

William B. Matakas
Mayor

Michael I. Mizzi
City Clerk

Maureen C. Armstrong
Treasurer

CITY COUNCIL

Bob Keenan
Mayor Pro-Tem

Angelo A. DeGiulio

Dennis Hayes

Harry Sisko

Larry Templin

Tina Gaworecki

City of Allen Park

16630 SOUTHFIELD ROAD SUITE 3100
ALLEN PARK, MICHIGAN 48101-2555
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www.cityofallenpark.org



AGENDA

Regular Council Meeting of: Tuesday, June 23, 2015 – 6:00 PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

INVOCATION – Rev. Joel Holls

ROLL CALL

CORRECTIONS AND APPROVAL OF THE AGENDA FOR: June 23, 2015 (A)

APPROVAL OF THE MINUTES FOR: June 9, 2015 (A)

AWARDS, PRESENTATIONS & PROCLAMATIONS

PUBLIC HEARINGS

ORGANIZATIONAL BUSINESS

- A. City Administrator Operational updates/reports/document submissions
1. Motion to Accept & File the updates/reports/document submissions

PUBLIC COMMENT (4 minutes)

CONSENT AGENDA

A. Purchasing Actions

1. Claims & Accounts
2. Payroll Report

B. Licenses & Permits

1. Ice Cream Vendor Permit #03-2015 – Sandra Humbarger #2– Koolies Ice Cream - \$200 fee
2. Parade Permit #03-2015 – AP Unity March – July 16, 2015 from 6:00 PM to 8:00 PM on Park Ave at Allen Park Presbyterian Church down Park Ave to Englewood and end at Cabrini Grade School Field

RESOLUTIONS

1. RESOLUTION authorizing the DPS Director to transfer \$400,00 from Water & Sewer contingency in the 2015-2016 budget to 592-601-100 for the Watson Pump Station Rebuild
2. RESOLUTION to approve the DPS Director to seek sealed bids for Phase 2 of the DPS Roof Repairs
3. RESOLUTION to approve the City Administrator to seek sealed bids for Engineering Services
4. RESOLUTION to approve the City Administrator to seek sealed bids to update our Master Plan
5. RESOLUTION to approve the new City of Allen Park Freedom of Information Act Policy effective July 1, 2015
6. RESOLUTION to approve the year end Budget Amendments for FY2014/2015
7. RESOLUTION to appoint Ron Mistor to the Downtown Development Authority Board of Directors- Added
8. RESOLUTION to approve the company Lawrence M. Clarke Inc. to make Emergency Repairs on the watermain at Outer Drive and Fairlane

OTHER BUSINESS

1. 1st & 2nd Reading of Proposed Ordinance #04 – 2015 an Ordinance to Amend Chapter 52, Zoning, Article VI, Regulate Donation Boxes
2. 3rd & Final Reading of Ordinance #02 – 2015 an Ordinance to Amend Chapter 2, Article V, Festivities Commission, Shall this Ordinance pass? (Roll Call)
3. 3rd & Final Reading of Ordinance #03 – 2015 an Ordinance to Amend Chapter 48 Utilities, Article III, required connection, maintenance requirements and costs, Shall this Ordinance pass? (Roll Call)

CLOSED SESSION – Pending Litigation as permitted by MCL 15.268 (e)

ADJOURNMENT

Please visit www.cityofallenpark.org for information on upcoming Meetings

Next Regular Meeting: - Tuesday, July 14, 2015 @ 6:00 PM

Approval of Minutes for:

June 9, 2015

City of Allen Park Regular Council Meeting Minutes
Tuesday, June 9, 2015

Mayor William B. Matakas called the Meeting to order at 6:00 PM

Roll Call showed present: Councilman Bob Keenan, Councilman Angelo Americo DeGiulio, Councilwomen Tina Gaworecki, Councilman Dennis Hayes, Councilman Harry Sisko, and Councilman Larry Templin; Also present: City Attorney Joe Couvreur, City Administrator Robert Cady, Treasurer Maureen Armstrong, and City Clerk Michael Mizzi.

Motion by DeGiulio

Supported by Hayes

RESOLVED, to approve the Agenda with a change to Resolution 3 separating it into Resolution 3A; to approve the Festivities Commission request to close Allen Road between Southfield to Roosevelt from August 6th 5 p.m. until August 9th 12 p.m; and. Resolution 3B to allow the sale of beer and wine at the 34th Annual Street Fair to be held August 7th and 8th, 2015 also to add an Agreement with American Tower

MOTION ADOPTED – 15-0609-0132

Motion by Hayes

Supported by DeGiulio

RESOLVED, to approve the Minutes for the Regular Meeting of May 26, 2015

MOTION ADOPTED – 15-0609-0133

Motion by Keenan

Supported by Hayes

RESOLVED, to accept and File the City Administrators operational updates/reports/documents and submissions for the previous period.

MOTION ADOPTED – 15-0609-0134

Councilman DeGiulio requested that Claims and Accounts be removed from the Consent Agenda and voted on separately.

Motion by Keenan

Supported by Sisko

RESOLVED, to approve the following Consent Agenda Items:

A. Purchasing Actions

- 1 Payroll Report

B. Finance Actions

- 1 Finance Overview for May 2015
- 2 Budget to Actual Report
- 3 Balance Sheet for May 2015
- 4 Cash Flow for May 2015

C. Licenses & Permits

- 1 Ice Cream Vendor Permit #02-2015 – Tina Eismann – All American Super Hero Ice Cream - \$200 fee

MOTION ADOPTED – 15-0609-0135

Motion Templin

Support Hayes

RESOLVED, to approve the Claims and Accounts as presented.

MOTION ADOPTED – 15-0609-0136

City of Allen Park Regular Council Meeting Minutes
Tuesday, June 9, 2015

Motion by Keenan

Supported by Sisko

RESOLVED, to authorize the Parks & Rec. Director to seek Emergency Repairs on the compressors at the Frank J Lada Ice Arena.

MOTION ADOPTED – 15-0609-0137

Motion by Sisko

Supported by Gaworecki

RESOLVED, to approve the Parks & Rec. Director to seek sealed bids for lighting upgrades at the Allen Park Community Center

MOTION ADOPTED – 15-0609-0138

Motion by Hayes

Supported by Gaworecki

RESOLVED, to approve the Festivities Commission request to close Allen Rd. from Southfield to Roosevelt from August 6th 5 PM until August 9th 12 PM for the 34th Annual Street Fair.

MOTION ADOPTED – 15-0609-0139

Motion by Gaworecki

Supported by Hayes

RESOLVED, to allow the sale of beer & wine at the 34th Annual Street Fair to be held on August 7th & 8th 2015. Roll Call. Yes - Gaworecki, Hayes, Matakas, Sisko, Templin; No – Keenan, DeGiulio

MOTION ADOPTED – 15-0609-0140

Motion by DeGiulio

Supported by Keenan

RESOLVED, to approve the Allen Park DDA's request to Close Allen Rd. from Southfield Rd. to White Ave. and down Philomene to Park on Wednesday, June 24, 2015 to hold their annual Car Show.

MOTION ADOPTED – 15-0609-0141

Motion by Sisko

Supported by Templin

RESOLVED, to allow Inter-City Baptist Church to hold their annual Firework Display on June 28, 2015

MOTION ADOPTED – 15-0609-0142

Motion by Sisko

Supported by Gaworecki

RESOLVED, to approve the purchase of the software program See, Click, Fix for citizens to report issues

MOTION ADOPTED – 15-0609-0143

City of Allen Park Regular Council Meeting Minutes
Tuesday, June 9, 2015

Motion by Sisko

Supported by Gaworecki

RESOLVED, to Receive & File the FY 2015/2016 24th District Court Budget

MOTION ADOPTED – 15-0609-0144

Motion by Gaworecki

Supported by Templin

RESOLVED, to accept the new agreement with American Tower for the Cell Tower by the DPS Salt Dome.

MOTION ADOPTED – 15-0609-0145

William B. Matakas – Mayor

Michael I. Mizzi– City Clerk

Consent Agenda

- A. Purchasing Actions
 - 1. Claims & Accounts
 - 2. Payroll Report

- B. Licenses & Permits
 - 1. Ice Cream Vendor Permit –
Koolies Ice Cream
 - 2. Parade Permit – Allen Park
Unity March

INVOICE GL DISTRIBUTION REPORT FOR CITY OF ALLEN PARK
 POST DATES 06/17/2015 - 06/17/2015
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GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Amount	Check #
Fund 101 GENERAL FUND						
Dept 000						
101-000-030-000	ACCOUNTS REC - DISTRICT COURT BLUE CROSS BLUE SHIELD		BCBS PREMIUMS FOR JULY 2015	JULY 2015	3,639.50	91244
101-000-050-000	PREPAID EXPENSE-OTHER SUNGARD PUBLIC SECTOR		LICENSURE CONTRACTS 7/1-6/30/16	101686	16,027.09	91431
101-000-625-000	MISCELLANEOUS POLICE REVENUE ALLEN PARK, CITY OF.		SERVICES FOR PARADE MEMORIAL DAY PARAD AP PARADE		406.46	91218
101-000-651-500	RENTAL REVENUE ALLEN PARK HIGH SCHOOL		REFUND FOR AP HIGH SCHOOL GRADUATION	REFUND	1,500.00	91217
101-000-651-500	RENTAL REVENUE REYNOLDS,SHERRY		REFUND ON DEPOSIT	2481REFUND	40.00	91413
101-000-653-000	RECREATION - GENERAL DOWNRIVER GYMNASTICS		VENDORS PORTION OF TUITION FOR 3 GYM CL 4/13-6/15/15		570.00	91283
101-000-653-400	RECREATION PROGRAMS CLINTON,TOM		INSTRUCTORS TUITION FOR JUNIOR/SENIOR K2 5/11-6/4/15		630.00	91262
101-000-653-400	RECREATION PROGRAMS GRESEHOVER,DENISE		REFUND FOR A CHEERNASTIC CLASS	REFUND	50.00	91323
			Total For Dept 000		22,863.05	
Dept 101 101 MAYOR AND COUNCIL						
101-101-958-000	HISTORICAL	LOUIS ORLEANS	CITY LAWN CUTTING VARIOUS LOCATIONS	15-6010	120.00	91357
			Total For Dept 101 101 MAYOR AND COUNCIL		120.00	
Dept 215 215 CLERK						
101-215-828-000	ELECTION OPERATING SUPPLIES	ELECTION SYSTEMS & SOFTW	BALLAT LAYOUT FOR AUG 4TH CITY ELECTION	923315	171.25	91296
101-215-828-000	ELECTION OPERATING SUPPLIES	POSTMASTER	POSTAGE FOR AV POSTCARDS	JOB 101946	914.93	91407
101-215-837-000	ELECTION INSPECTORS	ADAMIUS, SANDRA	SERVICES FOR MAY ELEC 2015	ELECTIONS	155.00	91214
101-215-837-000	ELECTION INSPECTORS	ALLEY, BEVERLY	SERVICES FOR MAY ELEC 2015	ELECTIONS	155.00	91219
101-215-837-000	ELECTION INSPECTORS	ALLEY, O. SID	SERVICES FOR MAY ELEC 2015	ELECTIONS	145.00	91220
101-215-837-000	ELECTION INSPECTORS	ARQUETTE, PATRICIA	SERVICES FOR MAY ELEC 2015	ELECTIONS	177.00	91224
101-215-837-000	ELECTION INSPECTORS	ARSENAU,ESABELLA	SERVICES FOR MAY ELEC 2015	ELECTIONS	157.00	91225
101-215-837-000	ELECTION INSPECTORS	ASTERIOU, AL	SERVICES FOR MAY ELEC 2015	ELECTIONS	157.00	91226
101-215-837-000	ELECTION INSPECTORS	ASTERIOU, JOSEPH	SERVICES FOR MAY ELEC 2015	ELECTIONS	157.00	91227
101-215-837-000	ELECTION INSPECTORS	BANKS, LAURA	SERVICES FOR MAY ELEC 2015	ELECTIONS	157.00	91234
101-215-837-000	ELECTION INSPECTORS	BEDDOES, BILL	SERVICES FOR MAY ELEC 2015	ELECTIONS	167.00	91235
101-215-837-000	ELECTION INSPECTORS	BENTLEY, KIMBERLEY	SERVICES FOR MAY ELEC 2015	ELECTIONS	145.00	91238
101-215-837-000	ELECTION INSPECTORS	BISARO, RITA	SERVICES FOR MAY ELEC 2015	ELECTIONS	145.00	91241
101-215-837-000	ELECTION INSPECTORS	BLEVINS, CHARLES	SERVICES FOR MAY ELEC 2015	ELECTIONS	157.00	91243
101-215-837-000	ELECTION INSPECTORS	BLEVINS, CHARLES	SERVICES FOR MAY ELEC 2015	ELECTIONS	135.00	91243
101-215-837-000	ELECTION INSPECTORS	BONACOR, CHAROLET	SERVICES FOR MAY ELEC 2015	ELECTIONS	157.00	91245
101-215-837-000	ELECTION INSPECTORS	BRUINSMA, GLORIA	SERVICES FOR MAY ELEC 2015	ELECTIONS	165.00	91248
101-215-837-000	ELECTION INSPECTORS	BUCKNER, GREGG	SERVICES FOR MAY ELEC 2015	ELECTIONS	155.00	91250
101-215-837-000	ELECTION INSPECTORS	BUCKNER, KIMBERLY	SERVICES FOR MAY ELEC 2015	ELECTIONS	145.00	91251
101-215-837-000	ELECTION INSPECTORS	CHAMPION,NANCY	SERVICES FOR MAY ELEC 2015	ELECTIONS	145.00	91260
101-215-837-000	ELECTION INSPECTORS	COOK, PAMELA	SERVICES FOR MAY ELEC 2015	ELECTIONS	167.00	91266
101-215-837-000	ELECTION INSPECTORS	COOK, RONALD	SERVICES FOR MAY ELEC 2015	ELECTIONS	145.00	91267
101-215-837-000	ELECTION INSPECTORS	COOPER-ARBLE, KATHRYN	SERVICES FOR MAY ELEC 2015	ELECTIONS	12.00	91268

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GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Amount	Check #
101-215-837-000	ELECTION INSPECTORS	CURTIN-SMITH,MARY	SERVICES FOR MAY ELEC 2015	ELECTIONS	157.00	91269
101-215-837-000	ELECTION INSPECTORS	DANIEL, JANET	SERVICES FOR MAY ELEC 2015	ELECTIONS	145.00	91272
101-215-837-000	ELECTION INSPECTORS	DETLOFF,DEBRA	SERVICES FOR MAY ELEC 2015	ELECTIONS	157.00	91273
101-215-837-000	ELECTION INSPECTORS	DIEBOLT, BRYAN	SERVICES FOR MAY ELEC 2015	ELECTIONS	155.00	91277
101-215-837-000	ELECTION INSPECTORS	DIEBOLT, BRYAN	SERVICES FOR MAY ELEC 2015	ELECTIONS	930.00	91277
101-215-837-000	ELECTION INSPECTORS	DORAN, ELAINE	SERVICES FOR MAY ELEC 2015	ELECTIONS	165.00	91282
101-215-837-000	ELECTION INSPECTORS	DRUMHELLER, BEVERLY	SERVICES FOR MAY ELEC 2015	ELECTIONS	167.00	91284
101-215-837-000	ELECTION INSPECTORS	DUSIK, FRANCES	SERVICES FOR MAY ELEC 2015	ELECTIONS	167.00	91293
101-215-837-000	ELECTION INSPECTORS	EGAN, PAMELA	SERVICES FOR MAY ELEC 2015	ELECTIONS	165.00	91294
101-215-837-000	ELECTION INSPECTORS	EGEMEYER, IVAN	SERVICES FOR MAY ELEC 2015	ELECTIONS	165.00	91295
101-215-837-000	ELECTION INSPECTORS	ESTHEIMER, TIMOTHY	SERVICES FOR MAY ELEC 2015	ELECTIONS	675.00	91298
101-215-837-000	ELECTION INSPECTORS	FEHER, JOYCE	SERVICES FOR MAY ELEC 2015	ELECTIONS	165.00	91299
101-215-837-000	ELECTION INSPECTORS	FENNER, DIANA	SERVICES FOR MAY ELEC 2015	ELECTIONS	145.00	91300
101-215-837-000	ELECTION INSPECTORS	FLEMING JOHN	SERVICES FOR MAY ELEC 2015	ELECTIONS	155.00	91302
101-215-837-000	ELECTION INSPECTORS	FLYNN, JANICE	SERVICES FOR MAY ELEC 2015	ELECTIONS	157.00	91303
101-215-837-000	ELECTION INSPECTORS	FLYNN, SUSAN	SERVICES FOR MAY ELEC 2015	ELECTIONS	165.00	91304
101-215-837-000	ELECTION INSPECTORS	FOGARTY, SUZANNE	SERVICES FOR MAY ELEC 2015	ELECTIONS	145.00	91305
101-215-837-000	ELECTION INSPECTORS	GABOR, ROSEMARIE	SERVICES FOR MAY ELEC 2015	ELECTIONS	145.00	91311
101-215-837-000	ELECTION INSPECTORS	GARY, MICHAEL	SERVICES FOR MAY ELEC 2015	ELECTIONS	167.00	91313
101-215-837-000	ELECTION INSPECTORS	GEB, DANIEL	SERVICES FOR MAY ELEC 2015	ELECTIONS	157.00	91314
101-215-837-000	ELECTION INSPECTORS	GONZALES, JAMES	SERVICES FOR MAY ELEC 2015	ELECTIONS	165.00	91320
101-215-837-000	ELECTION INSPECTORS	GROSE, JAMES	SERVICES FOR MAY ELEC 2015	ELECTIONS	230.00	91324
101-215-837-000	ELECTION INSPECTORS	GRYNIEWICS, RAYMOND	SERVICES FOR MAY ELEC 2015	ELECTIONS	157.00	91325
101-215-837-000	ELECTION INSPECTORS	HABERKERN, BRUCE	SERVICES FOR MAY ELEC 2015	ELECTIONS	12.00	91326
101-215-837-000	ELECTION INSPECTORS	HAZELRIGG, WILLIAM	SERVICES FOR MAY ELEC 2015	ELECTIONS	177.00	91330
101-215-837-000	ELECTION INSPECTORS	HOLUBKA,JAMES	SERVICES FOR MAY ELEC 2015	ELECTIONS	157.00	91331
101-215-837-000	ELECTION INSPECTORS	HORVATH, NANCY	SERVICES FOR MAY ELEC 2015	ELECTIONS	177.00	91332
101-215-837-000	ELECTION INSPECTORS	HUFNAGEL,AMANDA	SERVICES FOR MAY ELEC 2015	ELECTIONS	225.00	91333
101-215-837-000	ELECTION INSPECTORS	HULS, PHYLLIS	SERVICES FOR MAY ELEC 2015	ELECTIONS	157.00	91334
101-215-837-000	ELECTION INSPECTORS	HULS, THOMAS	SERVICES FOR MAY ELEC 2015	ELECTIONS	157.00	91335
101-215-837-000	ELECTION INSPECTORS	HUNT, BRENT	SERVICES FOR MAY ELEC 2015	ELECTIONS	167.00	91336
101-215-837-000	ELECTION INSPECTORS	HURNEVICH, BERNARD	SERVICES FOR MAY ELEC 2015	ELECTIONS	157.00	91337
101-215-837-000	ELECTION INSPECTORS	HURNEVICH, BERNARD	SERVICES FOR MAY ELEC 2015	ELECTIONS	210.00	91337
101-215-837-000	ELECTION INSPECTORS	HURNEVICH, TERRY	SERVICES FOR MAY ELEC 2015	ELECTIONS	177.00	91338
101-215-837-000	ELECTION INSPECTORS	JOHNS, LISA	SERVICES FOR MAY ELEC 2015	ELECTIONS	165.00	91347
101-215-837-000	ELECTION INSPECTORS	JOURDAN, JANET	SERVICES FOR MAY ELEC 2015	ELECTIONS	177.00	91348
101-215-837-000	ELECTION INSPECTORS	JURKO, STEPHEN	SERVICES FOR MAY ELEC 2015	ELECTIONS	157.00	91349
101-215-837-000	ELECTION INSPECTORS	KACZYNSKI, NANCY	SERVICES FOR MAY ELEC 2015	ELECTIONS	167.00	91350
101-215-837-000	ELECTION INSPECTORS	KNIGHT, GEORGE	SERVICES FOR MAY ELEC 2015	ELECTIONS	145.00	91352
101-215-837-000	ELECTION INSPECTORS	KNIGHT, RUTH	SERVICES FOR MAY ELEC 2015	ELECTIONS	165.00	91353
101-215-837-000	ELECTION INSPECTORS	LOTT, BRIAN	SERVICES FOR MAY ELEC 2015	ELECTIONS	145.00	91356

