

William B. Matakas  
Mayor

Michael I. Mizzi  
City Clerk

Maureen C. Armstrong  
Treasurer

**CITY COUNCIL**

Bob Keenan  
Mayor Pro-Tem

Angelo A. DeGiulio

Dennis Hayes

Harry Sisko

Larry Templin

Tina Gaworecki

# City of Allen Park

16850 SOUTHFIELD ROAD  
ALLEN PARK, MICHIGAN 48101-2557  
PHONE: 313-928-1400  
FAX: 313-382-7946  
[www.cityofallenpark.org](http://www.cityofallenpark.org)



## AGENDA

### Regular Council Meeting of: Tuesday, April 28, 2015 – 6:00 PM

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**INVOCATION – Rev. Joel Hollis**

**ROLL CALL**

**CORRECTIONS AND APPROVAL OF THE AGENDA FOR: April 28, 2015 (A)**

**APPROVAL OF THE MINUTES FOR: April 14, 2015 (A)**

**PUBLIC HEARINGS**

**ORGANIZATIONAL BUSINESS**

- A. City Administrator Operational updates/reports/document submissions
  - 1. Motion to Accept & File the updates/reports/document submissions

**PUBLIC COMMENT (4 minutes)**

**CONSENT AGENDA**

**A. Purchasing Actions**

- 1. Claims & Accounts
- 2. Payroll Report

**B. Licenses & Permits**

- 1. Street Corner Solicitor Permit #04-2015 – V FW Post #5572 to hold their Annual Poppy Sale with the American Legion on May 7<sup>th</sup> May 8<sup>th</sup> & May 9<sup>th</sup>, 2015 with \$2.00 fee
- 2. Door to Door Solicitor Permit #02-2015 – Performance Comm. Technology - Internet & Cable - \$300 fee

**RESOLUTIONS**

- 1. RESOLUTION to approve H. Domine Enterprises, Inc. as the lowest qualified bidder to replace the Gasboy Fuel Pumps for an amount not to exceed \$46,457.00
- 2. RESOLUTION to approve Dominic Gaglio Construction as the lowest qualified bidder for the CDBG concrete replacement projects 12-01-03K,13-01-03K and 14-01-03K/03L in the City of Allen Park for an amount not to exceed \$156,100.00.
- 3. RESOLUTION to approve S & J Asphalt Paving Co. as the lowest qualified bidder to replace asphalt in the City of Allen Park for an amount not to exceed \$204,100.00
- 4. RESOLUTION to approve the Michigan Uniform Video Service Local Franchise Agreement with Comcast
- 5. RESOLUTION to approve the appointment of Herb Weiss to the Allen Park Housing Commission.
- 6. RESOLUTION to approve the Search Agreement with TJA Staffing Services to fill the vacant position of City Administrator per the State of Michigan
- 7. RESOLUTION for Melvindale CGAP Grant

**OTHER BUSINESS**

- 1. 1<sup>st</sup> & 2<sup>nd</sup> Reading of Proposed Ordinance #01 – 2015 an Ordinance to Amend Chapter 48 Utilities, Article V, Wastewater Discharge Control

**CLOSED SESSION**

**ADJOURNMENT**

Please visit [www.cityofallenpark.org](http://www.cityofallenpark.org) for information on upcoming Meetings

**Next Regular Meeting: - Tuesday, May 12, 2015 @ 6:00 PM**

**\*REMEMBER TO VOTE – Tuesday, May 5<sup>th</sup>**

# **Approval of Minutes for:**

April 14, 2015

City of Allen Park Regular Council Meeting Minutes  
Tuesday, April 14, 2015

Mayor William B. Matakas called the Meeting to order at 6:00 PM

Roll Call showed present: Councilman Bob Keenan, Councilman Angelo Americo DeGiulio, Councilman Dennis Hayes, Councilman Harry Sisko, Councilwoman Tina Gaworecki and Councilman Larry Templin  
Also present: City Attorney Joe Couvreur, City Administrator Robert Cady, Treasurer Maureen Armstrong, and City Clerk Michael I. Mizzi.

Motion by Templin

Supported by Sisko

RESOLVED, to approve the amended Agenda with the addition of a resolution to enter a joint resolution with the city of Melvindale regarding the CGAP Jail grant funds.

Roll Call Vote: 4 Yes, DeGiulio, Hayes, Keenan, Templin – 3 No, Gaworecki, Matakas, Sisko

MOTION ADOPTED – 15-0414-0082

Motion by Hayes

Supported by Gaworecki

RESOLVED, to approve the Minutes for the Regular Meeting of March 24, 2015

MOTION ADOPTED – 15-0414-0083

Motion by Sisko

Supported by Templin

RESOLVED, to accept & file the Operational updates/reports/document submissions as submitted by the City Administrator

MOTION ADOPTED – 15-0414-0084

Motion by Keenan

Supported by Templin

RESOLVED, to approve the following Consent Agenda Items:

A. Purchasing Actions

- 1 Claims & Accounts
- 2 Payroll Report

B. Finance Actions

- 1 Finance Overview for March 2015
- 2 Budget to Actual Report
- 3 Balance Sheet for March 2015
- 4 Cash Flow for March 2015

C. Licenses & Permits

- 1 AP Handbill Permit #02-2015 – Rene Linares - Fast Flyers - \$50 fee
- 2 Ice Cream Vendor Permit #01-2015 – Sandra Humbarger – Koolies Ice Cream - \$200 fee
- 3 Street Corner Solicitor Permit #03-2015 – American Legion Post #409 to hold their Annual Poppy Sale on May 8<sup>th</sup> & May 9<sup>th</sup>, 2015 with \$2.00 fee
- 4 Parade Permit #02-2015 – AP Memorial Day Parade – May 17, 2015 from 1:00 PM to 3:30 PM on Park at Philomene down Park to Champaign and on to Champaign Park with Service at Veterans Memorial

MOTION ADOPTED – 15-0414-0085

Motion by Hayes

Supported by Sisko

RESOLVED, to approve the Parks & Recreation Director to prepare specs and advertise sealed bids for the tear off and installation of a new roof on the structure at Cunningham Park with funds from Parks Capital Outlay Account.

MOTION ADOPTED – 15-0414-0086

City of Allen Park Regular Council Meeting Minutes  
Tuesday, April 14, 2015

Motion by Hayes

Supported by Gaworecki

RESOLVED, to approve the Emergency Purchase of a Caterpillar 924K Wheel Loader from the State of Michigan MI Deal bid Program at a cost of \$126,498.00 and the City Council determines that there would be no economic or other advantage to the City to seek competitive bids (APCO Sec. 2-824 (4))

MOTION ADOPTED – 15-0414-0087

Motion by Keenan

Supported by Templin

RESOLVED, to authorize the Building Department Staffing and Reorganization as presented

MOTION ADOPTED – 15-0414-0088

Motion by Keenan

Supported by DeGiulio

RESOLVED, to approve the Budget Amendments for the following accounts: 101-000-491, 101-707-985, 101-000-677, 101-101-701, 101-221-861, 101-253-730, 101-445-709, & 101-221-965.

MOTION ADOPTED – 15-0414-0089

Motion by Hayes

Supported by DeGiulio

RESOLVED, to hold a council work session April 21<sup>st</sup> to meet with the city of Melvindale regarding the CGAP grant proposals. Councilman Hayes withdrew his earlier motion to enter a joint resolution with the city of Melvindale regarding the CGAP Jail grant funds in order to discuss at the Work Session

MOTION ADOPTED – 15-0414-0090

Motion by Keenan

Supported by Hayes

RESOLVED, to adjourn the Regular Council Meeting and go to Executive Session for the purpose of Labor Negotiation MCL 15.268 (c) at 7:44 PM

MOTION ADOPTED – 15-0414-0091

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William B. Matakas – Mayor

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Michael I. Mizzi – City Clerk

# Consent Agenda

- A. Purchasing Actions
  - 1. Claims & Accounts
  - 2. Payroll Report
  
- B. Licenses & Permits
  - 1. Street Corner Permit for VFW Post #5572 to hold their Annual Poppy Sale.
  - 2. Door to Door Solicitor Permit for Performance Communications Technology – Internet & Cable.

04/22/2015  
10:04 am

INVOICE DISTRIBUTION REPORT FOR CITY OF ALLEN PARK  
POSTING DATE 04/22/2015 - 04/22/2015  
Paid Invoices Only

PAGE 1

| GL Number                              | Inv. Line Desc  | Vendor | Invoice Description                   | Amount     | Check #     |
|--|---|--------|---------------------------------------|------------|-------------|
| Fund 101 GENERAL FUND                  |   |        |                                       |            |             |
| Dept 000                               |   |        |                                       |            |             |
| 101-000-030-000                        | ACCOUNTS REC - DISTRIK BLUE CROSS BLUE SH PREMIUMS POST 65 ME |        |                                       | 3,146.49   | 00000090759 |
| Total for Dept 000 :                   |   |        |                                       | 3,146.49   |             |
| Dept 150 150 DISTRICT COURT            |   |        |                                       |            |             |
| 101-150-969-000                        | DISTRICT COURT  |        | 24TH DISTRICT COUFY 2015 MONTHLY DIST | 133,812.42 | 00000090738 |
| Total for Dept 150 150 DISTRICT COURT: |   |        |                                       | 133,812.42 |             |
| Dept 215 215 CLERK                     |   |        |                                       |            |             |
| 101-215-828-000                        | ELECTION OPERATING SI PRINTING SYSTEMS, JOB A100770 POSTCARD  |        |                                       | 718.77     | 00000090835 |
| 101-215-828-000                        | ELECTION OPERATING SI PRINTING SYSTEMS, JOB A100782 ENVELOPE  |        |                                       | 419.25     | 00000090835 |
| 101-215-828-000                        | ELECTION OPERATING SI PRINTING SYSTEMS, JOB A100781 ENVELOPE  |        |                                       | 372.00     | 00000090835 |
| 101-215-828-000                        | ELECTION OPERATING SI PRINTING SYSTEMS, JOB A101030 SECRECY E |        |                                       | 275.00     | 00000090835 |
| 101-215-828-000                        | ELECTION OPERATING SIELECTION SYSTEMS { CODING FOR MAY 5TH E  |        |                                       | 1,973.64   | 00000090794 |
| 101-215-828-000                        | ELECTION OPERATING SI PRINTING SYSTEMS, NEW MONITORING PETI   |        |                                       | 6.50       | 00000090835 |
| 101-215-900-000                        | PRINTING & PUBLISHING MICHIGAN.COM                            |        | AD FOR NEW HIRE POLIC                 | 1,180.90   | 00000090824 |
| 101-215-934-000                        | EQUIPMENT MAINTENA VERIZON WIRELESS                           |        | PHONE BILL DATE SERVI                 | 50.45      | 00000090858 |
| Total for Dept 215 215 CLERK:          |   |        |                                       | 4,996.51   |             |
| Dept 221 221 ADMINISTRATION            |   |        |                                       |            |             |
| 101-221-728-000                        | OFFICE SUPPLIES- B CAD SIGN SPECIALTIES                       |        | NAME PLATES FOR COUI                  | 18.00      | 00000090845 |
| 101-221-728-000                        | OFFICE SUPPLIES- J COU' SIGN SPECIALTIES                      |        | NAME PLATES FOR COUI                  | 18.00      | 00000090845 |
| 101-221-728-000                        | OFFICE SUPPLIES- M KIBI SIGN SPECIALTIES                      |        | NAME PLATES FOR COUI                  | 18.00      | 00000090845 |

|                 |  |           |             |
|-----------------|--|-----------|-------------|
| 101-221-822-100 | WEBSITE MAINTENANCE MUNICIPAL WEB SEF WEBSITE MNT /IMAGE C   | 320.00    | 00000090827 |
| 101-221-826-100 | LITIGATION FAUSONE BOHN, LLP PROF SERV REDEV OF FIL          | 733.34    | 00000090797 |
| 101-221-828-000 | LABOR ATTORNEY- EMP SECREST, WARDLE, L PROF SERV THRU 3/31/  | 4,693.00  | 00000090842 |
| 101-221-900-000 | PRINTING & PUBLISHING MICHIGAN MUNICIP. WEBSIT/INTRNET ADVEF | 92.90     | 00000090823 |
| 101-221-914-000 | INSURANCE DEDUCTIBLE MICHIGAN MUNICIP. MML POOL MAT TRACEF   | 15,000.00 | 00000090823 |
| 101-221-934-600 | SERVER AND NETWORK TOSHIBA FINANCIAL COPIER CHARGES FOR V,   | 79.99     | 00000090855 |
| 101-221-934-600 | SERVER AND NETWORK TOSHIBA FINANCIAL COPIER CHARGES FOR V,   | 79.99     | 00000090855 |
| 101-221-934-600 | SERVER AND NETWORK TOSHIBA FINANCIAL COPIER CHARGES FOR V,   | 91.15     | 00000090855 |
| 101-221-934-600 | SERVER AND NETWORK TOSHIBA FINANCIAL COPIER CHARGES FOR V,   | 98.30     | 00000090855 |
| 101-221-934-600 | SERVER AND NETWORK TOSHIBA FINANCIAL COPIER CHARGES FOR V,   | 147.74    | 00000090855 |
| 101-221-934-600 | SERVER AND NETWORK TOSHIBA FINANCIAL COPIER CHARGES FOR V,   | 134.19    | 00000090855 |
| 101-221-962-000 | MISCELLANEOUS- KIBBY MIDWEST MEDICAL ' DOT PHYSICALS PRE-PL/ | 110.00    | 00000090825 |
| 101-221-976-000 | BLOCK GRANTS REFLECTIONS BUILDI REPAIRS MADE PORCH F         | 2,485.00  | 00000090837 |
| 101-221-976-000 | BLOCK GRANTS COMMUNITY LIVING MARCH 2015 SERVICES            | 459.00    | 00000090772 |

Total for Dept 221 221 ADMINISTRATION: 24,578.60

Dept 225 225 ASSESSOR

|                 |  |        |             |
|-----------------|--|--------|-------------|
| 101-225-728-000 | OFFICE SUPPLIES-TRESUJ DES MOINES STAMP SUPPLIES FOR DPS, TREA | 54.00  | 00000090775 |
| 101-225-816-000 | PROF. SERV. - OTHER FOSTER SWIFT COLLI PROF SERV THRU 3/31/1   | 880.00 | 00000090798 |
| 101-225-900-000 | PRINTING & PUBLISHING MICHIGAN ASSESSOF WEB AD FOR MICH ASSE   | 75.00  | 00000090820 |

Total for Dept 225 225 ASSESSOR: 1,009.00

Dept 230 230 FINANCE

|                 |   |          |             |
|-----------------|---|----------|-------------|
| 101-230-963-000 | PROFESSIONAL SERVICE: PLANTE MORAN PROF SERVICES 3/1-3/31 | 6,844.75 | 00000090834 |
|-----------------|---|----------|-------------|

Total for Dept 230 230 FINANCE: 6,844.75

Dept 253 253 TREASURER

|                 |   |       |             |
|-----------------|---|-------|-------------|
| 101-253-728-000 | OFFICE SUPPLIES-AESSI DES MOINES STAMP SUPPLIES FOR DPS, TREA | 66.00 | 00000090775 |
|-----------------|---|-------|-------------|

Total for Dept 253 253 TREASURER: 66.00

Dept 263 263 CITY HALL

|                 |   |            |             |
|-----------------|---|------------|-------------|
| 101-263-853-000 | TELEPHONE- NEW BALAI AT & T LONG DISTAN LONG DIST SERVICE     | 33.86      | 00000090752 |
| 101-263-853-000 | TELEPHONE- CREDIT ADJ.AT & T LONG DISTAN LONG DIST SERVICE    | (3,003.60) | 00000090752 |
| 101-263-853-000 | TELEPHONE- PREV BALA AT & T LONG DISTAN LONG DIST SERVICE     | 3,003.60   | 00000090752 |
| 101-263-853-000 | TELEPHONE- CITY HALL AT & T LONG DISTAN PHONE SERVICE 03/01-0 | 3.10       | 00000090753 |
| 101-263-853-000 | TELEPHONE- ADM OFFICAT & T PHONE SERVICE 4/10-5/              | 1,473.31   | 00000090749 |
| 101-263-853-000 | TELEPHONE- TREASUREF AT & T PHONE SERVICE 4/13-5/             | 23.92      | 00000090749 |
| 101-263-920-000 | UTILITIES- CITY HALL DTE ENERGY SERVICE 3/6-4/7/15            | 2,494.75   | 00000090790 |
| 101-263-931-000 | BUILDING MAINTENANC SANDY'S SEW-VAC VACUUM REPAIRS            | 57.92      | 00000090841 |
| 101-263-931-000 | BUILDING MAINTENANC SANDY'S SEW-VAC VACUUM REPAIRS            | 99.95      | 00000090841 |
| 101-263-985-000 | CAPITAL OUTLAY-BUILDICDW GOVERNMENT. 040615/DUANE BATES       | 636.19     | 00000090764 |
| 101-263-985-000 | CAPITAL OUTLAY-BUILDICDW GOVERNMENT. DUANE WIRING 3-20-15     | 133.40     | 00000090764 |
| 101-263-985-000 | CAPITAL OUTLAY-BUILDIHADDIX ELECTRIC MATERIAL AND LABOR T     | 4,000.00   | 00000090803 |

Total for Dept 263 263 CITY HALL: 8,956.40

Dept 305 305 POLICE DEPARTMENT

|                 |  |           |             |
|-----------------|--|-----------|-------------|
| 101-305-729-000 | K-9 SUPPLIES   | 62.00     | 00000090847 |
| 101-305-729-000 | K-9 SUPPLIES   | 49.48     | 00000090832 |
| 101-305-757-000 | OPERATING SUPPLIES   | 135.00    | 00000090810 |
| 101-305-761-000 | PRISONER BOARD   | 75.00     | 00000090825 |
| 101-305-801-000 | ANIMAL CONTROL   | 37,698.63 | 00000090767 |
| 101-305-801-000 | ANIMAL CONTROL   | 15,125.48 | 00000090768 |
| 101-305-805-000 | VEHICLE TOWING   | 7,245.00  | 00000090769 |
| 101-305-853-000 | TELEPHONE  | 28.29     | 00000090858 |
| 101-305-853-000 | TELEPHONE- POLICE  | 16.41     | 00000090753 |
| 101-305-853-000 | TELEPHONE- POLICE FAX AT & T                                 | 1,155.27  | 00000090749 |
| 101-305-931-000 | BUILDING MAINTENANC HADDIX ELECTRIC                          | 135.00    | 00000090803 |
| 101-305-931-000 | BUILDING MAINTENANC ADVANTAGE PEST CCRAT SERVICE MARCH 20    | 400.00    | 00000090745 |
| 101-305-934-000 | EQUIPMENT MAINTENA ABLE COPIER SERVIC CHIEFS OFFICE COPIER R | 110.00    | 00000090741 |
| 101-305-934-000 | EQUIPMENT MAINTENA ABLE COPIER SERVIC COPIER REPAIR CHIEFS C | 425.00    | 00000090741 |
| 101-305-939-000 | VEHICLE MAINTENANCE- CLASSIC AUTO WASH-SERVICES FOR MONTH C  | 323.70    | 00000090770 |
| 101-305-939-000 | VEHICLE MAINTENANCE- CLASSIC AUTO WASH-SERVICES FOR MONTH C  | 11.70     | 00000090770 |
| 101-305-939-000 | VEHICLE MAINTENANCE GRAINGER PARTS                           | 296.20    | 00000090802 |

|                 |                   |                  |                       |        |             |
|-----------------|-------------------|------------------|-----------------------|--------|-------------|
| 101-305-958-000 | MEMBERSHIP & DUES | PACC/PAAM        | SUBSCRIPTION RENEWA   | 100.00 | 00000090830 |
| 101-305-962-000 | MISCELLANEOUS     | T-MOBILE USA INC | TEXT MESSAGE RETRIEV, | 50.00  | 00000090851 |

Total for Dept 305 305 POLICE DEPARTMENT: 63,442.16

Dept 340 340 FIRE DEPARTMENT

|                 |                      |                     |                         |          |             |
|-----------------|----------------------|---------------------|-------------------------|----------|-------------|
| 101-340-757-000 | OPERATING SUPPLIES   | ACUITY SPECIALTY PI | CLEANING SUPPLIES       | 240.56   | 00000090743 |
| 101-340-757-500 | RESCUE SUPPLIES      | BAKER'S GAS & WELI  | OXYGEN CYLINDER RENT    | 103.55   | 00000090755 |
| 101-340-757-500 | RESCUE SUPPLIES      | BAKER'S GAS & WELI  | OXYGEN CYLINDER RENT    | 113.26   | 00000090755 |
| 101-340-757-500 | RESCUE SUPPLIES      | BAKER'S GAS & WELI  | OXYGEN FOR EMS USE      | 102.84   | 00000090755 |
| 101-340-757-500 | RESCUE SUPPLIES      | J & B MEDICAL SUPP  | RESCUE SUPPLIES         | 896.43   | 00000090812 |
| 101-340-757-500 | RESCUE SUPPLIES      | J & B MEDICAL SUPP  | RESCUE SUPPLIES         | 5.68     | 00000090812 |
| 101-340-805-000 | AMBULANCE BILLING    | HEALTH ALLIANCE PI  | REFUND TO OVERPMT O     | 9.65     | 00000090806 |
| 101-340-805-000 | AMBULANCE BILLING    | ACCUMED BILLING II  | MARCH 2015 BILLING      | 4,281.44 | 00000090742 |
| 101-340-805-000 | AMBULANCE BILLING    | ACCUMED BILLING II  | CF-19 TOUGHBOOK         | 2,939.49 | 00000090742 |
| 101-340-835-000 | PHYSICALS- O RILEY   | MIDWEST MEDICAL I   | DOT PHYSICALS PRE-PLF   | 65.00    | 00000090825 |
| 101-340-853-000 | TELEPHONE            | VERIZON WIRELESS    | PHONE BILL DATE SERVI   | 50.45    | 00000090858 |
| 101-340-853-000 | TELEPHONE            | VERIZON WIRELESS    | PHONE BILL DATE SERVI   | 50.45    | 00000090858 |
| 101-340-920-000 | UTILITIES- FIRE      | DTE ENERGY          | SERVICE 3/6-4/7/15      | 2,450.66 | 00000090790 |
| 101-340-920-000 | UTILITIES- FIRE DEPT | DTE ENERGY          | SERVICE 3/6-4/7/15      | 1,972.30 | 00000090786 |
| 101-340-931-000 | BUILDING MAINTENANC  | LOWE'S              | SUPPLIES FOR MONTH C    | 8.16     | 00000090818 |
| 101-340-931-000 | BUILDING MAINTENANC  | LOWE'S              | SUPPLIES FOR MONTH C    | 56.94    | 00000090818 |
| 101-340-934-000 | EQUIPMENT MAINTENA   | KENCO FIRE EQUIPM   | SERVICE CALL FOR FIRE E | 45.00    | 00000090815 |
| 101-340-939-000 | VEHICLE MAINTENANCE  | BAKER'S GAS & WELI  | CYLINDER RENTAL         | 19.45    | 00000090755 |
| 101-340-939-000 | VEHICLE MAINTENANCE  | SAFETY-KLEEN        | MULTI USE PARTS CLEAN   | 64.55    | 00000090840 |
| 101-340-958-000 | MEMBERSHIP & DUES    | STATE OF MICHIGAN   | ANNUAL LISC APP RENEI   | 200.00   | 00000090848 |
| 101-340-958-000 | MEMBERSHIP & DUES    | HEALTH EMERGENC)    | 2015 PHARMACY PART S    | 150.00   | 00000090807 |
| 101-340-960-000 | EDUCATION & TRAININ- | DST INDUSTRIES      | 2 BRAND NEW FORD VEI    | 700.00   | 00000090781 |
| 101-340-960-000 | EDUCATION & TRAINING | EDWARD CANN         | COSTS RELATED TO FIRE   | 45.00    | 00000090792 |

