

City of Allen Park Regular Council Meeting Minutes  
Tuesday, June 14, 2016

Mayor William B. Matakas called the Meeting to order at 6:00 PM

Roll Call showed present: Councilwoman Gail McLeod, Councilman Kevin Rourke, Councilwoman Tina Gaworecki, Councilman Angelo Americo DeGiulio, Councilman Harry Sisko and Councilman Larry Templin; Also present: City Attorney Joe Couvreur, City Administrator Mark Kibby, Treasurer Maureen C. Armstrong & City Clerk Michael I. Mizzi

Motion by Templin

Supported by Gaworecki

RESOLVED, to approve the Agenda with separating Claims & Accounts from the Consent Items

MOTION ADOPTED – 16-0614-0130

Motion by DeGiulio

Supported by McLeod

RESOLVED, to approve the Minutes for the Regular Meeting of May 24, 2016 with corrections (a comma)

MOTION ADOPTED – 16-0614-131

Motion by DeGiulio

Supported by Rourke

RESOLVED, to Accept and File the Engineering Report as presented by Bruce Hammond of C.E. Raines

MOTION ADOPTED – 16-0614-132

Motion by McLeod

Supported by Gaworecki

RESOLVED, to Accept and File the City Administrators operational updates/reports/documents and submissions.

MOTION ADOPTED – 16-0614-133

Motion by Rourke

Supported by Sisko

RESOLVED, to approve Claims and Accounts as presented.

MOTION ADOPTED – 16-0614-134

Motion by Templin

Supported by Gaworecki

RESOLVED, to approve the following Consent Agenda Items:

**A. Purchasing Actions**

- 1 Payroll Report

**B. Finance Actions**

- 1 Finance Overview for May 2016
- 2 Budget to Actual Report (rev & exp report)
- 3 Balance Sheet for May 2016
- 4 Cash Flow for May 2016

**C. Licenses & Permits**

- 1 Inter-City Baptist Church Annual Fireworks Display on June 26, 2016 – Pending final approval from the Fire Dept.

MOTION ADOPTED – 16-0614-135

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Motion by DeGiulio

Supported by Gaworecki

RESOLVED, to approve the Festivities Commission request to close down Allen Rd. from Southfield to Roosevelt from August 4<sup>th</sup> 5 PM until August 7<sup>th</sup> 12 PM for the 35<sup>th</sup> Annual Allen Park Arts & Crafts Street Fair

MOTION ADOPTED – 16-0614-136

Motion by Sisko

Supported by McLeod

RESOLVED, to approve the Festivities Commission request to sell Beer and Wine on August 5<sup>th</sup> & 6<sup>th</sup> for the 35<sup>th</sup> Annual Arts & Crafts Street Fair in the confined areas

MOTION ADOPTED – 16-0614-137 with Councilman DeGiulio casting a NO vote

Motion by Sisko

Supported by Templin

RESOLVED, that the Allen Park Mayor & City Council concur with the City Administrators recommendation and hire Stephanie Prister as a full time Office Clerical Worker in the Police Department Records Bureau with an hourly rate and benefits that are part of the TPOAM Collective Bargaining Agreement with a start date of July 1, 2016

MOTION ADOPTED – 16-0614-138

Motion by Sisko

Supported by Gaworecki

RESOLVED, that the Allen Park Mayor & City Council concur with the City Administrators recommendation and hire Ken Simerly as a full time Ordinance Warden with an annual salary of \$45,000 and benefits that are in the Appointee Benefit Package with a start date of July 1, 2016

MOTION ADOPTED – 16-0614-139

Motion by Sisko

Supported by Rourke

RESOLVED, to approve the Police Chiefs request to purchase a 2016 Chevy Tahoe Vehicle through Berger Chevrolet under the State of Michigan MI-Deal bid program at the cost of \$37,400 with State Narcotics Forfeiture Funds and that we bypass the city bid process since there is no economic advantage and it is already through the State Bid (APCO 2-824 – (4))

MOTION ADOPTED – 16-0614-140

Motion by Rourke

Supported by Templin

RESOLVED, to ratify the City Administrators action regarding an Emergency Purchase and Installation of a Flygt Pump from Kennedy Industries in the amount of \$19,495.00 with funds out of acct # 592-603-930-000 and that we bypass the city bid process since this is an Emergency (APCO 2-824 – (5))

MOTION ADOPTED – 16-0614-141

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Motion by Gaworecki

Supported by Templin

RESOLVED, to concur with the Finance Directors recommendation and make the following Year End Budget Amendments for FY 2015/2016:

**Fund 101 - GENERAL FUND**

**CLERK**

101-000-626.100	Clerk Charges	9,502.00	To adjust Clerks budget to reflect expenses reimbursed
101-215-837.000	Election Inspectors		9,502.00 by the State

**Finance**

101-221-963.000	Professional Services	22,820.00	Plante/Moran services were utilized more than anticipated
101-221-999.000	Contingency		22,820.00 for 2016 Audit.

**Treasurer**

101-253-730.000	Postage	8,011.00	Postage was under budgeted due to mailings
101-221-999.000	Contingency		8,011.00

**City Hall**

101-263-920.000	Utilities	27,268.00	Utilities were on longer than anticipated
101-221-999.000	Contingency		27,268.00

**DPS**

101-445-722.100	Retirement Contribution (DB Plan)	37,670.00	Estimate of DB plan contribution amount was based on
101-221-999.000	Contingency		37,670.00 split of hours worked between Water and DPS.

MOTION ADOPTED – 16-0614-142

Motion by Sisko

Supported by Rourke

RESOLVED, to adjourn the Regular Council Meeting at 8:10 PM

MOTION ADOPTED – 16-0614-143

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William B. Matakas – Mayor

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Michael I. Mizzi – City Clerk