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101-215-837-000	ELECTION INSPECTORS	MAHANIC, LINDA	SERVICES FOR MAY ELEC 2015	ELECTIONS	145.00	91361
101-215-837-000	ELECTION INSPECTORS	MAHANIC, ROGER	SERVICES FOR MAY ELEC 2015	ELECTIONS	145.00	91362
101-215-837-000	ELECTION INSPECTORS	MARTIN, PAULA	SERVICES FOR MAY ELEC 2015	ELECTIONS	157.00	91364
101-215-837-000	ELECTION INSPECTORS	MATULONIS, JOANNE	SERVICES FOR MAY ELEC 2015	ELECTIONS	145.00	91365
101-215-837-000	ELECTION INSPECTORS	MCADOO, JOHN	SERVICES FOR MAY ELEC 2015	ELECTIONS	177.00	91366
101-215-837-000	ELECTION INSPECTORS	MCCARTHY, ELLEN	SERVICES FOR MAY ELEC 2015	ELECTIONS	167.00	91367
101-215-837-000	ELECTION INSPECTORS	MCDONNELL, CHERYL	SERVICES FOR MAY ELEC 2015	ELECTIONS	155.00	91368
101-215-837-000	ELECTION INSPECTORS	MCISAAC, MARY	SERVICES FOR MAY ELEC 2015	ELECTIONS	157.00	91369
101-215-837-000	ELECTION INSPECTORS	MCMAMARA, DENISE	SERVICES FOR MAY ELEC 2015	ELECTIONS	145.00	91370
101-215-837-000	ELECTION INSPECTORS	MENDRYGA, EDWARD	SERVICES FOR MAY ELEC 2015	ELECTIONS	157.00	91372
101-215-837-000	ELECTION INSPECTORS	MENZER, DIANE	SERVICES FOR MAY ELEC 2015	ELECTIONS	155.00	91373
101-215-837-000	ELECTION INSPECTORS	MIZZI, HELEN	SERVICES FOR MAY ELEC 2015	ELECTIONS	157.00	91385
101-215-837-000	ELECTION INSPECTORS	MORTON, ROBERT	SERVICES FOR MAY ELEC 2015	ELECTIONS	145.00	91386
101-215-837-000	ELECTION INSPECTORS	MOSES, BARBARA	SERVICES FOR MAY ELEC 2015	ELECTIONS	145.00	91387
101-215-837-000	ELECTION INSPECTORS	OULLETTE CHARLES	SERVICES FOR MAY ELEC 2015	ELECTIONS	157.00	91390
101-215-837-000	ELECTION INSPECTORS	OULLETTE, JUDITH	SERVICES FOR MAY ELEC 2015	ELECTIONS	145.00	91391
101-215-837-000	ELECTION INSPECTORS	PARA, MATTHEW	SERVICES FOR MAY ELEC 2015	ELECTIONS	1,016.25	91394
101-215-837-000	ELECTION INSPECTORS	PENKALA,JAMES	SERVICES FOR MAY ELEC 2015	ELECTIONS	157.00	91396
101-215-837-000	ELECTION INSPECTORS	PFÄFFLIN, ELLEN	SERVICES FOR MAY ELEC 2015	ELECTIONS	167.00	91403
101-215-837-000	ELECTION INSPECTORS	PODSIAD, DAWN	SERVICES FOR MAY ELEC 2015	ELECTIONS	155.00	91406
101-215-837-000	ELECTION INSPECTORS	PRETTY, SUE	SERVICES FOR MAY ELEC 2015	ELECTIONS	165.00	91408
101-215-837-000	ELECTION INSPECTORS	RAUCHMAN, VALERIE	SERVICES FOR MAY ELEC 2015	ELECTIONS	157.00	91411
101-215-837-000	ELECTION INSPECTORS	ROMAN, ELLEN	SERVICES FOR MAY ELEC 2015	ELECTIONS	157.00	91415
101-215-837-000	ELECTION INSPECTORS	SIMMONDS, NANCY	SERVICES FOR MAY ELEC 2015	ELECTIONS	167.00	91425
101-215-837-000	ELECTION INSPECTORS	SMITH, DONNA	SERVICES FOR MAY ELEC 2015	ELECTIONS	165.00	91427
101-215-837-000	ELECTION INSPECTORS	THOMAS, C.T.	SERVICES FOR MAY ELEC 2015	ELECTIONS	1,545.00	91441
101-215-837-000	ELECTION INSPECTORS	THOMAS, C.T.	SERVICES FOR MAY ELEC 2015	ELECTIONS	177.00	91441
101-215-837-000	ELECTION INSPECTORS	THOMAS, ELIZABETH	SERVICES FOR MAY ELEC 2015	ELECTIONS	167.00	91442
101-215-837-000	ELECTION INSPECTORS	WALLENT, EMILY	SERVICES FOR MAY ELEC 2015	ELECTIONS	60.00	91453
101-215-837-000	ELECTION INSPECTORS	WATTS, VIRGINIA	SERVICES FOR MAY ELEC 2015	ELECTIONS	157.00	91454
101-215-837-000	ELECTION INSPECTORS	WEISE, JOHN	SERVICES FOR MAY ELEC 2015	ELECTIONS	60.00	91458
101-215-837-000	ELECTION INSPECTORS	WIGLE, ESTHER	SERVICES FOR MAY ELEC 2015	ELECTIONS	157.00	91459
101-215-837-000	ELECTION INSPECTORS	WILK, PAUL	SERVICES FOR MAY ELEC 2015	ELECTIONS	177.00	91460
101-215-837-000	ELECTION INSPECTORS	WILK, PAUL	SERVICES FOR MAY ELEC 2015	ELECTIONS	1,425.00	91460
101-215-837-000	ELECTION INSPECTORS	WILLSON,LORETTA	SERVICES FOR MAY ELEC 2015	ELECTIONS	157.00	91462
101-215-837-000	ELECTION INSPECTORS	WOJEWODZIC, JOYCE	SERVICES FOR MAY ELEC 2015	ELECTIONS	157.00	91464
			Total For Dept 215 215 CLERK		21,080.43	
Dept 221 221 ADMINISTRATION						
101-221-826-000	CITY ATTORNEY	PENTIUK, COUCREUR AND KC CITY ATTORNEY SERVICES		17355	1,671.13	91397
101-221-826-000	CITY ATTORNEY	PENTIUK, COUCREUR AND KC SHORT PAY FROM CK 89081		17353-1	37.35	91397

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101-221-826-000	CITY ATTORNEY	PENTIUK, COUCREUR AND KC CITY ATTORNEY SERVICES		17491	4,328.87	91397
101-221-826-000	CITY ATTORNEY	PENTIUK, COUCREUR AND KC CITY ATTORNEY SERVICES		17875	6,000.00	91397
101-221-826-000	CITY ATTORNEY	PENTIUK, COUCREUR AND KC CITY ATTORNEY SERVICES		18620	6,000.00	91397
101-221-826-000	CITY ATTORNEY- #114471.001	PENTIUK, COUCREUR AND KC CITY ATTORNEY SERVICES		19462	6,110.91	91397
101-221-826-000	CITY ATTORNEY #114471.001	PENTIUK, COUCREUR AND KC CITY ATTORNEY SERVICE		20559	6,000.00	91397
101-221-826-000	CITY ATTORNEY-#114471.001	PENTIUK, COUCREUR AND KC CITY ATTORNEY SERVICES		19870	6,000.00	91397
101-221-826-000	CITY ATTORNEY	PENTIUK, COUCREUR AND KC SHORT PAY ON CK 90365		19285-1	17.56	91397
101-221-826-100	LITIGATION	PENTIUK, COUCREUR AND KC SEE CK 91097 FOR PMT		20960	0.00	91397
101-221-826-100	LITIGATION	PENTIUK, COUCREUR AND KC NO BALANCE FOR TRK PURPOSES ONLY		20957	0.00	91397
101-221-826-100	LITIGATION	PENTIUK, COUCREUR AND KC SANCHEZ V ALLEN PARK DUP INV SEE CK 91188		20563	0.00	91397
101-221-826-100	LITIGATION- SEE CK 91097	PENTIUK, COUCREUR AND KC PROF SERVICE LABOR #114556.001		20564	492.00	91397
101-221-826-100	LITIGATION	PENTIUK, COUCREUR AND KC PROF SERV LABOR #114556.001		20962	672.00	91397
101-221-826-100	LITIGATION	PENTIUK, COUCREUR AND KC SANCHEZ V ALLEN PARK SEE CK 91188 FOR PM		20959	0.00	91397
101-221-826-100	LITIGATION	PENTIUK, COUCREUR AND KC LIT DEGILIO DUP INV		19862	0.00	91397
101-221-826-100	LITIGATION	PENTIUK, COUCREUR AND KC BRIERE-EEO COMPLAINT DUP INV		19866	0.00	91397
101-221-826-100	LITIGATION- PMT MADE ON CK 90	PENTIUK, COUCREUR AND KC LABOR EMP HANDBOOK DUPLICATE		19867	0.00	91397
101-221-826-100	LITIGATION-	PENTIUK, COUCREUR AND KC LIT E-LIGHT DUP INV		19864	0.00	91397
101-221-826-100	LITIGATION-	PENTIUK, COUCREUR AND KC LIT GAYDOS V AP DUP INV		19861	0.00	91397
101-221-827-000	PROSECUTING ATTORNEY	PENTIUK, COUCREUR AND KC AP HOURLY #114547.001		20961	405.00	91397
101-221-827-000	PROSECUTING ATTORNEY	PENTIUK, COUCREUR AND KC DIST COURT PROSECUTION		20958	2,000.00	91397
101-221-827-000	PROSECUTING ATTORNEY	PENTIUK, COUCREUR AND KC AP PROS VACEE CASE		20365	747.00	91397
101-221-827-000	PROSECUTING ATTORNEY- #11448	PENTIUK, COUCREUR AND KC PROF SERV LIT NAPOLITANO ANTHONY		20364	140.24	91397
101-221-827-000	PROSECUTING ATTORNEY	PENTIUK, COUCREUR AND KC AP PROSECUTIONS DUP INV		19868	0.00	91397
101-221-828-000	LABOR ATTORNEY	SECRET, WARDLE, LYNCH, H. ALLEN PARK EMP RETIREMENT HEALTHCARE PI 1266423			1,824.00	91420
101-221-828-000	LABOR ATTORNEY	SECRET, WARDLE, LYNCH, H. AP EMP RETIREMENT HEALTHCARE PROG FOR 1266426			1,824.00	91420
101-221-828-000	LABOR ATTORNEY	SECRET, WARDLE, LYNCH, H. SERVICE EMPLOYEE RETIREMENT HEALTHCARE 1262771			1,387.00	91420
101-221-828-000	LABOR ATTORNEY	SECRET, WARDLE, LYNCH, H. EMP RETIREMENT HEALTHCARE PROG NOV 20: 1259295			168.48	91420
101-221-828-000	LABOR ATTORNEY	SECRET, WARDLE, LYNCH, H. SERVICE EMP RETIREMENT HEALTHCARE PROG 1257563			5,154.08	91420
101-221-900-000	PRINTING AND PUBLISHING	21ST CENTURY NEWSPAPER PUBLICATION OF LEGAL NOTICES 5/1-5/31/15 640621MAY			633.25	91208
101-221-911-000	FIRE & GEN'L LIABILITY	MICHIGAN MUNICIPAL LEAGI MML 2015-2016 POOL RENEWAL PREMIUM 3271204			279,113.00	91380
101-221-934-600	SERVER AND NETWORK MAINTEN,	TOSHIBA FINANCIAL SERVICE: JUNE 2015 COPIER COAST 279143630			758.28	91446
101-221-962-000	MISCELLANEOUS	FOLKS, KAREN L TENDER BOND REFUNDING FOR MAY 2015 003			1,117.08	91306
101-221-963-000	PROFESSIONAL SERVICES	SEE CLICK FIX DEF-REV:2 PLUS REG ANNUAL LICENSE 6/10/15 2015-289			7,000.00	91422
101-221-991-000	STATE EMERGENCY LOAN	MILLER, CANFIELD, PADDOCK PROF SERV RENDERED AS NOTE COUNSEL 1261872			18,500.00	91384
			Total For Dept 221 221 ADMINISTRATION		358,101.23	
Dept 225 225 ASSESSOR						
101-225-816-000	PROF. SERV. - OTHER	FOSTER SWIFT COLLINS & SM PROF SERVICES THRU MAY 31,2015		672041	2,040.00	91307
101-225-816-000	PROF. SERV. - OTHER	FOSTER SWIFT COLLINS & SM PROF SERVICE THRU 5/31/15		672677	8,015.00	91307
101-225-963-000	PROFESSIONAL SERVICES	FUOCO ANTHONY ASSESSING HOURS FOR MAY 5/5-5/31/15			2,080.00	91310
101-225-963-000	PROFESSIONAL SERVICES	FUOCO ANTHONY ASSESSING HOURS FOR JUNE JUNE 2015			7,083.34	91310

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			Total For Dept 225 225 ASSESSOR		19,218.34	
Dept 230 230 FINANCE						
101-230-963-000	PROFESSIONAL SERVICES	PLANTE MORAN	PROF SERV 5/1-5/29/15	1252650	4,797.25	91405
			Total For Dept 230 230 FINANCE		4,797.25	
Dept 253 253 TREASURER						
101-253-833-000	PREPARATION OF TAX BILLS	ALLEGRA MARKETING	SUPPLIES FOR TAX BILLS	1648	1,370.00	91216
			Total For Dept 253 253 TREASURER		1,370.00	
Dept 263 263 CITY HALL						
101-263-853-000	TELEPHONE	AT & T	SERVICE 6/1-6/30/15 ADM IDNS	313R02280206	554.92	91228
101-263-853-000	TELEPHONE	AT & T LONG DISTANCE	SERVICE FOR MAY CITY HALL	858249849	1.82	91230
101-263-920-000	UTILITIES	DTE ENERGY	SERVICE 5/5-6/5 CITY HALL	457346800032	281.25	91291
101-263-931-000	BUILDING MAINTENANCE	A & B LOCKSMITH	14 BEST KEYS	79044	93.50	91209
101-263-931-000	BUILDING MAINTENANCE	SANDY'S SEM-VAC	IMPELLER	5/22/15	10.99	91417
101-263-985-000	CAPITAL OUTLAY-BUILDING LEASE	ACE SPRINKLER COMPANY	RELOCATE FIRE SPRINKLERS- DW#15-5286	24739	6,080.00	91212
101-263-985-000	CAPITAL OUTLAY-BUILDING LEASE	BAND WIDTH	SERVICES SET UP FOR NEW CITY HALL	412400	612.23	91233
101-263-985-000	CAPITAL OUTLAY-BUILDING LEASE	CADY, ROBERT	REIMBURSEMENT ON SAFE CHGS	REIMBURSEMENT	300.00	91253
101-263-985-000	CAPITAL OUTLAY-BUILDING LEASE	CDW GOVERNMENT, INC.	SYSTEM FOR FINANCIAL DIRECTOR OFFICE	VX38956	509.90	91257
101-263-985-000	CAPITAL OUTLAY-BUILDING LEASE	CDW GOVERNMENT, INC.	CREDIT FOR INV VX38956	VZ55536	(509.90)	91257
101-263-985-000	CAPITAL OUTLAY-BUILDING LEASE	CDW GOVERNMENT, INC.	CISCO CATALYST 2960	VZ47995	1,272.37	91257
101-263-985-000	CAPITAL OUTLAY-BUILDING LEASE	CDW GOVERNMENT, INC.	HPE 3YR PICKUPNB	VZ80451	93.68	91257
101-263-985-000	CAPITAL OUTLAY-BUILDING LEASE	CDW GOVERNMENT, INC.	DOCKING STATIONS	WB05461	3,465.35	91257
101-263-985-000	CAPITAL OUTLAY-BALANCE OF DEI EPIC RENOVATIONS LLC		SERVICES AT NEW CITY HALL	000006	11,990.00	91297
101-263-985-000	INSTALL DOOR FRAMES AND DOOR EPIC RENOVATIONS LLC		INSTALLATION OF VARIOUS ITEM NEW CITY HA	000008	9,490.00	91297
101-263-985-000	CAPITAL OUTLAY-BUILDING LEASE	GANDOL DOORS AND HARDW	INSTALLATION OF VARIOUS ITEM NEW CITY HALL	2151702	2,490.85	91312
101-263-985-000	CAPITAL OUTLAY-BUILDING LEASE	GRAINGER	SUPPLIES FOR CITY HALL	9759602631	340.80	91322
101-263-985-000	CAPITAL OUTLAY-BUILDING LEASE	GRAINGER	SUPPLIES LINEAR LAMP	9751137994	846.00	91322
101-263-985-000	CAPITAL OUTLAY-BUILDING LEASE	GRAINGER	SUPPLIES LINEAR LAMP	9743220064	564.00	91322
101-263-985-000	CAPITAL OUTLAY-BUILDING LEASE	HADDIX ELECTRIC	NEW OFFICE RENOVATION	7569	4,175.00	91327
101-263-985-000	CAPITAL OUTLAY-BUILDING LEASE	JOES CARPET SERVICE LLC	CARPET INSTALL IN NEW CITY HALL BLDG	21476	4,750.00	91344
101-263-985-000	CAPITAL OUTLAY-BUILDING LEASE	JOES CARPET SERVICE LLC	REMOVE CARPET PREP FLOORS FOR NEW CARP	21565	7,999.00	91344
101-263-985-000	CAPITAL OUTLAY-BUILDING LEASE	METRO CHEM DRY	CLEAN CARPETS AT NEW CITY HALL	6815AP	2,914.15	91374
101-263-985-000	CAPITAL OUTLAY-BUILDING LEASE	MICHIGAN COMMERCIAL DOO	LABOR TO INSTALL MATERIALS NEW CITY HALL	15068	4,891.85	91381
101-263-985-000	CAPITAL OUTLAY-BUILDING LEASE	NATIONAL PROPERTY RESTOI	15021-MIT FINAL DRAFT	15-021-MIT-01	3,081.62	91388
101-263-985-000	CAPITAL OUTLAY-BUILDING LEASE	SHREDCORP.	DOCUMENT SHREDDING	0321087	495.00	91424
101-263-985-000	CAPITAL OUTLAY-BUILDING LEASE	SOUTHERN MICHIGAN INFOR	REIMBURSEMENT FOR ITEMS PURCHASED	1985	190.47	91428
101-263-985-000	CAPITAL OUTLAY-BUILDING LEASE	SOUTHERN MICHIGAN INFOR	SOUTHERN MICHIGAN INFOR SERVICE FOR NEW CITY HALL SET UP 4/27-6/5 1987	1987	34,400.00	91428
101-263-985-000	CAPITAL OUTLAY-BUILDING LEASE	SOUTHERN MICHIGAN INFOR	SOUTHERN MICHIGAN INFOR SET COMPUTER SERVICES CITY HALL 5/4-5/20/ 1991	1991	1,400.00	91428
101-263-985-000	CAPITAL OUTLAY-BUILDING LEASE	SOUTHERN MICHIGAN INFOR	SOUTHERN MICHIGAN INFOR SERVICE FOR FIRE DEPT 5/6-5/29/15	1992	2,240.00	91428

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101-263-985-000	CAPITAL OUTLAY-BUILDING LEASE	SOUTHERN MICHIGAN INFOR SERVICES FOR PARK & REC 5/15-5/27/15		1998	960.00	91428
101-263-985-000	CAPITAL OUTLAY-BUILDING LEASE	SOUTHERN MICHIGAN INFOR SERVICES FOR BLDG DEPT 5/21-5/26/15		1999	1,040.00	91428
101-263-985-000	CAPITAL OUTLAY-BUILDING LEASE	SOUTHERN MICHIGAN INFOR SERVICES FOR DPS 5/29-6/2/15		2001	360.00	91428
101-263-985-000	CAPITAL OUTLAY-BUILDING LEASE	SOUTHERN MICHIGAN INFOR SERVICES FOR CLERKS OFFICE 4/28-5/28/15		2009	1,520.00	91428
101-263-985-000	CAPITAL OUTLAY-BUILDING LEASE	TRENDSET COMMUNICATION MATERIAL/SERVICES TO CONNECT REMOTE TO 172			9,156.66	91447
		Total For Dept 263 263 CITY HALL			118,061.51	
Dept 305 305 POLICE DEPARTMENT						
101-305-729-000	K-9 SUPPLIES	PET SUPPLIES PLUS	ANIMAL SUPPLIES	11272	43.33	91402
101-305-731-000	ORDINANCE EXPENSE	LOUIS ORLEANS	CITY LAWN CUTTING VARIOUS LOCATIONS	15-6010	300.00	91357
101-305-761-000	PRISONER BOARD	MIDWEST MEDICAL CENTER	PRISONER BLOOD ALCOHOL TEST	76266	25.00	91382
101-305-853-000	TELEPHONE	AT & T	SERVICE 6/1-6/30 POLICE	313R01485706	136.92	91228
101-305-853-000	TELEPHONE AND COMMUNICAT	AT & T LONG DISTANCE	SERVICE FOR MAY POLICE DEPT	858249862	18.85	91230
101-305-853-000	TELEPHONE	COMCAST	JUNE MONTHLY BILLING	06102246250011	281.00	91264
101-305-931-000	BUILDING MAINTENANCE	AMERICAN MESSAGING	CHAPLAIN PAGER	Z1319539PF	14.63	91221
101-305-934-000	EQUIPMENT MAINTENANCE	ABLE COPIER SERVICE	COPIER REPAIR DETECTIVE BUREAU	AP POLICE	110.00	91210
101-305-934-500	COMPUTER BREAK-FIX	SOUTHERN MICHIGAN INFOR SERVICES FOR AP POLICE DEPT		2005	1,000.00	91428
101-305-939-000	VEHICLE MAINTENANCE	CLASSIC AUTO WASH INC.	SERVICES FOR MONTH OF MAY 2015	1539	273.00	91261
		Total For Dept 305 305 POLICE DEPARTMENT			2,202.73	
Dept 340 340 FIRE DEPARTMENT						
101-340-757-000	OPERATING SUPPLIES	APOLLO FIRE EQUIPMENT	OPERATING SUPPLIES	89735	109.98	91223
101-340-757-000	OPERATING SUPPLIES-12623	LOWE'S	PURCHASES FROM 5/5-5/31/15	99006314951MAY	105.44	91358
101-340-757-500	RESCUE SUPPLIES	BAKER'S GAS & WELDING SUI OXYGEN CYLINDER RENTAL MAY		09127241	42.97	91232
101-340-757-500	RESCUE SUPPLIES	J & B MEDICAL SUPPLY, INC.	RESCUE SUPPLIES	2270355	841.91	91342
101-340-757-500	RESCUE SUPPLIES	J & B MEDICAL SUPPLY, INC.	RESCUE SUPPLIES	2270362	108.83	91342
101-340-757-500	RESCUE SUPPLIES	J & B MEDICAL SUPPLY, INC.	RESCUE SUPPLIES	2280929	247.33	91342
101-340-757-500	RESCUE SUPPLIES	J & B MEDICAL SUPPLY, INC.	RESCUE SUPPLIES	2281050	39.02	91342
101-340-805-000	AMBULANCE BILLING	ACCUMED BILLING INC.	MAY 2015 BILLING	10900	4,354.64	91211
101-340-805-000	AMBULANCE BILLING	SMITH PATRICIA A	REFUND FOR OVERPAYMENT ON EMER SERVIC REFUND		593.75	91426
101-340-805-000	AMBULANCE BILLING	USAA	REFUND ON OVERPMT OF EMERGENCY SERVIC REFUND		687.50	91450
101-340-835-000	PHYSICALS	PSYBUS PSYCHOLOGICAL COP	PSYCHOLOGICAL EVAL FOR NEW FIRE FIGHTER 15447		585.00	91409
101-340-920-000	UTILITIES	DTE ENERGY	SERVICE 5/11-6/16 FIRE DEPT	194036500123	1,985.69	91286
101-340-920-000	UTILITIES	DTE ENERGY	SERVICE 5/5-6/5 6730 ROOSEVELT	457346800131	402.03	91291
101-340-931-000	BUILDING MAINTENANCE-09934	LOWE'S	PURCHASES FROM 5/5-5/31/15	99006314951MAY	597.95	91358
101-340-939-000	VEHICLE MAINTENANCE	BAKER'S GAS & WELDING SUI CYLINDER RENTAL		09125870	18.91	91232
101-340-939-000	VEHICLE MAINTENANCE	BAKER'S GAS & WELDING SUI WELDING SUPPLIES		01339460	69.55	91232
101-340-939-000	VEHICLE MAINTENANCE	CERTIFIED ALIGNMENT & SUS PARTS FOR FIRE TRK		W45145	555.64	91259
101-340-939-000	VEHICLE MAINTENANCE	CERTIFIED ALIGNMENT & SUS SPRING REPAIRS OLD PUMPER 501		W45106	605.36	91259
101-340-939-000	VEHICLE MAINTENANCE	HALT FIRE	VEHICLE MAINTENANCE	S0067421	429.19	91329
101-340-958-000	MEMBERSHIP & DUES	MACARI,ANTHONY JOSEPH	REIMBURSEMENT FOR EMS LICENSE	REIMBURSEMENT	25.00	91360