Total for Dept 340 340 FIRE DEPARTMENT: 14,570.86

Dept 445 445 DEPARTMENT OF PUBLIC SERVICE

|                 |                    |        |                      |       |             |
|-----------------|--------------------|--------|----------------------|-------|-------------|
| 101-445-757-000 | OPERATING SUPPLIES | LOWE'S | SUPPLIES FOR MONTH C | 66.05 | 00000090818 |
|-----------------|--------------------|--------|----------------------|-------|-------------|

|                 |                           |                     |                        |           |             |
|-----------------|---------------------------|---------------------|------------------------|-----------|-------------|
| 101-445-757-000 | OPERATING SUPPLIES        | LOWE'S              | SUPPLIES FOR MONTH C   | 49.24     | 00000090818 |
| 101-445-757-000 | OPERATING SUPPLIES        | LOWE'S              | SUPPLIES FOR MONTH C   | 265.00    | 00000090818 |
| 101-445-757-000 | OPERATING SUPPLIES        | R.E.S.C.O. INC      | REPAIR PARTS TIRE MAC  | 135.75    | 00000090836 |
| 101-445-757-000 | OPERATING SUPPLIES        | GLENDALE AUTO VAI   | PARTS                  | 89.99     | 00000090799 |
| 101-445-853-000 | TELEPHONE                 | VERIZON WIRELESS    | PHONE BILL DATE SERVII | 50.70     | 00000090858 |
| 101-445-853-000 | TELEPHONE- DPS            | AT & T LONG DISTAN  | PHONE SERVICE 2/3-4/1  | 0.39      | 00000090753 |
| 101-445-853-000 | TELEPHONE- DPS            | AT & T LONG DISTAN  | PHONE SERVICE 2/3-4/1  | 1.11      | 00000090753 |
| 101-445-853-000 | TELEPHONE- GARAGE         | AT & T              | PHONE SERVICE 4/10-5/  | 29.92     | 00000090749 |
| 101-445-920-000 | UTILITIES- GARAGE         | DTE ENERGY          | SERVICE 3/6-4/7/15     | 644.18    | 00000090790 |
| 101-445-920-000 | UTILITIES- 16860 SOUTH    | DTE ENERGY          | SERVICE 3/6-4/7/15     | 784.10    | 00000090786 |
| 101-445-920-000 | UTILITIES- 10777 PELHAI   | DTE ENERGY          | SERVICE 3/6-4/7/15     | 29.28     | 00000090786 |
| 101-445-926-000 | STREET LIGHTING- TRAFIDTE | ENERGY              | SERVICE 3/1-3/31/15    | 32,467.92 | 00000090789 |
| 101-445-926-000 | STREET LIGHTING- 1584:    | DTE ENERGY          | SERVICE 3/7-4/7/15     | 350.76    | 00000090789 |
| 101-445-926-000 | STREET LIGHTING- 1570:    | DTE ENERGY          | SERVICE 3/10-4/6/15    | 274.26    | 00000090789 |
| 101-445-926-000 | STREET LIGHTING- 1586:    | DTE ENERGY          | SERVICE 3/10-4/6/15    | 290.82    | 00000090789 |
| 101-445-926-000 | STREET LIGHTING           | DTE ENERGY          | SERVICE 2/27-3/27/15   | 242.54    | 00000090789 |
| 101-445-926-000 | STREET LIGHTING- ECOR     | DTE ENERGY          | SERVICE 3/6-4/7/15     | 129.62    | 00000090786 |
| 101-445-931-000 | BUILDING MAINTENANC       | ADVANCE AP STAFFII  | TEMP SERV 3/30-4/5/15  | 462.51    | 00000090744 |
| 101-445-931-000 | BUILDING MAINTENANC       | ADVANCE AP STAFFII  | TEMP SERV 3/23-3/29/1  | 479.80    | 00000090744 |
| 101-445-931-000 | BUILDING MAINTENANC       | ADVANCE AP STAFFII  | TEMP SERV 3/16-3/22/1  | 449.54    | 00000090744 |
| 101-445-931-000 | BUILDING MAINTENANC       | HADDIX ELECTRIC     | GROUND INSTALL FOR D   | 125.00    | 00000090803 |
| 101-445-931-000 | BUILDING MAINTENANC       | A & B LOCKSMITH     | SUPPLIES - KEYS        | 321.00    | 00000090740 |
| 101-445-939-000 | VEHICLE MAINTENANCE       | GLOBAL TELEMATIC    | GPS DPS VEHICLES MON   | 250.00    | 00000090800 |
| 101-445-939-000 | VEHICLE MAINTENANCE       | GLOBAL TELEMATIC    | GPS DPS VEHICLES MON   | 41.66     | 00000090800 |
| 101-445-939-000 | VEHICLE MAINTENANCE       | GRAINGER            | PARTS                  | 63.00     | 00000090802 |
| 101-445-939-000 | VEHICLE MAINTENANCE       | GRAINGER            | PARTS                  | 90.00     | 00000090802 |
| 101-445-939-000 | VEHICLE MAINTENANCE       | GLENDALE AUTO VAI   | PARTS SENSOR           | 75.49     | 00000090799 |
| 101-445-939-000 | VEHICLE MAINTENANCE       | BAKER'S GAS & WELI  | CYLINDER RENTAL        | 19.45     | 00000090755 |
| 101-445-939-000 | VEHICLE MAINTENANCE       | BELLE TIRE DISTRIBU | REPAIRS                | 30.00     | 00000090756 |
| 101-445-939-000 | VEHICLE MAINTENANCE       | SAFETY-KLEEN        | MULTI USE PARTS CLEAN  | 64.55     | 00000090840 |
| 101-445-962-000 | MISCELLANEOUS             | MICHIGAN MUNICIP.   | WEBSITE/INTERNET ADV   | 134.50    | 00000090823 |
| 101-445-962-000 | MISCELLANEOUS             | COMPREHENSIVE TE    | DOT UDS & BAT -D DESC  | 124.00    | 00000090773 |
| 101-445-962-000 | MISC- DESCHAMPS,DOH       | MIDWEST MEDICAL     | DOT PHYSICALS PRE-PL   | 350.00    | 00000090825 |

Total for Dept 445 445 DEPARTMENT OF PUB

38,982.13

Dept 707 707 PARKS & REC

|                 |  |                 |                        |        |             |
|-----------------|--|-----------------|------------------------|--------|-------------|
| 101-707-784-000 | PARK SERVICES  | A & B LOCKSMITH | KEY FOR PARK SERV      | 139.50 | 00000090740 |
| 101-707-784-000 | PARK SERVICES  | A & B LOCKSMITH | KEYS QTY OF 13 PARK /R | 26.00  | 00000090740 |
| 101-707-853-000 | TELEPHONE- 6615 ROOS AT & T                            |                 | PHONE SERVICE 4/4-5/3  | 22.33  | 00000090749 |
| 101-707-853-000 | TELEPHONE- ARENA OFF AT & T                            |                 | PHONE SERVICE 4/10-5/  | 45.31  | 00000090749 |
| 101-707-920-000 | UTILITIES- CHAS BROWN DTE ENERGY                       |                 | SERVICE 3/6-4/7/15     | 318.77 | 00000090790 |
| 101-707-920-000 | UTILITIES- PARKS                                       |                 | SERVICE 3/9-4/7/15     | 60.21  | 00000090790 |
| 101-707-920-000 | UTILITIES  |                 | SERVICE 2/5-3/6/15     | 74.98  | 00000090786 |
| 101-707-920-000 | UTILITIES- CHAMPS PARI DTE ENERGY                      |                 | SERVICE 3/6-4/7/15     | 29.28  | 00000090786 |
| 101-707-920-000 | UTILITIES-P&R  |                 | SERVICE 3/6-4/7/15     | 35.36  | 00000090786 |
| 101-707-920-000 | UTILITIES- CUNNINGHAM DTE ENERGY                       |                 | SERVICE 3/6-4/7/15     | 31.70  | 00000090786 |
| 101-707-920-000 | UTILITIES- CHAMPAIGN I DTE ENERGY                      |                 | SERVICE 3/6-4/7/15     | 33.64  | 00000090786 |
| 101-707-920-000 | UTILITIES- RIEL PARK                                   |                 | SERVICE 3/6-4/7/15     | 30.17  | 00000090786 |
| 101-707-939-000 | VEHICLE MAINTENANCE BAKER'S GAS & WELI CYLINDER RENTAL |                 |                        | 19.45  | 00000090755 |
| 101-707-939-000 | VEHICLE MAINTENANCE SAFETY-KLEEN                       |                 | MULTI USE PARTS CLEAN  | 64.55  | 00000090840 |

Total for Dept 707 707 PARKS & REC:

931.25

Dept 751 751 COMMUNITY CENTER

|                 |   |                    |                       |           |             |
|-----------------|---|--------------------|-----------------------|-----------|-------------|
| 101-751-757-000 | OPERATING SUPPLIES                              | GORDON FOOD SER\   | SUPPLIES              | 26.31     | 00000090801 |
| 101-751-757-000 | OPERATING SUPPLIES                              | GORDON FOOD SER\   | SUPPLIES              | 52.62     | 00000090801 |
| 101-751-757-000 | OPERATING SUPPLIES                              | GORDON FOOD SER\   | SUPPLIES              | 195.62    | 00000090801 |
| 101-751-757-000 | OPERATING SUPPLIES                              | PICKLEBALL PADDLE\ | PICKLEBALL FOR COMM   | 60.95     | 00000090833 |
| 101-751-757-000 | OPERATING SUPPLIES                              | SYSCO DETROIT LLC  | SUPPLIES              | 147.59    | 00000090850 |
| 101-751-757-000 | OPERATING SUPPLIES                              | HAWKINS,PAT        | REIMBURSEMENT FOR B   | 9.85      | 00000090805 |
| 101-751-757-000 | OPERATING SUPPLIES                              | PEPSI COLA         | SUPPLIES              | 248.40    | 00000090831 |
| 101-751-920-000 | UTILITIES                                       | DIRECTV            | APRIL & MAY CABLE SER | 90.99     | 00000090778 |
| 101-751-920-000 | UTILITIES- CIVIC ARENA                          | DTE ENERGY         | SERVICE 3/6-4/7/15    | 19,945.56 | 00000090790 |
| 101-751-931-000 | BUILDING MAINTENANC NETWORK SERVICES            |                    | SUPPLIES              | 105.72    | 00000090828 |
| 101-751-934-000 | EQUIPMENT MAINTENA ELITE LABORATORIE\           |                    | APRIL WATER TREATMEI  | 200.00    | 00000090795 |
| 101-751-934-000 | EQUIPMENT MAINTENA SERV-ICE REFRIGERA SERV CALL |                    | INSTALL EMT           | 1,037.64  | 00000090844 |
| 101-751-934-000 | EQUIPMENT MAINTENA SERV-ICE REFRIGERA SERV CALL |                    | INSTALL BELT          | 475.00    | 00000090844 |

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|-----------------|------------------------|--------------------|--|------------|-------------|
| 101-751-934-000 | EQUIPMENT MAINTENA     | DSM SAW & KNIFE LI | BLADE SHARPENING                           | 23.00      | 00000090780 |
|                 |                        |                    |  | -----      |             |
|                 |                        |                    | Total for Dept 751 751 COMMUNITY CENTER:   | 22,619.25  |             |
| Dept 864 864    | RETIREE HEALTHCARE     |                    |  |            |             |
| 101-864-716-000 | MEDICAL                | BLUE CROSS BLUE SH | PREMIUMS POST 65 ME                        | 76,488.27  | 00000090759 |
|                 |                        |                    |  | -----      |             |
|                 |                        |                    | Total for Dept 864 864 RETIREE HEALTHCARE: | 76,488.27  |             |
|                 |                        |                    |  | =====      |             |
|                 |                        |                    | Total for Fund 101 GENERAL FUND:           | 400,444.09 |             |
| Fund 202        | MAJOR STREET FUND      |                    |  |            |             |
| Dept 475 475    | TRAFFIC SERVICES       |                    |  |            |             |
| 202-475-703-050 | INTERFUND LABOR/EQU    | MICHIGAN DEPT. OF  | SIGNAL ENERGY 10/1-1;                      | 167.75     | 00000090822 |
| 202-475-801-210 | PROF'L SERVICES - WAYN | WAYNE COUNTY - AC  | WO 79676 10/14-01/15                       | 157.32     | 00000090861 |
|                 |                        |                    |  | -----      |             |
|                 |                        |                    | Total for Dept 475 475 TRAFFIC SERVICES:   | 325.07     |             |
| Dept 478        | WINTER MAINTENANCE     |                    |  |            |             |
| 202-478-757-000 | OPERATING SUPPLIES     | DETROIT SALT COMP  | SUPPLIES                                   | 1,213.79   | 00000090776 |
|                 |                        |                    |  | -----      |             |
|                 |                        |                    | Total for Dept 478 WINTER MAINTENANCE:     | 1,213.79   |             |
| Dept 479        | PRESERVATION - STREETS |                    |  |            |             |
| 202-479-801-205 | PROF'L SERVICES -      | WAYNE COUNTY - AC  | TRAFFIC SIGNAL MAINT                       | 407.81     | 00000090862 |
|                 |                        |                    |  | -----      |             |
|                 |                        |                    | Total for Dept 479 PRESERVATION - STREETS: | 407.81     |             |
| Dept 505        | CONSTRUCTION - STREETS |                    |  |            |             |
| 202-505-805-000 | I-94 VARIOUS MISC. PRO | MICHIGAN DEPT. OF  | PROJ FINAL SETTLEMEN                       | 36.71      | 00000090821 |
|                 |                        |                    |  | -----      |             |
|                 |                        |                    | Total for Dept 505 CONSTRUCTION - STREETS  | 36.71      |             |
|                 |                        |                    |  | =====      |             |

Total for Fund 202 MAJOR STREET FUND: 1,983.38

Fund 203 LOCAL STREET FUND  
Dept 475 475 TRAFFIC SERVICES  
203-475-757-000 OPERATING SUPPLIES 3M SUPPLIES 414.00 00000090739

Total for Dept 475 475 TRAFFIC SERVICES: 414.00

Dept 478 WINTER MAINTENANCE  
203-478-757-000 OPERATING SUPPLIES DETROIT SALT COMF SUPPLIES 1,213.80 00000090776

Total for Dept 478 WINTER MAINTENANCE: 1,213.80

Dept 479 PRESERVATION - STREETS  
203-479-801-220 PROF'L SERVICES -TREES T-N-T TREE SERVICE |WORK PERF 9888 AND S 1,700.00 00000090852

Total for Dept 479 PRESERVATION - STREETS: 1,700.00

Total for Fund 203 LOCAL STREET FUND: 3,327.80

Fund 226 RUBBISH FUND  
Dept 450 450 RUBBISH  
226-450-819-000 WASTE DISPOSAL RIVERVIEW, CITY OF DEMOLITON 2/13/15 157.50 00000090838  
226-450-819-000 WASTE DISPOSAL RIVERVIEW, CITY OF RECYCLED LIMBS LOGS & 120.07 00000090838  
226-450-819-000 WASTE DISPOSAL RIVERVIEW, CITY OF MUNICIPAL COMPACTEI 11,613.62 00000090838

Total for Dept 450 450 RUBBISH: 11,891.19

Total for Fund 226 RUBBISH FUND: 11,891.19

Fund 249 BUILDING FUND

Dept 000  
 249-000-607-000 FEES REVENUE BENEDICT,MICHAEL REGISTER ASA RENTAL IF 200.00 00000090757

Total for Dept 000 : 200.00

Dept 371 371 BUILDING DEPARTMENT  
 249-371-821-000 MECHANICAL INSPECTIO CARNILL, STEVE MARCH 2015 MECHANIC 2,664.20 00000090762  
 249-371-822-000 PLUMBING INSPECTIONS: HALASH, JEROME MARCH 2015 PLUMBING 813.40 00000090804  
 249-371-853-000 TELEPHONE VERIZON WIRELESS PHONE BILL DATE SERVI 52.51 00000090858  
 249-371-946-000 EQUIPMENT LEASE-BLDC TOSHIBA FINANCIAL COPIER CHARGES FOR V, 132.51 00000090855

Total for Dept 371 371 BUILDING DEPARTMENT 3,662.62

Total for Fund 249 BUILDING FUND: 3,862.62

Fund 250 DDA OPERATING  
 Dept 000  
 250-000-920-000 UTILITIES COMCAST CABLE DDA OFFICE 6543 ALLEN 214.26 00000090771  
 250-000-920-000 UTILITIES DTE ENERGY PRK LOT LIGHTS 3/4-4/6 111.67 00000090782  
 250-000-920-000 UTILITIES- CAHRLIE BRO'DTE ENERGY DDA OFFICE 3/9-4/4/15 81.87 00000090783  
 250-000-920-000 UTILITIES DTE ENERGY PRK LOT LIGHT 3/9-4/4/ 872.00 00000090784  
 250-000-920-000 UTILITIES DTE ENERGY PRK LOT LIGHTS 3/7-4/7, 124.57 00000090785  
 250-000-931-000 BUILDING MAINTENANC WISNIEWSKI, ANTON DDA OFFICE CLEANING 4 60.00 00000090863  
 250-000-931-000 BUILDING MAINTENANC JOHN'S LANDSCAPIN DDA 2014-2015 SNOW F 4,175.00 00000090814  
 250-000-931-000 BUILDING MAINTENANC CEE-CLEAN WINDOW WINDOW CLEANING API 20.00 00000090765  
 250-000-962-000 MISCELLANEOUS DOWNRIVER PEST C/RAT ABATEMENT ON QL 90.00 00000090779  
 250-000-962-000 MISCELLANEOUS CITY OF ALLEN PARK ADOPT A FLOWERBED 2I 300.00 00000090766  
 250-000-997-000 PAYING AGENT FEES #48 US BANK ADMIN FEES IN ARREARS 150.00 00000090857

Total for Dept 000 : 6,199.37

Total for Fund 250 DDA OPERATING: 6,199.37

Fund 265 DRUG FORFEITURE - FEDERAL

Dept 000

|                 |   |         |             |
|-----------------|---|---------|-------------|
| 265-000-939-000 | VEHICLE MAINTENANCE SAFELITE FULFILLME FRONT WINDSHIELD UN  | 268.84  | 00000090839 |
| 265-000-939-000 | VEHICLE MAINTENANCE SAFELITE FULFILLME FRONT WINDSHIELD UN  | (11.94) | 00000090839 |
| 265-000-939-000 | VEHICLE MAINTENANCE GLENDALE AUTO VAI PARTS- FOR STOCK      | 205.01  | 00000090799 |
| 265-000-939-000 | VEHICLE MAINTENANCE GLENDALE AUTO VAI PARTS FOR 2014 FORD P | 205.01  | 00000090799 |
| 265-000-939-000 | VEHICLE MAINTENANCE BAKER'S GAS & WELI CYLINDER RENTAL      | 19.45   | 00000090755 |
| 265-000-939-000 | VEHICLE MAINTENANCE GLENDALE AUTO VAI PARTS FOR STOCK       | 11.16   | 00000090799 |
| 265-000-939-000 | VEHICLE MAINTENANCE INTERSTATE BATTERI SERVICES /PARTS      | 84.67   | 00000090811 |
| 265-000-939-000 | VEHICLE MAINTENANCE SAFETY-KLEEN MULTI USE PARTS CLEAN      | 64.58   | 00000090840 |
| 265-000-984-000 | COMPUTER EQUIPMENT THOMSON REUTERS- WEST INFO CHRG 3/1-3/   | 140.00  | 00000090854 |

Total for Dept 000 :

