

City of Allen Park Regular Council Meeting Minutes  
Tuesday, May 9, 2017

Mayor William B. Matakas called the Meeting to order at 6:00 PM  
Roll Call showed present: Councilwoman Gail McLeod, Councilman Kevin Rourke, Councilwoman Tina Gaworecki and Councilman Harry Sisko;

Also present: City Attorney Joe Couvreur, City Administrator Mark Kibby, Police Chief James Wilkewitz, Fire Chief Doug LaFond, Parks & Rec Director Pat Hawkins, Finance Director Bob Cady, Deputy Finance Director Amanda Wertz, Building Official David Boomer, Water Foreman Tom Murray, Treasurer Maureen C. Armstrong & City Clerk Michael I. Mizzi  
Excused: Councilman Angelo Americo DeGiulio and Councilman Larry Templin

Motion by Sisko  
Supported by Gaworecki  
RESOLVED, to approve the Agenda as presented  
MOTION ADOPTED –17-0509-0096

Motion by McLeod  
Supported by Gaworecki  
RESOLVED, to approve the Minutes for the Regular Meeting of May 9, 2017  
MOTION ADOPTED – 17-0509-097

Motion by Sisko  
Supported by Rourke  
RESOLVED, to open a Public Hearing for comments of the Fiscal Year 2017/2018 Budget  
MOTION ADOPTED – 17-0509-098

Motion by Gaworecki  
Supported by McLeod  
WHEREAS, Section 10.04 of the City Charter for the City of Allen Park provides that a budget shall be adopted for each fiscal year and that said budget shall be adopted by the City Council of said City in the form of a resolution; and,

WHEREAS, such Section 10.04 also states that such resolution shall provide for an appropriation of money budgeted for municipal purposes during the next fiscal year succeeding said resolution's adoption; and,

WHEREAS, such Section 10.04 of said City Charter also provides that such resolution shall determine the amount of revenue to be raised by taxation; and,

WHEREAS, under said Section 10.05 it is incumbent upon the said City Council for the City of Allen Park now to provide a budget and capital improvement plan for the fiscal year from July 1, 2017 to June 30, 2018; and,

WHEREAS, a properly drafted and proposed budget has been submitted to the City Council in compliance with the requirements contained in Article 10 of the said City Charter, and in compliance with requirements of Public Act 621 of 1978; and,

WHEREAS, such budget proposal, together with all supporting schedules and the City Manager's budget statement, has been duly filed with the City Council and become a matter of public record, available for public inspection with the City Clerk and the Allen Park Public Library; and,

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WHEREAS, such proposed budget hearing has been advertised in the Heritage Newspaper on Wednesday, April 26, 2017, and a public hearing held on May 9, 2017 as required by statute and other regulations; and,

WHEREAS, the proposed budget as approved by the City Council reflects a balanced document with the total general fund revenues equal to \$25,015,660 and general fund expenditures equal to \$25,015,660 and a total millage levy of 25.8279 mill as detailed in the budget document; and,

WHEREAS, such millage is in accordance with Public Act 5 of 1982; and,

BE IT RESOLVED, that the approximate total amount of money required and set forth by the terms of said proposed budget attached hereto (less TIF's), said sum being \$7,175,000 or 10.5985 mills for General Operating; \$1,720,000 or 2.5436 mills for Refuse Collection; \$2,318,997 or 3.1864 mills for Debt Service; \$4,575,000 or 6.75 mills for Police & Fire voted assessment; \$573,157 or .8479 mills for Library operating; and \$1,288,000 or 1.0915 voted mills for Road Construction shall be provided for the fiscal year herein above-stipulated by the levying of taxes by the said City of Allen Park upon the real and personal property within such City, including a property tax administration fee of 1%, to be used for the cost incurred in the administration and collection of property taxes in such departments as the Assessor's, Treasurer's, Purchasing and Controller's; and,

BE IT FURTHER RESOLVED, that the budget summaries as presented can be approved as set forth in the said 2017/2018 City Budget document; and,

BE IT FURTHER RESOLVED, that the City Council hereby adopts the 2017/2018 budget as shown in the budget documents however, for monthly reports to the City Council, the amounts in the budget documents reflected by City departments will be used for comparative reporting purposes; and,

BE IT FURTHER RESOLVED, that the water rate and sewer rates reflect the combined Ready to Serve Charge for each customer connection to be \$15.75; that the water rate for each unit be \$3.69 per unit; that the rate for sewer treatment be \$3.81 per unit; this rate change shall provide a part of the revenue needed to cover the operations of the Water & Sewer Department;

BE IT FURTHER RESOLVED, that the City Administrator is authorized to make budgetary transfers within the appropriation centers established through this budget not exceeding \$1,000 and that all other transfers between appropriation centers may be made only by further action of the City Council pursuant to the provisions of the Michigan Uniform Accounting and Budgeting Act; and,

THEREFORE, BE IT RESOLVED, by the Mayor and City Council of the City of Allen Park, Wayne County, Michigan, that the proposed budget, as presented, together with the Administrator's budget letter, supporting schedules, statements, budget summaries and related documents, if any, appended thereto, incorporated herein and by reference made part thereof, and as modified by the City Council, be and the same hereby is adopted as the budget for the City of Allen Park for fiscal period from July 2017 to June 2018.