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Dept 445 445 DEPARTMENT OF PUBLIC SERVICE						
101-445-751-000	GASOLINE	MICHIGAN FUELS	FUELS	79766	5,384.29	91378
101-445-751-000	GASOLINE	MICHIGAN FUELS	DIESEL FUEL	90785	6,173.27	91378
101-445-757-000	OPERATING SUPPLIES	BRONER	SUPPLIES	190085	72.57	91247
101-445-757-000	OPERATING SUPPLIES	GLENDALE AUTO VALUE	PARTS	359-83990	25.99	91315
101-445-757-000	OPERATING SUPPLIES-09424	LOWE'S	PURCHASES FROM 5/5-5/31/15	99006314951MAY	310.83	91358
101-445-768-000	UNIFORMS	GOODEN, THEODORE	REIMBURSEMENT FOR SAFETY BOOTS	REIMBURSEMENT	130.00	91321
101-445-920-000	UTILITIES	DTE ENERGY	SERVICE 5/11-6/16 CITY HALL	194036500297	698.86	91286
101-445-920-000	UTILITIES	DTE ENERGY	SERVICE 5/5-6/5 GARAGE APT R	457362200018	108.80	91291
101-445-926-000	STREET LIGHTING	DTE ENERGY	SERVICE 5/11-6/16 ECORSE LIGHT POLE	194036500222	133.30	91286
101-445-926-000	STREET LIGHTING	DTE ENERGY	SERVICE 5/7-6/5/15 STREETLIGHT	0002-3837-8	147.33	91290
101-445-926-000	STREET LIGHTING	DTE ENERGY	SERVICE 5/1-5/31/15 TRAFFIC SIGNALS	0000-7347-8	35,548.01	91290
101-445-926-000	STREET LIGHTING	DTE ENERGY	SERVICE 5/7-6/3/15 GARFIELD	0002-3836-0	112.23	91290
101-445-931-000	BUILDING MAINTENANCE	ADVANCE AP STAFFING SOLU	ERICE JACKSON TEMP HRS 5/18-5/24/15	25807	639.73	91215
101-445-931-000	BUILDING MAINTENANCE	ADVANCE AP STAFFING SOLU	TEMP SERV ERICA JACKSON 5/25-5/31/15	25848	609.47	91215
101-445-939-000	VEHICLE MAINTENANCE	BAKER'S GAS & WELDING SUI	CYLINDER RENTAL	09125870	18.93	91232
101-445-939-000	VEHICLE MAINTENANCE	BAKER'S GAS & WELDING SUI	WELDING SUPPLIES	01339460	69.55	91232
101-445-939-000	VEHICLE MAINTENANCE	GLENDALE AUTO VALUE	PARTS	359-83990	55.28	91315
101-445-939-000	VEHICLE MAINTENANCE	GLENDALE AUTO VALUE	PARTS	359-83603	34.56	91315
101-445-939-000	VEHICLE MAINTENANCE	GLENDALE AUTO VALUE	PARTS FOR 2005 FORD	359-85218	38.69	91315
101-445-939-000	VEHICLE MAINTENANCE	GLENDALE AUTO VALUE	PARTS FOR BOB CAT MOWER	359-84626	1.97	91315
101-445-939-000	VEHICLE MAINTENANCE	GLENDALE AUTO VALUE	PARTS HI LO	359-83938	76.00	91315
101-445-939-000	VEHICLE MAINTENANCE	GLOBAL TELEMATIC SOLLUTIO	FT2620 WIRE INSTALLATION	2015MARCH19-5	115.95	91319
101-445-939-000	VEHICLE MAINTENANCE	GLOBAL TELEMATIC SOLLUTIO	GPS/3 WIRE INSTALL	2015APRIL13-5	115.95	91319
101-445-939-000	VEHICLE MAINTENANCE	GLOBAL TELEMATIC SOLLUTIO	GTS MONTHLY SUBSCRIPTION 5/27-6/26/15	18750	350.00	91319
101-445-939-000	VEHICLE MAINTENANCE	KIMBALL MIDWEST	DPS SUPPLIES	4115586	211.75	91351
101-445-939-000	VEHICLE MAINTENANCE	WAYNE LAWN & GARDEN CEI	DRIVE SHAFT	324810	8.49	91456
101-445-939-000	VEHICLE MAINTENANCE	CANNON EQUIPMENT	AERIAL CERTIFICATION	325657	298.00	91456
101-445-962-000	MISCELLANEOUS	MIDWEST MEDICAL CENTER	VACCINES THEODORE GOODEN JR	M12718	250.00	91254
101-445-962-000	MISCELLANEOUS	MICHIGAN CAT	CATERPILLER LOADER	76546	60.00	91382
101-445-985-000	CAPITAL OUTLAY	WILLIAM MOLINAR ROOFING	ROOFING PROJ DPS SECT 1	ESS215580	75,000.00	91377
101-445-985-000	CAPITAL OUTLAY			11225	8,652.25	91461
Total For Dept 445 445 DEPARTMENT OF PUBLIC SERVICE					135,452.05	
Dept 707 707 PARKS & REC						
101-707-783-000	PARK SUPPLIES-02103	LOWE'S	PURCHASES FROM 5/5-5/31/15	99006314951MAY	351.30	91358
101-707-784-000	PARK SERVICES	D & L GARDEN CENTER, INC.	MATERIALS FOR PART SERVICE	81632	16.49	91271
101-707-784-000	PARK SERVICES-20018	LOWE'S	PURCHASES FROM 5/5-5/31/15	99006314951MAY	223.15	91358
101-707-784-000	PARK SERVICES	PALMER, JEREMY	EVENT CANCELLED FOR AP GRADUATION	REFUND	150.00	91392

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101-707-801-001	LAWN SERVICES	LOUIS ORLEANS	GRASS CUTTING FOR VARIOUS LOCATIONS 5/1-15-6008	313388669106	5,948.00	91357
101-707-853-000	TELEPHONE	AT & T	SERVICE 6/4-7/3/15 6615 ROOSEVELT	194036500271	22.33	91228
101-707-920-000	UTILITIES	DTE ENERGY	SERVICE 5/11-6/16 8643 PELHAM	194036500156	32.99	91286
101-707-920-000	UTILITIES	DTE ENERGY	SERVICE 5/11-6/16 8801 PELHAM	457346800040	31.48	91286
101-707-920-000	UTILITIES	DTE ENERGY	SERVICE 5/5-6/5 ROOSEVELT	457346800040	46.14	91291
101-707-920-000	UTILITIES	DTE ENERGY	SERVICE 5/6-6/5 PARKS	457346800180	51.30	91291
101-707-934-000	EQUIPMENT MAINTENANCE	PEGASUS ENTERTAINMENT	CANON LAMP	11803	140.00	91395
101-707-939-000	VEHICLE MAINTENANCE	BAKER'S GAS & WELDING SUJ	CYLINDER RENTAL	09125870	18.91	91232
101-707-939-000	VEHICLE MAINTENANCE	BAKER'S GAS & WELDING SUJ	WELDING SUPPLIES	01339460	69.55	91232
101-707-939-000	VEHICLE MAINTENANCE	BELLE TIRE DISTRIBUTORS	SERVICES ON TIRE INSTALLATION	26198544	134.46	91236
			Total For Dept 707 707 PARKS & REC		<u>7,236.10</u>	
Dept 751 751 COMMUNITY CENTER						
101-751-757-000	OPERATING SUPPLIES- 83182	LOWE'S	PURCHASES FROM 5/5-5/31/15	99006314951MAY	83.46	91358
101-751-816-000	PROF. SERV. - OTHER	REDGUARD FIRE & SECURITY	SERVICE CALL FOR ALARM PROBLEM	30464	515.00	91412
101-751-920-000	UTILITIES	DIRECTV	SERVICE CHGS FOR 6/8-7/7/15	25996633656	80.82	91278
101-751-920-000	UTILITIES	DTE ENERGY	SERVICE 5/5-6/5 CIVIC ARENA	457346800123	1,432.47	91291
101-751-931-000	BUILDING MAINTENANCE	NETWORK SERVICES COMP	SUPPLIES FOR PARK AND REC	6324969-00	393.97	91389
101-751-931-000	BUILDING MAINTENANCE	NETWORK SERVICES COMP	GRAFFITI REMOVER	6319460-02	309.69	91389
101-751-931-000	BUILDING MAINTENANCE	NETWORK SERVICES COMP	SUPPLIES FOR PARKS AND REC	1173830-01	66.98	91389
101-751-934-000	EQUIPMENT MAINTENANCE	DSM SAW & KNIFE LLC	BLADE SHARPENING	1594	23.00	91285
101-751-934-000	EQUIPMENT MAINTENANCE	DSM SAW & KNIFE LLC	BLADE SHARPENING	1801	48.00	91285
			Total For Dept 751 751 COMMUNITY CENTER		<u>2,953.39</u>	
Dept 864 864 RETIREE HEALTHCARE						
101-864-716-000	MEDICAL	BLUE CROSS BLUE SHIELD	BCBS PREMIUMS FOR JULY 2015	JULY 2015	77,695.43	91244
			Total For Dept 864 864 RETIREE HEALTHCARE		<u>77,695.43</u>	
			Total For Fund 101 GENERAL FUND		<u>783,557.20</u>	
Fund 202 MAJOR STREET FUND						
Dept 479 PRESERVATION - STREETS						
202-479-757-000	OPERATING SUPPLIES	CADILLAC ASPHALT LLC	SUPPLIES	271988	853.00	91252
202-479-801-205	PROFL SERVICES - R TOLLIVER	BUCCILLI GROUP, LLC	INSPECTION SERV MAJOR ROADS	1143	1,512.00	91249
			Total For Dept 479 PRESERVATION - STREETS		<u>2,365.00</u>	
Dept 505 CONSTRUCTION - STREETS						
202-505-985-200	CAPITAL OUTLAY - STATE GRANTS	WADE-TRIM/ASSOCIATES, INC	PROF SERV 3/29/15-4/25/15 MILL & RESURFAC 2003291		3,068.60	91452
			Total For Dept 505 CONSTRUCTION - STREETS		<u>3,068.60</u>	
			Total For Fund 202 MAJOR STREET FUND		<u>5,433.60</u>	

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Fund 203 LOCAL STREET FUND						
Dept 479 PRESERVATION - STREETS						
203-479-757-000	OPERATING SUPPLIES	CADILLAC ASPHALT LLC	SUPPLIES	271988	853.00	91252
203-479-801-205	PROF'L SERVICES - R TOLLIVER	BUCCILLI GROUP, LLC	INSPECTION SERVICE LOCAL ROADS	1124	1,458.00	91249
203-479-801-205	PROF'L SERVICES - PRESERVATION	DOMINIC GAGLIO CONSTRUCT	REMOVE/REPLACE CONCRETE PAVEMENT	11241	10,423.20	91281
203-479-801-205	PROF'L SERVICES - PRESERVATION	DOMINIC GAGLIO CONSTRUCT	REMOVE/REPLACE 8" CONCRETE PAVEMENT	11247	22,704.80	91281
203-479-801-220	PROF'L SERVICES - TREES	T-N-T TREE SERVICE INC	REMOVED LARGE ELM TREE OFF CICOTTE	01660	1,500.00	91433
			Total For Dept 479 PRESERVATION - STREETS		36,939.00	
			Total For Fund 203 LOCAL STREET FUND		36,939.00	
Fund 226 RUBBISH FUND						
Dept 450 450 RUBBISH						
226-450-819-000	WASTE DISPOSAL	RIVERVIEW, CITY OF	LOGS LIMBS 4/2-4/30/15	74418	421.74	91414
226-450-819-000	WASTE DISPOSAL	RIVERVIEW, CITY OF	EVENT DEMOLITION 4/2-4/24/15	74236	674.10	91414
226-450-819-000	WASTE DISPOSAL	RIVERVIEW, CITY OF	SPECIAL WASTE	74419	716.00	91414
			Total For Dept 450 450 RUBBISH		1,811.84	
			Total For Fund 226 RUBBISH FUND		1,811.84	
Fund 249 BUILDING FUND						
Dept 000						
249-000-607-000	FEES REVENUE- 168.00-15%	FOUNDATION SYSTEMS OF M	CANCELLED CONTRACT PERMIT #PB150439- 92 REFUND		141.10	91308
249-000-607-000	FEES REVENUE-175.00-15%	SELIX JACK	REG AS RENTAL THEN SOLD HOME REFUND		148.75	91423
249-000-607-000	FEES REVENUE	TITTLE BROTHERS CONSTRUCT	REFUND ON PERMIT #PB150015-15625 ASTER REFUND		304.30	91445
249-000-607-000	FEES REVENUE- 226.00-15%	WEATHERGARD WINDOWS	CANCELLED CONTRACT PERMIT #PB150313 REFUND		192.10	91457
			Total For Dept 000		786.25	
Dept 371 371 BUILDING DEPARTMENT						
249-371-821-000	MECHANICAL INSPECTIONS	CARNILL, STEVE	MECHANICAL INSPECTIONS	MAY 2015	901.60	91255
249-371-821-000	MECHANICAL INSPECTIONS-PARIS	MECHANICAL SAFETY & CON:	MECHANICAL INSPECTIONS MAY 5 LOCATIONS	MAY INSPECTIONS	200.00	91371
249-371-822-000	PLUMBING INSPECTIONS	HALASH, JEROME	PLUMBING INSPECTIONS	MAY 2015	770.00	91328
249-371-946-000	EQUIPMENT LEASE-BLDG DEPT	TOSHIBA FINANCIAL SERVICE:	JUNE 2015 COPIER COAST	279143630	161.97	91446
			Total For Dept 371 371 BUILDING DEPARTMENT		2,033.57	
			Total For Fund 249 BUILDING FUND		2,819.82	
Fund 250 DDA OPERATING						
Dept 000						
250-000-801-001	LAWN SERVICES	LOUIS ORLEANS	CITY LAWN CUTTING VARIOUS LOCATIONS	15-6010	852.00	91357

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250-000-801-001	LAWN SERVICES	STUART LEVE, INC	SPRING CLEAN UP SF/ALLEN SIGN PHILOMENE	36103	13,151.00	91430
250-000-826-000	LEGAL SERVICES	MILLER & MILLER, P.C.	LEGAL SERVICES FOR MAY 2015	A61015	1,250.00	91383
250-000-829-000	SITE IMPROVEMENTS-MOSCHHECK'S&J ASPHALT PAVING CO	AT & T	SERVICES FOR ASPHALT REMOVAL	15-080	26,309.50	91416
250-000-920-000	UTILITIES	COMCAST	FARMERS MRKT PHONE INSTALL	31338819896629	154.66	91229
250-000-920-000	UTILITIES	DTE ENERGY	DDA OFFICE SERVICE 6/13-7/12/15	06102197244014	214.41	91265
250-000-920-000	UTILITIES	DTE ENERGY	PARKING LOT LIGHTS 5301 ALLEN 5/6-5/5/15	194093500016	97.59	91288
250-000-920-000	UTILITIES	DTE ENERGY	SERVICES FOR 6543 ALLEN 5/6-5/5/15	194036500057	122.86	91289
250-000-931-000	BUILDING MAINTENANCE	CEE-CLEAN WINDOW CLEANI	WINDOW CLEANING DDA OFFICE	87957	20.00	91258
250-000-931-000	BUILDING MAINTENANCE	HADDIX ELECTRIC	SERVICES FOR MAY TO REPAIR STREET LIGHTS	7586	1,001.00	91327
250-000-931-000	BUILDING MAINTENANCE	HADDIX ELECTRIC	TROUBLESHOOT/REPAIR LIGHTS ARTISTIC DEN	7592	434.00	91327
250-000-931-000	BUILDING MAINTENANCE	JOHN'S LANDSCAPING & SNO DDA	2014-2015 SNOW REMOVAL CONTRACT 4 730		4,175.00	91346
			Total For Dept 000		47,782.02	
			Total For Fund 250 DDA OPERATING		47,782.02	
Fund 265 DRUG FORFEITURE - FEDERAL						
Dept 000						
265-000-826-000	COURT & ATTORNEY COSTS	WAYNE COUNTY - ACCTS. REG	ATTORNEY FEES	279847	220.00	91455
265-000-939-000	VEHICLE MAINTENANCE	BAKER'S GAS & WELDING SUI	CYLINDER RENTAL	09125870	18.91	91232
265-000-939-000	VEHICLE MAINTENANCE	BAKER'S GAS & WELDING SUI	WELDING SUPPLIES	01339460	69.55	91232
265-000-939-000	VEHICLE MAINTENANCE	GLENDALE AUTO VALUE	PARTS FOR 2014 POLICE FORD INTERCEPTOR	359-83941	255.02	91315
265-000-939-000	VEHICLE MAINTENANCE	GLENDALE AUTO VALUE	PARTS	359-83990	472.82	91315
265-000-939-000	VEHICLE MAINTENANCE	GLENDALE AUTO VALUE	PARTS	359-84436	73.25	91315
265-000-939-000	VEHICLE MAINTENANCE	GLENDALE AUTO VALUE	SUPPLIES	359-82744	55.69	91315
265-000-939-000	VEHICLE MAINTENANCE	GLENDALE AUTO VALUE	CREDIT ON SUPPLIES PURC ON IN 82744	CM359-82810	(55.69)	91315
265-000-939-000	VEHICLE MAINTENANCE	GLENDALE AUTO VALUE	PARTS	359-83852	35.84	91315
265-000-939-000	VEHICLE MAINTENANCE	GLENDALE AUTO VALUE	CREDIT FROM INV 76498	CM359-83864	(82.28)	91315
265-000-939-000	VEHICLE MAINTENANCE	GLENDALE AUTO VALUE	PARTS	359-83886	82.44	91315
265-000-939-000	VEHICLE MAINTENANCE	TAYLOR CHEVROLET	SENSOR FOR 2009 TAHOE	5001081	141.67	91435
265-000-939-000	VEHICLE MAINTENANCE	WINDER POLICE EQUIPMENT	SUPPLIES	20151405	542.65	91463
265-000-939-000	VEHICLE MAINTENANCE	WINDER POLICE EQUIPMENT	SUPPLIES	20151214	271.44	91463
265-000-939-000	VEHICLE MAINTENANCE	WINDER POLICE EQUIPMENT	NON WARRANTY REPAIRS	20151254	360.46	91463
265-000-984-000	COMPUTER EQUIPMENT/SOFTWARE	THOMSON REUTERS-WEST	WEST INFORMATIONS CHARGES 5/1-5/31/15	831905181	147.00	91443
265-000-985-000	VEHICLES	CYNERGY	EQUIPMENT REMOVAL FROM PATROL CAR #6	18114	424.85	91270
			Total For Dept 000		3,033.62	
			Total For Fund 265 DRUG FORFEITURE - FEDERAL		3,033.62	
Fund 266 DRUG FORFEITURE - STATE						
Dept 000						
266-000-657-000	FORFEITED MONIES-STATE&LOCAL	BELTONE HEARING CENTER	PRE-EMPLOYMENT HEARING TEST CHRISTOPHI	60748	65.00	91237