986.78

Total for Fund 265 DRUG FORFEITURE - FEDEF

986.78

Fund 271 LIBRARY

Dept 000

|                 |   |           |             |
|-----------------|---|-----------|-------------|
| 271-000-728-000 | OFFICE SUPPLIES BLAKNEY,DAN GAMES PURCHASED FOF             | 185.47    | 00000090758 |
| 271-000-757-000 | OPERATING SUPPLIES ASTUTE ARTISTRY DEP FOR SUMMER READ      | 150.00    | 00000090748 |
| 271-000-757-000 | OPERATING SUPPLIES KRISTY ROBINETT PMT FOR ANGEL NUMBI      | 100.00    | 00000090817 |
| 271-000-827-000 | LIBRARY SERVICES THE LIBRARY NETWC PMT FOR SAS BASIC FEE    | 7,496.20  | 00000090853 |
| 271-000-827-000 | LIBRARY SERVICES THE LIBRARY NETWC PMT FOR EXTERNAL DAT     | 218.15    | 00000090853 |
| 271-000-827-000 | LIBRARY SERVICES THE LIBRARY NETWC PMT FOR CIRCUIT COST     | 3,121.76  | 00000090853 |
| 271-000-827-000 | LIBRARY SERVICES THE LIBRARY NETWC PMT FOR 2-24" MONITO     | 482.98    | 00000090853 |
| 271-000-828-000 | MATERIALS BAKER & TAYLOR MATERIALS                          | 74.59     | 00000090754 |
| 271-000-828-000 | MATERIALS BRODART CO. ADULT SERVICE PLAN                    | 14,694.12 | 00000090760 |
| 271-000-828-000 | MATERIALS NINER ERICA PAYMENT FOR DVD'S PU                  | 535.63    | 00000090829 |
| 271-000-828-000 | MATERIALS THE LIBRARY NETWC PMT FOR ANNUAL ZINIO            | 1,566.09  | 00000090853 |
| 271-000-828-000 | MATERIALS HYLAND SOFTWARE, PMT FOR MICROFILM FC             | 191.24    | 00000090809 |
| 271-000-853-000 | TELEPHONE- LIBRARY AT & T LONG DISTAN PHONE SERVICE 3/1-3/3 | 3.56      | 00000090753 |
| 271-000-853-000 | TELEPHONE- LIBRARY AT & T PHONE SERVICE 4/10-5/             | 113.60    | 00000090749 |

|                 |                      |                        |                       |        |             |
|-----------------|----------------------|------------------------|-----------------------|--------|-------------|
| 271-000-931-000 | BUILDING MAINTENANC  | COVERALL NORTH AI COMM | CLEANING 4/1-4,       | 835.00 | 00000090774 |
| 271-000-943-000 | EQUIPMENT RENTAL-LIB | TOSHIBA FINANCIAL      | COPIER CHARGES FOR V, | 84.95  | 00000090855 |
| 271-000-943-000 | EQUIPMENT RENTAL-LIB | TOSHIBA FINANCIAL      | COPIER CHARGES FOR V, | 104.69 | 00000090855 |
| 271-000-943-000 | EQUIPMENT RENTAL     | KONICA MINOLTA BU      | MONTHLY METER CHAR    | 13.70  | 00000090816 |

Total for Dept 000 :

29,971.73

29,971.73

Total for Fund 271 LIBRARY:

|                              |                       |                          |                       |           |             |
|------------------------------|-----------------------|--------------------------|-----------------------|-----------|-------------|
| Fund 592 WATER & SEWER       |                       |                          |                       |           |             |
| Dept 601 601 WATER AND SEWER |                       |                          |                       |           |             |
| 592-601-604-000              | IWC CHARGES - DETROIT | DETROIT WATER & S        | IWC CHARGES MONTH C   | 4,099.64  | 00000090777 |
| 592-601-607-200              | WAYNE COUNTY - ECPAI  | WAYNE COUNTY - ACAPR-JUN | 2015 ECPAD O          | 1,354.69  | 00000090862 |
| 592-601-607-300              | EXCESS FLOWS - WAYNE  | WAYNE COUNTY             | APR 2015 FIXED EXCESS | 64,549.00 | 00000090860 |
| 592-601-643-000              | UTILITIES- WATER      | AT & T LONG DISTAN       | PHONE SERVICE 03/01-3 | 11.12     | 00000090753 |
| 592-601-643-000              | UTILITIES- COLLEGE    | PUM AT & T               | PHONE SERVICE 4/10-5/ | 29.49     | 00000090749 |
| 592-601-643-000              | UTILITIES- ECORSE     | PUMI AT & T              | PHONE SERVICE 4/10-5/ | 22.34     | 00000090749 |
| 592-601-643-000              | UTILITIES- WATER/SEW  | AT & T                   | PHONE SERVICE 4/10-5/ | 324.25    | 00000090749 |
| 592-601-643-000              | UTILITIES             | AT & T                   | PHONE SERVICE 4/13-5/ | 22.41     | 00000090749 |
| 592-601-643-000              | UTILITIES- COLLEGE    | PUM DTE ENERGY           | SERVICE 3/5-4/7/15    | 116.89    | 00000090786 |
| 592-601-643-000              | UTILITIES- COLLEGE    | PUM DTE ENERGY           | SERVICE 3/4-4/7/15    | 1,501.17  | 00000090786 |
| 592-601-643-000              | UTILITIES- 4800       | ENTERPIDTE ENERGY        | SERVICE 3/6-4/7/15    | 2,099.79  | 00000090786 |
| 592-601-643-000              | UTILITIES- WATER      | PUMF DTE ENERGY          | SERVICE 3/6-4/7/15    | 137.32    | 00000090786 |
| 592-601-643-000              | UTILITIES- BLDG       | POLE DTE ENERGY          | SERVICE 3/6-4/7/15    | 64.91     | 00000090786 |
| 592-601-643-000              | UTILITIES- 17501      | OAKW/DTE ENERGY          | SERVICE 3/6-4/7/15    | 31.59     | 00000090786 |
| 592-601-643-000              | UTILITIES- HANOVER    | PUI DTE ENERGY           | SERVICE 3/6-4/7/15    | 214.14    | 00000090786 |
| 592-601-667-001              | VEHICLE MAINTENANCE   | LOWE'S                   | SUPPLIES FOR MONTH C  | 263.03    | 00000090818 |
| 592-601-667-001              | VEHICLE MAINTENANCE   | GRAINGER                 | PARTS                 | 90.00     | 00000090802 |
| 592-601-667-001              | VEHICLE MAINTENANCE   | BAKER'S GAS & WELI       | CYLINDER RENTAL       | 19.49     | 00000090755 |
| 592-601-667-001              | VEHICLE MAINTENANCE   | SAFETY-KLEEN             | MULTI USE PARTS CLEAN | 64.55     | 00000090840 |
| 592-601-671-001              | SEWER MAINTENANCE     | EJ USA, INC              | SUPPLIES              | 162.81    | 00000090793 |
| 592-601-671-001              | SEWER MAINTENANCE     | LOWE'S                   | SUPPLIES FOR MONTH C  | 73.46     | 00000090818 |
| 592-601-671-001              | SEWER MAINTENANCE     | LOWE'S                   | SUPPLIES FOR MONTH C  | 9.73      | 00000090818 |

|                 |   |          |             |
|-----------------|---|----------|-------------|
| 592-601-673-001 | MAIN MAINTENANCE- 1:MISS DIG SYSTEM, IN NEW ADDITIONAL DATA   | 369.00   | 00000090826 |
| 592-601-673-001 | MAIN MAINTENANCE- A MISS DIG SYSTEM, IN NEW ADDITIONAL DATA   | 306.00   | 00000090826 |
| 592-601-673-001 | MAIN MAINTENANCE- 1:MISS DIG SYSTEM, IN NEW ADDITIONAL DATA   | 369.00   | 00000090826 |
| 592-601-673-001 | MAIN MAINTENANCE HYDRO DESIGNS, INC CROSS CONN PROG INSF      | 1,935.00 | 00000090808 |
| 592-601-673-001 | MAIN MAINTENANCE STATE OF MICHIGAN MDEQ LABORATORY SEF        | 175.00   | 00000090849 |
| 592-601-673-001 | MAIN MAINTENANCE LOWE'S SUPPLIES FOR MONTH C                  | 94.94    | 00000090818 |
| 592-601-673-001 | MAIN MAINTENANCE JOHN D. OSBORNE T CLASS 2 FILL SAND          | 412.93   | 00000090813 |
| 592-601-673-001 | MAIN MAINTENANCE EJ USA, INC SUPPLIES                         | 391.59   | 00000090793 |
| 592-601-673-001 | MAIN MAINTENANCE JOHN D. OSBORNE T CLASS 2 FILL SAND          | 838.99   | 00000090813 |
| 592-601-678-001 | METER MAINTENANCE ETNA SUPPLY COMP.SUPPLIES - METER GASK      | 3,983.44 | 00000090796 |
| 592-601-678-001 | METER MAINTENANCE LOWE'S SUPPLIES FOR MONTH C                 | 59.79    | 00000090818 |
| 592-601-678-001 | METER MAINTENANCE LOWE'S SUPPLIES FOR MONTH C                 | 32.38    | 00000090818 |
| 592-601-678-001 | METER MAINTENANCE LOWE'S SUPPLIES FOR MONTH C                 | 18.98    | 00000090818 |
| 592-601-678-001 | METER MAINTENANCE LOWE'S SUPPLIES FOR MONTH C                 | 108.93   | 00000090818 |
| 592-601-678-002 | STORM/CB MAINTENAN EJ USA, INC SUPPLIES                       | 645.90   | 00000090793 |
| 592-601-678-002 | STORM/CB MAINTENAN LOWE'S SUPPLIES FOR MONTH C                | 41.68    | 00000090818 |
| 592-601-717-000 | RETIREE HEALTH BENEFIT BLUE CROSS BLUE SH PREMIUMS POST 65 ME | 4,392.11 | 00000090759 |
| 592-601-757-000 | OPERATING SUPPLIES CDW GOVERNMENT SERVICES AND SUPPLIES       | 1,242.54 | 00000090763 |
| 592-601-900-000 | PRINTING & PUBLISHING ALLEGRA MARKETIN 2014 AP CONSUMER CO    | 825.00   | 00000090746 |
| 592-601-921-000 | OFFICE SUPPLIES- DPS DES MOINES STAMP SUPPLIES FOR DPS,TREA   | 134.00   | 00000090775 |
| 592-601-940-500 | FAIRLANE/INDEPNCE MI SECURITY CENTRAL F BURG/FIRE HOLDUP,BAC  | 37.95    | 00000090843 |
| 592-601-940-500 | FAIRLANE/INDEPNCE MI SECURITY CENTRAL F BURG FIRE HOLDUP 3/1- | 37.95    | 00000090843 |
| 592-601-951-000 | ENGINEERING CONSULT.WADE-TRIM/ASSOCI PROF SERV 2/1-2/28/15    | 120.00   | 00000090859 |
| 592-601-960-000 | TRAINING & EDUCATION AMERICAN PUBLIC V MEMBERSHIP T KEHR 4/   | 115.00   | 00000090747 |
| 592-601-987-000 | CAPITAL OUTLAY-MISCEICDW GOVERNMENT 4715/RUCKER ADMIN FI      | 620.96   | 00000090764 |
| 592-601-987-100 | CAPITAL OUTLAY - SAW / PLANTE MORAN PROF SERVICES SAW GR      | 5,194.00 | 00000090834 |

Total for Dept 601 601 WATER AND SEWER: 97,764.88

Dept 603 603 BASIN

|                 |  |       |             |
|-----------------|--|-------|-------------|
| 592-603-853-000 | TELEPHONE VERIZON WIRELESS PHONE BILL DATE SERVI | 50.45 | 00000090858 |
| 592-603-853-000 | TELEPHONE VERIZON WIRELESS PHONE BILL DATE SERVI | 28.29 | 00000090858 |
| 592-603-853-000 | TELEPHONE VERIZON WIRELESS PHONE BILL DATE SERVI | 28.29 | 00000090858 |
| 592-603-853-000 | TELEPHONE VERIZON WIRELESS PHONE BILL DATE SERVI | 50.45 | 00000090858 |

|                 |                                       |                      |                       |          |             |
|-----------------|---------------------------------------|----------------------|-----------------------|----------|-------------|
| 592-603-853-000 | TELEPHONE                             | VERIZON WIRELESS     | PHONE BILL DATE SERVI | 28.29    | 00000090858 |
| 592-603-853-000 | TELEPHONE                             | VERIZON WIRELESS     | PHONE BILL DATE SERVI | 27.73    | 00000090858 |
| 592-603-853-000 | TELEPHONE                             | VERIZON WIRELESS     | PHONE BILL DATE SERVI | 27.77    | 00000090858 |
| 592-603-853-000 | TELEPHONE- BASIN                      | AT & T               | PHONE SERVICE 4/4-5/3 | 24.69    | 00000090749 |
| 592-603-853-000 | TELEPHONE- DIX ALARM AT & T           |                      | PHONE SERVICE 4/10-5/ | 28.95    | 00000090749 |
| 592-603-853-000 | TELEPHONE- VINE ALAR AT & T           |                      | PHONE SERVICE 4/10-5/ | 28.95    | 00000090749 |
| 592-603-920-000 | UTILITIES- BASIN                      | DTE ENERGY           | SERVICE 3/16-4/13/15  | 864.51   | 00000090790 |
| 592-603-920-000 | UTILITIES                             | DTE ENERGY           | SERVICE 3/16-4/13/15  | 294.37   | 00000090790 |
| 592-603-920-000 | UTILITIES- WET WEATHE                 | DTE ENERGY           | SERVICE 3/6-4/7/15    | 225.47   | 00000090786 |
| 592-603-920-000 | UTILITIES- ECP                        | DTE ENERGY           | SERVICE 3/6-4/7/15    | 4,685.67 | 00000090786 |
| 592-603-934-000 | EQUIPMENT MAINTENA                    | LOWE'S               | SUPPLIES FOR MONTH C  | 16.20    | 00000090818 |
| 592-603-939-000 | VEHICLE MAINTENANCE-CLASSIC AUTO WASH | SERVICES FOR MONTH C |                       | 7.80     | 00000090770 |
| 592-603-940-000 | FAIRLANE/INDEPNCE MI                  | AT & T               | PHONE SERVICE 4/4-5/3 | 23.44    | 00000090749 |
| 592-603-940-000 | FAIRLANE/INDEPNCE MI                  | AT & T               | PHONE SERVICE 4/4-5/3 | 72.55    | 00000090749 |

Total for Dept 603 603 BASIN: 6,513.87

Total for Fund 592 WATER & SEWER: 104,278.75

Fund 701 TRUST AND AGENCY

|                 |                         |   |                      |        |             |
|-----------------|-------------------------|---|----------------------|--------|-------------|
| 701-000-241-000 | HISTORICAL MUSEUM E'S   | DTE ENERGY                              | SERVICE 3/13-4/10/15 | 58.37  | 00000090790 |
| 701-000-241-000 | HISTORICAL MUSEUM E'S   | DTE ENERGY                              | SERVICE 3/6-4/7/15   | 44.51  | 00000090786 |
| 701-000-242-000 | CITY FESTIVITIES ESCROV | SOUTHERN MICHIGA AP FESTIVITES PHONE SE |                      | 35.00  | 00000090846 |
| 701-000-242-000 | CITY FESTIVITIES ESCROV | BROWNSTOWN RECI SHOWMOBILE FOR 2015     |                      | 700.00 | 00000090761 |
| 701-000-242-000 | CITY FESTIVITIES ESCROV | TRENTON, CITY OF SHOWMOBILE FOR 2015    |                      | 900.00 | 00000090856 |
| 701-000-242-000 | CITY FESTIVITIES ESCROV | DTE ENERGY                              | SERVICE 3/9-4/7/15   | 29.28  | 00000090786 |

Total for Dept 000 : 1,767.16

Total for Fund 701 TRUST AND AGENCY: 1,767.16

Fund Totals:

|                                    |            |
|------------------------------------|------------|
| Fund 101 GENERAL FUND              | 400,444.09 |
| Fund 202 MAJOR STREET FUND         | 1,983.38   |
| Fund 203 LOCAL STREET FUND         | 3,327.80   |
| Fund 226 RUBBISH FUND              | 11,891.19  |
| Fund 249 BUILDING FUND             | 3,862.62   |
| Fund 250 DDA OPERATING             | 6,199.37   |
| Fund 265 DRUG FORFEITURE - FEDERAL | 986.78     |
| Fund 271 LIBRARY                   | 29,971.73  |
| Fund 592 WATER & SEWER             | 104,278.75 |
| Fund 701 TRUST AND AGENCY          | 1,767.16   |
| Total - All Funds                  | 564,712.87 |

| <u>Pay Code ID</u>             | <u>Hours</u> | <u>Gross</u> |                  |
|--------------------------------|--------------|--------------|------------------|
| Department Totals for: 101 215 |              |              | CITY CLERK       |
| REGULAR                        | 129.50       | 2,787.40     |                  |
| REGULAR 2                      | 49.00        | 1,127.00     |                  |
| Dept Totals:                   | 178.50       | 3,914.40     |                  |
| Department Totals for: 101 221 |              |              | ADMINISTRATION   |
| **FITW                         | 0.00         | 4,981.99     |                  |
| REGULAR                        | 140.00       | 4,000.00     |                  |
| Dept Totals:                   | 140.00       | 8,981.99     |                  |
| Department Totals for: 101 225 |              |              | ASSESSOR         |
| REGULAR                        | 63.00        | 1,903.86     |                  |
| SICK APPOINTEE                 | 7.00         | 211.54       |                  |
| Dept Totals:                   | 70.00        | 2,115.40     |                  |
| Department Totals for: 101230  |              |              | FINANCE          |
| REGULAR                        | 258.25       | 6,863.76     |                  |
| RETRO                          | 0.00         | 538.46       |                  |
| SICK CLER ERI                  | 0.50         | 6.76         |                  |
| Dept Totals:                   | 258.75       | 7,408.98     |                  |
| Department Totals for: 101253  |              |              | TREASURER        |
| REGULAR                        | 70.00        | 1,558.20     |                  |
| Dept Totals:                   | 70.00        | 1,558.20     |                  |
| Department Totals for: 101305  |              |              | POLICE           |
| MEDICAL REF 2WK                | 0.00         | 92.30        |                  |
| MINIMUM                        | 28.00        | 820.52       |                  |
| OVER TIME                      | 237.50       | 10,378.50    |                  |
| PERS APPOINT PF                | 16.00        | 665.38       |                  |
| PERS CLERICAL                  | 0.50         | 7.60         |                  |
| POL STEPUP                     | 0.00         | 252.03       |                  |
| REGULAR                        | 3,181.86     | 85,463.18    |                  |
| VAC CL ERI                     | 7.00         | 100.52       |                  |
| Dept Totals:                   | 3,470.86     | 97,780.03    |                  |
| Department Totals for: 101340  |              |              | FIRE             |
| FIRE HOLIDAY                   | 0.00         | (95.51)      |                  |
| FIRE STEP UP                   | 0.00         | 106.15       |                  |
| FLSA                           | 0.00         | 202.41       |                  |
| HOLIDAY WORKED                 | 152.00       | 1,611.90     |                  |
| OVER TIME                      | 113.50       | 4,346.41     |                  |
| REGULAR                        | 2,243.72     | 51,206.76    |                  |
| VAC APPOINT PF                 | 72.00        | 2,925.00     |                  |
| Dept Totals:                   | 2,581.22     | 60,303.12    |                  |
| Department Totals for: 101445  |              |              | DPS              |
| OVER TIME                      | 52.50        | 1,721.68     |                  |
| PERS SVC MAINT                 | 2.00         | 45.22        |                  |
| REGULAR                        | 767.25       | 15,445.27    |                  |
| SICK SVC ERI                   | 5.00         | 84.28        |                  |
| SICK SVC MAINT                 | 13.50        | 342.56       |                  |
| STANDBY                        | 20.00        | 578.26       |                  |
| STEP UP                        | 28.00        | 1,051.91     |                  |
| VAC SVC MAINT                  | 56.00        | 1,398.02     |                  |
| Dept Totals:                   | 944.25       | 20,667.20    |                  |
| Department Totals for: 101707  |              |              | PARKS & REC      |
| REGULAR                        | 246.50       | 4,614.42     |                  |
| Dept Totals:                   | 246.50       | 4,614.42     |                  |
| Department Totals for: 101751  |              |              | COMMUNITY CENTER |
| REGULAR                        | 818.25       | 7,567.74     |                  |
| Dept Totals:                   | 818.25       | 7,567.74     |                  |
| Department Totals for: 249371  |              |              | BUILDING DEPT    |

|                               |                  |                      |             |
|-------------------------------|------------------|----------------------|-------------|
| MEDICAL REF 2WK               | 0.00             | 92.30                |             |
| REGULAR                       | 210.00           | 5,984.95             |             |
| Dept Totals:                  | 210.00           | 6,077.25             |             |
| Department Totals for: 250000 |                  |                      | DDA         |
| REGULAR                       | 70.00            | 2,621.59             |             |
| Dept Totals:                  | 70.00            | 2,621.59             |             |
| Department Totals for: 271000 |                  |                      | LIBRARY     |
| REGULAR                       | 694.25           | 9,805.80             |             |
| SICK APPOINTEE                | 14.00            | 542.31               |             |
| Dept Totals:                  | 708.25           | 10,348.11            |             |
| Department Totals for: 592601 |                  |                      | WATER/SEWER |
| CALL OUT                      | 4.00             | 92.52                |             |
| COMP                          | 3.50             | 47.34                |             |
| OVER TIME                     | 41.75            | 1,148.48             |             |
| REGULAR                       | 551.50           | 10,446.27            |             |
| SICK SVC ERI                  | 30.00            | 428.66               |             |
| SICK SVC MAINT                | 4.00             | 94.44                |             |
| STANDBY                       | 50.00            | 1,164.70             |             |
| STEP UP                       | 86.00            | 2,978.04             |             |
| VAC CL ERI                    | 35.00            | 619.15               |             |
| Dept Totals:                  | 805.75           | 17,019.60            |             |
| Department Totals for: 592603 |                  |                      | WATER-BASIN |
| CALL OUT                      | 4.00             | 96.36                |             |
| OVER TIME                     | 43.50            | 1,571.88             |             |
| PERS SVC MAINT                | 8.00             | 192.72               |             |
| REGULAR                       | 136.00           | 3,276.24             |             |
| SICK SVC MAINT                | 8.00             | 192.72               |             |
| STANDBY                       | 20.00            | 481.80               |             |
| VAC SVC MAINT                 | 8.00             | 192.72               |             |
| Dept Totals:                  | 227.50           | 6,004.44             |             |
| <b>Grand Totals:</b>          |                  |                      |             |
| **FITW                        | 0.00             | 4,981.99             |             |
| CALL OUT                      | 8.00             | 188.88               |             |
| COMP                          | 3.50             | 47.34                |             |
| FIRE HOLIDAY                  | 0.00             | (95.51)              |             |
| FIRE STEP UP                  | 0.00             | 106.15               |             |
| FLSA                          | 0.00             | 202.41               |             |
| HOLIDAY WORKED                | 152.00           | 1,611.90             |             |
| MEDICAL REF 2WK               | 0.00             | 184.60               |             |
| MINIMUM                       | 28.00            | 820.52               |             |
| OVER TIME                     | 488.75           | 19,166.95            |             |
| PERS APPOINT PF               | 16.00            | 665.38               |             |
| PERS CLERICAL                 | 0.50             | 7.60                 |             |
| PERS SVC MAINT                | 10.00            | 237.94               |             |
| POL STEPUP                    | 0.00             | 252.03               |             |
| REGULAR                       | 9,580.08         | 213,545.44           |             |
| REGULAR 2                     | 49.00            | 1,127.00             |             |
| RETRO                         | 0.00             | 538.46               |             |
| SICK APPOINTEE                | 21.00            | 753.85               |             |
| SICK CLER ERI                 | 0.50             | 6.76                 |             |
| SICK SVC ERI                  | 35.00            | 512.94               |             |
| SICK SVC MAINT                | 25.50            | 629.72               |             |
| STANDBY                       | 90.00            | 2,224.76             |             |
| STEP UP                       | 114.00           | 4,029.95             |             |
| VAC APPOINT PF                | 72.00            | 2,925.00             |             |
| VAC CL ERI                    | 42.00            | 719.67               |             |
| VAC SVC MAINT                 | 64.00            | 1,590.74             |             |
| <b>Grand Totals:</b>          | <b>10,799.83</b> | <b>\$ 256,982.47</b> |             |



City of Allen Park  
Office of the City Clerk  
16850 Southfield Road, Allen Park, MI 48101

B-1

APPLICATION FOR CANVASSERS/SOLICITORS PERMIT  
(Street Corners/Streets of Allen Park)

#04-2015

Name of Organization VFW POST 5572

Address: 16736 ECORSE RD PO Box 99

Type of Solicitation: BODDY POPPY SALES

Area of Solicitation: (Separate Map Attached) ALL OF ALLEN PARK

Reason for Solicitation: SELL POPPIES TO SUPPORT VETERANS

Date(s) of Solicitation: MAY 7, 8, 9 IF RAIN 14, 15, 16

Name of Chairman: JOHN FLEMING

Address: 15520 BELLAIRE ALLEN PARK

Telephone (313) 399 9378 Fax ( ) \_\_\_\_\_

Co-Chairman Name/Address/ Telephone: \_\_\_\_\_

PATRICK NISLEY 313-434-8657

APPLICANT'S  
SIGNATURE OF CHAIRMAN: [Signature]

PRESIDENT OF ORGANIZATION: PATRICK NISLEY

SIGNATURE OF PRESIDENT: \_\_\_\_\_

Please return application to City Clerk's Office a week before City Council Meeting to allow Clerk to place on agenda. Council Meetings are every 2<sup>nd</sup> and 4<sup>th</sup> Tuesday of the month. City Clerk will notify Chairman of Council decision. Fee, if applicable, will be payable at the time of picking up permit at City Clerk's Office.

