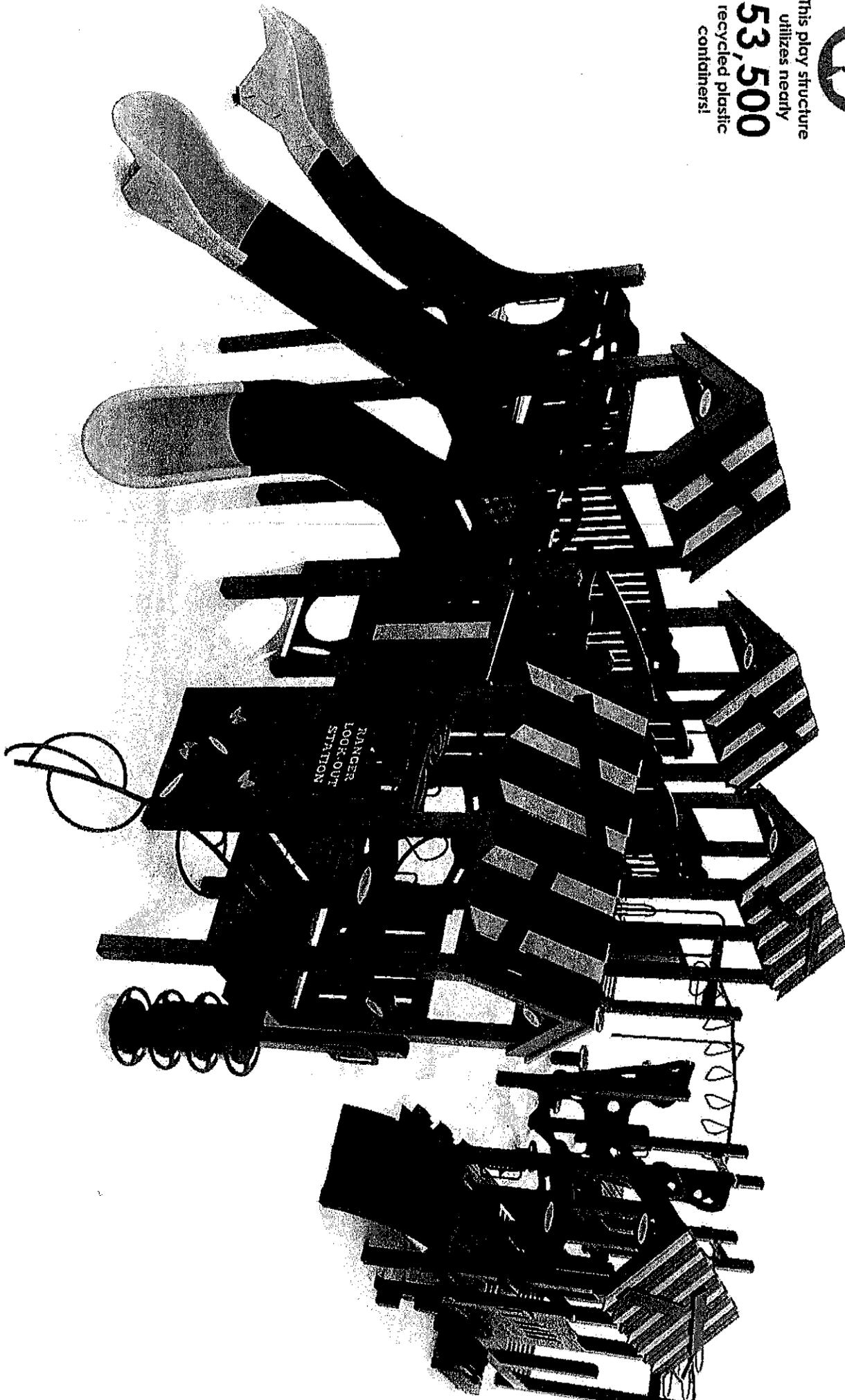
Playtopia Direct



This play structure
utilizes nearly
53,500
recycled plastic
containers!