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266-000-657-000	FORFEITED MONIES-STATE&LOCAL PSYBUS PSYCHOLOGICAL COM	PSYCHOLOGICAL EVAL FOR CHRIS JOSEPH		15441	585.00	91409
266-000-657-000	FORFEITED MONIES-STATE&LOCAL SCP OFFICE INTERIORS INC	OFFICE FURNITURE		6840	978.38	91419
266-000-657-000	FORFEITED MONIES-STATE&LOCAL THE CASPER CORPORATION	PERSONAL DUTY LOCKERS		10214-2	23,755.60	91439
266-000-985-000	CAPITAL OUTLAY	ACTRON INTEGRATED SECUR VIDEO EQUIPMENNT		23865	3,186.79	91213
		Total For Dept 000			28,570.77	
		Total For Fund 266 DRUG FORFEITURE - STATE			28,570.77	
Fund 271 LIBRARY						
Dept 000						
271-000-757-000	OPERATING SUPPLIES	BIG GAME PROMOTIONS	PAYMENT FOR ADS	147258	450.00	91240
271-000-757-000	OPERATING SUPPLIES	SWINEHART,BRANDI	SUMMER READING SUPPLIES FOR LIBRARY	124669	330.50	91432
271-000-757-000	OPERATING SUPPLIES	THOMSON, SANDIE	SUMMER READING PROGRAM 6/24-6/25/15	SUMMER PROG	2,700.00	91444
271-000-827-000	LIBRARY SERVICES	THE LIBRARY NETWORK	SUPPLIES LABELS FOR LIBRARY	52358	42.75	91440
271-000-827-000	LIBRARY SERVICES	UNIQUE MANAGEMENT SER	PLACEMENTS 5/11-5/26/15	308083	26.85	91449
271-000-828-000	MATERIALS	BAKER & TAYLOR	MATERIALS FOR LIBRARY	2030704140	105.65	91231
271-000-828-000	MATERIALS	BAKER & TAYLOR	MATERIALS FOR LIBRARY	2030703171	6.00	91231
271-000-828-000	MATERIALS	BAKER & TAYLOR	MATERIALS FOR LIBRARY	2030665291	87.50	91231
271-000-828-000	MATERIALS	BESTSELLERS AUDIO, LLC	AUDIOBOOKS FOR LIBRARY	4893	430.00	91239
271-000-828-000	MATERIALS	BLACKSTONE AUDIO, INC	AUDIOBOOKS FOR LIBRARY	768719	116.91	91242
271-000-828-000	MATERIALS	BRODART CO.	DVD SERVICE PLAN	J125911	4,762.80	91246
271-000-828-000	MATERIALS	HYLAND SOFTWARE, INC.	MICROFILM PMT FOR MAR/APRIL/MAY 2015	304597	206.60	91341
271-000-828-000	MATERIALS	THE LIBRARY NETWORK	SUPPLIES UNDER THE RADAR	52386	108.00	91440
271-000-853-000	TELEPHONE	AT & T LONG DISTANCE	SERVICE FOR MAY LIBRARY	858249827	2.04	91230
271-000-931-000	BUILDING MAINTENANCE	DETROIT SUPPORT CENTER	COMM CLEANING FOR LIBARY 6/1-6/30/15	1340226695	835.00	91274
271-000-931-000	BUILDING MAINTENANCE	LOUIS ORLEANS	CITY LAWN CUTTING VARIOUS LOCATIONS	15-6010	120.00	91357
271-000-943-000	EQUIPMENT RENTAL-LIB	TOSHIBA FINANCIAL SERVICE	JUNE 2015 COPIER COAST	279143630	225.63	91446
		Total For Dept 000			10,556.23	
		Total For Fund 271 LIBRARY			10,556.23	
Fund 592 WATER & SEWER						
Dept 000						
592-000-471-000	MISCELLANEOUS INCOME	TACKETT, TED II	CANNCELED TURN ON WATER APPT	REFUND	20.00	91434
		Total For Dept 000			20.00	
Dept 601 WATER AND SEWER						
592-601-602-000	PURCHASED WATER	DETROIT WATER & SEWAGE I	WATER USAGE/SEWAGE DSDOSAL FOR APRIL 2	APRIL WHOLESAL	142,643.68	91276
592-601-605-000	SEWAGE DISPOSAL - DETROIT	DETROIT WATER & SEWAGE I	SEWAGE DISPOSAL FOR APRIL 2015	APRIL SEWAGE	53,900.00	91275
592-601-643-000	UTILITIES	AT & T LONG DISTANCE	SERVICE FOR MAY WATER DEPT	858249845	13.22	91230
592-601-643-000	UTILITIES	DTE ENERGY	SERVICE 5/11-6/16 4800 ENTERPRISE	193884900013	1,246.39	91286

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592-601-643-000	UTILITIES	DTE ENERGY	SERVICE 5/11-6/16 COLLEGE PUMP STN	1940365000016	398.32	91286
592-601-643-000	UTILITIES	DTE ENERGY	SERVICE 5/11-6/16 HANOVER PUMT STN	1938849000021	245.12	91286
592-601-643-000	UTILITIES	DTE ENERGY	SERVICE 5/11-6/16 WATER PUMP STN	1940365000354	132.42	91286
592-601-667-001	VEHICLE MAINTENANCE	BAKER'S GAS & WELDING SUI	CYLINDER RENTAL	09125870	18.91	91232
592-601-667-001	VEHICLE MAINTENANCE	BAKER'S GAS & WELDING SUI	WELDING SUPPLIES	01339460	69.57	91232
592-601-667-001	VEHICLE MAINTENANCE	GLENDAL AUTO VALUE	PARTS	359-83990	246.56	91315
592-601-667-001	VEHICLE MAINTENANCE	GLENDAL AUTO VALUE	CREDIT FROM INV 83750	CM359-83787	(88.59)	91315
592-601-667-001	VEHICLE MAINTENANCE	GLENDAL AUTO VALUE	PARTS FOR 2004 FORD F150	35983786	99.92	91315
592-601-667-001	VEHICLE MAINTENANCE	GLENDAL AUTO VALUE	PARTS	359-83750	495.11	91315
592-601-667-001	VEHICLE MAINTENANCE	GLENDAL AUTO VALUE	PARTS FOR 2004 FORD PICKUP	359-83786	99.92	91315
592-601-667-001	VEHICLE MAINTENANCE	GLENDAL AUTO VALUE	CREDIT ON PARTS	CM359-84115	(207.50)	91315
592-601-667-001	VEHICLE MAINTENANCE	GLENDAL AUTO VALUE	PARTS FOR 2004 FORD F150	359-83844	163.98	91315
592-601-667-001	VEHICLE MAINTENANCE	GLENDAL AUTO VALUE	PARTS FOR 2004 FORD F150	359-83796	94.40	91315
592-601-667-001	VEHICLE MAINTENANCE	GLENDAL AUTO VALUE	PARTS FOR 2004 FORD F150	359-83799	42.78	91315
592-601-667-001	VEHICLE MAINTENANCE	MICHIGAN CAT	SEAL O RING	PD5251232	0.95	91376
592-601-667-001	VEHICLE MAINTENANCE	MICHIGAN CAT	BLOCK	PD5251233	6.19	91376
592-601-667-001	VEHICLE MAINTENANCE	MICHIGAN CAT	TUBE A PARTS	PD5251472	243.87	91376
592-601-667-001	VEHICLE MAINTENANCE	MICHIGAN CAT	CREDIT ON TUBE A PARTS	PD5251583	(188.45)	91376
592-601-667-001	VEHICLE MAINTENANCE	MICHIGAN CAT	PARTS 1622354	PD5255521	126.32	91376
592-601-667-001	VEHICLE MAINTENANCE	MICHIGAN CAT	SEAL 7/9108	PD5255520	1.01	91376
592-601-671-001	SEWER MAINTENANCE	JACK DOHENY COMPANIES	SUPPLIES	A82951	289.87	91343
592-601-671-001	SEWER MAINTENANCE	JACK DOHENY COMPANIES	REPAIRED 2008 VACTOR	W54965	2,759.37	91343
592-601-671-001	SEWER MAINTENANCE	QUINT PLUMBING HEATING I	PLUMBING SERVICES FOR 9637 BECKER	43738	9,112.66	91410
592-601-673-001	MAIN MAINTENANCE	CO-PIPE PRODUCTS, INC.	SUPPLIES	46246	329.60	91263
592-601-673-001	MAIN MAINTENANCE	HURON SOD FARMS, INC.	SUPPLIES FOR WATERMAIN	293550	173.75	91339
592-601-673-001	MAIN MAINTENANCE	HURON SOD FARMS, INC.	MATERIALS	293174	220.00	91339
592-601-673-001	MAIN MAINTENANCE	HURON SOD FARMS, INC.	SUPPLIES	293148	220.00	91339
592-601-673-001	MAIN MAINTENANCE	JOHN D. OSBORNE TRUCKING	TOPSOIL	085419	560.00	91345
592-601-673-001	MAIN MAINTENANCE- 15699	LOWE'S	PURCHASES FROM 5/5-5/31/15	99006314951MAY	389.08	91358
592-601-673-001	MAIN MAINTENANCE	MICHIGAN BUSINESS & AUCT	WATER SAMPLES	29058	13.41	91375
592-601-673-001	MAIN MAINTENANCE	MICHIGAN METER TECHNOLC	LARGE METER INSTALL AT BELL TIRE OFFICE	94595	8,034.00	91379
592-601-678-001	METER MAINTENANCE-12349	LOWE'S	PURCHASES FROM 5/5-5/31/15	99006314951MAY	180.17	91358
592-601-678-002	STORM/CB MAINTENANCE	BUCCILLI GROUP, LLC	INSPEC SERV ANDREW HASS 5/11/15	1123	1,026.00	91249
592-601-678-002	STORM/CB MAINTENANCE	BUCCILLI GROUP, LLC	INSPEC SERV A HASS 5/21/15	1142	1,188.00	91249
592-601-678-002	STORM/CB MAINTENANCE	CO-PIPE PRODUCTS, INC.	SUPPLIES WATER SEWER	46440	88.00	91263
592-601-678-002	STORM/CB MAINTENANCE	CO-PIPE PRODUCTS, INC.	SUPPLIES	46439	66.00	91263
592-601-678-002	STORM/CB MAINTENANCE	CO-PIPE PRODUCTS, INC.	SUPPLIES	46305	105.00	91263
592-601-678-002	STORM/CB MAINTENANCE	DIX BLOCK & SUPPLY CO.	SUPPLIES	164797	249.90	91279
592-601-678-002	STORM/CB MAINTENANCE	DIX BLOCK & SUPPLY CO.	80 MANHOLES	6682	156.00	91279
592-601-678-002	STORM/CB MAINTENANCE	DOMINIC GAGLIO CONSTRUC	REMOVE/REPLACE CONCRETE CATCH BASIN	11245	16,091.35	91281
592-601-678-002	STORM/CB MAINTENANCE	DOMINIC GAGLIO CONSTRUC	REMOVE REPLACE 8" CONCRETE PAVEMENT	11240	36,301.90	91281

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592-601-678-003	PAVEMENT REPAIRS	BUCCILLI GROUP, LLC	INSPEC SERV 5/11-5/14/15 ANDREW HASS	1122	2,376.00	91249
592-601-678-003	PAVEMENT REPAIRS	BUCCILLI GROUP, LLC	INSPEC SERV A HASS 5/18, R TOLLIVER 5/19/15 1141		2,322.00	91249
592-601-678-003	PAVEMENT REPAIRS	DOMINIC GAGLIO CONSTRUC	REMOVE/REPLACE CONCRETE PAVEMENT	11244	7,837.60	91281
592-601-678-003	PAVEMENT REPAIRS	DOMINIC GAGLIO CONSTRUC	REMOVE/REPLACE 4" CONCRETE SIDEWALK	11242	15,837.10	91281
592-601-678-004	CROSS CONNECTION PROGRAM	HYDRO DESIGNS, INC.	CROSS CONN INSPECT/REPORTING SERV MAY	0035623-IN	1,935.00	91340
592-601-678-005	RUBBLE REMOVAL	MICHIGAN CAT	CATERPILLER LOADER	E55215580	51,498.00	91377
592-601-717-000	RETIREE HEALTH BENEFITS	BLUE CROSS BLUE SHIELD	BCBS PREMIUMS FOR JULY 2015	JULY 2015	4,304.08	91244
592-601-900-000	PRINTING & PUBLISHING	U.S. POSTAL SERVICE	POSTAGE FOR WATER AND TAX BILLINGS	POSTAGE	14,000.00	91448
592-601-940-500	FAIRLANE/INDEPNCE MKT STATIO	CENTRAL PROTECT	BURG FIRE HOLDUP, RADIO CELL BACK UP 6/1-1886965		37.95	91421
592-601-962-000	MISCELLANEOUS	MAILFINANCE	LEASE PMT COVERAGE 6/13-9/15/15	N5324242	938.65	91363
592-601-986-000	CAPITAL OUTLAY-SEWERS	WADE-TRIM/ASSOCIATES, INI	PROF SERV 3/1-4/25/15 PROJ PERF CERTIFICAT 2003302		254.00	91451
592-601-987-000	CAPITAL OUTLAY-MISCELLANEOUS	WADE-TRIM/ASSOCIATES, INI	PROF SERV 3/29-4/25/15 WATER DIST RELIABIL 2003292		3,318.48	91451
592-601-987-100	CAPITAL OUTLAY - SAW GRANT	PIPELINE ANALYTICS	SUPPLIES SAW GRANT	225	17,072.00	91404
592-601-987-100	CAPITAL OUTLAY - SAW GRANT	WADE-TRIM/ASSOCIATES, INI	PROF SERV 3/29-4/25/15 WATSON PUMP STAT 2003293		3,000.00	91451
			Total For Dept 601 601 WATER AND SEWER		402,089.02	
Dept 603 603 BASIN						
592-603-859-000	TELEPHONE	AT & T	SERVICE 6/1-6/30/15 BYPASS STATION	906R04059306	600.21	91228
592-603-853-000	TELEPHONE	AT & T	SERVICE 6/4-7/3/15 BASIN	313388924406	24.83	91228
592-603-920-000	UTILITIES	DTE ENERGY	SERVICE 5/11-6/16 ECP	194158700014	4,619.17	91286
592-603-920-000	UTILITIES	DTE ENERGY	SERVICE 5/11-6/16 SEARS BY PASS STN	301513200016	27.48	91286
592-603-920-000	UTILITIES	DTE ENERGY	SERVICE 5/11-6/16 WET PUMP STN	1940365000412	263.36	91286
592-603-920-000	UTILITIES	DTE ENERGY	SERVICE 5/11-6/10/15 BASIN	457346800073	28.79	91291
592-603-920-000	UTILITIES	DTE ENERGY	SERVICE 5/11-6/10 MORAN APT #2	457346800115	58.41	91291
592-603-934-000	EQUIPMENT MAINTENANCE-092€	LOWE'S	PURCHASES FROM 5/5-5/31/15	99006314951MAY	57.23	91358
592-603-939-000	VEHICLE MAINTENANCE	CLASSIC AUTO WASH INC.	SERVICES FOR MONTH OF MAY 2015	1539	3.90	91261
592-603-939-000	VEHICLE MAINTENANCE	DOHENY, JACK SUPPLY, INC.	PARTS	A83561	47.69	91280
592-603-939-000	VEHICLE MAINTENANCE	FLEETPRIDE, INC.	HOSE WATSON	68915549	47.25	91301
592-603-939-000	VEHICLE MAINTENANCE	GLENDALE AUTO VALUE	PARTS FOR 1997 FORD PICKUP	359-85351	102.92	91315
592-603-939-000	VEHICLE MAINTENANCE	GLENDALE AUTO VALUE	PARTS FOR 2001 FROD PICKUP	359-84759	132.81	91315
592-603-939-000	VEHICLE MAINTENANCE	GLENDALE AUTO VALUE	CREDIT ON ALTERNATOR	CM359-84760	(151.08)	91315
592-603-939-000	VEHICLE MAINTENANCE	GLENDALE AUTO VALUE	PARTS FOR 1996 FORD PICKUP	359-85303	148.91	91315
592-603-939-000	VEHICLE MAINTENANCE	LAKESHORE UTILITY TRAILER	REPAIRS TO SEWER CAMERA TRAILER	ESTIMATE	549.72	91355
592-603-940-000	FAIRLANE/INDEPNCE MKT STATIO	AT & T	SERVICE 6/1-6/30/14 SNOW RD PUMP ST	313563328806	23.44	91228
592-603-940-000	FAIRLANE/INDEPNCE MKT STATIO	AT & T	SERVICE 6/4-7/3/15 PUMP STN	313982333706	72.55	91228
			Total For Dept 603 603 BASIN		6,657.59	
			Total For Fund 592 WATER & SEWER		408,766.61	

Fund 593 SOUTHFIELD LEASE PROPERTIES
 Dept 906 DEBT SERVICE

INVOICE GL DISTRIBUTION REPORT FOR CITY OF ALLEN PARK
 POST DATES 06/17/2015 - 06/17/2015
 JOURNALIZED

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Amount	Check #
593-906-997-000	PAYING AGENT FEES	THE BANK OF NEW YORK MEI	TAXABLE BONDS 5/1/15-4/30/16	252-1868270	788.50	91436
593-906-997-000	PAYING AGENT FEES	THE BANK OF NEW YORK MEI	2009B RECOVERY ZONE BONDS 5/1/15-4/30/16	252-1868271	750.00	91437
593-906-997-000	PAYING AGENT FEES	THE BANK OF NEW YORK MEI	2010 GOUT 5/1/15-4/30/16	252-1868272	750.00	91438
			Total For Dept 906 DEBT SERVICE		2,288.50	
			Total For Fund 593 SOUTHFIELD LEASE PROPERTIES		2,288.50	
Fund 701 TRUST AND AGENCY						
Dept 000						
701-000-241-000	HISTORICAL MUSEUM ESCROW	DTE ENERGY	SERVICE 5/11-6/16 HISTORICAL	194036500388	34.48	91286
701-000-241-000	HISTORICAL MUSEUM ESCROW	DTE ENERGY	SERVICE 5/12-6/10 HISTORICAL	457346800016	14.61	91291
701-000-242-000	CITY FESTIVITIES ESCROW	ANSELL,ROBBIE	REFUND OF OVERPAID BOOTH FEE	REDUND	25.00	91222
701-000-242-000	CITY FESTIVITIES ESCROW	CBS OUTDOOR	BILLBOARD ADVERTISING	STREETFAIR	1,500.00	91256
701-000-242-000	CITY FESTIVITIES ESCROW	KRESS,BILL	REFUND OF JURY FEE	REFUND	25.00	91354
701-000-242-000	CITY FESTIVITIES ESCROW	SOUTHERN MICHIGAN INFOR	JUNE SERVICE FOR FESTIVITES	1986	35.00	91428
701-000-249-000	FLOWER BED ESCROW	FOUR STAR GREENHOUSE,	IN FLOWERS FOR AP ADOPT A FLOWERBED PROG	352131	809.37	91309
701-000-249-000	FLOWER BED ESCROW	PANETTA'S LANDSCAPE SUPP	SUPPLIES FOR ADOPT A FLOWERBED PROGRAM	4387	38.00	91393
701-000-249-000	FLOWER BED ESCROW	PANETTA'S LANDSCAPE SUPP	RJ MIX FOR ADOPT A FLOWERBED PROGRAM	4477	38.00	91393
701-000-249-000	FLOWER BED ESCROW	PANETTA'S LANDSCAPE SUPP	FLOWERS FOR ADOPT FLOWERBED PROG	4426	11.04	91393
701-000-249-000	FLOWER BED ESCROW	PANETTA'S LANDSCAPE SUPP	RJ MIX FOR ADOPT A FLOWERBED	4390	38.00	91393
701-000-249-000	FLOWER BED ESCROW	SCHWARTZ'S GREENHOUSE,	I FLOWERS FOR AP FLOWERBED	2621	186.97	91418
701-000-249-000	FLOWER BED ESCROW	SCHWARTZ'S GREENHOUSE,	I FLOWERS FOR AP FLOWERBEDS	2552	208.54	91418