AMOUNT OF FEE \$2.00 Non-Profit

DATE PAID 4/20

STAFF INITIALS [Signature]

RECEIPT NO. 495314

LICENSE NUMBER \_\_\_\_\_

B-2

City of Allen Park  
Office of the City Clerk - 313-928-1144  
16850 Southfield Road, Allen Park, MI 48101

APPLICATION FOR DIRECT SELLER/SOLICITOR/DISTRIBUTORS LICENSE  
DOOR TO DOOR  
ALLEN PARK BUSINESS OR RESIDENT

#02-2015

Name of Business PERFORMANCE COMMUNICATION TECHNOLOGIES (PCT)

Address of Business 35612 HARPER, CLINTON TWP, MI, 48035

Type of Business CABLE TV SALES - Comcast

Business Telephone Number (313) 792-7102 Extension if applicable \_\_\_\_\_

Name of Owner (s) DAN SCHUTZ Home Telephone (313) 531-9995

Home Address 46680 SUMMERTIME, CHESTERFIELD, MI 48047

Local Supervisor(s) JEFF CIZICKI Home Telephone (313) 495-0210

Home Address 30311 HAYES, WARREN, MI 48098

In case of Fire or Police emergency person or persons to be contacted who will be supervising the distributors:

Name NEIL BRYAN Telephone Number 248-990-2911

Location where goods or services are to be sold/distributed, please indicate on attached map \_\_\_\_\_

Brief description of goods or services to be sold/distributed CABLE TV / INTERNET / PHONE / HOME SECURITY

Proposed method of delivery (if applicable) DOOR-TO-DOOR

Last three communities where the applicant conducted similar activities  
LINCOLN PARK, ST. CLAIR STORES, and MADISON HTS

\*Please attach a list of the, full names, addresses, and a copy of a government issued ID of all who will engage in the sale of goods with the applicant. Please include the make, model, and license plate # of the vehicles to be used in the selling of the goods. If any of the above or attached information changes please contact the City Clerk's Office.

APPLICANT'S SIGNATURE Jeff Cizicki

AMOUNT OF FEE \$ 300.00 DATE PAID \_\_\_\_\_ STAFF INITIALS \_\_\_\_\_

RECEIPT NO. \_\_\_\_\_ LICENSE NUMBER \_\_\_\_\_

## **Resolutions**

1. To approve H. Domine Enterprises as the lowest qualified bidder to replace Gasboy Fuel Pumps.
2. To approve Dominic Gaglio Construction as the lowest qualified bidder for the CDBG concrete replacement.
3. To approve S & J Asphalt Paving Co. as the lowest qualified bidder to replace asphalt in the City.
4. To approve Michigan Uniform Video Service Local Franchise Agreement with Comcast.
5. To approve appointment of Herb Weiss to the Allen Park Housing Commission.
6. To approve the Search Agreement with TJA Staffing to fill vacant City Administrator position per the State of Michigan.
7. Melvindale CGAP Grant.



Terry Kehr, Interim Director  
Public Service // Engineering

#1

**TO:** Robert Cady, Interim City Administrator  
**FROM:** Terry Kehr, Interim Director of Public Services / Engineering  
**DATE:** April 21, 2015  
**RE:** Fuel Pumps

---

Bids were received on April 20, 2015 to replace our fuel pumps and island at the DPS/ Fire Station building located on 6730 Roosevelt Street in Allen Park. Two bids were received and reviewed by the DPS Department. The bid is for a new island with two new fuel pumps and a new Gasboy Plus terminal.

The DPS is recommending Herman Domine as the lowest qualified bidder with an amount not to exceed \$46,457. Funds have been allocated for this project out of the Public Services (Capital Outlay) 101-445-985-000. Attached is the pump specifications, along with Herman Domine's bid.

Thank you.

## Fuel Pump Specifications

### **New Suction Pumps**

1. Furnish and install two (2) new Gasboy suction pumps( or equivalent) on the existing island and wire into the card system.
2. Furnish and install two (2) new hose/ nozzle packages for the new pumps.
3. Purge and calibrate pumps.

### **Hose Retractors**

1. Furnish and install one (1) new Red Jacket model long hose retractor system which mounts to side of gas pump.
2. Furnish and install new universal weight / pipe style long hose retractor setup for diesel pump.

### **TLS-350 Upgrade**

1. Furnish and install one (1) new CPU-EPROM board into the existing TLS-350 along with one (1) new TCIP/Ethernet Card and load Inform Software onto the adjacent computer.

### **Island Replacement**

1. Disconnect and remove two (2) existing suction pumps and card system, set aside for reinstallation.
2. Demolish, excavate and remove the existing 4' x 14' dispenser island.
3. Furnish and install two (2) new APT dispenser sumps, two (2) new flex connectors, ad two (2) new OPW #70 valves.
4. Reroute the existing product piping and electrical conduit into new sumps.
5. Drill and pin surrounding concrete.
6. Furnish and install one (1) new 4' x 10' stainless steel island.
7. Repour affected area with up to 130 square feet of new concrete.
8. Reinstall pumps and card system and start up.

### **Card System Replacement**

1. Furnish and install one (1) new Gasboy Islander Plus Terminal with annual software support for the first year and 130 Mifare Tags.
2. Price includes normal installation and training. Based on new reader being installed in same location as existing unit and replacing Cat 5 cable currently to island.

### **Wiring Upgrade**

1. On July 1, 2013 NFPA 70 2011 became effective. State and local electrical inspectors will now require the use of a disconnecting device to de-energize and open all wiring, power and communications, which leads to or through fuel dispensers.

### **Notes**

1. Price includes permit fees, removal/disposal of any soils or water, Prices are based on normal installation.

**BID OPENING FORM**  
**CITY OF ALLEN PARK**

BID FOR: **2015 GAS BUDDY FUEL SYSTEM REPAIR**

BID DEADLINE: **Monday, April 20, 2015 @ 3:00 PM** BID OPENING: **3:15 PM**

CITY REPS PRESENT

|     | <u>NAME</u>            | <u>TITLE</u>                     |
|-----|------------------------|----------------------------------|
| 1.) | <u>James Grose</u>     | <u>Interim Deputy City Clerk</u> |
| 2.) | <u>John MENSINGER</u>  | <u>SUPERVISOR GARAGE/BAW</u>     |
| 3.) | <u>CHRISTINE JAKNS</u> | <u>Deputy Assessor</u>           |
| 4.) | _____                  | _____                            |

BID SUBMISSIONS AS READ

|      | <u>COMPANY</u>        | <u>AMOUNT</u>               | <u>COMMENTS</u>                      | <u>BID BOND</u> |
|------|-----------------------|-----------------------------|--------------------------------------|-----------------|
| 1.)  | <u>OSCAR W LARSON</u> | <u>49,431.<sup>28</sup></u> | <u>Not to *<br/>Exceed 55,431.28</u> | <u>✓</u>        |
| 2.)  | <u>HERMAN DOMINE</u>  | <u>46,457</u>               | _____                                | <u>✓</u>        |
| 3.)  | _____                 | _____                       | _____                                | _____           |
| 4.)  | _____                 | _____                       | _____                                | _____           |
| 5.)  | _____                 | _____                       | _____                                | _____           |
| 6.)  | _____                 | _____                       | _____                                | _____           |
| 7.)  | _____                 | _____                       | _____                                | _____           |
| 8.)  | _____                 | _____                       | _____                                | _____           |
| 9.)  | _____                 | _____                       | _____                                | _____           |
| 10.) | _____                 | _____                       | _____                                | _____           |
| 11.) | _____                 | _____                       | _____                                | _____           |
| 12.) | _____                 | _____                       | _____                                | _____           |
| 13.) | _____                 | _____                       | _____                                | _____           |
| 14.) | _____                 | _____                       | _____                                | _____           |
| 15.) | _____                 | _____                       | _____                                | _____           |
| 16.) | _____                 | _____                       | _____                                | _____           |

The City reserves the right to accept or reject any or all proposals and/or portions of any proposal and/or to waive irregularities in proposals.



Terry Kehr, Interim Director  
Public Service / /Engineering

#2

**TO:** Robert Cady, Interim City Administrator  
**FROM:** Terry Kehr, Interim Director of Public Services / Engineering  
**DATE:** April 21, 2015  
**RE:** CDBG Projects (12-01-03K, 13-01-03K and 14-01-03K/03L)

---

Bids were received on April 20, 2015 for the CDBG concrete programs. Four bids were received and reviewed by the DPS. This grant is to work on the roads and sidewalks in two sections of the city. The two sections are south of Moran and north east of Laurence and Southfield. The map is included in the packet.

The DPS is recommending Dominic Gaglio Construction as the lowest qualified bidder with an amount not to exceed \$156,100. Attached is the recommendation letter from Buccilli Group LLC., along with Dominic Gaglio Construction's bid.

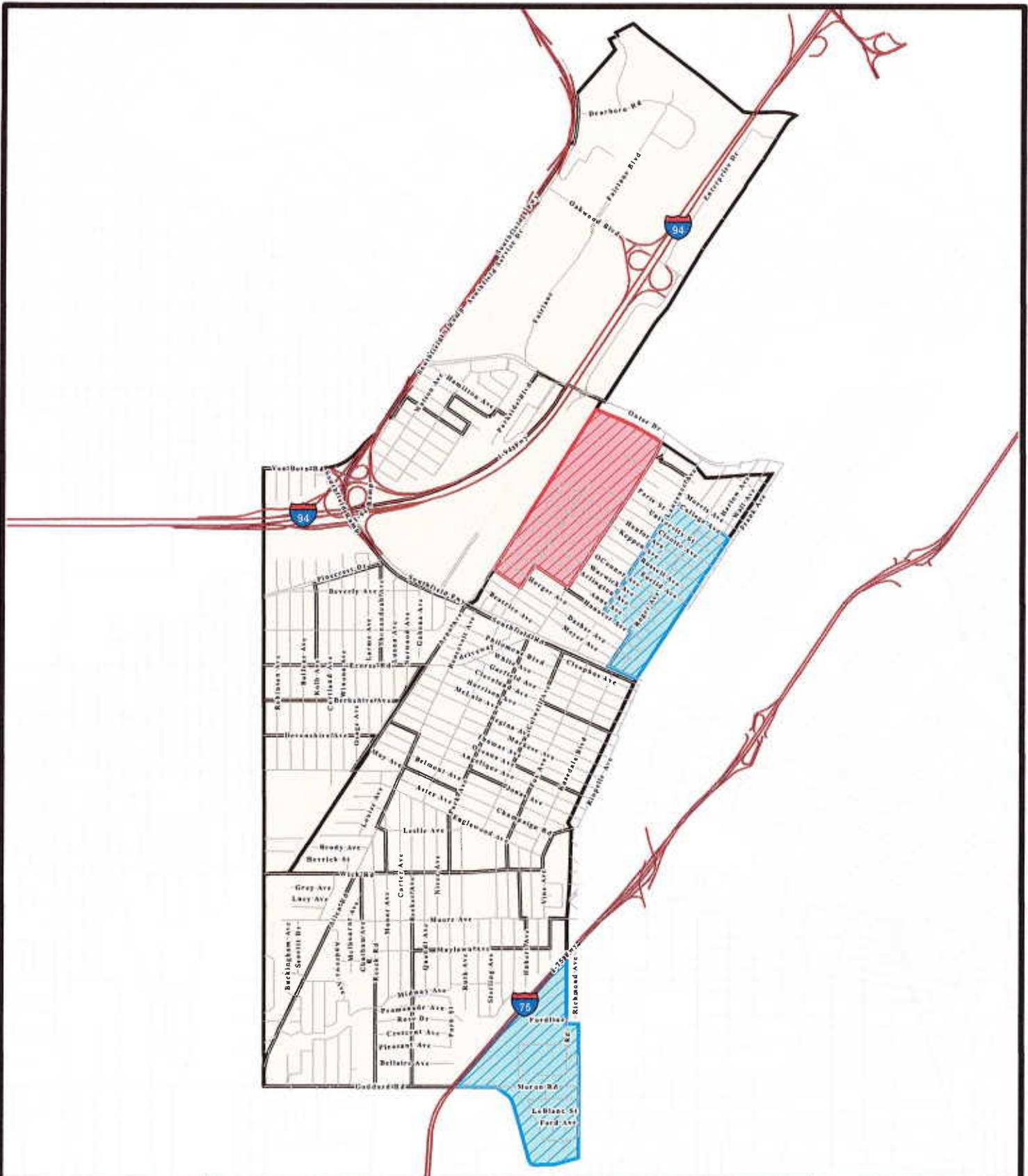
Thank You.

2015 Allen Park CDBG PY 13-01-03K  
 Bid Tabulation

| CONTRACTOR        | 1. R/R 4" Concrete | 2. R/R 6" Concrete | 3. R/R 8" Concrete | 4. 6" HR ADA | 5. Adjustment | 6. Reconstruct | TOTAL BID AMOUNT |
|-------------------|--------------------|--------------------|--------------------|--------------|---------------|----------------|------------------|
| 1. Dominic Gaglio | \$5.00             | \$5.50             | \$6.10             | \$700.00     | \$200.00      | \$150.00       | \$79,950.00      |
| 2. G&V Cement     | \$8.00             | \$8.00             | \$8.00             | \$1,500.00   | \$360.00      | \$360.00       | \$108,800.00     |
| 3. Century Cement | \$7.00             | \$8.00             | \$10.00            | \$1,500.00   | \$600.00      | \$250.00       | \$130,650.00     |
| 4. Fiore          | \$7.00             | \$8.00             | \$11.50            | \$725.00     | \$525.00      | \$200.00       | \$145,250.00     |

2015 Allen Park CDBG PY 12-01-03K and PY 14-01-03K/03L  
Bid Tabulation

| CONTRACTOR        | 1. R/R 4" Concrete | 2. R/R 6" Concrete | 3. R/R 8" Concrete | 4. 6" HR ADA | 5. Adjustment | 6. Reconstruct | TOTAL BID AMOUNT |
|-------------------|--------------------|--------------------|--------------------|--------------|---------------|----------------|------------------|
| 1. Dominic Gaglio | \$5.00             | \$5.50             | \$6.10             | \$700.00     | \$200.00      | \$150.00       | \$76,150.00      |
| 2. G&V Cement     | \$8.00             | \$8.00             | \$8.00             | \$1,500.00   | \$360.00      | \$360.00       | \$108,080.00     |
| 3. Century Cement | \$7.00             | \$8.00             | \$10.00            | \$1,500.00   | \$600.00      | \$250.00       | \$119,450.00     |
| 4. Fiore          | \$7.00             | \$8.00             | \$12.00            | \$725.00     | \$525.00      | \$200.00       | \$131,700.00     |



CITYOFALLENPARK.ORG



PREPARED BY RITTER GIS  
RITTERGIS.COM

PUBLICATION DATE: SEPTEMBER 19, 2014

## CITY OF ALLEN PARK CDBG ELIGIBLE BLOCK GROUPS

- Census Block Group - 2013 Eligible
- Census Block Group - 2014 Eligible
- Census Block Group



Geographical data provides a spatial representation only. The City of Allen Park, and/or Ritter GIS do not assume any damages or liabilities due to the accuracy, availability, use or misuse of the information provided.



Terry Kehr, Interim Director  
Public Service // Engineering

#3

**TO:** Robert Cady, Interim City Administrator

**FROM:** Terry Kehr, Interim Director of Public Services / Engineering

**DATE:** April 21, 2015

**RE:** Miscellaneous Bituminous Program

---

Bids were received on April 16, 2015 for the Miscellaneous Bituminous programs. Three bids were received and reviewed by the DPS. This program is for small section asphalt repairs.

The DPS is recommending S & J Asphalt Paving Co as the lowest qualified bidder with an amount of \$204,100. Attached is the recommendation letter from Buccilli Group LLC., along with the bid tab

Thank You.



# BUCCILLI

BUCCILLI GROUP, LLC  
235 E. Main St. Suite 105  
Northville, MI 48167  
(o) 248.596.0920 x 248  
(f) 248.596.0930

To: Terry Kehr  
16850 Southfield Rd.  
Allen Park, MI 48101

Re: 2015 Allen Park Miscellaneous Bituminous Program

On Thursday April 16, 2015 at 10:15am EST sealed bids were opened at Allen Park City Hall by Jim Grose, the City Clerk, for the 2015 Allen Park Miscellaneous Bituminous Program. Three bids were received and all bids were tabulated.

Upon our due diligence we are recommending the "as read" low bidder, *S&J Asphalt Paving Co.* We have audited the bids and come to an agreement that the contractor has the full capabilities to perform the scope of work for this project.

Therefore your acceptance of this project would be appreciated. The contractor has agreed to start the project no later than May 15, 2015.

Regards,  
**BUCCILLI GROUP, LLC**

---

Kenneth P. Buccilli, PE CPII  
Managing Partner

Concurred by,  
**BUCCILLI GROUP, LLC**

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Robert M. Tolliver  
Senior Account Representative



#4

**Mike Mizzi**

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**From:** Michael Hurley [mhurley@pck-law.com]  
**Sent:** Monday, April 13, 2015 12:52 PM  
**To:** Mike Mizzi  
**Cc:** Randall Pentiuik  
**Subject:** Comcast Agreement  
**Attachments:** DOC040215-04022015141643.pdf  
  
**Importance:** High

Comcast Agreement

Hi Mike:

Randy asked me to review this and reply in his absence.

This is a standard renewal of the existing cable agreement with Comcast. It needs to be done every 10 years.

This should be processed and approved by the city council at your earliest convenience.

The to do's are:

- On page 4 of the agreement, write in 5% in the fee section.
- On page 8, write in yourself "city clerk" as the person designated to receive notices.
- On page 9, have the Mayor sign the agreement and you can write in the dates the proposed agreement was received by the City and approved by council. These should be within 30 days of each other.
- On page 2 of the attachment, have the Mayor sign this too.

As for fees, this agreement should be generating two sources of income for the city.

The first is the 5% fee provision that the City should be receiving quarterly.

The second is a quarterly payment of .09% of revenue that should be being used for the government cable channel.

Please verify that the City is receiving these checks from Comcast currently.

Please let me know if there are any questions.

Thanks,  
Mike Hurley

-----Original Message-----

**From:** Randall Pentiuik  
**Sent:** Friday, April 03, 2015 12:28 PM  
**To:** Michael Hurley  
**Subject:** FW: Comcast Agreement  
**Importance:** High

Pls review & prep a response for me

"The highest compliment we can receive is the referral of your friends, family and business associates. Thank you for your trust."



*Sent Via UPS*

April 1, 2015

Mr. Michael Mizzi, Clerk  
City of Allen Park  
16850 Southfield Road  
Allen Park, MI 48101

**Re: Michigan Uniform Video Service Local Franchise Agreement**

Dear Mr. Mizzi:

In accordance with the instructions set forth by the Michigan Public Service Commission in its provision of the Uniform Video Service Local Franchise Agreement, enclosed please find two completed Uniform Video Service Local Franchise Agreements along with the necessary Attachment 1's thereto filed on behalf of Comcast of Taylor, LLC. Kindly return one executed copy of the Agreement to me in the self addressed stamped envelope.

If you have any questions, please contact me directly at 734-254-1888 or Leslie Brogan, Senior Director, Government Affairs, at 517-334-5890. We look forward to continuing to be the company that your residents look to first for the communication products and services that connect them to what's important in their lives.

Sincerely,

A handwritten signature in cursive script that reads "Frederick G. Eaton".

Frederick G. Eaton  
Senior Manager, External Affairs  
Comcast, Heartland Region  
41112 Concept Dr.  
Plymouth, MI 48170

Enclosure

Cc: Leslie A. Brogan, Comcast

## INSTRUCTIONS FOR UNIFORM VIDEO SERVICE LOCAL FRANCHISE AGREEMENT

Pursuant to 2006 Public Act 480, MCL 484.3301 *et seq.*, any Video Service Provider seeking to provide video service in one or more service areas in the state of Michigan after January 30, 2007, shall file an application for a Uniform Video Service Local Franchise Agreement with the Local Unit of Government ("Franchising Entity") that the Provider wishes to service. Pursuant to Section 2(2) of 2006 PA 480, "Except as otherwise provided by this Act, a person shall not provide video services in any local unit of government without first obtaining a uniform video service local franchise as provided under Section 3." Procedures applicable to incumbent video service providers are set forth below.

