



**City of Allen Park
State of Michigan**

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To: Mayor and City Council

From: Mark A. Kibby, City Administrator

Date: April 26, 2016

Re: Council Housekeeping Report

1. Comcast completed the work necessary to switch everything over from the old City Hall. With that project now complete, the power was turned off at the old building. We are still working with WOW to get their portion of the project completed so we can have the City information broadcasted once again.
2. The Fire Department was awarded a grant for \$65,000 through the Assistance to Firefighters Grant for a new Exhaust Removal System at the Fire Station.
3. The HVAC System bids for the Fire Station will be opened on April 28th, and an award recommendation will be made at the May 10th Council Meeting.
4. The Allen Road Pavement Stripping bids will be opened on April 27th, and an award recommendation will be made at the May 10th Council Meeting.
5. Street sweeping has been done throughout the City at least one time. Another street sweeping will take place in about 5-6 weeks.
6. There will be a hydrant flushing starting from the north part of the City, working its way south.

7. Restorations are taking place where there were water main and sewer breaks. The concrete work associated with these repairs is nearly done.
8. The Library will be working with Gleaners doing “Food for Fines” program.
9. Our consultant for the Master Plan Update, Mannick Smith, is continuing to work with various Department Heads on the plan and will soon be presenting some information to the Planning Commission.
10. There will be on-site training on May 19th for the Planning Commission, Zoning Board of Appeals and City Council.
11. The Municipal Complex Committee will be meeting on Thursday, May 5th with 2 architecture firms for a schematic presentation on the proposed Police Department/City Hall complex. The Committee will recommend one of the architects at the May 10th Council Meeting.
12. I will be on vacation the week of May 9th, and will miss the May 10th Council Meeting.