INVOICE GL DISTRIBUTION REPORT FOR CITY OF ALLEN PARK
 POST DATES 06/17/2015 - 06/17/2015
 JOURNALIZED

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Amount	Check #
Fund 703 SCHOOL AND COUNTY TAX FUND						
Dept 000						
703-000-420-010	DUE TO WAYNE CO. - DEL. OPERATI	WAYNE COUNTY TREASURER	DELIQUENT PPT TAX COLLECTIONS	7/1/14-5/26/15	3,751.46	91467
703-000-420-020	D/T WAYNE CO. - DEL. COMM. COL	WAYNE COUNTY TREASURER	DELIQUENT PPT TAX COLLECTIONS	7/1/14-5/26/15	4,565.15	91467
703-000-420-030	D/T WAYNE CO. - RESA	WAYNE COUNTY TREASURER	DELIQUENT PPT TAX COLLECTIONS	7/1/14-5/26/15	1,429.92	91467
703-000-420-040	D/T WAYNE CO. - DEL. H.C.M.A.	WAYNE COUNTY TREASURER	DELIQUENT PPT TAX COLLECTIONS	7/1/14-5/26/15	319.45	91467
703-000-420-050	D/T WAYNE CO. - DEL. JAIL	WAYNE COUNTY TREASURER	DELIQUENT PPT TAX COLLECTIONS	7/1/14-5/26/15	1,397.06	91467
703-000-420-060	D/T WAYNE CO. - DEL. S.E.T.	WAYNE COUNTY TREASURER	DELIQUENT PPT TAX COLLECTIONS	7/1/14-5/26/15	2,476.84	91467
703-000-420-080	D/T WAYNE CO. - DEL. TRAN. AUT	WAYNE COUNTY TREASURER	DELIQUENT PPT TAX COLLECTIONS	7/1/14-5/26/15	1,326.53	91467
703-000-420-090	D/T WAYNE CO. - DEL. PARKS	WAYNE COUNTY TREASURER	DELIQUENT PPT TAX COLLECTIONS	7/1/14-5/26/15	366.06	91467
703-000-420-095	D/T WAYNE CO. - DEL. VETERANS	WAYNE COUNTY TREASURER	DELIQUENT PPT TAX COLLECTIONS	7/1/14-5/26/15	53.85	91467
703-000-420-100	D/T ALLEN PARK-#9 DEL. PERS.	ALLEN PARK PUBLIC SCHOOLS	DELIQUENT PPT TAX COLLECTIONS	7/1/14-5/26/15	2,577.21	91465
703-000-420-110	D/T MELVINDALE-#11 DEL.PERS.	MELVINDALE NAP PUBLIC SCI	DELIQUENT PPT TAX COLLECTIONS	7/1/14-5/26/15	1,843.75	91466
703-000-420-190	DELINQUENT ZOO AUTHORITY TA)	WAYNE COUNTY TREASURER	DELIQUENT PPT TAX COLLECTIONS	7/1/14-5/26/15	148.95	91467
703-000-420-195	D/T WAYNE CO. - DEL. ART AUTHC	WAYNE COUNTY TREASURER	DELIQUENT PPT TAX COLLECTIONS	7/1/14-5/26/15	293.24	91467
Total For Fund 701 TRUST AND AGENCY					2,964.01	
Total For Fund 703 SCHOOL AND COUNTY TAX FUND					20,549.47	
Fund Totals:						
Fund 101 GENERAL FUND					783,557.20	
Fund 202 MAJOR STREET FUND					5,433.60	
Fund 203 LOCAL STREET FUND					36,939.00	
Fund 226 RUBBISH FUND					1,811.84	
Fund 249 BUILDING FUND					2,819.82	
Fund 250 DDA OPERATING					47,782.02	
Fund 265 DRUG FORFEITURE - FEDERAL					3,033.62	
Fund 266 DRUG FORFEITURE - STATE					28,570.77	
Fund 271 LIBRARY					10,556.23	
Fund 592 WATER & SEWER					408,766.61	
Fund 593 SOUTHFIELD LEASE PROPERTIES					2,288.50	
Fund 701 TRUST AND AGENCY					2,964.01	
Fund 703 SCHOOL AND COUNTY TAX FUND					20,549.47	
Total For All Funds:					1,355,072.69	

06/10/2015
11:51:22 am

DEPARTMENTAL HOURS AND GROSS SUMMARY REPORT FOR CITY OF ALLEN PARK
05/29/2015 - 06/11/2015

<u>Pay Code ID</u>	<u>Hours</u>	<u>Gross</u>	
Department Totals for: 101 215			CITY CLERK
OVER TIME	5.50	82.50	
REGULAR	139.00	2,882.40	
REGULAR 2	70.00	1,610.00	
Dept Totals:	214.50	4,574.90	
Department Totals for: 101 221			ADMINISTRATION
REGULAR	140.00	4,000.00	
Dept Totals:	140.00	4,000.00	
Department Totals for: 101 225			ASSESSOR
VAC APPOINTEE	14.00	423.08	
Dept Totals:	70.00	2,115.40	
Department Totals for: 101230			FINANCE
COMP	0.75	14.12	
REGULAR	257.75	6,901.41	
SICK CLER ERI	8.75	125.65	
Dept Totals:	267.25	7,041.18	
Department Totals for: 101253			TREASURER
REGULAR	70.00	1,558.20	
Dept Totals:	70.00	1,558.20	
Department Totals for: 101305			POLICE
MEDICAL REF 2WK	0.00	92.30	
MEDICAL REFUND	0.00	600.00	
MINIMUM	32.00	935.42	
OVER TIME	278.00	12,181.16	
POL STEPUP	0.00	211.38	
REGULAR	3,224.11	86,677.38	
VAC CL ERI	7.00	100.52	
Dept Totals:	3,541.11	100,798.16	
Department Totals for: 101340			FIRE
DOUBLE TIME	5.00	253.64	
FIRE HOLIDAY	0.00	(95.50)	
FIRE STEP UP	0.00	212.30	
FLSA	0.00	84.28	
OVER TIME	96.00	3,970.44	
REGULAR	2,295.20	53,608.24	
REGULAR 2	50.40	1,193.78	
VAC APPOINT PF	32.00	1,076.92	
Dept Totals:	2,478.60	60,304.10	
Department Totals for: 101445			DPS
CALL OUT	4.00	117.59	
CALL OUT HOL	12.00	510.44	
COMP	5.50	74.39	
DOUBLE TIME	3.00	170.58	
MEDICAL REFUND	0.00	800.00	
OVER TIME	116.50	3,839.91	
REGULAR	836.50	17,209.70	

SICK SVC ERI	2.00	27.05	
SICK SVC MAINT	22.00	497.42	
STANDBY	20.00	578.26	
Dept Totals:	1,021.50	23,825.34	
Department Totals for: 101707			PARKS & REC
REGULAR	339.50	5,243.82	
VAC APPOINTEE	7.00	250.00	
Dept Totals:	346.50	5,493.82	
Department Totals for: 101751			COMMUNITY CENTER
REGULAR	799.75	7,306.24	
Dept Totals:	799.75	7,306.24	
Department Totals for: 249371			BUILDING DEPT
MEDICAL REF 2WK	0.00	92.30	
MEDICAL REFUND	0.00	200.00	
REGULAR	271.50	6,784.84	
Dept Totals:	271.50	7,077.14	
Department Totals for: 250000			DDA
REGULAR	70.00	2,621.59	
Dept Totals:	70.00	2,621.59	
Department Totals for: 271000			LIBRARY
REGULAR	832.75	11,753.39	
SICK APPOINTEE	7.00	271.15	
Dept Totals:	839.75	12,024.54	
Department Totals for: 592601			WATER/SEWER
CALL OUT	16.00	266.38	
CALL OUT HOL	4.00	108.20	
DOUBLE TIME	15.50	649.80	
OVER TIME	56.00	1,442.41	
REGULAR	444.50	8,422.54	
SICK SVC ERI	27.00	444.31	
SICK SVC MAINT	5.00	137.81	
STANDBY	50.00	1,068.65	
STEP UP	76.00	2,544.49	
STEP UP MECH	79.00	1,903.11	
Dept Totals:	773.00	16,987.70	
Department Totals for: 592603			WATER-BASIN
CALL OUT	4.00	96.36	
DOUBLE TIME	37.50	1,806.75	
OVER TIME	15.75	569.13	
PERS SVC MAINT	8.00	192.72	
REGULAR	140.00	3,372.60	
STANDBY	20.00	481.80	
VAC SVC MAINT	12.00	289.08	
Dept Totals:	237.25	6,808.44	

Grand Totals:		
CALL OUT	24.00	480.33
CALL OUT HOL	16.00	618.64
COMP	6.25	88.51
DOUBLE TIME	61.00	2,880.77
FIRE HOLIDAY	0.00	(95.50)
FIRE STEP UP	0.00	212.30
FLSA	0.00	84.28
MEDICAL REF 2WK	0.00	184.60
MEDICAL REFUND	0.00	1,600.00
MINIMUM	32.00	935.42
OVER TIME	567.75	22,085.55
PERS SVC MAINT	8.00	192.72
POL STEPUP	0.00	211.38
REGULAR	9,916.56	220,034.67
REGULAR 2	120.40	2,803.78
SICK APPOINTEE	7.00	271.15
SICK CLER ERI	8.75	125.65
SICK SVC ERI	29.00	471.36
SICK SVC MAINT	27.00	635.23
STANDBY	90.00	2,128.71
STEP UP	76.00	2,544.49
STEP UP MECH	79.00	1,903.11
VAC APPOINT PF	32.00	1,076.92
VAC APPOINTEE	21.00	673.08
VAC CL ERI	7.00	100.52
VAC SVC MAINT	12.00	289.08
Grand Totals:	11,140.71	\$ 262,536.75

City of Allen Park
Office of the City Clerk
16850 Southfield Road, Allen Park, MI 48101

APPLICATION FOR ICE CREAM VENDOR PERMIT

2015

-03-2015

Name of Business Koolies

Address of Business 28700 Northline

Type of Business Ice cream truck

Business Telephone Number 734 941-1900 Extension if applicable _____

Fax Number 734 941-3921 E-MAIL _____

Name of Owner (s) James Bakalis Home Telephone 734 941-1900

Home Address 28700 Northline

Name of Local Supervisor (s) Sandra Hamburger

Home Telephone 313 283-8714

Home Address 28700 Northline Rd Romulus

In case of Fire or Police emergency, person or persons to be contacted who are in the area:

Name Michael Messer Telephone Number 313 425 1305

Name _____ Telephone Number _____

APPLICANT'S SIGNATURE Sandra Messer

AMOUNT OF FEE \$ 100.00 DATE PAID _____ STAFF INITIALS _____

RECEIPT NO. _____ TAB # _____ LICENSE NUMBER _____

ALLEN PARK POLICE DEPARTMENT

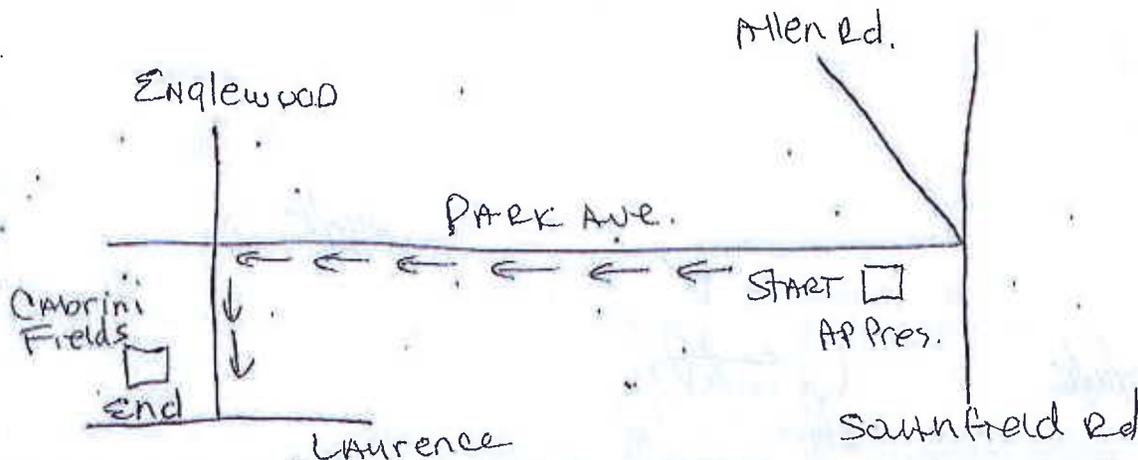
PARADE PERMIT APPLICATION

Filing Date: 6-15-15

This application must be filed with the Chief of Police not less than thirty (30) or more than sixty (60) days before the date of the date of the proposed parade. If the permit is denied, an appeal may be made to the Allen Park City Council within ten (10) days after the date of return. If denial is made based on the proposed route, date or time as indicated in the section showing Reason for Denial, but the applicant agrees to abide by the recommended changes, a written notice of acceptance must be filed with the Chief of Police within five (5) days. (Ordinance 71-16)

Applicant's Name: MAYOR WILLIAM MATAKAS Phone No. _____
 Address 16630 Southfield City Allen Park State MI
 Sponsoring Organization Unity MARCH
 Headquarters address _____ Phone No. _____
 President's Name _____ Phone No. _____
 Home Address _____ City _____ State _____
 Parade Chairman DAVE BOOMER Phone No. 313-743-3877
 Home Address 9891 MEYER City Allen Park State MI
 Date of Proposed Parade JULY 16, 2015 Day of Week Thursday
 Starting Time 6:00 PM Approximate Finish Time 8:00 PM
 Point of Assembly Allen Park United Presbyterian Church
 Terminating Place St. Francis Cabrini

In the space below draw the Parade Route, showing assembly area and termination.
 NOTE: Parades may not travel on Southfield, Allen, Pelham or Ecorse Roads. Parades may not cross Southfield at any point. Parades cannot use Park Avenue between 3:00 PM and 6:00 PM, Monday through Saturday, except on Holidays.



PARADE PERMIT APPLICATION (page 2)

Give the approximate numbers of units that will participate in the parade:

Bands: 1 Vehicles: 1-2 Floats: 0 Walkers 225

Animals (specify type):

Other

How much of the street will be used? Full Width Half

Must parking on any street used be prohibited? (specify) NO

Approximate Speed of Parade: Walkers MPH: --

Approximate Length of Parade: 1 mile

Maximum interval of space between units:

Planned dispersal of floats, vehicles, etc. at termination point:

Organized Rally at Baseball Fields behind
Cabrini Elementary School.

If a parade is conducted on behalf of a particular person, this person must file a letter to the Chief of Police authorizing the applicant or sponsoring organization to conduct such parade in his behalf. Indicate such person below:

NAME: PHONE NO.

NOTICE

A fee of \$100 is required upon filing of this application. The Allen Park Council may authorize the refund of such fee when the applicant is a non-profit, religious, fraternal, civic, veteran or charitable organization located in the City of Allen Park and rendering services to the residents of the City of Allen Park. (Funeral Processions, School Activities under the immediate supervision of School Authorities and City Government Agencies acting within the scope of its functions need not file such fee).

William B. Watakas
Signature of Applicant

APPROVAL RECOMMENDED APPROVAL NOT RECOMMENDED

Reasons:

Date: 6/16/15 Traffic Safety

The above application is hereby APPROVED NOT APPROVED for the following reasons

Date: 6/16/15 Chief of Police: [Signature]

COPIES: City Council, City Administrator, DWS, Fire Dept., Utilities and/or RR Personnel
NOTE: THIS APPLICATION MUST BE CARRIED DURING THE PARADE BY APPLICANT OR CHAIRMAN

Resolutions

1. Authorizing DPS transfer of \$400,000 from Water & Sewer contingency for Watson Pump Station Rebuild.
2. DPS Director seeks sealed bids for Phase 2 of DPS Roof Repairs.
3. City Administrator seeks sealed bids for Engineering Services.
4. City Administrator seeks sealed bids to update Master Plan.
5. New Freedom of Information Act Policy effective July 1, 2015.
6. Year-end Budget Amendments for FY2014/2015.
7. Appoint Ron Mistor to the Downtown Development Authority Board of Directors.
8. Lawrence M. Clarke Inc. to make Emergency Repairs on water main at Outer Drive and Fairlane.



Terry Kehr, Director
Public Service // Engineering

#1

Memorandum

TO: Robert Cady, Interim Administrator
FROM: Terry Kehr, Director DPS/Engineering
DATE: June 19, 2015
RE: Watson Pump Station

The Watson Pump Station is presently under design with Wade Trim for \$60,000 through the saw grant. Under the Saw Grant terms we need to build the new pump station within a year or we pay back the money for the grant. The Saw Grant was awarded to us in 2013 and has a three year life span. The estimated amount for the rebuild is \$400,000 and was part of the 2013-14 budget but not used. The money was not reallocated for 2014-15. Therefore, I am requesting \$400,000 from Water and Sewer contingency be transferred in the 2015-2016 budget to 592-601-986-100 (Watson Pump Station) so we can go to bid for the new station.

Should you have any questions feel free to contact me.
Thank you for your consideration.

Approved: _____

Denied: _____



Terry Kehr, Director
Public Service // Engineering

#2

Memorandum

TO: Robert Cady, Interim Administrator
FROM: Terry Kehr, Director DPS/Engineering
DATE: June 19, 2015
RE: DPS Roof Repair Phase II

Requesting to go to bid on Phase II of the DPS roof repair. It is a planned capital improvement and is in the 15-16 budget Acc# 101-445-985-000

Should you have any questions feel free to contact me.
Thank you for your consideration.

Approved: _____

Denied: _____



**City of Allen Park
State of Michigan**

#3

Robert Cady
Interim City Administrator/Finance Director
rcady@cityoffallenpark.org

16850 Southfield Road
Allen Park, MI 48101
(P) 313-928-3236

Date: June 16, 2015

To: Mayor and City Council

From: Robert Cady, Interim City Administrator/Finance Director

Re: Request Permission to Bid Engineering Services

Staff requests permission to advertise for the services of City Engineer. The advertisement and specifications are attached for your review. If approved, bids would be due to the City Clerk by July 14, 2015 by 2 pm. Interviews of qualified bidders would occur from July 20-23 and presented to Council for approval on the Council Meeting of July 28th.



City of Allen Park Municipal Engineering Services

Closing Date: July 14, 2015

Description: CITY OF ALLEN PARK
MUNICIPAL ENGINEERING SERVICES
REQUEST FOR QUALIFICATIONS
REQUEST FOR PROPOSALS

The City of Allen Park is inviting Statements of Qualifications and Request for Proposals from firms interested in providing professional municipal engineering services. The City will be selecting a consulting engineering firm for various municipal engineering services for water, sewer, drainage, street projects, comprehensive plans, municipal planning, traffic studies, capital facilities plans, rate studies, technical reports, cost estimates, environmental reviews, plans, specifications, services during construction and funding applications.

Design, plans, specifications, and services during construction for street and utility improvements may include those funded by CDBG, SRF, MDOT, state and federal stimulus grant funds, as well as local sources.

The successful bidder may be required to assist with grant application and grant reporting requirements. A number of State and Federal equal opportunity and affirmative action requirements will apply to CDBG and some Federal monies.

Statements of Qualifications and Request for Proposals shall be limited to thirty (30) pages and should include relevant experience in similar work, qualifications of key personnel, familiarity with the City of Allen Park and/or experience with municipalities of similar size, experience with State and Federal funding programs including the CDBG program, previous performance on public projects, and references. Three (3) bound copies and one (1) unbound copy of the Statement of Qualifications and Request for Proposals shall be submitted.

The City's selection of a consultant for these engineering services will be made from the Statement of Qualifications and Request for Proposals received at City Clerk's Office in the Allen Park City Hall by 2:00 p.m. on Tuesday, July 14, 2015. Questions regarding these services and Statement of Qualifications and Request for Proposals should be directed to Dave Boomer, Building Department Director, City of Allen Park, 16630 Southfield Road, Suite 3100, Allen Park, MI 48101, email dboomer@cityofallenpark.org (no phone calls). The most highly rated firm will be selected for negotiation of a professional services contract. Interviews may be held at the City's discretion.



The City, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all consultants that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 23 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, or sex in consideration for an award.

The City of Allen Park is an equal opportunity and affirmative action employer. Qualified women- and minority-owned consultants are encouraged to respond. A complete list of requirements and bid documents are available on the City of Allen Park website, www.cityofallenpark.org under the reference desk tab.



**City of Allen Park
State of Michigan**

#4

Mark A. Kibby
Interim Assistant City Administrator
mkibby@cityofallenpark.org

16630 Southfield Road
Suite 3100
Allen Park, MI 48101
(P) 313-928-1883

To: Mayor Matakas and City Councilmembers
From: Mark A. Kibby, Interim Assistant City Administrator
Date: June 17, 2015
Re: Request Permission to Bid Master Plan Update

Administrative staff is requesting permission to advertise for the services of Master Plan Update. The advertisement and specifications are attached for your review. If approved, bids would be due to the City Clerk by July 28, 2015 at 2:00 pm. Interviews of qualified bidders would occur from August 3rd - 6th and a recommendation would be presented to Council for approval at the August 11th Council Meeting.



City of Allen Park Master Plan Update

Closing Date: July 28, 2015

Description: CITY OF ALLEN PARK
MASTER PLAN UPDATE
REQUEST FOR PROPOSALS

The City of Allen Park is soliciting proposals from planning consultants who have experience with Community Master Plan updates. The information contained in the Request for Proposal (RFP) is provided to give prospective responders background information to allow for the completion of a proposal for a Community Master Plan Update for the City. It is anticipated that the preliminary work will begin during the early Fall of 2015, and that the finished product will be ready for recommended adoption to the City Council by late Spring of 2016.

A written outline with a fixed fee amount for required planning tasks will be received by the City of Allen Park, City Clerk's Office, 16630 Southfield Road, Suite 3100, Allen Park, Michigan 48101, no later than 2:00 p.m. on Tuesday, July 28, 2015. Three (3) bound copies and one (1) unbound copy of the Request for Proposals shall be submitted. Questions regarding the Request for Proposals should be directed to the Assistant City Administrator, City of Allen Park, 16630 Southfield Road, Suite 3100, Allen Park, MI 48101, email mkibby@cityofallenpark.org (no phone calls). The most highly rated firm will be selected for negotiation of a professional services contract. Interviews may be held at the City's discretion.

The City, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all consultants that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 23 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, or sex in consideration for an award.

The City of Allen Park is an equal opportunity and affirmative action employer. Qualified women- and minority-owned consultants are encouraged to respond. A complete list of requirements and bid documents are available on the City of Allen Park website, www.cityofallenpark.org under the reference desk tab.

#5

CITY OF ALLEN PARK

FREEDOM OF INFORMATION ACT PROCEDURES & GUIDELINES

Preamble: Statement of Principals

It is the policy of the City of Allen Park that all persons, except those who are serving a sentence of imprisonment, consistent with the Michigan Freedom of Information Act (FOIA), are entitled to full and complete information regarding the affairs of government and the official acts of those who represent them as public officials and employees. The people shall be informed so that they fully participate in the democratic process.

The City of Allen Park's policy with respect to FOIA requests is to comply with State law in all respects and to respond to FOIA requests in a consistent, fair, and even-handed manner regardless of who makes such a request.

The City of Allen Park acknowledges that it has a legal obligation to disclose all nonexempt public records in its possession pursuant to a FOIA request. The City of Allen Park acknowledges that sometimes it is necessary to invoke the exemptions identified under FOIA in order to ensure the effective operation of government and to protect the privacy of individuals.

The City Of Allen Park will protect the public's interest in disclosure, while balancing the requirement to withhold or redact portions of certain records. The City Of Allen Park's policy is to disclose public records consistent with and in compliance with State law.

