



**City of Allen Park  
State of Michigan**

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**To: Mayor and City Council**

**From: Mark A. Kibby, City Administrator**

**Date: April 12, 2016**

**Re: Council Housekeeping Report**

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1. The Comcast Public Education Channel is working once again. There may be some minor interruptions, as they continue to work on associated issues.
2. The City's grant award of \$270,000 through the Distressed Cities Grant has been amended for the replacement of the HVAC System at the Fire Station.
3. There are still seats available for the Seniors trip and tour of the Fox Theater on April 20<sup>th</sup>. Call the Parks and Recreation Department for reservation information (313-928-0771).
4. The Recreator has been printed and will be delivered to the homes shortly.
5. The Playground Equipment bids will be opened on April 20<sup>th</sup>, and an award recommendation will be made at the April 26<sup>th</sup> Council Meeting.
6. The Police Department received 16 applications and 11 candidates have been scheduled for oral interviews starting on April 21<sup>st</sup>.
7. The Fire Department and the Building Department have been working together on the BP Gas Station at Southfield and Roosevelt, which is currently closed because of hydrocarbon fumes. Once the problem is resolved, they can open back up.

8. The DDA Car Show is scheduled for June 22<sup>nd</sup>. A permit to close down Allen Road from Roosevelt to Southfield will need to be approved at the May 10<sup>th</sup> Council Meeting.
9. For DPS information – Street Sweeping started last Monday; Compost pick-up started last Monday; the Inspectors started marking for utility work restorations; and the voter-approved millage road construction work started last week.
10. The State has amended Order 29 Allowing an 80/20 split or Hard Cap option; Order 55-A allowing us to select a marketing firm to sell a portion of our old property; Order 52 appointing Bob Cady to the Pension Board.
11. The RTAB approved the recommendation to award the Solid Waste contract to Advanced Disposal. The 96 gallon trash carts will be Black and will be delivered to residents starting after May 1<sup>st</sup> by Advanced Disposal. The 64 gallon recycling carts will be Green and will only be given to those people that are currently recycling. Collection Days are set to remain as they currently are, and all trash and recycling material must be in the carts provided.
12. There will be on-site training on May 19<sup>th</sup> for the Planning Commission, Zoning Board of Appeals and City Council.
13. The Municipal Complex Committee will be meeting on Thursday afternoon with 5 architecture firms to discuss the proposed Police Department/City Hall complex. The Committee recommended the site to be located on the middle portion of our property next door.
14. A Council Work Session has been scheduled for April 19<sup>th</sup> to discuss the 2016-17 Budget. A draft of the budget was provided to the Mayor and Council this evening.