**Roll Call Vote: 5 – Yes** - Mayor William B. Matakas, Mayor Pro Tem Gail McLeod, Councilwoman Tina Gaworecki, Councilman Kevin Rourke and Councilman Harry Sisko with Councilpersons Angelo DeGiulio and Larry Templin Excused

MOTION ADOPTED UNANIMOUSLY – 17-0509-099

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Motion by Rourke

Supported by Gaworecki

RESOLVED, to Accept and File the City Administrators operational updates/reports/documents and submissions.

MOTION ADOPTED – 17-0509-100

Motion by McLeod

Supported by Gaworecki

RESOLVED, to appoint Tom Murray to the position of Dept. of Public Service Director at an annual salary of \$75,000 and shall receive benefits as stated in the Appointee Benefit Package

MOTION ADOPTED – 17-0509-101

Motion by Gaworecki

Supported by McLeod

RESOLVED, to approve the following Consent Agenda Items:

**A. Purchasing Actions**

- 1 Claims & Accounts
- 2 Payroll Report

**B. Finance Actions**

- 1 April 2017 – 1. Finance Overview
2. Budget to Actual Report
3. Balance Sheet
4. Cash Flow

**C. Licenses & Permits**

- 1 Ice Cream Vendor Permit #01-2017 –Koolies Ice Cream - 1 Truck - \$200 fee
- 2 Bottle/Can Drive Permit #03-2017 – AP Presbyterian Church/Youth Ministries – May 13<sup>th</sup> Pick up

MOTION ADOPTED – 17-0509-102

Motion by Rourke

Supported by Sisko

RESOLVED, to approve the Wayne County IGA for Improvements to Champaign Park FY 2016/2017

MOTION ADOPTED – 17-0509-103

Motion by Sisko

Supported by Gaworecki

RESOLVED, to approve the Veterans of Foreign Wars Post 5572 to post a memorial plaque honoring Cpl. Lambert A. Pfeiffer Jr. at the site of the Veterans Memorial at Champaign Park

MOTION ADOPTED – 17-0509-104

Motion by McLeod

Supported by Gaworecki

RESOLVED, to approve the Contract with Pitney Bowes for the postage meter for \$424.18 a month/60 months

MOTION ADOPTED – 17-0509-105

Motion by Gaworecki

Supported by McLeod

RESOLVED, to authorize the purchase one F250 Pickup Truck for the Water Department for \$29,438.00 with funds from account 592-603-985-000 and bypass the city bid process (APCO 2-824 – (4) No economic advantage since using State Bid). The vehicle will be purchased through the MiDEAL extended purchasing program #3958-0092

MOTION ADOPTED – 17-0509-106

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Motion by Rourke

Supported by Sisko

RESOLVED, to authorize the purchase one F250 Pickup Truck for the DPS for \$29,964.00 with funds from account 101-445-985-000 and bypass the city bid process (APCO 2-824 – (4) No economic advantage since using State Bid). The vehicle will be purchased through the MiDEAL extended purchasing program #3958-0092

MOTION ADOPTED – 17-0509-107

Motion by Sisko

Supported by Gaworecki

RESOLVED, to authorize the purchase one F150 Pickup Truck for the Parks & Rec Dept. for \$22,139.00 with funds from the Parks & Rec account and bypass the city bid process (APCO 2-824 – (4) No economic advantage since using State Bid). The vehicle will be purchased through the MiDEAL extended purchasing program #3905-0026

MOTION ADOPTED – 17-0509-108

Motion by McLeod

Supported by Gaworecki

RESOLVED, to renew the City of Allen Parks participation in the Wayne County CDBG Urban County Program for Program Years 2018, 2019 & 2020

MOTION ADOPTED – 17-0509-109

Motion by Gaworecki

Supported by McLeod

RESOLVED, to authorize the hiring of Labor Attorney Steven Schwartz for Negotiations at a rate of \$175 an hour

MOTION ADOPTED – 17-0509-110

Motion by Rourke

Supported by Sisko

RESOLVED, to adjourn the Regular Council Meeting at 6:53 PM

MOTION ADOPTED – 17-0509-111

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William B. Matakas – Mayor

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Michael I. Mizzi – City Clerk