Section 1: General Policies

The City Council acting pursuant to the authority at MCL 15.236 designates the City Clerk as the FOIA Coordinator. He or she is authorized to designate other City staff to act on his or her behalf to accept and process written requests for the City's public records and approve denials.

If a request for a public record is received by facsimile or e-mail, the request is deemed to have been received on the following business day. If a request is sent by e-mail and delivered to a City spam or junk-mail folder, the request is not deemed received until one day after the FOIA Coordinator first becomes aware of the request. The FOIA Coordinator shall note in the FOIA log both the date the request was delivered to the spam or junk-mail folder and the date the FOIA Coordinator became aware of the request.

The FOIA Coordinator may, in his or her discretion, implement administrative rules, consistent with State law and these Procedures and Guidelines to administer the acceptance and processing of FOIA requests.

The City is not obligated to create a new public record or make a compilation or summary of information which does not already exist. Neither the FOIA Coordinator nor other City staff are obligated to provide answers to questions contained in requests for public records or regarding the content of the records themselves.

The FOIA Coordinator shall keep a copy of all written requests for public records received by the City on file for a period of at least one year.

Section 2: Requesting a Public Record

A person requesting to inspect or obtain copies of public records prepared, owned, used, possessed or retained by City of Allen Park must do so in writing. The request must sufficiently describe a public record so as to enable City personnel to identify and find the requested public record.

No specific form to submit a request for a public record is required. However, a form is provided for use and may be obtained at the City Clerk's Office or on the city website at <http://www.cityoffallenpark.org/Services-Departments/Clerk/FOIA-Information.aspx>.

Written requests for non-Public Safety records can be made by delivery to the City Clerk's Office in person or by mail at 16630 Southfield Road Suite 3100, Allen Park, MI 48101. Written requests for Public Safety records can be made by delivery to the Police Department in person or by mail at 16630 Southfield Road Suite 3100, Allen Park, MI 48101. Requests can also be made by facsimile at 313-382-7946 for non-Public Safety records and 313-386-4158 for Public Safety records. A request may also be submitted by e-mail. To ensure a prompt response, e-mail requests should contain the term "FOIA" or "FOIA Request" in the subject line and be sent to mmizzi@cityoffallenpark.org for non-Public Safety records and jwilkewitz@allenparkpolice.org for Public Safety records.

A person may request that public records be provided on non-paper physical media, electronically mailed or other otherwise provided to him or her in lieu of paper copies. The City will comply with the request only if it possesses the necessary technological capability to provide records in the requested non-paper physical media format.

A person may subscribe to future issues of public records that are created, issued or disseminated by the City of Allen Park on a regular basis. A subscription is valid for up to 6 months and may be renewed by the subscriber.

A person who makes a verbal, non-written request for information believed to be available on the City's website, where practicable and to the best ability of the employee receiving the request, shall be informed of the pertinent website address.

A person serving a sentence of imprisonment in a local, state or federal correctional facility is not entitled to submit a request for a public record. The FOIA Coordinator will deny all such requests.

Section 3: Processing a Request

Unless otherwise agreed to in writing by the person making the request, within 5 business days of receipt of a FOIA request the City will issue a response. If a request is received by facsimile, e-mail or other electronic transmission, the request is deemed to have been received on the following business day. The City will respond to the request in one of the following ways:

- Grant the request.
- Issue a written notice denying the request.
- Grant the request in part and issue a written notice denying in part the request.
- Issue a notice indicating that due to the nature of the request the City needs an additional ten (10) business days to respond. Only one such extension is permitted.
- Issue a written notice indicating that the public record requested is available at no charge on the City's website.

If the request is granted, or granted in part, the FOIA Coordinator will require that payment be made in full for the allowable fees associated with responding to the request before the public record is made available. The FOIA Coordinator shall provide a detailed itemization of the allowable costs incurred to process the request to the person making the request. A copy of these Procedures and Guidelines shall be provided to the requestor with the response to a written request for public records, provided however, that if these Procedures and Guidelines, and its Written Public Summary are maintained on the City's website, then a website link to those documents may be provided in lieu of providing paper copies.

If the cost of processing a FOIA request is \$50 or less, the requestor will be notified of the amount due and where the documents can be obtained.

If based on a good faith calculation by the City, the cost of processing a FOIA request is expected to exceed \$50, or if the requestor has not fully paid for a previously granted request, the City will require a good-faith deposit the FOIA Coordinator shall provide the requestor with a detailed itemization of the allowable costs estimated to be incurred by the City to process the request and also provide a best efforts estimate of a time frame it will take the City to provide the records to the requestor. The best efforts estimate shall be nonbinding on the City, but will be made in good faith and will strive to be reasonably accurate, given the nature of the request in the particular instance, so as to provide the requested records in a manner based on the public policy expressed by Section 1 of the FOIA.

If the request is denied or denied in part, the FOIA Coordinator will issue a Notice of Denial which shall provide in the applicable circumstance:

- An explanation as to why a requested public record is exempt from disclosure; or

- A certificate that the requested record does not exist under the name or description provided by the requestor, or another name reasonably known by the City; or
- An explanation or description of the public record or information within a public record that is separated or deleted from the public record; and
- An explanation of the person's right to submit an appeal of the denial to the office of the City Administrator or seek judicial review in the Wayne County Circuit Court; and
- An explanation of the right to receive attorneys' fees, costs, and disbursements as well actual or compensatory damages, and punitive damages of \$1,000, should they prevail in Circuit Court.
- The Notice of Denial shall be signed by the FOIA Coordinator.

If a request does not sufficiently describe a public record, the FOIA Coordinator may, in lieu of issuing a Notice of Denial indicating that the request is deficient, seek clarification or amendment of the request by the person making the request. Any clarification or amendment will be considered a new request subject to the timelines described in this Section.

The City shall provide reasonable facilities and opportunities for persons to examine and inspect public records during normal business hours. The FOIA Coordinator is authorized to promulgate rules regulating the manner in which records may be viewed so as to protect City records from loss, alteration, mutilation or destruction and to prevent excessive interference with normal City operations.

The FOIA Coordinator shall, upon written request, furnish a certified copy of a public record at no additional cost to the person requesting the public record.

Section 4: Fee Deposits

If the fee estimate is expected to exceed \$50.00 based on a good-faith calculation by the City, the requestor will be asked to provide a deposit not exceeding on-half of the total estimated fee.

If a request for public records is from a person who has not fully paid the City for copies of public records made in fulfillment of a previously granted written request, the FOIA Coordinator will require a deposit of 100% of the estimated processing fee before beginning to search for a public record for any subsequent written request by that person when all of the following conditions exist:

- the final fee for the prior written request is not more than 105% of the estimated fee;
- the public records made available contained the information sought in the prior written request and remain in the City's possession;
- the public records were made available to the individual, subject to payment, within the time frame estimated by the City to provide the records;

- 90 days have passed since the FOIA Coordinator notified the individual in writing that the public records were available for pickup or mailing;
- the individual is unable to show proof of prior payment to the City; and
- the FOIA Coordinator has calculated a detailed itemization that is the basis for the current written request's increased estimated fee deposit.

The FOIA Coordinator will not require an increased estimated deposit if any of the following apply:

- the person making the request is able to show proof of prior payment in full to the City;
- the City is subsequently paid in full for the applicable prior written request; or
- 365 days have passed since the person made the request for which full payment was not remitted to the City.

Section 5: Calculation of Fees

A fee will not be charged for the cost of search, examination, review and the deletion and separation of exempt from nonexempt information unless failure to charge a fee would result in unreasonably high costs to the City because of the nature of the request in the particular instance, and the City specifically identifies the nature of the unreasonably high costs.

The following factors shall be used to determine an unreasonably high cost to the City:

- The particular request incurs costs greater than incurred from the typical or usual request received by the City.
- Volume of the public record requested.
- Amount of time spent to search for, examine, review and separate exempt from non-exempt information in the record requested.
- Whether public records from more than one City department or various City offices is necessary to respond to the request.
- The available staffing to respond to the request.
- Any other similar factors identified by the FOIA Coordinator in responding to the particular request.

The City may charge for the following costs associated with processing a FOIA request:

- Labor costs directly associated with searching for, locating and examining a requested public record.
- Labor costs associated with a review of a record to separate and delete information exempt from disclosure of information which is disclosed.
- The actual cost of computer discs, computer tapes or other digital or similar media.

- The cost of duplication of publication, not including labor, of paper copies of public records.
- The cost of labor associated with duplication or publication, including making paper copies, making digital copies or transferring digital public records to non-paper physical media or through the Internet or other electronic means.
- The actual cost of mailing or sending a public record.

Labor costs will be calculated based on the following requirements:

- All labor costs will be estimated and charged in 15 minute increments with all partial time increments rounded down¹.
- Labor costs will be charged at the hourly wage of the lowest-paid City employee capable of doing the work in the specific fee category, regardless of who actually performs the work².
- Labor costs will also include a charge to cover or partially cover the cost of fringe benefits. The City may add up to 50% to the applicable labor charge amount to cover or partially cover the cost of fringe benefits, but in no case may it exceed the actual cost of fringe benefits.
- Overtime wages will not be included in labor costs until agreed to by the requestor; overtime costs will not be used to calculate the fringe benefit cost.

The cost to provide records on non-paper physical media when so requested and when able will be based on the following requirements:

- Computer disks, computer tapes or other digital or similar media will be at the actual and most reasonably economical cost for the non-paper media.
- This cost will only be assessed if the City has the technological capability necessary to provide the public record in the requested non-paper physical media format.
- In order to ensure the integrity and security of the City's technological infrastructure, the City will procure any requested non-paper media and will not accept non-paper media from the requestor.

The cost to provide paper copies of records will be based on the following requirements:

- Paper copies of public records made on standard letter (8 ½ x 11) or legal (8 ½ x 14) sized paper will not exceed \$.10 per sheet of paper. Copies for non-standard sized sheets of paper will reflect the actual cost of reproduction.
- The City may provide records using double-sided printing, if cost-saving and available.

¹ The cost of labor directly associated with duplication, publication or transferring records to non-paper physical media can be charged in time increments of the public body's choosing with all partial increments rounded down.

² If using contract or outside labor to separate and delete exempt material from non-exempt material, the public body must clearly note the name of person or firm who does the work and the total labor cost may not exceed an amount 6 times the state minimum hourly wage, which is \$8.15 as of May 2015.

The cost to mail records to a requestor will be based on the following requirements:

- The actual cost to mail public records using a reasonably economical and justified means.
- The City may charge for the least expensive form of postal delivery confirmation.
- No cost will be incurred for expedited shipping or insurance unless requested.

If the FOIA Coordinator does not respond to a written request in a timely manner, the following shall be required.

- Reduce the labor costs by 5% for each day the City exceeds the time permitted under FOIA up to a 50% maximum reduction, if any of the following applies:
 - The late response was willful and intentional.
 - The written request, within the first 250 words of the body of a letter facsimile, e-mail or e-mail attachment a request for information.
 - The written request included the words, characters, or abbreviations for “freedom of information”, “information”, “FOIA”, “copy” or a recognizable misspelling of such, or legal code reference to MCL 15.231 et seq or 1976 Public Act 442 on the front of an envelope or in the subject line of an e-mail, letter or facsimile cover page.
- Fully note the charge reduction in the Detailed Itemization of Costs Form.

Section 6: Waiver of Fees

The cost of the search for and copying of a public record may be waived or reduced if in the sole judgment of the FOIA Coordinator a waiver or reduced fee is in the public interest because such can be considered as primarily benefiting the general public.

The FOIA Coordinator will waive the first \$20.00 of the processing fee for a request if the person requesting a public record submits an affidavit stating that they are:

- indigent and receiving specific public assistance; or
- if not receiving public assistance stating facts demonstrating an inability to pay because of indigency.

An individual is not eligible to receive the waiver if:

- the requestor has previously received discounted copies of public records from the City twice during the calendar year; or
- the requestor requests information in connection with other persons who are offering or providing payment to make the request.

A nonprofit organization designated by the State to carry out activities under subtitle C of the Developmental Disabilities Assistance and Bill of Rights Act of 200 and the Protection and Advocacy for Individuals with Mental Illness Act, or their successors, if the request meets all of the following requirements:

- is made directly on behalf of the organization or its clients;
- is made for a reason wholly consistent with the mission and provisions of those laws under Section 931 of the Mental Health Code, MCL 33.1931;
- is accompanied by documentation of its designation by the State.

Section 7: Appeal of a Denial of a Public Record

When a requestor believes that all or a portion of a public record has not been disclosed or has been improperly exempted from disclosure, he or she may file an appeal of the denial with the Office of the City Administrator. The appeal must be in writing, specifically state the word “appeal” and identify the reason or reasons the requestor is seeking a reversal of the denial.

Within 10 business days of receiving the appeal the City Administrator will respond in writing by:

- reversing the disclosure denial;
- upholding the disclosure denial; or
- reverse the disclosure denial in part and uphold the disclosure denial in part.
- Under unusual circumstances, such as the need to examine or review a voluminous amount of separate and distinct public records or the need to collect the requested records from numerous facilities located apart from the office receiving or processing the request, the City Administrator may issue not more than one (1) notice of extension for not more than ten (10) business days to respond to the appeal.

Whether or not a requestor submitted an appeal of a denial to the City Administrator, he or she may file a civil action in Wayne County Circuit Court within 180 days after the City’s final determination to deny the request.

If the court determines that the public record is not exempt from disclosure, the court will award the appellant reasonable attorneys’ fees, cost and disbursements. If the court determines that the appellant prevails only in part, the count in its discretion may award all or an appropriate portion of reasonable attorneys’ fees, costs and disbursements.

If the court determines that the City arbitrarily and capriciously violated the FOIA by refusing or delaying the disclosure of copies of a public record, it shall award the appellant punitive damages in the amount of \$1,000.

Section 8: Appeal of an Excessive FOIA Processing Fee

If a requestor believes that the fee charged by the City to process a FOIA request exceeds the amount permitted by state law, he or she must first submit a written appeal for a fee reduction to the Office of the City Administrator. The appeal must be in writing, specifically state the word “appeal” and identify how the required fee exceeds the amount permitted.

Within 10 business days after receiving the appeal, the City Administrator will respond in writing by:

- waive the fee;
- reduce the fee and issue a written determination indicating the specific basis that supports the remaining fee, accompanied by a certification by the City Administrator that the statements in the determination are accurate and the reduced fee amount complies with these Procedures and Guidelines and Section 4 of the FOIA;
- uphold the fee and issue a written determination indicating the specific basis under Section 4 of the FOIA that supports the required fee, accompanied by a certification by the City Administrator that the statements in the determination are accurate and the fee amount complies with these Procedures and Guidelines and Section 4 of the FOIA; or
- issue a notice detailing the reason or reasons for extending for not more than ten (10) business days the period during which the City Administrator will respond to the written appeal.

Within 45 days after receiving notice of the City Administrator’s determination of a fee appeal, a requestor may commence a civil action in Wayne County Circuit Court for a fee reduction. If a civil action is filed appealing the fee, the City is not obligated to process the request for the public record until the Court resolves the fee disputes.

If the court determination that the City required a fee that exceeds the amount permitted, it shall reduce the fee to a permissible amount. If the appellant in the civil action prevails by receiving a reduction of 50% or more of the total fee, the court may award all or an appropriate amount of reasonable attorneys’ fees, costs and disbursements.

If the court determines that the City has acted arbitrarily or capriciously by charging an excessive fee, the court shall also award the appellant punitive damages in the amount of \$500.

Section 9: Conflict with Prior FOIA Policies and Procedures; Effective Date

To the extent that these Procedures and Guidelines conflict with previous FOIA policies, these Procedures and Guidelines are controlling.

To the extent that any provision of these Procedures and Guidelines or any administrative rule promulgated by the FOIA Coordinator pertaining to the release of public records is found to be in conflict with any State statute, the applicable statute shall control. The FOIA Coordinator is authorized to modify this policy and all previous policies adopted by the City Council or the City Administration, and to adopt such administrative rules as he or she may deem necessary, to facilitate the legal review and processing of requests for public records made pursuant to Michigan's FOIA statute, provided that such modifications and rules are consistent with State law. The FOIA Coordinator shall inform the City Council of any change these Policies and Guidelines.

These FOIA Policies and Guidelines become effective July 1, 2015.

Section 10: Appendix of City of Allen Park FOIA Forms

- Request Form
- Waiver of Fee Form
- Detailed Itemization of Fees Form
- Certification Form

DRAFT

CITY OF ALLEN PARK WRITTEN PUBLIC SUMMARY OF FOIA PROCEDURES AND GUIDELINES

In accordance with Public Act 563 of 2014 amending the Michigan Freedom of Information Act (FOIA), the following is the Written Public Summary of the City's FOIA Procedures and Guidelines relevant to the general public.

1. How do I submit a FOIA request to the City of Allen Park?

- Requests to inspect or obtain copies of public records prepared, owned, used, possessed or retained by the City of Allen Park must be submitted in writing.
- A request must sufficiently describe a public record so as to enable the City to find it.
- No specific form to submit a written request is required. However, a FOIA request form for your use and convenience is available on the City's website at www.cityoffallenpark.org/Services-Departments/Clerk/FOIA-Information.aspx.
- Written requests for non-Public Safety records can be made by delivery to the City Clerk's Office in person or by mail at 16630 Southfield Road Suite 3100, Allen Park, MI 48101. Written requests for Public Safety records can be made by delivery to the Police Department in person or by mail at 16630 Southfield Road Suite 3100, Allen Park, MI 48101.
- Requests can also be made by facsimile at 313-382-7946 for non-Public Safety records and 313-386-4158 for Public Safety records.
- A request may also be submitted by e-mail. To ensure a prompt response, e-mail requests should contain the term "FOIA" or "FOIA Request" in the subject line and be sent to mmizzi@cityoffallenpark.org for non-Public Safety records and jwilkewitz@allenparkpolice.org for Public Safety records.

Note: Individuals serving a sentence of imprisonment in a state or county correctional facility in this state or any other state, or in a federal correctional facility are not entitled to submit a request for a public record.

2. What kind of response can I expect to my request?

- Within five (5) business days of receipt of a FOIA request the City will issue a response. If a request is received by facsimile or e-mail the request is deemed to have been received the following business day. The City will respond to your request in one of the following ways:
 - Grant the request.
 - Issue a written notice denying the request.
 - Grant the request in part and issue a written notice denying in part the request.
 - Issue a notice indicating that due to the nature of the request the City needs an additional ten (10) business days to respond.
 - Issue a written notice indicating the public record requested is available at no charge on the City's website.
- If the request is granted, or granted in part, the City will ask that payment be made for the allowable fees associated with responding to the request before the public record is made available. If the cost of processing the request is expected to exceed \$50, or if you have not paid for a previously granted request, the City will require a deposit before processing the request.

3. What are the City's fee deposit requirements?

- If the City has made a good faith calculation that the total fee for processing the request exceeds \$50.00, the City will require that you provide a deposit in the amount of 50% of the total estimated fee. When the City requests the deposit it will provide you a non-binding best efforts estimate of how long it will take to process the request following receipt by the City of your deposit.
- If the City receives a request from a person who has not paid the City for copies of public records made in fulfillment of a previously granted written request, the City will require a deposit of 100% of the estimated processing fee before it begins to search for the public record of any subsequent written request when all of the following conditions exist:
 - the final fee for the prior written request is not more than 105% of the estimated fee;
 - the public records made available contained the information sought in the prior written request and remain in the City's possession;
 - the public records were made available to the individual, subject to payment, within the timeframe estimated by the City to provide the records;
 - 90 days have passed since the City notified the individual in writing that the public records were available for pickup or mailing.
 - the individual is unable to show proof of prior payment to the City; and
 - the City has calculated an estimated detailed itemization that is the basis for the current written request's increased fee deposit.
- The City will not require the 100% estimated fee deposit if any of the following apply:
 - the person making the request is able to show proof of prior payment in full to the City;
 - the City is subsequently paid in full for all applicable prior written requests; or
 - 365 days have passed since the person made the request for which full payment was not remitted to the City.

4. How does the City calculate FOIA processing fees?

- The Michigan FOIA statute permits the City to assess and collect a fee for six designated processing components. The City may charge for the following costs associated with processing a request:
 - Labor costs associated with searching for, locating and examining a requested public record.
 - Labor costs associated with a review of a record to separate and delete information exempt from disclosure of information which is disclosed.
 - The cost of computer discs, computer tapes or other digital or similar media when the requester asks for records in non-paper physical media.
 - The cost of duplication or publication, not including labor, of paper copies of public records.
 - Labor costs associated with duplication or publication, which includes making paper copies, making digital copies, or transferring digital public records to non-paper physical media or through the Internet.

- The cost to mail or send a public record to a requestor.
- Labor Costs
 - All labor costs will be estimated and charged in 15 minutes increments with all partial time increments rounded down.
 - Labor costs will be charged at the hourly wage of the lowest-paid City employee capable of doing the work in the specific fee category, regardless of who actually performs the work.
 - Labor costs will also include a charge to cover or partially cover the cost of fringe benefits.
 - If a person capable of separating and deleting exempt information from non-exempt information is not employed, the fees will be calculated in accordance with the Michigan Freedom of Information Act.
- Non-paper Physical Media
 - The cost for records provided on non-paper physical media, such as computer discs, computer tapes or other digital or similar media will be at the actual and most reasonably economical cost for the non-paper media.
 - This cost will only be assessed if the City has the technological capability necessary to provide the public record in the requested non-paper physical media format.
- Paper Copies
 - Paper copies of public records made on standard letter (8 ½ x 11) or legal (8 ½ x 14) sized paper will not exceed \$.10 per sheet of paper. Copies for non-standard sized sheets will reflect the actual cost of reproduction.
 - The City may provide records using double-sided printing, if cost-saving and available.
- Mailing Costs
 - The cost to mail public records will use a reasonably economical and justified means.
 - The City may charge for the least expensive form of postal delivery confirmation.
 - No cost will be made for expedited shipping or insurance unless requested.
 - A fee will not be charged for the cost of search, examination, review, and the deletion and separation of exempt from nonexempt information unless failure to charge a fee would result in unreasonably high costs to the City because of the nature of the request in the particular instance, and the City specifically identifies the nature of the unreasonably high costs.