As of the effective date (January 1, 2007) of the Act, no existing franchise agreement with a Franchising Entity shall be renewed or extended upon the expiration date of the agreement. The incumbent video Provider, at its option, may continue to provide video services to the Franchising Entity by electing to do one of the following:

1. Terminate the existing franchise agreement before the expiration date of the agreement and enter into a new franchise under a uniform video service local franchise agreement.
2. Continue under the existing franchise agreement amended to include only those provisions required under a uniform video service local franchise.
3. Continue to operate under the terms of an expired franchise until a uniform video service local franchise agreement takes effect. An incumbent video Provider with an expired franchise on the effective date has 120 days after the effective date of the Act to file for a uniform video service local franchise agreement.

On the effective date (January 1, 2007) of the Act, any provisions of an existing Franchise that are inconsistent with or in addition to the provisions of a uniform video service local Franchise Agreement are unreasonable and unenforceable by the Franchising Entity.

If, at a subsequent date, the Provider would like to provide video service to an additional Local Unit of Government, the Provider must file an additional application with that Local Unit of Government.

### **The forms shall meet the following requirements:**

- The Provider must complete both the "Uniform Video Service Local Franchise Agreement" and "Attachment 1 - Uniform Video Service Local Franchise Agreement" forms if they are seeking a new/renewed Franchise Agreement, and send the forms by mail (certified, registered, first-class, return receipt requested, or by a nationally recognized overnight delivery service) to the appropriate Franchising Entity. Until otherwise officially notified by the Franchising Entity, the forms shall be sent to the Clerk or any official with the responsibilities or functions of the Clerk in the Franchising Entity. "Attachment 2 - Uniform Video Service Local Franchise Agreement" is not required to be filed at this time *unless* it is being used regarding amendments, terminations, or transfers pertaining to an existing Uniform Video Service Local Franchise Agreement. (Refer to Sections X to XII of the Agreement, as well as Section 3(4-6) of the Act.)
- Pursuant to Section 11 of the Act: Except under the terms of a mandatory protective order, trade secrets and commercial or financial information designated as such and submitted under the Act to the Franchising Entity or Commission are exempt from the Freedom of Information Act, 1976 PA 442, MCL 15.231 to 15.246 and **MUST BE KEPT CONFIDENTIAL.**
  1. The Provider may specify which items of information should be deemed "confidential." It is the responsibility of the provider to clearly identify and segregate any confidential information submitted to the franchising entity with the following information:

"[insert PROVIDER'S NAME]  
[CONFIDENTIAL INFORMATION]"

2. The Franchising Entity receiving the information so designated as confidential is required (a) to protect such information from public disclosure, (b) exempt such information from any response to a FOIA request, and (c) make the information available only to and for use only by such local officials as are necessary to approve the franchise agreement or perform any other task for which the information is submitted.
  3. Any Franchising Entity which disputes whether certain information submitted to it by a provider is entitled to confidential treatment under the Act may apply to the Commission for resolution of such a dispute. Unless and until the Commission determines that part or all of the information is not entitled to confidential treatment under the Act, the Franchising Entity shall keep the information confidential.
- Responses to all questions must be provided and must be amended appropriately when changes occur.
  - All responses must be printed out, typed, signed/dated (where appropriate), and mailed (certified, registered, first class, return receipt requested, or by a national recognized overnight delivery service) to the appropriate party.
  - The Agreement and Attachments are templates. Tab through the documents and fill in as appropriate, use the appropriate "dropdown box" (City/Village/Township) when indicated.
  - For sections that need explanation, if the Provider runs out of space, the Provider should then submit the application with typed attachments that are clearly identified.
  - The Franchising Entity shall notify the Provider as to whether the submitted Franchise Agreement is complete as required by this Act within 15 business days after the date that the Franchise Agreement is filed. If the Franchise Agreement is not complete, the Franchising Entity shall state in its notice the reasons the franchise agreement is incomplete. The Franchising Entity cannot declare an application to be incomplete because it may dispute whether or not the applicant has properly classified certain material as "confidential."
  - A Franchising Entity shall have 30 days after the submission date of a complete Franchise Agreement to approve the agreement. If the Franchising Entity does not notify the Provider regarding the completeness of the Franchise Agreement or approve the Franchise Agreement within the time periods required under this subsection, the franchise agreement shall be considered complete and the Franchise Agreement approved. The Provider shall notify both the Franchising Entity and the Michigan Public Service Commission of such an approved and completed Agreement by completing **Attachment 3 - Uniform Video Service Local Franchise Agreement**.
  - For changes to an existing Uniform Video Service Local Franchise Agreement (amendments, transfers, or terminations), the Provider must complete the "**Attachment 2 - Uniform Video Service Local Franchising Entity**" form, and send the form to the appropriate Franchising Entity.
  - For information that is to be submitted to the Michigan Public Service Commission, please use the following address:

Michigan Public Service Commission  
Attn: Video Franchising  
6545 Mercantile Way  
P.O. Box 30221  
Lansing, MI 48909

Fax: (517) 241-6217

Questions should be directed to the Telecommunications Division, Michigan Public Service Commission at (517) 241-6200.

## UNIFORM VIDEO SERVICE LOCAL FRANCHISE AGREEMENT

THIS UNIFORM VIDEO SERVICE LOCAL FRANCHISE AGREEMENT ("Agreement") is made, pursuant to 2006 PA 480, MCL 484.3301 *et seq.*, (the "Act") by and between the City of Allen Park, a Michigan municipal corporation (the "Franchising Entity"), and Comcast of Taylor, LLC, a Delaware limited liability company doing business as Comcast.

### I. Definitions

For purposes of this Agreement, the following terms shall have the following meanings as defined in the Act:

- A. "Cable Operator" means that term as defined in 47 USC 522(5).
- B. "Cable Service" means that term as defined in 47 USC 522(6).
- C. "Cable System" means that term as defined in 47 USC 522(7).
- D. "Commission" means the Michigan Public Service Commission.
- E. "Franchising Entity" means the local unit of government in which a provider offers video services through a franchise.
- F. "FCC" means the Federal Communications Commission.
- G. "Gross Revenue" means that term as described in Section 6(4) of the Act and in Section VI(D) of the Agreement.
- H. "Household" means a house, an apartment, a mobile home, or any other structure or part of a structure intended for residential occupancy as separate living quarters.
- I. "Incumbent video provider" means a cable operator serving cable subscribers or a telecommunication provider providing video services through the provider's existing telephone exchange boundaries in a particular franchise area within a local unit of government on the effective date of this act.
- J. "IPTV" means internet protocol television.
- K. "Local unit of government" means a city, village, or township.
- L. "Low-income household" means a household with an average annual household income of less than \$35,000.00 as determined by the most recent decennial census.
- M. "METRO Act" means the Metropolitan Extension Telecommunications Rights-of-Way Oversight Act, 2002 PA 48, MCL 484.3101 *et seq.*
- N. "Open video system" or "OVS" means that term as defined in 47 USC 573.
- O. "Person" means an individual, corporation, association, partnership, governmental entity, or any other legal entity.
- P. "Public rights-of-way" means the area on, below, or above a public roadway, highway, street, public sidewalk, alley, waterway, or utility easements dedicated for compatible uses.
- Q. "Term" means the period of time provided for in Section V of this Agreement.
- R. "Uniform video service local franchise agreement" or "franchise agreement" means the franchise agreement required under the Act to be the operating agreement between each franchising entity and video provider in this state.
- S. "Video programming" means that term as defined in 47 USC 522(20).
- T. "Video service" means video programming, cable services, IPTV, or OVS provided through facilities located at least in part in the public rights-of-way without regard to delivery technology, including internet protocol technology. This definition does not include any video programming provided by a commercial mobile service provider defined in 47 USC 332(d) or provided solely as part of, and via, a service that enables users to access content, information, electronic mail, or other services offered over the public internet.
- U. "Video service provider" or "Provider" means a person authorized under the Act to provide video service.
- V. "Video service provider fee" means the amount paid by a video service provider or incumbent video provider under Section 6 of the Act and Section VI of this Agreement.

## II. Requirements of the Provider

- A. An unfranchised Provider will not provide video services in any local unit of government without first obtaining a uniform video service local franchise agreement as provided under **Section 3 of the Act** (except as otherwise provided by the Act).
- B. The Provider shall file in a timely manner with the Federal Communications Commission all forms required by that agency in advance of offering video service in Michigan.
- C. The Provider agrees to comply with all valid and enforceable federal and state statutes and regulations.
- D. The Provider agrees to comply with all valid and enforceable local regulations regarding the use and occupation of public rights-of-way in the delivery of the video service, including the police powers of the Franchising Entity.
- E. The Provider shall comply with all Federal Communications Commission requirements involving the distribution and notification of federal, state, and local emergency messages over the emergency alert system applicable to cable operators.
- F. The Provider shall comply with the public, education, and government programming requirements of Section 4 of the Act.
- G. The Provider shall comply with all customer service rules of the Federal Communications Commission under 47 CFR 76.309 (c) applicable to cable operators and applicable provisions of the Michigan Consumer Protection Act, 1976 PA 331, MCL 445.901 to 445.922.
  - i. Including but not limited to: MCL 445.902; MCL 445.903 (1)(a) through 445.903(1)(cc); MCL 445.903(1)(ff) through (jj); MCL 445.903(2); MCL 445.905; MCL 445.906; MCL 445.907; MCL 445.908; MCL 445.910; MCL 445.911; MCL 445.914; MCL 445.915; MCL 445.916; MCL 445.918.
- H. The Provider agrees to comply with in-home wiring and consumer premises wiring rules of the Federal Communications Commission applicable to cable operators.
- I. The Provider shall comply with the Consumer Privacy Requirements of 47 USC 551 applicable to cable operators.
- J. If the Provider is an incumbent video provider, it shall comply with the terms which provide insurance for right-of-way related activities that are contained in its last cable franchise or consent agreement from the Franchising Entity entered before the effective date of the Act.
- K. The Provider agrees that before offering video services within the boundaries of a local unit of government, the video Provider shall enter into a Franchise Agreement with the local unit of government as required by the Act.
- L. The Provider understands that as the effective date of the Act, no existing Franchise Agreement with a Franchising Entity shall be renewed or extended upon the expiration date of the Agreement.
- M. The Provider provides an exact description of the video service area footprint to be served, pursuant to **Section 2(3)(e) of the Act**. If the Provider is not an incumbent video Provider, the date on which the Provider expects to provide video services in the area identified under **Section 2(3)(e) of the Act** must be noted. The Provider will provide this information in Attachment 1 - Uniform Video Service Local Franchise Agreement.
- N. The Provider is required to pay the Provider fees pursuant to **Section 6 of the Act**.

## III. Provider Providing Access

- A. The Provider shall not deny access to service to any group of potential residential subscribers because of the race or income of the residents in the local area in which the group resides.
- B. It is a defense to an alleged violation of Paragraph A if the Provider has met either of the following conditions:
  - i. Within 3 years of the date it began providing video service under the Act and the Agreement; at least 25% of households with access to the Provider's video service are low-income households.
  - ii. Within 5 years of the date it began providing video service under the Act and Agreement and from that point forward, at least 30% of the households with access to the Provider's video service are low-income households.
- C. [If the Provider is using telecommunication facilities] to provide video services and has more than 1,000,000 telecommunication access lines in Michigan, the Provider shall provide access to its video service to a number of households equal to at least 25% of the households in the provider's telecommunication

service area in Michigan within 3 years of the date it began providing video service under the Act and Agreement and to a number not less than 50% of these households within 6 years. **The video service Provider is not required to meet the 50% requirement in this paragraph until 2 years after at least 30% of the households with access to the Provider's video service subscribe to the service for 6 consecutive months.**

- D. The Provider may apply to the Franchising Entity, and in the case of paragraph C, the Commission, for a waiver of or for an extension of time to meet the requirements of this section if 1 or more of the following apply:
- i. The inability to obtain access to public and private rights-of-way under reasonable terms and conditions.
  - ii. Developments or buildings not being subject to competition because of existing exclusive service arrangements.
  - iii. Developments or buildings being inaccessible using reasonable technical solutions under commercial reasonable terms and conditions.
  - iv. Natural disasters
  - v. Factors beyond the control of the Provider
- E. The Franchising Entity or Commission may grant the waiver or extension only if the Provider has made substantial and continuous effort to meet the requirements of this section. If an extension is granted, the Franchising Entity or Commission shall establish a new compliance deadline. If a waiver is granted, the Franchising Entity or Commission shall specify the requirement or requirements waived.
- F. The Provider shall file an annual report with the Franchising Entity and the Commission regarding the progress that has been made toward compliance with paragraphs B and C.
- G. Except for satellite service, the provider may satisfy the requirements of this paragraph and Section 9 of the Act through the use of alternative technology that offers service, functionality, and content, which is demonstrably similar to that provided through the provider's video service system and may include a technology that does not require the use of any public right-of-way. The technology utilized to comply with the requirements of this section shall include local public, education, and government channels and messages over the emergency alert system as required under Paragraph II(E) of this Agreement.

#### **IV. Responsibility of the Franchising Entity**

- A. The Franchising Entity hereby grants authority to the Provider to provide Video Service in the Video Service area footprint, as described in this Agreement and Attachments, as well as the Act.
- B. The Franchising Entity hereby grants authority to the Provider to use and occupy the Public Rights-of-way in the delivery of Video Service, subject to the laws of the state of Michigan and the police powers of the Franchising Entity.
- C. The Franchising Entity shall notify the Provider as to whether the submitted Franchise Agreement is complete as required by the Act within 15 business days after the date that the Franchise Agreement is filed. If the Franchise Agreement is not complete, the Franchising Entity shall state in its notice the reasons the Franchise Agreement is incomplete. The Franchising Entity cannot declare an application to be incomplete because it may dispute whether or not the applicant has properly classified certain material as "confidential."
- D. The Franchising Entity shall have 30 days after the submission date of a complete Franchise Agreement to approve the agreement. If the Franchising Entity does not notify the Provider regarding the completeness of the Franchise Agreement or approve the Franchise Agreement within the time periods required under **Section 3(3) of the Act**, the Franchise Agreement shall be considered complete and the Franchise Agreement approved.
- i. If time has expired for the Franchising Entity to notify the Provider, The Provider shall send (via mail: certified or registered, or by fax) notice to the Franchising Entity and the Commission, using Attachment 3 of this Agreement.
- E. The Franchising Entity shall allow a Provider to install, construct, and maintain a video service or communications network within a public right-of-way and shall provide the provider with open, comparable, nondiscriminatory, and competitively neutral access to the public right-of-way.
- F. The Franchising Entity may not discriminate against a video service provider to provide video service for any of the following:
- i. The authorization or placement of a video service or communications network in public right-of-way.
  - ii. Access to a building owned by a governmental entity.
  - iii. A municipal utility pole attachment.
- G. The Franchising Entity may impose on a Provider a permit fee only to the extent it imposes such a fee on incumbent video providers, and any fee shall not exceed the actual, direct costs incurred by the Franchising Entity for issuing the relevant permit. A fee under this section shall not be levied if the Provider already has

- paid a permit fee of any kind in connection with the same activity that would otherwise be covered by the permit fee under this section or is otherwise authorized by law or contract to place the facilities used by the Provider in the public right-of-way or for general revenue purposes.
- H. The Franchising Entity shall not require the provider to obtain any other franchise, assess any other fee or charge, or impose any other franchise requirement than is allowed under the Act and this Agreement. For purposes of this Agreement, a franchise requirement includes but is not limited to, a provision regulating rates charged by video service providers, requiring the video service providers to satisfy any build-out requirements, or a requirement for the deployment of any facilities or equipment.
  - I. Notwithstanding any other provision of the Act, the Provider shall not be required to comply with, and the Franchising Entity may not impose or enforce, any mandatory build-out or deployment provisions, schedules, or requirements except as required by **Section 9 of the Act**.
  - J. The Franchising Entity is subject to the penalties provided for under Section 14 of the Act.

#### V. Term

- A. This Franchise Agreement shall be for a period of **10 years** from the date it is Issued. The date it is issued shall be calculated either by (a) the date the Franchising Entity approved the Agreement, provided it did so within 30 days after the submission of a complete franchise agreement, or (b) the date the Agreement is deemed approved pursuant to **Section 3(3) of the Act**, if the Franchising Entity either fails to notify the Provider regarding the completeness of the Agreement or approve the Agreement within the time periods required under that subsection.
- B. Before the expiration of the initial Franchise Agreement or any subsequent renewals, the Provider may apply for an additional 10-year renewal under **Section 3(7) of the Act**.

#### VI. Fees

- A. A video service Provider shall calculate and pay an annual video service provider fee to the Franchising Entity. The fee shall be 1 of the following:
  - i. If there is an existing Franchise Agreement, an amount equal to the percentage of gross revenue paid to the Franchising Entity by the incumbent video Provider with the largest number of subscribers in the Franchising Entity.
  - ii. At the expiration of an existing Franchise Agreement or if there is no existing Franchise Agreement, an amount equal to the percentage of gross revenue as established by the Franchising Entity of 5 % (percentage amount to be inserted by Franchising Entity which shall not exceed 5%) and shall be applicable to all providers
- B. The fee shall be due on a quarterly basis and paid within 45 days after the close of the quarter. Each payment shall include a statement explaining the basis for the calculation of the fee.
- C. The Franchising Entity shall not demand any additional fees or charges from a provider and shall not demand the use of any other calculation method other than allowed under the Act.
- D. For purposes of this Section, "gross revenues" means all consideration of any kind or nature, including, without limitation, cash, credits, property, and in-kind contributions received by the provider from subscribers for the provision of video service by the video service provider within the jurisdiction of the franchising entity.
  - 1. **Gross revenues shall include all of the following:**
    - i. All charges and fees paid by subscribers for the provision of video service, including equipment rental, late fees, insufficient funds fees, fees attributable to video service when sold individually or as part of a package or bundle, or functionally integrated, with services other than video service.
    - ii. Any franchise fee imposed on the Provider that is passed on to subscribers.
    - iii. Compensation received by the Provider for promotion or exhibition of any products or services over the video service.
    - iv. Revenue received by the Provider as compensation for carriage of video programming on that Provider's video service.
    - v. All revenue derived from compensation arrangements for advertising to the local franchise area.
    - vi. Any advertising commissions paid to an affiliated third party for video service advertising.
  - 2. **Gross revenues do not include any of the following:**
    - i. Any revenue not actually received, even if billed, such as bad debt net of any recoveries of bad debt.
    - ii. Refunds, rebates, credits, or discounts to subscribers or a municipality to the extent not already offset by subdivision (D)(i) and to the extent the refund, rebate, credit, or discount is attributable to the video service.

- iii. Any revenues received by the Provider or its affiliates from the provision of services or capabilities other than video service, including telecommunications services, information services, and services, capabilities, and applications that may be sold as part of a package or bundle, or functionality integrated, with video service.
  - iv. Any revenues received by the Provider or its affiliates for the provision of directory or internet advertising, including yellow pages, white pages, banner advertisement, and electronic publishing.
  - v. Any amounts attributable to the provision of video service to customers at no charge, including the provision of such service to public institutions without charge.
  - vi. Any tax, fee, or assessment of general applicability imposed on the customer or the transaction by a federal, state, or local government or any other governmental entity, collected by the Provider, and required to be remitted to the taxing entity, including sales and use taxes.
  - vii. Any forgone revenue from the provision of video service at no charge to any person, except that any forgone revenue exchanged for trades, barter, services, or other items of value shall be included in gross revenue.
  - viii. Sales of capital assets or surplus equipment.
  - ix. Reimbursement by programmers of marketing costs actually incurred by the Provider for the introduction of new programming.
  - x. The sale of video service for resale to the extent the purchaser certifies in writing that it will resell the service and pay a franchise fee with respect to the service.
- E. In the case of a video service that is bundled or integrated functionally with other services, capabilities, or applications, the portion of the video Provider's revenue attributable to the other services, capabilities, or applications shall be included in gross revenue unless the Provider can reasonably identify the division or exclusion of the revenue from its books and records that are kept in the regular course of business.
  - F. Revenue of an affiliate shall be included in the calculation of gross revenues to the extent the treatment of the revenue as revenue of the affiliate has the effect of evading the payment of franchise fees which would otherwise be paid for video service.
  - G. The Provider is entitled to a credit applied toward the fees due under **Section 6(1) of the Act** for all funds allocated to the Franchising Entity from annual maintenance fees paid by the provider for use of public rights-of-way, minus any property tax credit allowed under **Section 8 of the Metropolitan Extension Telecommunications Rights-of-Way Oversight Act (METRO Act)**, 2002 PA 48, MCL 484.3108. The credits shall be applied on a monthly pro rata basis beginning in the first month of each calendar year in which the Franchising Entity receives its allocation of funds. The credit allowed under this subsection shall be calculated by multiplying the number of linear feet occupied by the Provider in the public rights-of-way of the Franchising Entity by the lesser of 5 cents or the amount assessed under the **METRO Act**. The Provider is not eligible for a credit under this section unless the provider has taken all property tax credits allowed under the **METRO Act**.
  - H. All determinations and computations made under this section shall be pursuant to generally accepted accounting principles.
  - I. Any claims by a Franchising Entity that fees have not been paid as required under **Section 6 of the Act**, and any claims for refunds or other corrections to the remittance of the Provider shall be made within 3 years from the date the compensation is remitted.
  - J. The Provider may identify and collect as a separate line item on the regular monthly bill of each subscriber an amount equal to the percentage established under **Section 6(1) of the Act**, applied against the amount of the subscriber's monthly bill.
  - K. The Franchising Entity shall not demand any additional fees or charges from a Provider and shall not demand the use of any other calculation method other than allowed under the Act.

