

City of Allen Park Regular Council Meeting Minutes
Tuesday, May 10, 2016

Mayor William B. Matakas called the Meeting to order at 6:00 PM
Roll Call showed present: Councilwoman Gail McLeod, Councilman Kevin Rourke, Councilman Angelo Americo DeGiulio, and Councilman Larry Templin;
Also present: City Attorney Joe Couvreur, (Acting City Administrator) Finance Director Robert Cady, Treasurer Maureen C. Armstrong & City Clerk Michael I. Mizzi
Excused: Councilman Harry Sisko & Councilwoman Tina Gaworecki

Motion by McLeod
Supported by DeGiulio
RESOLVED, to approve the Agenda with removing the 3rd & Final Reading of #09-2016
MOTION ADOPTED – 16-0510-0109

Motion by Templin
Supported by Rourke
RESOLVED, to approve the Minutes for the Regular Meeting of April 26, 2016
MOTION ADOPTED – 16-0510-110

Motion by DeGiulio
Supported by McLeod
RESOLVED, to Accept and File the Engineering Report as presented by Bruce Hammond of C.E. Raines
MOTION ADOPTED – 16-0510-111

Motion by DeGiulio
Supported by Rourke
RESOLVED, to Accept and File the City Administrators operational updates/reports/documents and submissions.
MOTION ADOPTED – 16-0510-112

Motion by McLeod
Supported by Templin
RESOLVED, to appoint the following people to the Historical Commission:
Sandra Boucher term to expire 12/31/2020
Patricia Keys term to expire 12/31/2020
Raymond Magusin term to expire 12/31/2019
MOTION ADOPTED – 16-0510-113

Motion by Rourke
Supported by DeGiulio
RESOLVED, to approve the following Consent Agenda Items:

A. Purchasing Actions

- 1 Claims & Accounts
- 2 Payroll Report

B. Finance Actions

- 1 Finance Overview for April 2016
- 2 Budget to Actual Report (rev & exp report)
- 3 Balance Sheet for April 2016
- 4 Cash Flow for April 2016
- 5 Accept & File - Library Advisory Commission Annual Report

City of Allen Park Regular Council Meeting Minutes
Tuesday, May 10, 2016

C. Licenses & Permits

- 1 Street Closure Permit #01-2016 – DDA Car Show June 22, 2016 2:30 pm -9:30 pm Allen Rd
- 2 Ice Cream Vendor Permit #02-2016 – Koolies Ice Cream - \$200 fee
- 3 Handbill Permit #02-2016 – Seasonal Property Management of Allen Park (lawn care) - \$50 fee
- 4 Parade Permit #03-2016 – AP Veteran Affairs Commission – May 22, 2016 – 2 PM to Champaign Park
- 5 Bottle Drive Permit #04-2016 – APHS Track & Field – Collect May 15, 2016 - Fundraiser

MOTION ADOPTED – 16-0510-114

Motion by Rourke

Supported by Templin

WHEREAS, Section 10.04 of the City Charter for the City of Allen Park provides that a budget shall be adopted for each fiscal year and that said budget shall be adopted by the City Council of said City in the form of a resolution; and,

WHEREAS, such Section 10.04 also states that such resolution shall provide for an appropriation of money budgeted for municipal purposes during the next fiscal year succeeding said resolution's adoption; and,

WHEREAS, such Section 10.04 of said City Charter also provides that such resolution shall determine the amount of revenue to be raised by taxation; and,

WHEREAS, under said Section 10.05 it is incumbent upon the said City Council for the City of Allen Park now to provide a budget and capital improvement plan for the fiscal year from July 1, 2016 to June 30, 2017; and,

WHEREAS, a properly drafted and proposed budget has been submitted to the City Council in compliance with the requirements contained in Article 10 of the said City Charter, and in compliance with requirements of Public Act 621 of 1978; and,

WHEREAS, such budget proposal, together with all supporting schedules and the City Manager's budget statement, has been duly filed with the City Council and become a matter of public record, available for public inspection with the City Clerk and the Allen Park Public Library; and,

WHEREAS, such proposed budget hearing has been advertised in the Heritage Newspaper on April 17, 2016, and a public hearing held on April 19, 2016 as required by statute and other regulations; and,