5. How do I qualify for a reduction of the processing fees?

- The City may waive or reduce the fee associated with a request when City determines that to do so is in the public interest because release of the information is considered as primarily benefiting the general public.
- The City will waive the first \$20.00 of the processing fee for a request if you submit an affidavit stating that you are:
 - indigent and receiving specific public assistance; or

- if not receiving public assistance, stating facts demonstrating an inability to pay because of indigency.
- You are not eligible to receive the \$20.00 waiver if you:
 - have previously received discounted copies of public records from the City twice during the calendar year; or
 - are requesting information on behalf of other persons who are offering or providing payment to you to make the request.
- An affidavit of sworn statement.
- The City will waive the fee for an nonprofit organization which meets all of the following conditions:
 - the organization is designated by the State under federal law to carry out activities under the Developmental Disabilities Assistance and Bill of Rights Act of 2000 and the Protection and Advocacy for Individuals with Mental Illness Act;
 - the request is made directly on behalf of the organization or its clients;
 - the request is made for a reason wholly consistent with the provisions of federal law under Section 931 of the Mental Health Code; and
 - the request is accompanied by documentation of the organization's designation by the State

6. How may I challenge the denial of a public record or an excessive fee?

- Appeal of a Denial of a Public Record

If you believe that all or a portion of a public record has not been disclosed or has been improperly exempted from disclosure, you may file an appeal of the denial with the Office of the City Administrator. The appeal must be in writing, specifically state the word "appeal" and identify the reason or reasons you are seeking a reversal of the denial.

Within 10 business days of receiving the appeal the City Administrator will respond in writing by:

- reversing the disclosure denial;
- upholding the disclosure denial; or
- reverse the disclosure denial in part and uphold the disclosure denial in part; or
- under unusual circumstances, issue a notice extending for not more than ten (10) business days the period during which the City Administrator will respond to the written appeal.

Whether or not you submitted an appeal of a denial to the City Administrator, you may file a civil action in Wayne County Circuit Court within 180 days after the City's final determination to deny your request. Should you prevail in the civil action the court will award you reasonable attorneys' fees, costs and disbursements. If the court determines that the City acted arbitrarily and capriciously in refusing to disclose or provide a public record, the court shall award you damages in the amount of \$1,000.00.

- Appeal of an Excessive FOIA Processing Fee

If you believe that the fee charged by the City to process your FOIA request exceeds the amount permitted by state law, you must first submit a written appeal for a fee reduction to the Office of the City Administrator. The appeal must be in writing, specifically state the word “appeal” and identify how the required fee exceeds the amount permitted.

Within 10 business days after receiving the appeal, the City Administrator will respond in writing by:

- waiving the fee;
- reducing the fee and issue a written determination indicating the specific basis that supports the remaining fee;
- upholding the fee and issue a written determination indicating the specific basis that supports the required fee; or
- issuing a notice detailing the reason or reasons for extending for not more than 10 business days the period during which the City Administrator will respond to the written appeal.

Within forty-five (45) days after receiving notice of the City Administrator’s determination of the processing fee appeal, you may commence a civil action in Wayne County Circuit Court for a fee reduction. If you prevail in the civil action by receiving a reduction of 50% or more of the total fee, the court may award all or appropriate amount of reasonable attorneys’ fees, costs and disbursements. If the court determines that the City acted arbitrarily and capriciously by charging an excessive fee, court may also award you punitive damages in the amount of \$500.00.

Have more questions or need more details or information?

This is a summary of the City of Allen Park’s FOIA Procedures and Guidelines. For more information, copies of the City of Allen Park’s FOIA Procedures and Guidelines are available at no charge at the City Clerk’s Office, the Customer Service Center and on the City’s website at www.cityoffallenpark.org.

Review of Spam and Junk-Mail Folders

The FOIA Coordinator shall review City spam and junk-mail folders on a regular basis, which shall be no less than once a month. The FOIA Coordinator shall work with City Information Technology staff to develop administrative rules for handling spam and junk-mail so as to protect City systems from computer attacks which may be imbedded in an electronic FOIA request.



City of Allen Park
State of Michigan

#6

Robert Cady
Interim City Administrator/Finance Director
rcady@cityofallenpark.org

16850 Southfield Road
Allen Park, MI 48101
(P) 313-928-3236

June 15, 2015

To: Mayor and City Council

From: Robert Cady, Interim City Administrator/Finance Director

Re: **FY 2014-15 Year-End Budget Amendments**

Public Act 2 of 1968, better known as the Uniform Budgeting and Accounting Act, requires an amendment to the adopted budget when it can be determined that the budget projections will be different than originally anticipated. Each June, the staff reviews the revenues and expenditures in order to develop an amended budget resolution to more closely reflect the actual operational costs and the use of cash reserves. The attached spreadsheet shows the amounts and reason necessary for the amendment.

REVENUE AND EXPENDITURE REPORT FOR CITY OF ALLEN PARK
 PERIOD ENDING 06/30/2015
 BUDGET AMENDMENTS

GL NUMBER	DESCRIPTION	2014-2015	AMENDMENT	REASON
-----------	-------------	-----------	-----------	--------

Fund 202 - MAJOR STREET FUND

202-000-539-000	STATE GRANTS	970,000.00		To record grant to resurface Park Street
202-505-985-200	CAPITAL OUTLAY - STATE GRANTS		970,000.00	

202-000-560-000	STATE OF MICHIGAN	114,160.00		To adjust budget to actual
Dept 478-WINTER MAINTENANCE				
202-478-757-000	OPERATING SUPPLIES		9,000.00	
Total Dept 478-WINTER MAINTENANCE				
Dept 483-ADMINISTRATION - STREETS				
202-483-702-000	SALARIES		21,384.00	
202-483-808-000	CITY AUDITOR		3,000.00	
Total Dept 483-ADMINISTRATION - STREETS				
Dept 505-CONSTRUCTION - STREETS				
202-483-965.000	CONTINGENCY		80,776.00	
Total Dept 505-CONSTRUCTION - STREETS				

Fund 203 - LOCAL STREET FUND

Revenues				
Dept 000				
203-000-560-000	STATE OF MICHIGAN	41,252.00		To adjust budget to actual
Expenditures				
203-478-757-000	OPERATING SUPPLIES		9,050.00	
Total Dept 478-WINTER MAINTENANCE				
Dept 483-ADMINISTRATION - STREETS				
203-483-702-000	SALARIES		19,297.00	
203-483-965-000	CONTINGENCY		12,905.00	

Fund 226 - RUBBISH FUND

Revenues				
Dept 000				
226-000-403-200	PROPERTY TAXES - RUBBISH	91,825.00		To adjust budget to actual
Dept 450-450 RUBBISH				
226-450-817-000	WASTE DISPOSAL		91,825.00	

Fund 243 - BROWNFIELD REDEVELOPMENT AUTHORITY

Revenues				
Dept 000				
243-000-403-000	PROPERTY TAXES - CURRENT	236,225.00		Payment to Clay Park (Ford)/Miejer per BRA Agreement
243-000-669-500	FUND BALANCE	2,092,109.00		

REVENUE AND EXPENDITURE REPORT FOR CITY OF ALLEN PARK
 PERIOD ENDING 06/30/2015
 BUDGET AMENDMENTS

GL NUMBER	DESCRIPTION	2014-2015	AMENDMENT	REASON
-----------	-------------	-----------	-----------	--------

Expenditures				
Dept 000				
243-000-998-000	REIMBURSEMENT OF BROWNFIELD EXPENSE		2,328,334.00	

Fund 249 - BUILDING FUND

Revenues				
Dept 000				
249-000-608-000	RENTAL INSPECTION REVENUE	65,800.00		To adjust budget to actual
Expenditures				
Dept 371-371 BUILDING DEPARTMENT				
249-371-999-000	CONTINGENCY		65,800.00	

Fund 271 - LIBRARY

Revenues				
Dept 000				
271-000-403-100	PROPERTY TAXES - OPERATING	28,501.00		To adjust budget to actual
271-000-655-000	PENAL FINES	29,314.00		
Expenditures				
Dept 000				
271-000-757-000	OPERATING SUPPLIES		17,108.00	
271-000-828-000	MATERIALS		40,707.00	

Fund 392 - COMMUNITY CENTER DEBT SERVICE

Revenues				
Dept 000				
392-000-403-500	PROPERTY TAXES - COMM CENTER DEBT	18,260.00		To adjust budget to actual
Expenditures				
Dept 000				
392-000-999-000	CONTINGENCY		18,260.00	

Fund 593 - SOUTHFIELD LEASE PROPERTIES

Revenues				
Dept 000				
593-000-673-000	SALE OF FIXED ASSETS	2,553,845.00		To record Sale of SLP Property
Expenditures				
593-000-999-000	CONTINGENCY		2,553,845.00	

#7

W3m - OL
6/15/15
Put on next agenda



16850 Southfield Rd.
Allen Park, MI 48101
(313) 928-1469

City of Allen Park - State of Michigan

APPLICATION
BOARDS AND COMMISSIONS

Date June 15, 2015

email: spartanron@gmail.com

First Name Ron

Last Name Mistor

Street Address 10484 Reece

City Allen Park State _____ Zip _____

Home Phone 313-381-0180

Cell Phone 313-215-1772

Boards and Commissions - Check all the boxes that apply for your application

1	Beautification Commission	<input type="checkbox"/>	14	Historical Commission	<input type="checkbox"/>
2	Board of Canvassers	<input type="checkbox"/>	15	Housing Commission	<input type="checkbox"/>
3	Board of Ethics	<input type="checkbox"/>	16	Library Advisory Commission	<input type="checkbox"/>
4	Board of Review	<input type="checkbox"/>	17	Local Officers Compensation Bd	<input type="checkbox"/>
5	Brownfield Redevelopment Auth	<input type="checkbox"/>	18	Parks & Recreation Commission	<input type="checkbox"/>
6	Building Authority	<input type="checkbox"/>	19	Parks & Recreation Foundation	<input type="checkbox"/>
7	Community Relations/Services Commission	<input type="checkbox"/>	20	Planning Commission	<input type="checkbox"/>
8	Dangerous Building Commission	<input type="checkbox"/>	21	Public Safety Commission	<input type="checkbox"/>
9	Downtown Development Auth	<input checked="" type="checkbox"/>	22	Retirement System Board of Trustees	<input type="checkbox"/>
10	Economic Development Corp	<input type="checkbox"/>	23	Veterans Affairs Commission	<input type="checkbox"/>
11	Environmental Commission	<input type="checkbox"/>	24	Chaplain Corp	<input type="checkbox"/>
12	Fire & Police Civil Service Commission	<input type="checkbox"/>	25	Festivities Committee	<input type="checkbox"/>
13	General Employees Civil Service Commission	<input type="checkbox"/>	26	Zoning Board of Appeals	<input type="checkbox"/>

Use the back of this application (if necessary) to answer the following questions:

- How do you envision your role serving on city Boards and Commissions, and how will the city benefit from your participation?
Study Finance. Landscape Maintenance (DTE customer) Help make downtown a better and sustainable business area
- Why are you interested in serving on the city Boards or Commissions designated on this application?
Help the City generally. Travels alot & think there are ideas he can bring to help.
- Are you current on all obligations related to the city (i.e. taxes, water bills, etc.)? Yes No
If "No", please provide an explanation and details related to any outstanding amounts.

The City of Allen Park would like to thank you for your interest and application. If you have questions regarding membership to Allen Park Boards and Commissions, please contact the Emergency Manager or City Clerk.



Terry Kehr, Director
Public Service // Engineering

8

Memorandum

TO: Robert Cady, Interim Administrator
FROM: Terry Kehr, Director DPS/Engineering
DATE: June 11, 2015
RE: Emergency Fairlane Water Main Break

At the corner of Outer Dr. and Fairlane we have a leak on the main 16" HDPE water line that feeds the entire hill. In order to fix the leak we have to install a live stop and gate at the top of the hill. When the system was designed they failed to install a gate on both sides of the booster pump station, which means there is no way to repair the line south of the station without turning the water off to the entire hill. Once the new gate is install work can start on the leak. The DPS is summiting this as an emergency repair due to water loss and damage to property. Lawrence M Clarke is the lowest qualified bidder that will do the work in the time frame required. They have done repairs on our HDPE lines in the past with good results.

Repair Quote

Live Stop	\$16,000.00
16" HDPE repair	\$82,735.00
Total	\$98,735.00

This purchase will come out of the FY 15-16 Water and Sewer Fund Acc# 592-601-673-001

Should you have any questions feel free to contact me.
Thank you for your consideration.

Approved: _____

Denied: _____



Lawrence M. Clarke, Inc.

June 23, 2015

Mr. Terry Kehr
D.P.S. Director
City of Allen Park
16125 White Street
Allen Park, MI 48101

Re: Water Main Repair
Installation of 16" Gate Valve & Well

Dear Mr. Kehr:

Please accept the following quote for your review.

16" Water Main Repair near sign at Southfield Road

- Excavation \$3,500.00
- Shoring - \$2,500.00
- Sand Backfill \$1,500.00
- Dirt Out - \$1,000.00
- Materials \$7,500.00
- Labor \$8,000.00
- Subtotal: \$24,000.00
- 10% OHP \$2,400.00

Total Amount for Water Main Repair near Southfield Road: \$26,400.00

Install 16" Gate Valve & Well

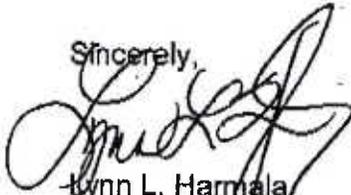
Excavation & Shoring for Line Stop	\$6,500.00
Sand Back for Line Stop	\$2,500.00
Dirt Out for Line Stop	\$1,000.00
Excavation & Shoring for Valve Installation	\$6,500.00
Sand Backfill for Valve Installation	\$2,000.00
Dirt Out for Valve Installation	\$1,750.00
Materials	\$21,964.00
Labor:	\$9,000.00
Subtotal:	\$51,214.00
10% OHP	\$5,121.40

Total Amount for 16" Gate Valve & Well: \$56,335.40

Does not include: permits, fees, inspections, concrete replacement, and any liner encroachment repair.

If you have any questions, please contact me at 734-481-1565.

Sincerely,



Lynn L. Harmala
Lawrence M. Clarke, Inc.



QUOTE

TO: Tom Murray
DPS, City of Allen Park

FROM: Anthony Carpani
Watertap, Inc.

E-MAIL: tmurray@cityoffallenpark.org

E-MAIL: services@watertapinc.com

FAX:

FAX: 248.437.7043

RE: Allen Park

DATE: June 15, 2015

Scope of Work

Supply and install 1 – single 16 inch line stop on HDPE \$16,000.00

NOTE: Line stop price is for three days only. If additional days are needed, there will be a charge of \$1,200 per line stop, per day, weekends included. OSHA-approved excavation is to be provided by others. Also not included in the above price are the following: permits, inspection fees, shoring, dewatering, Miss Dig or traffic control. Watertap, Inc. is not responsible for the integrity of the existing pipe. 100% shut down is not guaranteed. Pipe O.D., pipe pressure and pipe type are to be verified prior to work being scheduled. Payment terms are NET/30, no retention. Quote is valid for 30 days.

Please contact Tony at 248.915.0237 with any questions.

This quote is approved by:

Signature: _____

Printed Name: _____

Title: _____

Date: _____

Other Business

1. 1st & 2nd Reading of Proposed Ordinance – Donation Boxes.
2. 3rd & Final Reading of Ordinance – Festivities Commission.
3. 3rd & Final Reading of Ordinance – Utilities.

STATE OF MICHIGAN
COUNTY OF WAYNE
CITY OF ALLEN PARK

PROPOSED ORDINANCE #04-2015

AN ORDINANCE OF THE CITY OF ALLEN PARK CODE OF ORDINANCES;
AMENDING CHAPTER 52, ZONING, ARTICLE VI, SUPPLEMENTAL
REGULATIONS, BY THE REPEAL AND READOPTION OF SECTION 52-908 TO
REGULATE DONATION BOXES.

The City of Allen Park Ordains:

SECTION 1. Amendment to Code.

Chapter 52, Zoning
Article VI, Supplemental Regulations

Section 52-908 is hereby repealed and readopted to hereafter read as follows:

Sec. 52-908. – Donation Boxes.

Sec.1. Intent and definitions.

(a) The donation boxes ordinance is intended to be a regulatory ordinance in the public's health, safety and welfare for the protection of all citizens who use donation boxes. The intent of this ordinance is to impose restrictions and conditions on all donation boxes in the city so that they are, and remain, clean, safe and do not create hazards to pedestrians and to vehicular traffic. The article is passed under the city's regulatory authority pursuant to MCLA 117.4 et seq., and the Allen Park City Charter.

(b) Definitions:

Donation box means any metal container, receptacle, or similar device that is located on any parcel or lot of record within the city and that is used for soliciting and collecting the receipt of clothing, household items, or other salvageable personal property. This term does not include recycle bins for the collection of recyclable material, any rubbish or garbage receptacle or any collection box located within an enclosed building.

Director means the Director of Building and Engineering for the City of Allen Park.

Operator means a person who owns, operates or otherwise is in control of donation boxes to solicit collections of salvageable personal property.

Permittee means a person over 18 years of age or an entity who is issued a permit authorizing placement of donation box(es) on real property.

Property owner means the person who is an owner of real property where the donation box(es) are located.

Real property, property or land means a lot of record located in the City of Allen Park.

Sec.2. - Donation box permit.

No later than 90 days from the effective date of this ordinance, no person shall place, operate, maintain or allow any donation box on any real property without first obtaining an annual permit issued by the Department of Building and Engineering ("department"), to locate a donation box.

Sec.3. - Application for a permit.

(a) Any person desiring to secure a permit shall make an application to the Department of Building and Engineering.

(b) A permit shall be obtained for each donation box(es) proposed. Combining fees for donation box(es) located on a lot of record may be addressed in the fee resolution.

(c) (1) The application for a permit shall be upon a form provided by the department and be signed by an individual who is an officer, director, member or manager of an entity applicant. The applicant shall furnish the following information:

- a. Name, address and email of all partners or limited partners of a partnership applicant, all members of an LLC applicant, all officers and directors of a non-publicly traded corporation applicant, all stockholders owning more than five percent of the stock of a non-publicly traded corporate applicant, and any other person who is financially interested directly in the ownership or operation of the business, including all aliases.
- b. Date of birth of individuals and date of establishment of an entity or the birthdate of an individual applicant.
- c. Whether the applicant has previously received a permit for a donation box in the city or operates a donation box or similar type receptacle without a permit in the city.
- d. The name, address, email and telephone number of a contact person for all matters relating to a donation box located in the city.

- (2) The physical address of the real property where the donation box is proposed to be located.
- (3) A scaled drawing sufficient to illustrate the proposed location of the donation box on the real property, the dimensions of the proposed donation box and that the location complies with all code requirements.
- (4) If not the owner of the real property, an affidavit from the property owner providing written permission to place the donation box(es) on the property, as well as an acknowledgment from the property owner of receipt of a copy of this article, shall be provided on a form provided by the director. For purposes of this subsection, the affidavit and acknowledgment may be executed by an individual who is an officer, director, member or manager of an entity owning the property.
- (5) A nonrefundable fee in an amount established by resolution of city council.
- (6) Proof of general liability insurance no less than \$1 million per occurrence.

(d) Within ten days of receiving an application for a permit, the director shall notify the applicant whether the permit is granted or denied. If the director denies an application, the director shall state in writing the specific reasons for denial.

(e) No person to whom a permit has been issued shall transfer, assign or convey such permit to another person or legal entity.

(f) A person shall be issued a permit by the director if the requirements of this article are satisfied.

Sec.4. - Requirements for a permit.

- (a) A permittee shall operate and maintain, or cause to be operated and maintained, all donation boxes located in the city for which the permittee has been granted a permit as follows:
 - (1) Donation boxes shall be metal and be maintained in good condition and appearance with no structural damage, holes or visible rust and shall be free of graffiti.

- (2) Donation boxes shall be locked or otherwise secured in such a manner that the contents cannot be accessed by anyone other than those responsible for the retrieval of the contents.
- (3) Donation boxes shall have, at minimum, one-half-inch type visible from the front of each donation box the name, address, email, website and phone number of the operator, as well as whether the donation box is owned and operated by a for profit company or a not for profit company. The donation box shall not have information, advertising or logos other than those relating to the operator.
- (4) Donation boxes shall be serviced and emptied as needed, but at least every 30 days.
- (5) The permittee and property owner shall maintain, or cause to be maintained, the area surrounding the donation boxes, free from any junk, debris or other material. The property owner shall be responsible to the extent provided by law for the city's cost to abate any nuisance, in accordance with the City Code.
- (6) Donation boxes shall:
 - a. Not be permitted on any land used for residential purposes;
 - b. Not be permitted on any unimproved parcel, nor where the principal use of the land has been closed or unoccupied for more than 30 days;
 - c. Not be less than 1,000 feet from another donation box as measured along a straight line from one box to the other. Notwithstanding this separation requirement, up to two donation boxes on a single lot of record are permitted if the two donation boxes are side by side and are no more than one foot apart;
 - d. Not exceed seven feet in height, six feet in width and six feet in depth;
 - e. Not cause a visual obstruction to vehicular or pedestrian traffic;
 - f. Not be placed closer than ten feet from: (i) a public or private sidewalk except that this provision does not apply to a private sidewalk as long as the private sidewalk maintains a five-foot clearance; (ii) a public right-of-way; (iii) a driveway; or (iv) a side or rear property line of adjacent property used for residential purposes;
 - g. Not cause safety hazards with regard to a designated fire lane or building exit;
 - h. Not: (i) interfere with an access drive, off-street parking lot maneuvering lane and/or required off-street parking space to an extent which would cause safety hazards and/or unnecessary inconvenience to vehicular or pedestrian traffic; (ii) encroach upon

- an access drive, off-street parking lot maneuvering lane and/or required off-street parking space; and
- i. Be placed on a level, hard (asphalt or concrete) paved, dust-free surface.