## **VII. Public, Education, and Government (PEG) Channels**

- A. The video service Provider shall designate a sufficient amount of capacity on its network to provide for the same number of public, education, and government access channels that are in actual use on the incumbent video provider system on the **effective date of the Act** or as provided under **Section 4(14) of the Act**.
- B. Any public, education, or government channel provided under this section that is not utilized by the Franchising Entity for at least 8 hours per day for 3 consecutive months may no longer be made available to the Franchising Entity and may be programmed at the Provider's discretion. At such a time as the Franchising Entity can certify a schedule for at least 8 hours of daily programming for a period of 3 consecutive months, the Provider shall restore the previously reallocated channel.
- C. The Franchising Entity shall ensure that all transmissions, content, or programming to be retransmitted by a video service Provider is provided in a manner or form that is capable of being accepted and retransmitted by a Provider, without requirement for additional alteration or change in the content by the Provider, over the

- particular network of the Provider, which is compatible with the technology or protocol utilized by the Provider to deliver services.
- D. The person producing the broadcast is solely responsible for all content provided over designated public, education, or government channels. The video service Provider *shall not* exercise any editorial control over any programming on any channel designed for public, education, or government use.
  - E. The video service Provider is not subject to any civil or criminal liability for any program carried on any channel designated for public, education, or government use.
  - F. If a Franchising Entity seeks to utilize capacity pursuant to **Section 4(1) of the Act** or an agreement under **Section 13 of the Act** to provide access to video programming over one or more PEG channels, the Franchising Entity shall give the Provider a written request specifying the number of channels in actual use on the incumbent video provider's system or specified in the agreement entered into under **Section 13 of the Act**. The video service Provider shall have 90 days to begin providing access as requested by the Franchising Entity. The number and designation of PEG access channels shall be set forth in an addendum to this agreement effective 90 days after the request is submitted by the Franchising Entity.
  - G. A PEG channel shall only be used for noncommercial purposes.

### VIII. PEG Fees

- A. The video service Provider shall also pay to the Franchising Entity as support for the cost of PEG access facilities and services an annual fee equal to one of the following options:
  - 1. If there is an existing Franchise on the effective date of the Act, the fee (\$45,000 grant) paid to the Franchising Entity by the incumbent video Provider with the largest number of cable service subscribers in the Franchising Entity as determined by the existing Franchise Agreement;
  - 2. At the expiration of the existing Franchise Agreement, the amount required under (1) above, which is 09 % of gross revenues. (The amount under (1) above is not to exceed 2% of gross revenues);
  - 3. If there is no existing Franchise Agreement, a percentage of gross revenues as established by the Franchising Entity and to be determined by a community need assessment, is \_\_\_\_\_ % of gross revenues. (The percentage that is established by the Franchising Entity is not to exceed 2% of gross revenues.); and
  - 4. An amount agreed to by the Franchising Entity and the video service Provider.
- B. The fee required by this section shall be applicable to all providers, pursuant to Section 6(9) of the Act.
- C. The fee shall be due on a quarterly basis and paid within 45 days after the close of the quarter. Each payment shall include a statement explaining the basis for the calculation of the fee.
- D. All determinations and computations made under this section shall be pursuant to generally accepted accounting principles.
- E. Any claims by a Franchising Entity that fees have not been paid as required under **Section 6 of the Act**, and any claims for refunds or other corrections to the remittance of the Provider shall be made within 3 years from the date the compensation is remitted.
- F. The Provider may identify and collect as a separate line item on the regular monthly bill of each subscriber an amount equal to the percentage established under **Section 6(8) of the Act**, applied against the amount of the subscriber's monthly bill.
- G. The Franchising Entity shall not demand any additional fees or charges from a Provider and shall not demand the use of any other calculation method other than allowed under the Act.

### IX. Audits

- A. No more than every 24 months, a Franchising Entity may perform reasonable audits of the video service Provider's calculation of the fees paid under **Section 6 of the Act** to the Franchising Entity during the preceding 24-month period only. All records reasonably necessary for the audits shall be made available by the Provider at the location where the records are kept in the ordinary course of business. The Franchising Entity and the video service Provider shall each be responsible for their respective costs of the audit. Any additional amount due verified by the Franchising Entity shall be paid by the Provider within 30 days of the Franchising Entity's submission of invoice for the sum. If the sum exceeds 5% of the total fees which the audit determines should have been paid for the 24-month period, the Provider shall pay the Franchising Entity's reasonable costs of the audit.
- B. Any claims by a Franchising Entity that fees have not been paid as required under **Section 6 of the Act**, and any claims for refunds or other corrections to the remittance of the provider shall be made within 3 years from the date the compensation is remitted.

## **X. Termination and Modification**

This Franchise Agreement issued by a Franchising Entity may be terminated or the video service area footprint may be modified, except as provided under **Section 9 of the Act**, by the Provider by submitting notice to the Franchising Entity. The Provider will use Attachment 2, when notifying the Franchising Entity.

## **XI. Transferability**

This Franchise Agreement issued by a Franchising Entity or an existing franchise of an incumbent video service Provider is fully transferable to any successor in interest to the Provider to which it is initially granted. A notice of transfer shall be filed with the Franchising Entity within 15 days of the completion of the transfer. The Provider will use Attachment 2, when notifying the Franchising Entity. The successor in interest will assume the rights and responsibilities of the original provider and will also be required to complete their portion of the Transfer Agreement located within Attachment 2.

## **XII. Change of Information**

If any of the information contained in the Franchise Agreement changes, the Provider shall timely notify the Franchising Entity. The Provider will use Attachment 2, when notifying the Franchising Entity.

## **XIII. Confidentiality**

Pursuant to Section 11 of the Act: Except under the terms of a mandatory protective order, trade secrets and commercial or financial information designated as such and submitted under the Act to the Franchising Entity or Commission are exempt from the Freedom of Information Act, 1976 PA 442, MCL 15.231 to 15.246 and **MUST BE KEPT CONFIDENTIAL.**

- A. The Provider may specify which items of information should be deemed "confidential." It is the responsibility of the provider to clearly identify and segregate any confidential information submitted to the franchising entity with the following information:  
    "[insert PROVIDER'S NAME]  
    [CONFIDENTIAL INFORMATION]"
- B. The Franchising Entity receiving the information so designated as confidential is required (a) to protect such information from public disclosure, (b) exempt such information from any response to a FOIA request, and (c) make the information available only to and for use only by such local officials as are necessary to approve the franchise agreement or perform any other task for which the information is submitted.
- C. Any Franchising Entity which disputes whether certain information submitted to it by a provider is entitled to confidential treatment under the Act may apply to the Commission for resolution of such a dispute. Unless and until the Commission determines that part or all of the information is not entitled to confidential treatment under the Act, the Franchising Entity shall keep the information confidential.

## **XIV. Complaints/Customer Service**

- A. The Provider shall establish a dispute resolution process for its customers. Provider shall maintain a local or toll-free telephone number for customer service contact.
- B. The Provider shall be subjected to the penalties, as described under **Section 14 of the Act**, and the Franchising Entity and Provider may be subjected to the dispute process as described in **Section 10 of the Act**.
- C. Each Provider shall annually notify its customers of the dispute resolution process required under **Section 10 of the Act**. Each Provider shall include the dispute resolution process on its website.
- D. Before a customer may file a complaint with the Commission under **Section 10(5) of the Act**, the customer shall first attempt to resolve the dispute through the dispute resolution process established by the Provider in **Section 10(2) of the Act**.
- E. A complaint between a customer and a Provider shall be handled by the Commission pursuant to the process as described in **Section 10(5) of the Act**.
- F. A complaint between a Provider and a franchising entity or between two or more Providers shall be handled by the Commission pursuant to the process described in **Section 10(6) of the Act**.
- G. In connection with providing video services to the subscribers, a provider shall not do any act prohibited by Section 10(1)(a-f) of the Act. The Commission may enforce compliance to the extent that the activities are not covered by **Section 2(3)(i) in the Act**.

**XV. Notices**

Any notices to be given under this Franchise Agreement shall be in writing and delivered to a Party personally, by facsimile or by certified, registered, or first-class mail, with postage prepaid and return receipt requested, or by a nationally recognized overnight delivery service, addressed as follows:

*If to the Franchising Entity:*  
(must provide street address)

City of Allen Park:



City Clerk  
16850 Southfred Rd.  
Allen Park, MI 48101

Attn: Michael I. Mizzi

Fax No.:

*If to the Provider:*  
(must provide street address)

1.  
41112 Concept Dr.

Plymouth, MI 48170

Attn: VP of Government Affairs

Fax No.: 248-233-4719

2.  
600 Galleria Pkwy

Atlanta, GA 30339

Attn: Sen. Vice President, Government Relations

3.  
One Comcast Center

Philadelphia, PA 19103

Attn: Government Affairs Department

Or such other addresses or facsimile numbers as the Parties may designate by written notice from time to time.

**XVI. Miscellaneous**

- A. **Governing Law.** This Franchise Agreement shall be governed by, and construed in accordance with, applicable Federal laws and laws of the State of Michigan.
- B. The parties to this Franchise Agreement are subject to all valid and enforceable provisions of the Act.
- C. **Counterparts.** This Agreement may be signed in one or more counterparts, each of which shall be deemed an original and all of which together shall constitute on and the same agreement.
- D. **Power to Enter.** Each Party hereby warrants to the other Party that it has the requisite power and authority to enter into this Franchise Agreement and to perform according to the terms hereof.
- E. The Provider and Franchising Entity are subject to the provisions of 2006 Public Act 480.

IN WITNESS WHEREOF, the Parties, by their duly authorized representatives, have executed this Franchise Agreement.

**City of Allen Park, a Michigan Municipal Corporation**

**Comcast of Taylor, LLC, a Delaware Limited Liability Company doing business as Comcast**

|  |  |
|--|--|
|  |  |
| Print Name   |  |
| Title  |  |
| Address  |  |
| City, State, Zip   |  |
| Phone  |  |
| Fax  |  |
| Email  |  |

|  |                                 |
|--|---------------------------------|
|  |                                 |
| By   | Timothy P. Collins              |
| Print Name   | Regional Senior Vice President  |
| Title  | 41112 Concept Drive             |
| Address  | Plymouth, MI 48170              |
| City, State, Zip   | 248-233-6751                    |
| Phone  | 248-233-4719                    |
| Fax  | Jeff_Ossowski@cable.comcast.com |
| Email  |                                 |

**FRANCHISE AGREEMENT** *(Franchising Entity to Complete)*

|  |                              |
|--|------------------------------|
|  | Date submitted:              |
|  | Date completed and approved: |

## ATTACHMENT 1

**UNIFORM VIDEO SERVICE LOCAL FRANCHISE AGREEMENT  
(Pursuant To 2006 Public Act 480)  
(Form must be typed)**

|  |           |                     |
|--|-----------|---------------------|
| Date: March 24, 2015                     |           |                     |
| Applicant's Name: Comcast of Taylor, LLC |           |                     |
| Address 1: 41112 Concept Dr.             |           |                     |
| Address 2                                |           | Phone: 248-233-6751 |
| City: Plymouth                           | State: MI | Zip: 48170          |
| Federal I.D. No. (FEIN): 38-2287484      |           |                     |

**Company executive officers:**

|  |
|--|
| Name(s): Timothy P. Collins              |
| Title(s): Regional Senior Vice President |

**Person(s) authorized to represent the company before the Franchising Entity and the Commission:**

|  |                   |                                     |
|--|-------------------|-------------------------------------|
| Name: Frederick G. Eaton                       |                   |                                     |
| Title: Senior Manager, External Affairs        |                   |                                     |
| Address: 41112 Concept Dr., Plymouth, MI 48170 |                   |                                     |
| Phone: 734-254-1888                            | Fax: 734-254-1877 | Email: Fred_Eaton@cable.comcast.com |

|  |                   |  |
|--|-------------------|--|
| Name: Leslie A. Brogan                         |                   |  |
| Title: Senior Director, Government Affairs     |                   |  |
| Address: 1401 E. Miller Rd., Lansing, MI 48911 |                   |  |
| Phone: 517-334-5890                            | Fax: 517-334-1880 | Email: Leslie_Brogan@cable.comcast.com |

**Describe the video service area footprint as set forth in Section 2(3e) of the Act. (An exact description of the video service area footprint to be served, as identified by a geographic information system digital boundary meeting or exceeding national map accuracy standards.)**

As an incumbent provider, Comcast, is satisfying this requirement by allowing a franchising entity to seek right-of-way related information comparable to that required by a permit under the metropolitan extension telecommunications rights-of-way oversight act, 2002 PA 48, MCL 484.3101 to 484.3120, as set forth in its last cable franchise entered before the effective date of this act.

**[Option A:** for Providers that Options B and C are not applicable, a description based on a geographic information system digital boundary meeting or exceeding national map accuracy standards]

**[Option B:** for Providers with 1,000,000 or more access lines in Michigan using telecommunication facilities to provide Video Service, a description based on entire wire centers or exchanges located in the Franchising Entity]

**[Option C:** for an Incumbent Video Service Provider, it satisfies this requirement by allowing the Franchising Entity to seek right-of-way information comparable to that required by a permit under the METRO Act as set forth in its last cable franchise, or consent agreement from the Franchising Entity entered into before the effective date of the Act]

**Pursuant to Section 2(3)(d) of the Act, If the Provider is not an incumbent video Provider, provide the date on which the Provider expects to provide video services in the area identified under Section 2(3)(e) (the Video Service Area Footprint).**

Date:

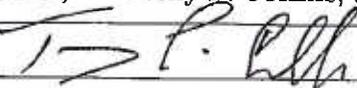
**For All Applications:**

**Verification  
(Provider)**

I, Timothy P. Collins, of lawful age, and being first duly sworn, now states: As an officer of the Provider, I am authorized to do and hereby make the above commitments. I further affirm that all statements made above are true and correct to the best of my knowledge and belief.

Name and Title (printed): Timothy P. Collins, Regional Senior Vice President

Signature:



Date:

3-26-15

**(Franchising Entity)**

**City of Allen Park, a Michigan municipal corporation**

Print Name

Title

Address

City, State, Zip

Phone

Fax

Email

Date

ATTACHMENT

#6

*TJA Staffing Services*  
*Management Consultants*  
*Executive Recruiters*

660 Woodward Avenue ~ Suite 2450

Detroit, MI 48226

April 16, 2015

**SEARCH AGREEMENT**

TJA Staffing Services (TJA), a retained executive search firm, hereby enters into a Search Agreement with the City of Allen Park (COAP) to fill the position of City Manager. The search fee is billed at 30% of the first year's salary, plus signing bonuses, if any. The fee is based on an estimated starting salary of \$110,000.00 and will be billed in three (3) installments: the first payment is due at the signing of the contract. The second payment is due in thirty days and the final adjusted payment is due when the candidate is hired.

All resumes submitted to COAP by TJA remains the property of TJA for a period of twelve (12) months. If the COAP hires a candidate in a position within 12 months of the date their resume was submitted, the City will be subject to the fees stated in this agreement.

All Out-of-pocket expenses incurred by TJA will be pre-approved by the COAP and reimbursed to TJA.

TJA guarantees this placement for a period of six-months. If within the six-month period the COAP is not satisfied with the candidate, or the candidate leaves their employment voluntarily or for cause, TJA will place another qualified applicant at no cost to the COAP.

\_\_\_\_\_/Date\_\_\_\_\_  
William B. Matakas, Mayor  
City of Allen Park

\_\_\_\_\_/Date\_\_\_\_\_  
Thomas J. Adams, President  
TJA Staffing Services, Inc.

# TJA STAFFING SERVICES, INC.

660 Woodward Avenue, Suite 2450, Detroit, Michigan 48226

(313) 638-1396 ~ Phone

(313) 638-2746 ~ Fax

**William B. Matakas, Mayor**

City of Allen Park  
16850 Southfield Road  
Allen Park, MI 48101

Invoice Date: 4/16/2015  
Invoice Number: COAP1601  
1<sup>st</sup> Installment

| Type of Service                                   | Estimated Salary | Fee Rate | Estimated Fee | Payment Received | Payment Due        |
|---|------------------|----------|---------------|------------------|--------------------|
| <b>Executive Placement</b><br><i>City Manager</i> | \$110,000.00     | 30%      | \$33,000.00   | \$0              | \$11,000.00        |
|   |                  |          |               |                  | <b>\$11,000.00</b> |

Please make checks payable to: **TJA STAFFING SERVICES, INC.**  
*Payment due upon receipt of invoice*

THANK YOU



#1

STATE OF MICHIGAN  
DEPARTMENT OF TREASURY  
LANSING

RICK SNYDER  
GOVERNOR

R. KEVIN CLINTON  
STATE TREASURER

October 27, 2014

Richard S. Ortiz  
City Administrator  
City of Melvindale  
3100 Oakwood Boulevard  
Melvindale, MI 48122

Dear Mr. Ortiz:

Re: **Notification of Intent to Award - CGAP FY 2014 (Round 2)**

The Michigan Department of Treasury (Treasury) - Office of Revenue and Tax Analysis (ORTA) received your grant application for the Competitive Grant Assistance Program (CGAP). We are pleased to inform you that the project your governmental unit submitted entitled **Jail Services** has been selected for a grant award in the maximum amount of **\$480,000.00**.

Enclosed is the intent to award approved budget for your grant project.

**Grant Application Conditions**

For your reference, enclosed is a copy of the CGAP Information and Conditions. Please review the conditions of the grant award. The conditions contain important information pertaining to the grant award (i.e. requirements for final award, reporting, reimbursement, etc.). Reminder, grant funds are distributed on a reimbursement basis.

**Next Step**

To receive the Grant Notice of Final Award, Treasury must receive all the required Board Resolution(s), Board Meeting Minutes, or Inter-local Agreements for all participating local units (as indicated in the Conditions of the grant application packet) by Monday, December 29, 2014. **If the resolutions, minutes or agreements have not been received for all participating local units, the project funding will be subject to automatic cancellation.**

Submission of the resolutions, minutes or agreements will be considered an agreement to all provisions specified in the grant application packet and this intent to award letter, and will signify acceptance of the grant award.

City of Melvindale  
October 27, 2014  
Page 2

Please send the required documents by e-mail to [TreasRevenueSharing@michigan.gov](mailto:TreasRevenueSharing@michigan.gov) or by mail to:

Michigan Department of Treasury  
Office of Revenue and Tax Analysis  
PO Box 30722  
Lansing, MI 48909

Congratulations to you on the grant award. We appreciate your interest in the CGAP and look forward to working with you on this project. We ask that you inform all participating local units of this intent to award. If you have any questions, please let us know. We can be reached at (517) 373-2697.

Sincerely,



Evah Cole, Division Administrator  
Office of Revenue & Tax Analysis

Enclosures

- c: Mr. R. Kevin Clinton, State Treasurer
- Mr. Brom Stibitz, Director, Bureau of Executive Operations
- Mr. Jay Wortley, Director, Office of Revenue & Tax Analysis
- Mr. Edward Koryzno, Director, Bureau of Local Government Services
- Ms. Claire Allard, Senior Strategy Advisor and Director of Good Government
- Mr. Terry Stanton, Administrator, Communications Division
- Ms. Corinne R. Galusky, Corporation Counsel

City of Melvindale  
 October 27, 2014  
 Enclosure: Intent to Award Approved Budget Amounts

**Jail Services**

Below is the approved budget for your grant project. Please note, all feasibility studies were funded at 25%. We have assigned budget categories to each of your original budget line items. Please use these categories when submitting your reimbursement requests\*.

| Budget Category          | Budget Description                        | Application Budget Amount | Intent to Award Budget Amount | Comments       |
|--------------------------|---|---------------------------|-------------------------------|----------------|
| Infrastructure/Equipment | Jail Addition of Approx. 1300 Square Feet | \$390,000.00              | \$390,000.00                  |                |
| Infrastructure/Equipment | Reconfiguration of Police Parking Lot     | \$100,000.00              | \$80,000.00                   | See note below |
| Training                 | Personnel and Training                    | \$10,000.00               | \$10,000.00                   |                |
|                          |   |                           |                               |                |
|                          |   |                           |                               |                |
|                          |   |                           |                               |                |
|                          |   |                           |                               |                |
|                          | <b>Budget Total</b>                       | <b>\$500,000.00</b>       | <b>\$480,000.00</b>           |                |

\*Reimbursement requests must include copies of invoices and cancelled checks (or equivalent) supporting the costs.

**Payroll Costs:** Reimbursement requests must include documentation to support the rate of pay for the payroll costs/fringes and timesheets documenting time spent or a job description detailing job duties related to the CGAP project. Also, a submission of a listing of the Allen Park and Melvindale police officers is required.

**Melvindale (Jail):** Reconfiguration of Police Parking Lot: The intent to award for the reconfiguration of the parking lot expenditures will exclude the \$20,000 which was budgeted for contingency costs.

## Competitive Grant Assistance Program (CGAP) Application (FY 2014 – Round 2)

Issued under authority of 2013 Public Act 59

### GENERAL INFORMATION

#### Program Purpose:

The purpose of the grant program is to provide incentive-based grants to stimulate smaller, more efficient government and encourage mergers, consolidations, and cooperations between two or more qualified jurisdictions. The grants are to offset the costs associated with mergers, interlocal agreements, and cooperative efforts for cities, villages, townships, counties, authorities, school districts, intermediate school districts, public community colleges, and public universities that elect to combine government operations. The program is focused on stimulating projects between two or more qualified jurisdictions that are creating new mergers, consolidations, and/or cooperative efforts/collaborations of existing services.

#### Goals of the Program:

To assist local units of government, including authorities, school districts, intermediate school districts, public community colleges, and public universities, with the costs associated with combining government operations.

#### Eligibility:

All Michigan cities, villages, townships, counties, authorities, school districts, intermediate school districts, public community colleges, and public universities. For an authority, school district, intermediate school district, public community college, or public university to qualify for grant funding under this program, the authority, school district, intermediate school district, public community college, or public university must combine operations with a city, village, township, or county.

#### Criteria:

- A completed application with detailed information
- Merger of two or more governmental units
- Consolidation of departments and/or existing services across 2 or more governmental units
- Cooperative effort or collaboration of 2 or more governmental units
- Consolidated or combined government operations must demonstrate taxpayer benefits of cost savings, efficiencies, and/or improved services
- The governmental unit must demonstrate how budgeted costs directly relate to and are necessary for implementation of the merger, consolidation, or cooperative effort
- Priority will be given to projects that start after October 1, 2013
- Projects are funded on a reimbursement basis

#### Application Process:

An application process will be used to solicit proposals for these grants. Applications must be complete and received by the June 25th deadline to be considered for funding. The submission of an application does not guarantee a grant award. Additional information about the grant program is available on the Michigan Department of Treasury's website at: [http://www.michigan.gov/treasury/0,4679,7-121-1751\\_2197\\_58826\\_62422---00.html](http://www.michigan.gov/treasury/0,4679,7-121-1751_2197_58826_62422---00.html)

#### Project Clarification:

During the application review process, applicants may be contacted for clarification. The Michigan Department of Treasury reserves the right to award funds for an amount other than requested.