**Millward
Option 1**

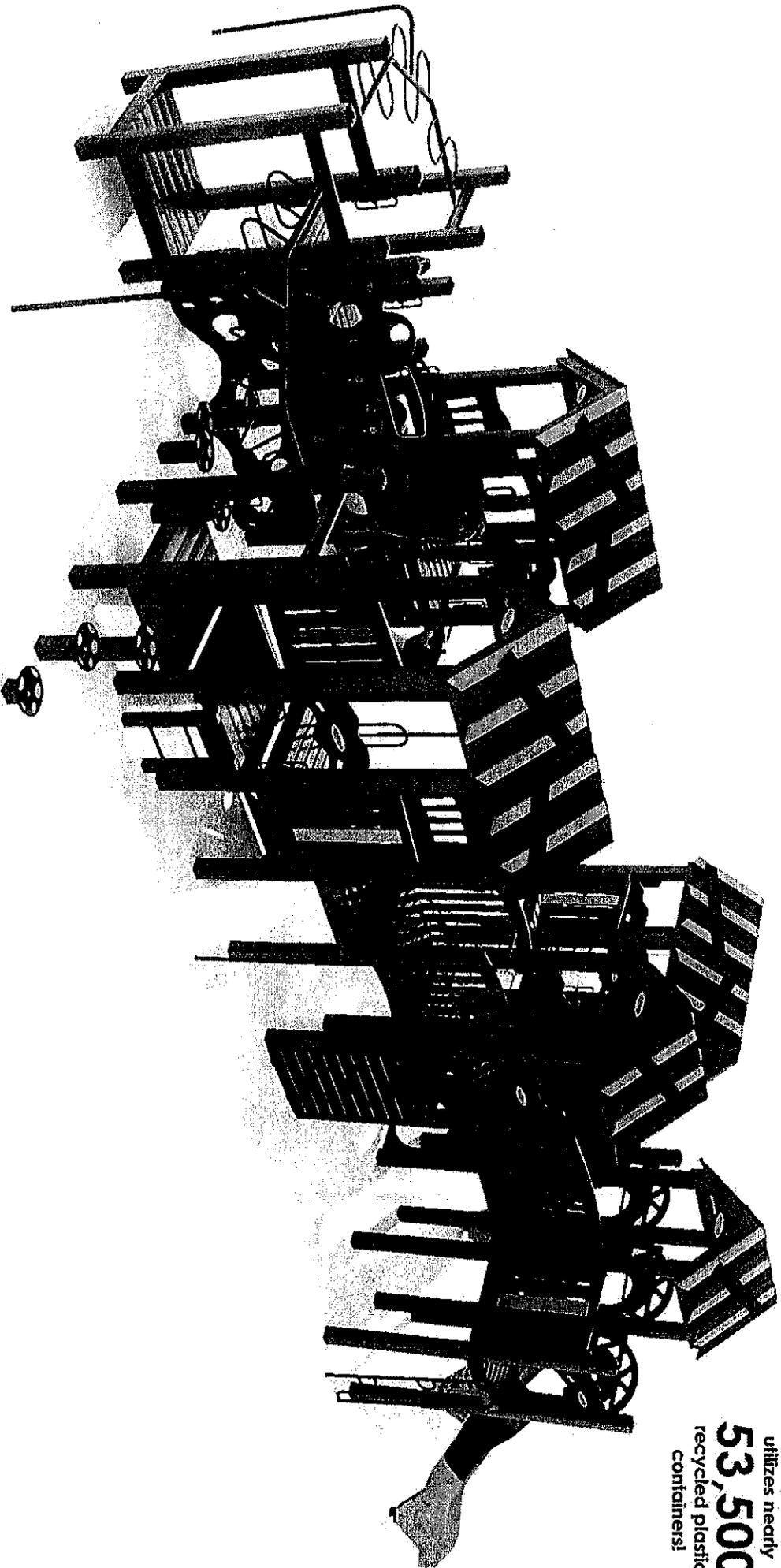
PLAYTOPIA
Maximizing Creativity Through Innovative Play™



Playtopia Direct

MILLWARD Option 1

PLAYTOPIA
Nurturing Creativity Through Immersive Play™



This play structure
utilizes nearly
53,500
recycled plastic
containers!



**City of Allen Park
State of Michigan**

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Doug LaFond
Fire Chief
dlafond@cityofallenpark.org
(P) 313-928-1883

6730 Roosevelt
Allen Park, MI 48101

To: Mayor and City Council
From: Doug LaFond, Fire Chief
Date: April 22, 2016
Re: Assistance to Firefighters Grant (AFG)

Fire Chief, Doug LaFond, requests approval to accept a Assistance to Firefighters Grant (AFG) for \$65,000. This is for the purchase of a new exhaust removal system for the fire station. This purchase is already in the 2016/17 fire department budget in the amount of \$65,000, our match will be approximately \$6500.



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**City of Allen Park
State of Michigan**

Mark A. Kibby
City Administrator
mkibby@cityofallenpark.org
(P) 313-928-1883

16630 Southfield Road
Suite 3100
Allen Park, MI 48101

To: Mayor and City Council
From: Mark A. Kibby, City Administrator
Date: April 21, 2016
Re: Real Estate Broker

On March 22, 2016, the Michigan Department of Treasury Amended Emergency Manager Order 55-A of 2014. The amendment allows the City to hire a professionally qualified firm to provide marketing services for the sale of up to seven (7) acres of the old City Hall property.

Finance Director Cady, Community Development Director Boomer and I interviewed three (3) firms that have a familiarity with our community and our property. We met with Signature Associates, CMP Real Estate Group, and CBRE. While all three firms bring slightly different approaches, the group felt that CBRE would bring the City the best benefits –maximization of the available property and a sale in a timely fashion.

At this time, it is the recommendation of the Administration to hire CBRE to provide marketing services for the sale of up to seven (7) acres of the old City Hall property, contingent upon the City Attorney's review and approval of a 6 month listing agreement with a 6% commission rate.

Bid Tabulation
Demolition of Structures, (B)16850 Southfield Rd

	<u>Company</u>	<u>Bid Bond</u>	<u>Project B</u>
18/19	S J Design & Construction	No	\$98,850
20/21	Salenbien Trucking & Exc	No	\$182,000
8/9	STE Construction Services	Yes	\$227,431
16/17	S.A. Torello Demolition	No	\$229,785
26/27	Superior Wrecking	No	\$249,000
12/13	Able Demolition	No	\$278,205
28/29	Rickman	No	\$278,360
14/15	International Constructio	No	\$289,000
22/23	Blue Star	No	\$292,900
6/7	Farrow Group Demolition	No	\$422,500
5	Signature Services	No	\$442,617
24/25	Adamo	No	\$494,660
10/11	Dore & Associates	Yes	\$496,400
1	Pro Excacation	No	
2	Direct Construction Servi	No	
4	Division Abatement & Dis	Yes	
3	McMillian Group	No	