Sec.5. - Term of permit and renewal of permit.

- (a) The permit year shall begin on January 1 in each year and shall terminate on December 31 of the same calendar year. An annual permit issued between December 1 and December 31 of any year shall expire on December 31 of the calendar year next following issuance thereof.
- (b) A donation box permit shall be renewed annually. The application for renewal must be filed not later than 30 days before the permit expires. The application for renewal shall be upon a form provided by the director.
- (c) The director shall either approve or deny the renewal of a permit within ten days of receipt of the complete renewal application and payment of the renewal fee. Failure of the director to act before expiration of the permit shall constitute approval of the renewal of the permit.
- (d) A permit renewal fee set by resolution of the city council shall be submitted with the application for renewal.
- (e) Prior to expiration of the permit, the permittee may voluntarily cancel the permit by notifying the director in writing of the intent to cancel the permit. The permit shall become void upon the director's receipt of a written notice of intent to cancel the permit.
- (f) The director shall approve the renewal of a permit if the director finds that no circumstances existed during the term of the permit which would cause a violation to exist, and that at the time of submission of the application for renewal, or at any time during the renewal of the application for renewal, there were not circumstances inconsistent with any finding required for approval of a new permit. Any permittee whose permit has been revoked shall be denied renewal of the permit for the subsequent calendar year.
- (g) If the permit expires and is not renewed, the donation box(es) must be removed from the real property within a maximum of ten days after expiration of the permit.

Sec.6. - Revocation of permit, removal of donation boxes and liability.

- (a) (1) The director shall have the right to revoke any permit issued hereunder for a violation of this ordinance. Any of the grounds upon which the director may refuse to issue an initial permit shall also constitute grounds for such revocation. In addition, the failure of the permittee to comply with the provisions of this ordinance or other provisions of this Code or other law shall also constitute grounds for revocation of the permit. The director shall provide a written notification to the permittee and property owner stating the specific grounds for a revocation and a demand for correction and abatement. The notice shall allow a maximum of ten days from mailing of the notice to correct or abate the violation. Upon failure to make the correction or abatement, the permit shall be revoked by the director and, thereafter, the permittee shall not be eligible for a permit on the property for the subsequent calendar year.
- (2) Upon revocation, the donation box shall be removed from the real property within ten days and, if not so removed within the time period, the city may remove, store or dispose of the donation box at the expense of the permittee and/or real property owner. All costs associated with the removal of the donation box incurred by the city, or the city's contractor shall be the responsibility of the property owner. If such obligation is not paid within 30 days after mailing of a billing of costs to the property owner, the city may place a lien upon such real property enforceable as a tax lien in the manner prescribed by the general laws of this state against the property and collected as in the case of general property tax. If the same is not paid prior to the preparation of the next assessment roll of the city, the amount shall be assessed as a special tax against such premises on the next assessment roll and collected thereunder.
- (b) A permit for a donation box may be revoked if any governmental authority or agency determines that the donation box has violated the Michigan Consumer Protection Act and/or the Charitable Organizations and Solicitations Act.

Sec.7. - Appeal to planning commission.

Any person aggrieved by the decision rendered by the director in granting or denying an application for a permit under this ordinance or in revoking a permit issued under this ordinance may appeal the decision to the planning commission. The appeal shall be made by filing a written notice thereof with the Department of Building and Engineering setting forth the grounds for the appeal not later than ten days after receiving notice of the decision of the director. The planning commission may grant relief if the applicant presents clear and convincing evidence that there was an error in the decision of the director.

Sec.8. - Penalty and remedies.

- (a) In addition to revocation of permit pursuant to Section 6, any person violating the provisions of this ordinance is guilty of a civil infraction.
- (b) In addition to the penalty provided in subsection (a) of this section, any condition caused or permitted to exist in violation of the provisions of this ordinance, or any ordinance, shall be deemed a new and separate offense for each day that such condition continues to exist.
- (c) Nothing in this ordinance shall prevent the city from pursuing any other remedy provided by law in conjunction with or in lieu of prosecuting persons under this section for violation of this ordinance.
- (d) The real property owner and permittee shall be jointly and severally liable for each violation and for payment of any fine and costs of abatement.
- (e) No fines shall be imposed for a violation of this ordinance until 90 days after its effective date. All donation boxes existing at the effective date of the article shall apply for a permit as required herein within 30 days of the effective date. Any donation boxes not in compliance with this ordinance after 90 days of the effective date shall be subject to all remedies for violation as provided herein.

SECTION 2. Repeal. All ordinance or parts of ordinances in conflict herewith are repealed only to the extent necessary to give this ordinance full force and effect.

SECTION 3. Saving Clause.

Nothing in this Ordinance or in the code hereby adopted shall be construed to affect any suit or proceeding pending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquiring or existing, under any act or ordinance hereby repealed; nor shall any just or legal right or remedy of any character be lost, impaired or affected by this Ordinance.

SECTION 4. Severability.

Should any word, sentence, phrase or any portion of this Ordinance be held in a manner invalid by any court of competent jurisdiction or by any state agency having authority to do so for any reason whatsoever, such holdings shall be construed and limited to such work, sentence, phrase, or any portion of the Ordinance held to be so invalid shall not be construed as affecting the validity of any of the remaining words, sentences, phrases or portions of this Ordinance.

SECTION 5. Publication.

The Clerk for the City of Allen Park shall cause this ordinance to be published in the manner required by law.

SECTION 6. Adoption.

This Ordinance is hereby declared to have been adopted by the City Council of the City of Allen Park, County of Wayne, State of Michigan, at a regular meeting, called and held on the ___ day of ___, 2015.

WILLIAM MATAKAS, Mayor
City of Allen Park

MICHAEL I. MIZZI , City Clerk
City of Allen Park

**AFFIDAVIT AND ACKNOWLEDGEMENT OF OWNER GIVING PERMISSION TO
LOCATE DONATION BOX ON REAL PROPERTY**

STATE OF MICHIGAN)
) SS.

COUNTY OF WAYNE)

I, _____, after being duly sworn, submit this affidavit in support of giving permission to locate a donation box(es) on real property and state as follows:

1. I am (check applicable one below):

_____ Owner of the real property located at _____, Allen Park, MI.

_____ An officer, director, member or manager of an entity owing the real property located at _____, Allen Park, MI.

2. The operator of a donation box, _____, has requested permission to place _____ one or _____ two (check applicable box) donation boxes on the property owned by me or the entity I represent in the location as shown on the drawing attached as Exhibit "A".
3. I have been provided and read a copy of the City of Allen Park's Donation Box Ordinance and understand the requirements contained therein for issuance, renewal, revocation and penalty/remedies of the permit.
4. I understand that in addition to the donation box operator, the owner is also responsible for: a) ensuring the requirements of the City's Donation Box Ordinance are met; b) the maintenance of the donation box and that the area surrounding the donation box are free from any junk, debris or other material, c) violation of any provision of the Donation Box Ordinance, and d) payment of any fines and costs of abatement, which if not paid, shall be placed on the property as a tax lien.
5. As owner of the property described above or as an officer, director, member or manager thereof, I give permission to place a donation box(es) on the property by the operator named above.

DATED: _____, 20_____

Signature

Application for Donation Box Permit

The following form and required information must be completed for any person wishing to obtain a permit to place, operate, maintain or allow any donation box on any real property within the City of Allen Park.

APPLICANT INFORMATION		
Name (refer to note below):	Company/Organization:	
Street Address:		
City:	State:	Zip Code:
E-mail address:		
Street address of donation box location:		
Is a scaled drawing that shows the proposed site location, verification that another donation box(es) is not located within 1,000 feet and dimensions of each donation box attached to this application?		
<input type="checkbox"/> Yes <input type="checkbox"/> No If no, the information must be attached before the application is submitted.		
If the Applicant is not the owner of the real property where the donation box will be located, is the completed owner affidavit form attached?		
<input type="checkbox"/> Yes <input type="checkbox"/> No If no, the information must be attached before the application is submitted.		
Has Applicant previously received a permit for a donation box in city?		
<input type="checkbox"/> Yes <input type="checkbox"/> No		
Is Applicant currently operating a donation box in the city without a permit?		
<input type="checkbox"/> Yes <input type="checkbox"/> No If yes, list the street address location(s) below		

Is the permit review fee for each location (\$50 for a new permit or \$25 for permit renewal) enclosed with this application?		
<input type="checkbox"/> Yes <input type="checkbox"/> No If no, the fee must be provided at the time the application is submitted.		
CONTACT INFORMATION		
(For all matters relating to the donation box(es) in the city)		

Contact Name:	Contact telephone:	
	Contact e-mail address:	
Contact street address:		
City:	State:	Zip Code:
<p>NOTE: The Applicant must provide his name, address and email of all partners or limited partners of a partnership applicant, all members of an LLC applicant, all officers and directors of a non-publicly traded corporation applicant, all stockholders owning more than five (5%) percent of the stock of a non-publicly traded corporate applicant, and any other person who is financially interested directly in the ownership or operation of the business, including all aliases. The applicant must also provide the date of birth of individuals and date of establishment of an entity or the birthdate of an individual applicant. If needed, a separate sheet(s) may be attached to this application form.</p>		
<p>The permit is valid for one year beginning on January 1st and expiring on December 31st of the same calendar year. Prior to expiration of the permit, the Permittee may voluntarily cancel the permit by providing written notification to the Department of Building and Engineering. Otherwise, the donation box permit must be renewed annually and must be filed with the Department of Building and Engineering no later than thirty (30) days before the permit expires. If the permit expires and is not renewed, the donation box(es) must be removed within ten (10) days after expiration of the permit.</p>		
Signature of Applicant:	Printed Name of Applicant:	
Date:		

STATE OF MICHIGAN
COUNTY OF WAYNE
CITY OF ALLEN PARK

PROPOSED ORDINANCE #02-2015

AN ORDINANCE OF THE CITY OF ALLEN PARK CODE OF ORDINANCES; AMENDING CHAPTER 2, ADMINISTRATION, ARTICLE V, BOARDS, COMMISSIONS, COMMITTEES AND AUTHORITIES, DIVISION 9 “FESTIVITIES COMMISSION” BY THE REPEAL AND READOPTION OF SECTIONS 2-510 THROUGH 2-516, TO PROVIDE CLARITY.

The City of Allen Park Ordains:

SECTION 1. Amendment to Code.

Chapter 2, Administration
Article V, Boards, Commissions, Committees and Authorities
Division 9. Festivities Commission

That Sections 2-510 through 2-516 are hereby repealed and readopted to hereafter read as follows:

Sec. 2-510. - Created; composition; appointment of members.

There is hereby created and established a festivities commission, which shall consist of seven members to be appointed by the mayor, subject to the approval and confirmation by a majority vote of the city council. The mayor shall first consider the recommendations for appointments offered by the festivities commission.

Sec. 2-511. - Term of members; vacancies; compensation of members.

The appointed members of the festivities commission shall serve for a term of four years. The initial appointments to the commission shall serve terms as follows:

- (1) Two members for a term of four years;
- (2) Two members for a term of three years;
- (3) Two members for a term of two years; and
- (4) One member for one year.

Selection of the initial terms shall be by draw of lots. Thereafter all new appointments shall be for four years. However, all members shall continue in office until their successors shall have been appointed. Vacancies occurring on the commission before the

expiration of any term shall be reported to the mayor and council and shall be filled by appointment as provided herein for the unexpired term. All members shall serve without compensation. Any member may be removed by the commission upon a majority vote of the entire commission for unexcused absence at three successive meetings or for inattention to duties.

Sec. 2-512. - Advisory personnel.

(a) The city administrator and the following department heads, or their designated alternate, shall serve in an advisory, nonvoting capacity to the commission:

- (1) Police department;
- (2) Fire department;
- (3) Parks and recreation department;
- (4) Department of public services; and
- (5) City clerk's office.

(b) This shall not limit the commission's authority to seek advice or assistance from other city departments or appointees.

Sec. 2-513. - Duties.

It shall be the duty and responsibility of the commission to perform such tasks necessary to organize, advertise and conduct the city street fair, including, but not limited to, the setting of fees and entering into contracts with vendors for display or sales space. Subcommittees may be formed to develop and implement other events and activities including a Memorial Day event and or lighted Christmas parade.

Sec. 2-514. - Authority to enter into contracts restricted.

The commission shall not have the authority to enter into any contract to purchase or rent services or equipment over the sum of \$5,000.00.

Sec. 2-515. - Finances; authority to raise funds; escrow account.

(a) The commission shall have the authority to raise money through the sale of merchandise, food, donations and the leasing of space to vendors during special events and/or the city street fair.

(b) The funds so raised shall be maintained in an escrow account with the city and shall not be considered to be part of the city's general fund. The city finance director shall assist the commission with regard to managing this fund.

(c) The commission may maintain a petty cash fund with a balance of \$250 to assist the commission in small purchases as needed. Access to the petty cash fund must be approved by 3 members of the commission and records and receipts maintained.

Sec. 2-516. - Expenditure of funds.

(a) The commission shall have the authority to commit, spend or pledge only the funds held in the escrow account or raised for the following purposes:

(1) Carry out the purpose of the commission, including the payment of all expenses associated with the city street fair, and approved expenses for the Memorial Day event, lighted Christmas parade and any such other events the commission undertakes;

(2) Provide for public improvements, such as community signs, landscape areas, and recreation projects; and

(3) Such other activities and purposes the city council and the commission may agree to and as subsequently authorized by council resolution.

(b) The city council shall have no authority to spend, pledge or in any way encumber the funds held in the escrow account without the express approval of the festivities commission.

SECTION 2. Repeal. All ordinance or parts of ordinances in conflict herewith are repealed only to the extent necessary to give this ordinance full force and effect.

SECTION 3. Saving Clause.

Nothing in this Ordinance or in the code hereby adopted shall be construed to affect any suit or proceeding pending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquiring or existing, under any act or ordinance hereby repealed; nor shall any just or legal right or remedy of any character be lost, impaired or affected by this Ordinance.

SECTION 4. Severability.

Should any word, sentence, phrase or any portion of this Ordinance be held in a manner invalid by any court of competent jurisdiction or by any state agency having authority to do so for any reason whatsoever, such holdings shall be construed and limited to such work, sentence, phrase,

or any portion of the Ordinance held to be so invalid shall not be construed as affecting the validity of any of the remaining words, sentences, phrases or portions of this Ordinance.

SECTION 5. Publication.

The Clerk for the City of Allen Park shall cause this ordinance to be published in the manner required by law.

SECTION 6. Adoption.

This Ordinance is hereby declared to have been adopted by the City Council of the City of Allen Park, County of Wayne, State of Michigan, at a regular meeting, called and held on the ___ day of ___, 2015.

WILLIAM MATAKAS, Mayor
City of Allen Park

MICHAEL I. MIZZI, City Clerk
City of Allen Park

STATE OF MICHIGAN
COUNTY OF WAYNE
CITY OF ALLEN PARK

PROPOSED ORDINANCE #03-2015

AN ORDINANCE OF THE CITY OF ALLEN PARK CODE OF ORDINANCES;
AMENDING CHAPTER 48, UTILITIES, ARTICLE III, SEWERS, DIVISION I,
GENERALLY BY AMENDMENT OF SECTION 48-110—48-113 REQUIRED
CONNECTION, MAINTENANCE REQUIREMENTS AND COSTS.

The City of Allen Park Ordains:

SECTION 1. Amendment to Code.

Chapter 48, Utilities
Article III, Sewers

Sections 48-110 through 48-113 are hereby repealed and readopted to hereafter read as follows:

Sec. 48-110. - Required connection.

Every building or structure that includes a plumbing system shall be connected to the city sanitary sewer system. One connection, also known as a sanitary lead, shall be required for each main structure or house to connect the structure or house to the city sanitary sewer main. The connection, or sanitary lead, shall be maintained without defects as required herein.

Sec. 48-111. - Responsibility for maintenance of sewer system.

- A. All maintenance of the city sewers, including the repair and replacement of existing city sanitary sewers and city storm-water sewers, and pump stations, shall be under the jurisdiction of the department of water and sewer maintenance. The department of water and sewer maintenance may provide additional services to the users of the system.
- B. All maintenance of private sewers, building sewers, building drains, connections to the public sanitary or public storm-water sewer, or sanitary leads which connect a structure to the public city sewer shall be maintained free of any defects at the property owner's expense.
- C. Every lessee, owner or occupant who connects or has connected any building or structure to the city's sewer system shall be responsible for any and all costs associated with the connection and any installation, repair and maintenance of any sewer leads, taps or appurtenances connected to the city's sewer system. The city shall

not be responsible for any damages caused by the installation, repair and maintenance of any sewer leads, taps or appurtenances connected to the city's sewer system. The lessee, owner or occupant shall be responsible for all such costs without regard to placement under a street, alley or right-of-way.

- D. Any damage to the sewer system caused by any repair or maintenance undertaken by a lessee, owner, occupant, or their agent, shall be immediately reported to the city inspector and, thereafter, immediately corrected at their own expense. If the lessee, owner, occupant, or their agent, refuses or is unable to repair said damage, the city may enter onto the premises to make the required repairs and thereafter invoice the lessee, owner or occupant for the expense of the repair. If the lessee, owner or occupant has not paid or otherwise refuses to pay the invoice after 90 days, the city may assess the repair expense against the property and take a lien for the amount owed, which shall thereafter be placed on the next general tax roll for collection.
- E. In all cases where private drains and sewers shall be obstructed or damaged or shall cause the obstruction or damage to any lateral or public sewer so as to produce, in the opinion of the city engineer, a necessity for repair, the department of water and sewer maintenance shall give notice to the owners or parties in interest of the disrepair, and proceed as follows:

- (1) If the owners or parties in interest of the private drains or sewers fail to effect the necessary repairs to the private drains or sewers within ten days of receipt of notice of disrepair, the city shall have the right to enter on the premises of property connected with and serviced by the private drains or sewers and cause the necessary repairs to be made. Such expenses incurred for repairs shall be charged to the owners or parties in interest of the properties connected with and serviced by such private drains or sewers in a ratable proposition, and, if not paid, shall be collected in accordance with section D above.
- (2) If in the opinion of the city engineer a situation is deemed to be an emergency, the city shall make the necessary emergency repairs to the public or lateral sewers, or public property damaged incidentally thereto, and shall be reimbursed for the actual cost of such repairs in accordance with section D above.

Sec. 48-112. - Costs.

- A. The cost of repairing and replacing the city or public sewer system components shall be paid from the funds of the department of water and sewer maintenance.

- B. The department of water and sewer maintenance shall charge and collect a fee to perform certain miscellaneous services for users of the sewer system, including, but not limited to, cleaning, televising and abandonment of lines and/or leads. The fee associated with such services shall be set by council resolution from time to time.
- C. The costs for maintaining and/or replacing the connection with a structure also known as the sanitary lead to the city or public sewer shall be paid for in the entirety by the property owner.
- D. Nothing contained in this article shall be construed as limiting in any manner the powers of the city to declare a public nuisance under 48-123 and abate such nuisance in accordance with the provisions of the Charter and this Code.

Sec. 48-113. – Connection permit required, bond and insurance prerequisite to issuance

- A. No person shall excavate for, establish or make any connection with any city sewer or sewer pipe, or cause same to be done, unless he complies with the provisions of this Code, the state laws and all lawful regulations, and unless he first procures a permit from the city engineer or the department of water and sewer maintenance.
- B. No permit shall be granted for the doing of any work under this section until a bond and policy of insurance have been filed with the city engineer or the department of water and sewer maintenance. The bond and policy of insurance shall be in such amount as set by the engineer, or his designee, so as to repair to original condition. All bonds and policies of insurance shall be conditioned to pay for all damages to the sewer system of the city and to hold the city and its agents harmless from every other damage of every other nature, whether to persons or property for which such city may be held liable by reason of, or which is occasioned by, the doing of a thing or the exercise of the privilege for which the permit upon which the bond and policy of insurance were based, was granted.

SECTION 2. Repeal. All ordinance or parts of ordinances in conflict herewith are repealed only to the extent necessary to give this ordinance full force and effect.

SECTION 3. Saving Clause.

Nothing in this Ordinance or in the code hereby adopted shall be construed to affect any suit or proceeding pending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquiring or existing, under any act or ordinance hereby repealed; nor shall any just or legal right or remedy of any character be lost, impaired or affected by this Ordinance.

SECTION 4. Severability.

Should any word, sentence, phrase or any portion of this Ordinance be held in a manner invalid by any court of competent jurisdiction or by any state agency having authority to do so for any

reason whatsoever, such holdings shall be construed and limited to such work, sentence, phrase, or any portion of the Ordinance held to be so invalid shall not be construed as affecting the validity of any of the remaining words, sentences, phrases or portions of this Ordinance.

SECTION 5. Publication.

The Clerk for the City of Allen Park shall cause this ordinance to be published in the manner required by law.

SECTION 6. Adoption.

This Ordinance is hereby declared to have been adopted by the City Council of the City of Allen Park, County of Wayne, State of Michigan, at a regular meeting, called and held on the ___ day of ___, 2015.

WILLIAM MATAKAS, Mayor
City of Allen Park

MICHAEL I. MIZZI , City Clerk
City of Allen Park