#### Selection Procedures:

Applications will be selected for funding by the Michigan Department of Treasury based on program purpose, goals of the program, eligibility, and criteria. Starting on June 2nd, the grant panel will begin reviewing any grant applications submitted. Qualified grants may be awarded on a rolling basis.

#### Notification Process:

Applications selected for a grant award will receive a Notification of Intent to Award from the Michigan Department of Treasury within ninety (90) days of the grant deadline. However, additional time may be required depending on the number of applications received. Final Award letters will be sent to approved grantees, once the Michigan Department of Treasury has received all the required Board Resolution(s), Board Meeting Minutes, or Inter-local Agreement(s).

## Competitive Grant Assistance Program (CGAP) Application (FY 2014 – Round 2)

Issued under authority of 2013 Public Act 59

### GENERAL INFORMATION CONTINUED

**Deadline:**

June 25, 2014.

Completed applications submitted via mail or e-mail must be received by the Michigan Department of Treasury no later than 11:59 p.m. on Wednesday, June 25, 2014. Incomplete applications may not be considered.

A signed and completed application (including attachments) can be submitted by e-mail to:

[TreasRevenueSharing@michigan.gov](mailto:TreasRevenueSharing@michigan.gov)

or by mail to:

Michigan Department of Treasury  
Office of Revenue and Tax Analysis  
PO Box 30722  
Lansing, MI 48909

**Timelines:**

A project can be in any phase of the consolidation process, but priority will be given to projects started after October 1, 2013.

**Grant Period:**

October 1, 2013 through September 30, 2018.

**FY 2014 Appropriation Amount Available (Min./Max.):**

Approximately \$8.0 million in funding will be available for the Michigan Department of Treasury to award.

**Source of Funds:**

The Competitive Grant Assistance Program is supported by revenues from the state sales tax.

**Confidentiality:**

Application information is public information under the Freedom of Information Act, Public Act 442 of 1976, as amended (MCL 15.231 to 15.246).

**Contact:**

For questions regarding the Competitive Grant Assistance Program, please contact the Michigan Department of Treasury, Office of Revenue and Tax Analysis, at (517) 373-2697.

## Competitive Grant Assistance Program (CGAP) Application (FY 2014 – Round 2)

Issued under authority of 2013 Public Act 59

### CONDITIONS

#### Implementation of Project:

The grantee agrees to submit Board Resolution(s), Board Meeting Minutes, or Inter-local Agreement(s) for all jurisdictions participating in the project, indicating approval of the project and Competitive Grant Assistance Program grant funding, within sixty (60) days following the Michigan Department of Treasury's Notification of Intent to Award or be subject to automatic cancellation of the grant. No grant funding will be released until all required resolutions, minutes or agreements have been received.

#### Project Clarification:

The Michigan Department of Treasury reserves the right to award funds for an amount other than that requested and/or request changes to, or clarification of any and all applications received.

Prior to executing any changes to the scope of the project, the selected grantee(s) must inform (in writing) the Michigan Department of Treasury of the proposed changes. The department will notify the grantee(s) within thirty (30) days, whether or not the project changes fall under the original grant award.

#### Eligible Expenditures:

A shared service analysis may be initially awarded up to 25%. However, the Michigan Department of Treasury may reimburse up to 100% of a shared service analysis, if a grantee can demonstrate that the shared service analysis led the grantee to successfully merge or consolidate government operations.

Up to 100% of the following expenditures: legal fees, voting costs, office supplies, infrastructure and equipment and other expenditures as approved by the Michigan Department of Treasury.

#### Ineligible Expenditures:

- Expenditures for the completion and submission of the CGAP application or for any compliance reporting documentation for the grant.
- Expenditures for the renegotiation of collective bargaining agreements, unless those agreements had to be reopened as part of completing the proposed project.

#### Expenditures:

1. The grantee understands and agrees that all expenditures from the grant will:
  - Be used to ensure efficient administration of the project.
  - Be permissible under state and federal law and consistent with statewide policies, regulations, and practices.
  - Be adequately supported by source documentation, including invoices, cancelled checks and electronic payment confirmations.
  - Only be for items that are necessary for the merger, consolidation, or cooperative effort/collaboration.
2. The grantee agrees to use the approved purchasing practices and bid procedures required by the "Primary Applicant" for expenditures involving project activity.
3. The grantee agrees to maintain accounting records following generally accepted accounting principles for the expenditure of grant funds. The grantee agrees to record all revenues and expenditures in a fund or account separate from the grantee's other funds or accounts.
4. The grantee agrees to maintain all documentation for costs incurred for a seven-year period following the final Michigan Department of Treasury payment for the project.

## Competitive Grant Assistance Program (CGAP) Application (FY 2014 – Round 2)

Issued under authority of 2013 Public Act 59

### CONDITIONS CONTINUED

#### Release of Funds:

Payments to the "Primary Applicant" will be made on a monthly reimbursement basis, providing the grantee is in compliance with all terms and conditions of the grant, and dependent upon state appropriations.

For a payment reimbursement, a completed *CGAP Reimbursement Request Form* (Form 4923) must be submitted to the Michigan Department of Treasury. Source documentation supporting the requested reimbursement amount must be attached to the *CGAP Reimbursement Request Form*. At a minimum, the source documentation should include copies of the original invoices, cancelled checks, and any other report that would support the request.

The "Primary Applicant's" Chief Financial Officer or Chief Administrative Officer must sign and date the *CGAP Reimbursement Request Form* (Form 4923).

Funds may not be released to the "Primary Applicant" if any of the participants in the project:

1. Have not filed their annual financial report (F65) or audit per the Uniform Budgeting and Accounting Act, 1968 Public Act 2, as amended (MCL 141.421 to 141.440a) or the Uniform System of Accounting Act, 1919 Public Act 71, as amended (MCL 21.41 – 21.55), or
2. Have not filed their financial plan (deficit elimination plan) per the Glenn Steil State Revenue Sharing Act, 1971 Public Act 140, as amended (MCL 141.921), or
3. Are delinquent in making payments that are due on loans issued pursuant to the Emergency Municipal Loan Act, 1980 Public Act 243, as amended (MCL 141.931 to 141.942), or
4. Have a payment due and owing to the state.

#### Reporting Requirements:

1. *Quarterly Narrative and Financial Status Reports* – The awarded grantee(s) shall submit to the Michigan Department of Treasury quarterly, signed and dated, narrative and financial status reports. The reports are due within thirty (30) days after the end of a quarter (i.e. due by January 30th; April 30th; July 30th; October 30th).
  - a. *Narrative Report (NR)* (Form 4971) – should present the following information:
    - i. Name of Primary Applicant and Grant Number.
    - ii. Reporting Period (i.e. October 2011 – December 2011 etc...).
    - iii. The percentage (%) completed of the project work plan.
    - iv. The estimated project completion date. For the final report, indicate the actual project completion date.
    - v. A brief outline of the work accomplished during the reporting period (or grant period, if this is the final report) relative to the proposed work plan and timeline.
    - vi. A brief outline of the work to be completed during the subsequent reporting period.
    - vii. A brief description of any problems or delays, real or anticipated, experienced.
  - b. *Financial Status Report (FSR)* (Form 4972) – should present the following information:
    - i. Name of Primary Applicant and Grant Number.
    - ii. Reporting Period (i.e. October 2011 – December 2011 etc...).
    - iii. The percentage (%) completed of the project work plan.
    - iv. The estimated project completion date. For the final report, indicate the actual project completion date.
    - v. The amount of funds expended through the reporting period (i.e. from the beginning of the grant project to the end of the reporting period).
    - vi. The projected future expenditures for the project.
    - vii. Total projected expenditures for the project.
    - viii. Original or revised (per grant award) budget per the Grant Budget Worksheet (item number 31 of the grant application).
    - ix. The difference between current projected project expenditures and original budget.

## Competitive Grant Assistance Program (CGAP) Application (FY 2014 -- Round 2)

Issued under authority of 2013 Public Act 59

### CONDITIONS CONTINUED

2. *Final Narrative Report (Form 4971) and Final Financial Status Report (Form 4972)* - The selected grantee(s) shall submit to the Michigan Department of Treasury final, signed and dated, narrative and financial status reports. The reports are due within thirty (30) days after the completion of the project.
  - a. The reports shall include the information as indicated under *Quarterly Narrative and Financial Status Reports (above)*.
  - b. Indicate "Final Report" on the top of the Final Narrative and Financial Status Reports.
  - c. In addition to the items listed above, the final narrative report must include a description of the project accomplishments and any unanticipated benefits/difficulties experienced while completing the project. Additionally, attach a copy of the project deliverables, if applicable (i.e. feasibility study, pictures of completed construction, etc...).
3. *Final Follow-up Report (Form 5071)* - One year after the date of the Final Closeout Letter from the Michigan Department of Treasury, the grantee agrees to provide a Final Follow-up Report to the Michigan Department of Treasury on the status of the project. The report will include:
  1. A detailed description of service changes and improvements.
  2. A detailed status update on the goals and measures used to determine the success of the project and outcomes presented in the application (i.e. have they been met, what has changed, etc...).
  3. A detailed description of set-backs or difficulties experienced in implementing the project.
  4. A detailed analysis of the actual realized cost savings.
  5. Provide lessons learned to share with other entities that are pursuing similar projects.

#### **Audit and Review:**

The grantee agrees to allow the Michigan Department of Treasury and the State Auditor General's Office (and/or any of their duly authorized representatives) access, for the purposes of inspection, audit, and examination, to any books, documents, papers, and records of the grantee which are related to this project.

The Michigan Department of Treasury may conduct periodic program reviews of the project. The purpose of these reviews will be to determine adherence to stated project goals and to review progress of the project in meeting its objectives.

The grantee agrees to submit quarterly and final progress reports, along with a final follow-up report to the Michigan Department of Treasury. The grantee understands that failure to submit any required reports may result in the termination of the grant.

#### **Grant Termination:**

The grantee understands that this grant may be terminated if the Michigan Department of Treasury concludes that the grantee is not in compliance with the conditions and provisions of this grant, or has falsified any information. The Michigan Department of Treasury will extend an opportunity for the grantee to demonstrate compliance. Notification of termination will be in writing.

Grantee acknowledges that continuation of this grant is subject to appropriation or availability of funds for this grant. If appropriations to enable the Michigan Department of Treasury to effect continued payment under this grant are reduced, the Michigan Department of Treasury shall have the right to terminate this grant. The Michigan Department of Treasury shall give grantee at least thirty (30) days advance written notice of termination for non-appropriation.

## Competitive Grant Assistance Program (CGAP) Application (FY 2014 – Round 2)

Issued under authority of 2013 Public Act 59

### GENERAL INFORMATION

#### Program Purpose:

The purpose of the grant program is to provide incentive-based grants to stimulate smaller, more efficient government and encourage mergers, consolidations, and cooperations between two or more qualified jurisdictions. The grants are to offset the costs associated with mergers, interlocal agreements, and cooperative efforts for cities, villages, townships, counties, authorities, school districts, intermediate school districts, public community colleges, and public universities that elect to combine government operations. The program is focused on stimulating projects between two or more qualified jurisdictions that are creating new mergers, consolidations, and/or cooperative efforts/collaborations of existing services.

#### Goals of the Program:

To assist local units of government, including authorities, school districts, intermediate school districts, public community colleges, and public universities, with the costs associated with combining government operations.

#### Eligibility:

All Michigan cities, villages, townships, counties, authorities, school districts, intermediate school districts, public community colleges, and public universities. For an authority, school district, intermediate school district, public community college, or public university to qualify for grant funding under this program, the authority, school district, intermediate school district, public community college, or public university must combine operations with a city, village, township, or county.

#### Criteria:

- A completed application with detailed information
- Merger of two or more governmental units
- Consolidation of departments and/or existing services across 2 or more governmental units
- Cooperative effort or collaboration of 2 or more governmental units
- Consolidated or combined government operations must demonstrate taxpayer benefits of cost savings, efficiencies, and/or improved services
- The governmental unit must demonstrate how budgeted costs directly relate to and are necessary for implementation of the merger, consolidation, or cooperative effort
- Priority will be given to projects that start after October 1, 2013
- Projects are funded on a reimbursement basis

#### Application Process:

An application process will be used to solicit proposals for these grants. Applications must be complete and received by the June 25th deadline to be considered for funding. The submission of an application does not guarantee a grant award. Additional information about the grant program is available on the Michigan Department of Treasury's website at:

[http://www.michigan.gov/treasury/0,4679,7-121-1751\\_2197\\_58826\\_62422---00.html](http://www.michigan.gov/treasury/0,4679,7-121-1751_2197_58826_62422---00.html)

#### Project Clarification:

During the application review process, applicants may be contacted for clarification. The Michigan Department of Treasury reserves the right to award funds for an amount other than requested.

#### Selection Procedures:

Applications will be selected for funding by the Michigan Department of Treasury based on program purpose, goals of the program, eligibility, and criteria. Starting on June 2nd, the grant panel will begin reviewing any grant applications submitted. Qualified grants may be awarded on a rolling basis.

#### Notification Process:

Applications selected for a grant award will receive a Notification of Intent to Award from the Michigan Department of Treasury within ninety (90) days of the grant deadline. However, additional time may be required depending on the number of applications received. Final Award letters will be sent to approved grantees, once the Michigan Department of Treasury has received all the required Board Resolution(s), Board Meeting Minutes, or Inter-local Agreement(s).

## Competitive Grant Assistance Program (CGAP) Application (FY 2014 – Round 2)

Issued under authority of 2013 Public Act 69

### GENERAL INFORMATION CONTINUED

**Deadline:**

June 25, 2014.

Completed applications submitted via mail or e-mail must be received by the Michigan Department of Treasury no later than 11:59 p.m. on Wednesday, June 25, 2014. Incomplete applications may not be considered.

A signed and completed application (including attachments) can be submitted by e-mail to:

[TreasRevenueSharing@michigan.gov](mailto:TreasRevenueSharing@michigan.gov)

or by mail to:

Michigan Department of Treasury  
Office of Revenue and Tax Analysis  
PO Box 30722  
Lansing, MI 48909

**Timelines:**

A project can be in any phase of the consolidation process, but priority will be given to projects started after October 1, 2013.

**Grant Period:**

October 1, 2013 through September 30, 2018.

**FY 2014 Appropriation Amount Available (Min./Max.):**

Approximately \$8.0 million in funding will be available for the Michigan Department of Treasury to award.

**Source of Funds:**

The Competitive Grant Assistance Program is supported by revenues from the state sales tax.

**Confidentiality:**

Application information is public information under the Freedom of Information Act, Public Act 442 of 1976, as amended (MCL 15.231 to 15.246).

**Contact:**

For questions regarding the Competitive Grant Assistance Program, please contact the Michigan Department of Treasury, Office of Revenue and Tax Analysis, at (517) 373-2697.

## Competitive Grant Assistance Program (CGAP) Application (FY 2014 – Round 2)

Issued under authority of 2013 Public Act 59

### CONDITIONS

#### Implementation of Project:

The grantee agrees to submit Board Resolution(s), Board Meeting Minutes, or Inter-local Agreement(s) for all jurisdictions participating in the project, indicating approval of the project and Competitive Grant Assistance Program grant funding, within sixty (60) days following the Michigan Department of Treasury's Notification of Intent to Award or be subject to automatic cancellation of the grant. No grant funding will be released until all required resolutions, minutes or agreements have been received.

#### Project Clarification:

The Michigan Department of Treasury reserves the right to award funds for an amount other than that requested and/or request changes to, or clarification of any and all applications received.

Prior to executing any changes to the scope of the project, the selected grantee(s) must inform (in writing) the Michigan Department of Treasury of the proposed changes. The department will notify the grantee(s) within thirty (30) days, whether or not the project changes fall under the original grant award.

#### Eligible Expenditures:

A shared service analysis may be initially awarded up to 25%. However, the Michigan Department of Treasury may reimburse up to 100% of a shared service analysis, if a grantee can demonstrate that the shared service analysis led the grantee to successfully merge or consolidate government operations.

Up to 100% of the following expenditures: legal fees, voting costs, office supplies, infrastructure and equipment and other expenditures as approved by the Michigan Department of Treasury.

#### Ineligible Expenditures:

- Expenditures for the completion and submission of the CGAP application or for any compliance reporting documentation for the grant.
- Expenditures for the renegotiation of collective bargaining agreements, unless those agreements had to be reopened as part of completing the proposed project.

#### Expenditures:

1. The grantee understands and agrees that all expenditures from the grant will:
  - Be used to ensure efficient administration of the project.
  - Be permissible under state and federal law and consistent with statewide policies, regulations, and practices.
  - Be adequately supported by source documentation, including invoices, cancelled checks and electronic payment confirmations.
  - Only be for items that are necessary for the merger, consolidation, or cooperative effort/collaboration.
2. The grantee agrees to use the approved purchasing practices and bid procedures required by the "Primary Applicant" for expenditures involving project activity.
3. The grantee agrees to maintain accounting records following generally accepted accounting principles for the expenditure of grant funds. The grantee agrees to record all revenues and expenditures in a fund or account separate from the grantee's other funds or accounts.
4. The grantee agrees to maintain all documentation for costs incurred for a seven-year period following the final Michigan Department of Treasury payment for the project.

## Competitive Grant Assistance Program (CGAP) Application (FY 2014 – Round 2)

Issued under authority of 2013 Public Act 59

### CONDITIONS CONTINUED

#### Release of Funds:

Payments to the "Primary Applicant" will be made on a monthly reimbursement basis, providing the grantee is in compliance with all terms and conditions of the grant, and dependent upon state appropriations.

For a payment reimbursement, a completed *CGAP Reimbursement Request Form* (Form 4923) must be submitted to the Michigan Department of Treasury. Source documentation supporting the requested reimbursement amount must be attached to the CGAP Reimbursement Request Form. At a minimum, the source documentation should include copies of the original invoices, cancelled checks, and any other report that would support the request.

The "Primary Applicant's" Chief Financial Officer or Chief Administrative Officer must sign and date the *CGAP Reimbursement Request Form* (Form 4923).

Funds may not be released to the "Primary Applicant" if any of the participants in the project:

1. Have not filed their annual financial report (F65) or audit per the Uniform Budgeting and Accounting Act, 1968 Public Act 2, as amended (MCL 141.421 to 141.440a) or the Uniform System of Accounting Act, 1919 Public Act 71, as amended (MCL 21.41 – 21.55), or
2. Have not filed their financial plan (deficit elimination plan) per the Glenn Steil State Revenue Sharing Act, 1971 Public Act 140, as amended (MCL 141.921), or
3. Are delinquent in making payments that are due on loans issued pursuant to the Emergency Municipal Loan Act, 1980 Public Act 243, as amended (MCL 141.931 to 141.942), or
4. Have a payment due and owing to the state.

#### Reporting Requirements:

1. *Quarterly Narrative and Financial Status Reports* – The awarded grantee(s) shall submit to the Michigan Department of Treasury quarterly, signed and dated, narrative and financial status reports. The reports are due within thirty (30) days after the end of a quarter (i.e. due by January 30th; April 30th; July 30th; October 30th).
  - a. *Narrative Report (NR)* (Form 4971) – should present the following information:
    - i. Name of Primary Applicant and Grant Number.
    - ii. Reporting Period (i.e. October 2011 – December 2011 etc...).
    - iii. The percentage (%) completed of the project work plan.
    - iv. The estimated project completion date. For the final report, indicate the actual project completion date.
    - v. A brief outline of the work accomplished during the reporting period (or grant period, if this is the final report) relative to the proposed work plan and timeline.
    - vi. A brief outline of the work to be completed during the subsequent reporting period.
    - vii. A brief description of any problems or delays, real or anticipated, experienced.
  - b. *Financial Status Report (FSR)* (Form 4972) – should present the following information:
    - i. Name of Primary Applicant and Grant Number.
    - ii. Reporting Period (i.e. October 2011 – December 2011 etc...).
    - iii. The percentage (%) completed of the project work plan.
    - iv. The estimated project completion date. For the final report, indicate the actual project completion date.
    - v. The amount of funds expended through the reporting period (i.e. from the beginning of the grant project to the end of the reporting period).
    - vi. The projected future expenditures for the project.
    - vii. Total projected expenditures for the project.
    - viii. Original or revised (per grant award) budget per the Grant Budget Worksheet (item number 31 of the grant application).
    - ix. The difference between current projected project expenditures and original budget.

## Competitive Grant Assistance Program (CGAP) Application (FY 2014 – Round 2)

Issued under authority of 2013 Public Act 59

### CONDITIONS CONTINUED

2. *Final Narrative Report (Form 4971) and Final Financial Status Report (Form 4972)* - The selected grantee(s) shall submit to the Michigan Department of Treasury final, signed and dated, narrative and financial status reports. The reports are due within thirty (30) days after the completion of the project.
  - a. The reports shall include the information as indicated under *Quarterly Narrative and Financial Status Reports (above)*.
  - b. Indicate "Final Report" on the top of the Final Narrative and Financial Status Reports.
  - c. In addition to the items listed above, the final narrative report must include a description of the project accomplishments and any unanticipated benefits/difficulties experienced while completing the project. Additionally, attach a copy of the project deliverables, if applicable (i.e. feasibility study, pictures of completed construction, etc...).
3. *Final Follow-up Report (Form 5071)* - One year after the date of the Final Closeout Letter from the Michigan Department of Treasury, the grantee agrees to provide a Final Follow-up Report to the Michigan Department of Treasury on the status of the project. The report will include:
  1. A detailed description of service changes and improvements.
  2. A detailed status update on the goals and measures used to determine the success of the project and outcomes presented in the application (i.e. have they been met, what has changed, etc...).
  3. A detailed description of set-backs or difficulties experienced in implementing the project.
  4. A detailed analysis of the actual realized cost savings.
  5. Provide lessons learned to share with other entities that are pursuing similar projects.

#### **Audit and Review:**

The grantee agrees to allow the Michigan Department of Treasury and the State Auditor General's Office (and/or any of their duly authorized representatives) access, for the purposes of inspection, audit, and examination, to any books, documents, papers, and records of the grantee which are related to this project.

The Michigan Department of Treasury may conduct periodic program reviews of the project. The purpose of these reviews will be to determine adherence to stated project goals and to review progress of the project in meeting its objectives.

The grantee agrees to submit quarterly and final progress reports, along with a final follow-up report to the Michigan Department of Treasury. The grantee understands that failure to submit any required reports may result in the termination of the grant.