WHEREAS, the proposed budget as approved by the City Council reflects a balanced document with the total general fund revenues equal to \$23,542,072 and general fund expenditures equal to \$23,542,072 and a total millage levy of 26.5262 mill as detailed in the budget document; and,

WHEREAS, such millage is in accordance with Public Act 5 of 1982; and,

BE IT RESOLVED, that the total amount of money required and set forth by the terms of said proposed budget attached hereto (less TIF's), said sum being \$7,070,959 or 10.5985 mills for General Operating; \$1,697,004 or 2.5436 mills for Refuse Collection; \$2,813,086 or 3.8847 mills for Debt Service; \$4,503,371 or 6.75 mills for Police & Fire voted assessment; \$565,690 or .8479 mills for Library operating; and \$1,268,616 or 1.0915 voted mills for Road Construction shall be provided for the fiscal year herein above-stipulated by the levying of taxes by the said City of Allen Park upon the real and personal property within such City, including a property tax administration fee of 1%, to be used for the cost incurred in the administration and collection of property taxes in such departments as the Assessor's, Treasurer's, Purchasing and Finance; and,

City of Allen Park Regular Council Meeting Minutes
Tuesday, May 10, 2016

BE IT FURTHER RESOLVED, that the budget summaries as presented can be approved as set forth in the said 2016/2017 City Budget document; and,

BE IT FURTHER RESOLVED, that the City Council hereby adopts the 2016/2017 budget as shown in the budget documents however, for monthly reports to the City Council, the amounts in the budget documents reflected by City departments will be used for comparative reporting purposes; and,

BE IT FURTHER RESOLVED, that the water rate and sewer rates reflect the combined Ready to Serve Charge for each customer connection to be \$15.75; that the water rate for each unit be \$3.36 per unit; that the rate for sewer treatment be \$3.23 per unit; this rate change shall provide a part of the revenue needed to cover the operations of the Water & Sewer Department;

BE IT FURTHER RESOLVED, that the City Administrator is authorized to make budgetary transfers within the appropriation centers established through this budget not exceeding \$1,000 and that all other transfers between appropriation centers may be made only by further action of the City Council pursuant to the provisions of the Michigan Uniform Accounting and Budgeting Act; and,

THEREFORE, BE IT RESOLVED, by the Mayor and City Council of the City of Allen Park, Wayne County, Michigan, that the proposed budget, as presented, together with the Administrator's budget letter, supporting schedules, statements, budget summaries and related documents, if any, appended thereto, incorporated herein and by reference made part thereof, and as modified by the City Council, be and the same hereby is adopted as the budget for the City of Allen Park for fiscal period from July 2016 to June 2017.

MOTION ADOPTED – 16-0510-115 with DeGiulio casting a NO vote

Motion by Templin

Supported by DeGiulio

RESOLVED, that the Allen Park Mayor & City Council concur with the DPS Directors & City Engineers recommendation and hereby award the bid for the Allen Rd. Pavement Striping to the lowest qualified bidder PK Contracting in the amount of \$36,365.00 with funds to come out of acct. #202-479-801-215

MOTION ADOPTED – 16-0510-116

Motion by DeGiulio

Supported by Rourke

RESOLVED, that the Allen Park Mayor & City Council concur with the DPS Directors & City Engineers recommendation and hereby award the bid for the Watson St. Pump Station Replacement to the lowest qualified bidder TSP Environmental in the amount of \$162,546.20 with funds to come out of acct. #592-601-986-100

MOTION ADOPTED – 16-0510-117

Motion by Rourke

Supported by Templin

RESOLVED, that the Allen Park Mayor & City Council hereby recognizes the Allen Park Citizens Civic Fund (501 (c) (3)) as a nonprofit organization operating in the community and directs the City Clerk to send the Resolution Form (BSL-CG-1153) to the State of Michigan for a Charitable Gaming License

MOTION ADOPTED – 16-0510-118

City of Allen Park Regular Council Meeting Minutes
Tuesday, May 10, 2016

Motion by Rourke

Supported by DeGiulio

RESOLVED, to adjourn Regular Council Meeting at 6:56 PM

MOTION ADOPTED – 16-0510-119

William B. Matakas – Mayor

Michael I. Mizzi – City Clerk