#### **Grant Termination:**

The grantee understands that this grant may be terminated if the Michigan Department of Treasury concludes that the grantee is not in compliance with the conditions and provisions of this grant, or has falsified any information. The Michigan Department of Treasury will extend an opportunity for the grantee to demonstrate compliance. Notification of termination will be in writing.

Grantee acknowledges that continuation of this grant is subject to appropriation or availability of funds for this grant. If appropriations to enable the Michigan Department of Treasury to effect continued payment under this grant are reduced, the Michigan Department of Treasury shall have the right to terminate this grant. The Michigan Department of Treasury shall give grantee at least thirty (30) days advance written notice of termination for non-appropriation.

## Competitive Grant Assistance Program Application (FY 2014 - Round 2)

Issued under authority of 2013 Public Act 59.

| PART 1: PRIMARY INFORMATION  |         |                               |             |
|--|---------|-------------------------------|-------------|
| 1. Primary Applicant Name  |         | 2. Primary Applicant Code     |             |
| 3. Primary Applicant FEIN  |         | 4. Primary Applicant County   |             |
| 5. Mailing Address   | 6. City | 7. State                      | 8. ZIP Code |
| PART 2: PROJECT OVERVIEW   |         |                               |             |
| 9. Project Title   |         |                               |             |
| 10. Project Type<br><input type="checkbox"/> Merger <input type="checkbox"/> Consolidation <input type="checkbox"/> Cooperative Effort/Collaboration   |         |                               |             |
| 11. Estimated Start Date   |         | 12. Estimated Completion Date |             |
| 13. Estimated Total Project Cost   |         | 14. Grant Amount Requested    |             |
| 15. Additional Applicants Participating in Project (Include county and local unit code or school district code). <b>Attach letters of support from each of the participating applicants.</b>   |         |                               |             |
| 16. Are the applicant(s) involved willing to devote appropriate resources and time to this project?<br><input type="checkbox"/> Yes <input type="checkbox"/> No    If no, explain why the applicant(s) are unable to devote appropriate resources and time to the project. |         |                               |             |
| 17. Is there potential for expansion of the project to include additional applicant(s) at a later date?<br><input type="checkbox"/> Yes <input type="checkbox"/> No    If yes, explain how the project would be expanded to include additional applicants at a later date. |         |                               |             |
| PART 3: PROJECT CONTACT INFORMATION  |         |                               |             |
| <b>Note: The project contact individual should be a vital part of the grant project and will be the Michigan Department of Treasury's contact.</b>   |         |                               |             |
| 18. Contact Name   |         | 19. Contact Title             |             |
| 20. Contact Telephone Number   |         | 21. Contact Fax Number        |             |
| 22. Contact E-mail Address   |         |                               |             |
| 23. Contact Entity Name  |         |                               |             |
| PART 4: PROJECT DETAILS  |         |                               |             |
| 24. Current Services: How are the services currently being provided?   |         |                               |             |

**PART 4. PROJECT DETAILS, CONTINUED**

25. Shared Service Analysis: Describe the status of any shared service analysis undertaken to date related to this project. **If a shared service analysis has been completed, attach a copy of the shared service analysis or feasibility study.**

26. Project Description:

27. Goals, Measures, and Business Objectives of this Project: What are the outcomes you hope to achieve? How will you measure the outcomes? Provide the measures which will be used to determine the success of the project.

28. Potential Barriers: Describe any barriers that currently exist that may have an impact on the implementation of the proposed project.

29. Cost Savings: Will the project save money?  Yes  No

|   |                              |
|---|------------------------------|
| A. SHORT - TERM (1 year or less) <input type="checkbox"/> Yes <input type="checkbox"/> No | Estimated Short-Term Savings |
|---|------------------------------|

|   |                                    |
|---|------------------------------------|
| B. LONG - TERM (Greater than 1 year) <input type="checkbox"/> Yes <input type="checkbox"/> No | Estimated Annual Long-Term Savings |
|---|------------------------------------|

|                                |
|--------------------------------|
| Estimated 5 Year Total Savings |
|--------------------------------|

C. Did you attach a detailed calculation of the cost savings and provide an explanation of how the cost savings were calculated?  Yes  No

30. Work Plan and Project Timeline: What are the implementation steps to ensure this project's success? What are the projected outcomes at each step?

**PART 4: PROJECT DETAILS, CONTINUED**

31. Total Grant Budget Worksheet: For each budget category, attach a detailed list of proposed expenditures. Explain how the expenditures support and are essential to the merger, consolidation, or cooperative effort/collaboration.

| Budget Category | Estimated Total Project Cost           | Grant Budget Amount Requested          |
|-----------------|--|--|
|                 |  |  |
|                 |  |  |
|                 |  |  |
|                 |  |  |
|                 |  |  |
|                 |  |  |
|                 |  |  |
|                 |  |  |
|                 |  |  |
|                 | TOTAL ESTIMATED PROJECT COST<br>\$0.00 | TOTAL GRANT AMOUNT REQUESTED<br>\$0.00 |

32. Additional Information and Comments:

**PART 5: CERTIFICATION**

33. I certify that all statements in this application, including all requested supplemental information, are true, complete and accurate to the best of my knowledge. If awarded, I agree to allow the Michigan Department of Treasury and the State Auditor General's Office (and/or any of their duly authorized representatives) access, for the purposes of inspection, audit, and examination, to any books, documents, papers, and records of the grantee which are related to this project. I agree to allow the Michigan Department of Treasury to conduct periodic program reviews of the project. The purpose of these reviews will be to determine adherence to stated project goals and to review progress of the project in meeting its objectives. I agree to submit quarterly and final narrative and financial status reports and a one-year Final Follow-up Report to the Michigan Department of Treasury. I understand that failure to submit any required reports may result in the termination of the grant. I understand that this grant may be terminated if the Michigan Department of Treasury concludes that I am not in compliance with the conditions and provisions of this grant, or have falsified any information. By way of signature, I agree with all conditions of this grant program.

|   |       |
|---|-------|
| Primary Applicant's Chief Administrative Officer Signature (as defined in MCL141.422b)        | Date  |
| Printed Name of Primary Applicant's Chief Administrative Officer (as defined in MCL 141.422b) | Title |

Applications are due June 25, 2014. Completed applications submitted via mail or e-mail must be received by the Michigan Department of Treasury no later than 11:59 p.m. on Wednesday, June 25, 2014. Incomplete applications may not be considered.

A signed and completed application (including attachments) can be submitted by e-mail to [TreasRevenueSharing@michigan.gov](mailto:TreasRevenueSharing@michigan.gov) or by mail to:

Michigan Department of Treasury  
Office of Revenue and Tax Analysis  
PO Box 30722  
Lansing, MI 48909

## Instructions for Form 4921

### Competitive Grant Assistance Program Application (FY 2014 - Round 2)

The numbers listed below coincide with the numbers on the grant application. Lines not listed are explained on the form.

#### PART 1: PRIMARY INFORMATION

**1. Primary Applicant Name.** The name of the Primary Applicant that has the authority and the responsibility for the administration of the project in accordance with the project conditions. The Primary Applicant must be a city, village, township, county, authority, school district, intermediate school district, public community college, or public university. For example, "City of Blank" is acceptable.

**2. Primary Applicant Code.** The revenue sharing local unit code or school district code for the Primary Applicant.

**3. Primary Applicant FEIN.** Federal employer identification number that is issued by the Internal Revenue Service.

**4. Primary Applicant County.** County in which the Primary Applicant is located.

**5. Mailing Address.** Street number and name, including suite number if applicable, of the Primary Applicant.

#### PART 2: PROJECT OVERVIEW

**9. Project Title.** Short name that is descriptive of the work to be done.

**10. Project Type.** Indicate project type. For the purpose of this application:

- a. A merger is the complete combination of 2 or more qualified applicants, into a single entity.
- b. A consolidation is the combination of 2 or more department service units between 2 or more qualified applicants, where there is a decrease in the number of service units.
- c. A cooperative effort/collaboration is the sharing of services between 2 or more qualified applicants.

**11. Estimated Start Date.** Date the project is slated to begin.

**12. Estimated Completion Date.** Date the project is expected to be completed.

**13. Estimated Total Project Cost.** Estimated cost of the total project.

**14. Grant Amount Requested.** Amount of funding requested for this grant project. The Michigan Department of Treasury reserves the right to award funds for an amount other than requested.

**15. Additional Applicants Participating In Project.** If the project involves multiple applicants, list all applicants that will participate, including their name, county, and revenue sharing local unit code or school district code. Attach letters of support from each of the participating applicants.

#### PART 3: PROJECT CONTACT INFORMATION

**18. Contact Name.** Full name of the individual that will be responsible for the project and all reporting requirements.

**19. Contact Title.** Full title of the individual that will be responsible for the project.

**20. Contact Telephone Number.** Complete phone number, including area code, of the individual that will be responsible for the project.

**21. Contact Fax Number.** Complete fax number, including area code, of the individual that will be responsible for the project.

**22. Contact E-mail Address.** Complete e-mail address of the individual that will be responsible for the project.

**23. Contact Entity Name.** Name of the entity the project contact is affiliated with.

#### PART 4: PROJECT DETAILS (Attach additional information if needed)

**24. Current Services.** Briefly describe how the services related to this project are currently being provided. What is working well? What is not working? Provide the information for all applicants.

**25. Shared Service Analysis.** Describe the status of any shared service analysis undertaken to date related to this project. Have you performed a service consolidation study? If yes, briefly describe the status of the study (i.e. has it been completed, when was it or will it be completed; how the study relates to the proposed project; etc...). If a shared service analysis has been completed, attach a copy of the shared service analysis or feasibility study.

**26. Project Description.** Clearly identify all components of this project, including but not limited to the following: detailed description of proposed project; what is the desired outcome(s) of this project; why are you doing the project; what is the final product of the project; etc... It is very important to present all substance of the project in a concise form. This information will be an important factor in the selection process.

**27. Goals, Measures, and Business Objectives of this Project.** List the goals, measures, and business objectives this project will be accomplishing. Explain the outcomes you hope to achieve and how they will be

## Instructions for Form 4921

### Competitive Grant Assistance Program Application (FY 2014 - Round 2)

measured. Provide the measures that will be used to determine the success of the project.

**28. Potential Barriers.** Describe any barriers that exist that may have an impact on the implementation of the proposed project, including but not limited to legal barriers, citizen buy-in, political buy-in, union buy-in, union contracts with "exclusivity clauses", etc... How will these barriers be overcome? What is the anticipated timeframe to overcome the barriers? How will the barriers affect the implementation of the proposed project?

**29. Cost Savings.** Indicate "yes" or "no" and include estimated savings amount for both short-term (one year or less) and long-term (greater than one year). For long-term savings, indicate the estimated annual savings and estimated 5 year savings. Attach a detailed calculation of the cost savings and provide an explanation of how the cost savings were calculated.

**30. Work Plan and Project Timeline.** Describe the implementation steps to make the project successful, including the estimated stages of project development and a detailed timeline chart outlining each phase of the project (i.e. list task and projected task completion date, etc...). It should be written so it is clear what the project deliverables and outcomes will be.

**31. Total Grant Budget Worksheet.** Provide categorical descriptions and amounts. The totals of this worksheet should equal the Estimated Total Project Cost (Line 13) and the Grant Amount Requested (Line 14) in Part 2. For each budget category, attach a detailed list of the proposed expenditures and explain how they support and are essential to the project.

**32. Additional Information and Comments.** Provide any other information or comments you deem pertinent, but not specifically requested elsewhere in the application.

#### **PART 5: CERTIFICATION**

**33.** Signature of the Primary Applicant's Chief Administrative Officer (as defined in MCL 141.422b), including printed name, title, and date of signature.

#### **FILING INSTRUCTIONS**

Applications are due June 25, 2014. Completed applications submitted via mail or e-mail must be received by the Michigan Department of Treasury no later than 11:59 p.m. on Wednesday, June 25, 2014. Incomplete applications may not be considered.

A signed and completed application (including attachments) can be submitted by e-mail to [TreasRevenueSharing@michigan.gov](mailto:TreasRevenueSharing@michigan.gov) or by mail to:

Michigan Department of Treasury  
Office of Revenue and Tax Analysis  
PO Box 30722  
Lansing, MI 48909

Application Due Date:  
June 25, 2014

### Competitive Grant Assistance Program Application (FY 2014 - Round 2)

Issued under authority of 2013 Public Act 59.

| PART 1: PRIMARY INFORMATION   |  |   |                |
|---|--|---|----------------|
| 1. Primary Applicant Name<br>City of Melvindale   |  | 2. Primary Applicant Code<br>82-2200        |                |
| 3. Primary Applicant FEIN<br>[REDACTED]   |  | 4. Primary Applicant County<br>Wayne        |                |
| 5. Mailing Address<br>3100 Oakwood Boulevard  |  | 6. City<br>Melvindale                       | 7. State<br>MI |
|   |  | 8. ZIP Code<br>48122                        |                |
| PART 2: PROJECT OVERVIEW  |  |   |                |
| 9. Project Title<br>Jail Services   |  |   |                |
| 10. Project Type<br><input type="checkbox"/> Merger <input checked="" type="checkbox"/> Consolidation <input type="checkbox"/> Cooperative Effort/Collaboration   |  |   |                |
| 11. Estimated Start Date<br>08/01/2014  |  | 12. Estimated Completion Date<br>10/01/2015 |                |
| 13. Estimated Total Project Cost<br>\$500,000.00  |  | 14. Grant Amount Requested<br>\$500,000.00  |                |
| 15. Additional Applicants Participating in Project (include county and local unit code or school district code). Attach letters of support from each of the participating applicants.<br>Allen Park, Michigan, Wayne County - Local Unit Code 82-2010   |  |   |                |
| 16. Are the applicant(s) involved willing to devote appropriate resources and time to this project?<br><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No      If no, explain why the applicant(s) are unable to devote appropriate resources and time to the project.   |  |   |                |
| 17. Is there potential for expansion of the project to include additional applicant(s) at a later date?<br><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No      If yes, explain how the project would be expanded to include additional applicants at a later date.<br>If feasible, we will look to handle prisoner overflow services with another city.  |  |   |                |
| PART 3: PROJECT CONTACT INFORMATION   |  |   |                |
| <b>Note:</b> The project contact individual should be a vital part of the grant project and will be the Michigan Department of Treasury's contact.  |  |   |                |
| 18. Contact Name<br>Corinne R. Galusky  |  | 19. Contact Title<br>Corporation Counsel    |                |
| 20. Contact Telephone Number<br>(313) 429-1056  |  | 21. Contact Fax Number<br>(313) 928-7681    |                |
| 22. Contact E-mail Address<br>corpcounsel@melvindale.org  |  |   |                |
| 23. Contact Entity Name<br>City of Melvindale   |  |   |                |
| Office of Revenue<br>& Tax Analysis   |  |   |                |
| PART 4: PROJECT DETAILS   |  |   |                |
| 24. Current Services: How are the services currently being provided?<br>Currently, Melvindale has its own police department and jail cells. Allen Park has its own Police Department and jail cells. Melvindale and Allen Park share the 24th District Court. Allen Park will be relocating its Police Department and a jail will not be included in the relocation. Melvindale and Allen Park believe it is feasible to combine jail services. |  |   |                |

**RECEIVED**  
Email  
JUN 20 2014

**PART 4: PROJECT DETAILS, CONTINUED**

25. Shared Service Analysis; Describe the status of any shared service analysis undertaken to date related to this project. If a shared service analysis has been completed, attach a copy of the shared service analysis or feasibility study.

To date, Melvindale officials and Allen Park officials have met to discuss Melvindale providing jail services to Allen Park. No further analysis or study has been taken.

26. Project Description:

See Attachment 1 for Project Description.

27. Goals, Measures, and Business Objectives of this Project: What are the outcomes you hope to achieve? How will you measure the outcomes? Provide the measures which will be used to determine the success of the project.

Outcome - Additional revenue to Melvindale; Cost savings to Allen Park; Consolidated services to the 24th District Court and the Wayne County jail system.

Measurements - Increased revenue at the Melvindale Police Department; Cost savings to Allen Park.

28. Potential Barriers: Describe any barriers that currently exist that may have an impact on the implementation of the proposed project.

To consolidate jail services, Melvindale would have to add eight jail cells, so an addition on to its existing jail would be required. With the addition, the police department parking lot will be encroached upon, so the current parking lot would have to be reconfigured.

29. Cost Savings: Will the project save money?

Yes

No

*See Item #32*

A. SHORT - TERM (1 year or less)

Yes

No

Estimated Short-Term Savings

B. LONG - TERM (Greater than 1 year)

Yes

No

Estimated Annual Long-Term Savings

Estimated 5 Year Total Savings

C. Did you attach a detailed calculation of the cost savings and provide an explanation of how the cost savings were calculated?

Yes

No

30. Work Plan and Project Timeline: What are the implementation steps to ensure this project's success? What are the projected outcomes at each step?

See Attachment 2 for work plan and project time line.



**CITY OF MELVINDALE and CITY OF ALLEN PARK  
COMPETITIVE GRANT ASSISTANCE PROGRAM APPLICATION**

**COMBINATION OF JAIL SERVICES**

**Item 26 – Project Description**

Melvindale and Allen Park are looking to combine jail services. The cities share the same 24<sup>th</sup> District Court, so a combination of jail services for housing and transporting prisoners is logical. In addition, both cities are located in Wayne County, so transporting prisoners to the Wayne County jail and having the Wayne County jail pick up prisoners would save time and money.

Allen Park plans to move its Police Department within the next 12 months, and any new Allen Park facility will not accommodate prisoners. Melvindale currently has five jail cells to house its approximately 1,000 prisoners per year. Melvindale and Allen Park have been in discussions regarding one jail to service both cities.

In order to consolidate jail services, Melvindale estimates that it will need eight additional jail cells, for a total of 13 jail cells to accommodate both cities. Melvindale's parking lot will also have to be reconfigured to accommodate the additional jail cells.

Melvindale currently handles its own prisoners, with officers working the front desk 24 hours per day, seven days per week. Since at least one officer is in the Melvindale Police Station at all times, Melvindale can accommodate Allen Park's request and the two cities can consolidate jail services. The services can be phased in over a period of time while the additional jail cells are being constructed.

Melvindale will charge Allen Park a fee to provide prisoner services and the cities will negotiate a long-term agreement for Melvindale to provide its services to Allen Park. Allen Park will save costs by eliminating its jail.

If the project is successful, Melvindale could contact one other city, such as Lincoln Park, and offer to handle its prisoner overflow at a set rate.

Dated: June 18, 2014

**JAIL CONSOLIDATION SERVICES  
CITIES OF MELVINDALE AND ALLEN PARK  
Attachment 2**

| <u>START DATE</u>             | <u>LENGTH OF TIME</u> | <u>PHASE</u>   |
|-------------------------------|-----------------------|--|
| 30 Days after Intent to Award |                       | Submit all Melvindale and Allen Park agreements and council resolutions to Michigan Treasury   |
| 8/1/2014                      | 30 days               | Negotiate and sign consolidation agreement   |
| 9/1/2014                      | 30 days               | Send Requests for Quote to contractors for construction of addition to Melvindale City Hall and changes to parking lot.  |
| 10/01/14                      | 14 days               | Review Quotes and Select Contractor  |
| 10/01/14                      | 30 days               | Phase in 1-2 prisoners per week in the existing Melvindale jail  |
| 11/01/14                      | 60 days               | Phase in 2-4 prisoners per week or as many as can be accomodated in existing Melvindale jail   |
| 01/01/15                      | 6 months              | Begin construction on addition to Melvindale jail. Begin construction on alterations to Melvindale Police Department parking lot   |
| 01/01/15                      | 20 days               | Complete first quarterly report since since 10/01/14 implementation measuring additional revenue to Melvindale, cost savings to Allen Park and consolidated court services to Wayne County and 24th District Court           |
| 07/01/15                      | 60 days               | Complete addition to Melvindale Police Department jail and parking lot changes and begin housing Allen Park prisoners full time  |
| 10/01/15                      | 20 days               | Complete first quarterly report since housing Allen Park prisoners full time, measuring additional revenue to Melvindale, cost savings to Allen Park and consolidated court services to Wayne County and 24th District Court |

Dated: June 18, 2014

**JAIL CONSOLIDATION SERVICES  
CITIES OF MELVINDALE AND ALLEN PARK  
Attachment 3**

| <u>Budget Category</u>   | <u>Expenditure Explanation</u>   |
|--|--|
| Addition of approximately 1,300 square feet to Melvindale Police Department. | Construction onto existing Melvindale jail, adding eight jail cells at an estimated cost of \$300.00 per square foot |
| Update Police Department Parking Lot   | Reconfiguration of Melvindale Police Department parking lot to accommodate additional jail cells                     |
| Training   | Train Allen Park Police Officers on proper Melvindale protocol when booking a prisoner                               |

Dated: June 18, 2014



City of Allen Park  
State of Michigan

KAREN L. FOLKS  
City Administrator  
kfolks@cityofallenpark.org

16850 Southfield Road  
Allen Park, MI 48101  
(P) 313-928-2472

Corinne R. Galusky  
Corporation Counsel  
City of Melvindale

Dear Ms. Galusky:

The City of Allen Park is in receipt of your request for a letter of support concerning the application for a Michigan Competitive Grant Assistance Program grant. Based upon our recent meeting and meaningful discussion, the City of Allen Park understands that this grant will allow you to examine the feasibility and benefits of the possible consolidation of jail and holding cell services between Melvindale and Allen Park, potentially achieving efficiencies and cost savings for both communities.

Please accept and submit this correspondence as a demonstration of Allen Park's full support of your request for grant funding for this beneficial project.

If you have any questions or require further information, please contact me at (313)928-1883.

Very truly yours,

Karen L. Folks  
City Administrator  
City of Allen Park

**Kolka, Carolyn (Treasury)**

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**From:** Corinne Galusky <corpcounsel@melvindale.org>  
**Sent:** Friday, June 20, 2014 7:42 PM  
**To:** TreasRevenueSharing  
**Subject:** Melvindale CGAP Application - Jail Services  
**Attachments:** Jail Services CGAP Application - Final Signed.pdf

I have attached our CGAP application for combined jail services. Please contact me at 313-429-1056 or Richard S. Ortiz at 313-429-1040 x1058 if you have any questions.

Thank you.

Corinne R. Galusky  
Corporation Counsel  
City of Melvindale  
3100 Oakwood Blvd.  
Melvindale, Michigan 48122  
(313) 429-1056

*I acknowledge no master but the law - James Buchanan*

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