



**City of Allen Park
State of Michigan**

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To: Mayor and City Council
From: Mark A. Kibby, City Administrator
Date: March 22, 2016
Re: Council Housekeeping Report

1. There was a Pre-Bid Meeting for the Concrete Street Sectioning work. The bids for this project are due on Tuesday, March 29th, with a tentative award date set for the April 12th Council Meeting.
2. After last week's Council Meeting, I decided we were past time to take some drastic measures with Comcast regarding the move of the fiber optic line from the old City Hall to the cell tower and eventually to this building. I ordered the City Engineer - C.E. Raines Company, the Building Department and the Buccilli Group - the City inspectors, not to issue any more permits for any Comcast project in the City. The email caught the attention of some people at Comcast. There were meetings last week to discuss the process and they were on site today and will be back tomorrow to do some interior work. We anticipate that the project should be completed in 2 weeks.
3. Mayor Matakas and I met with State Representative Liberati this past Friday to discuss the need and possibility of getting some additional road funding from the State of Michigan.

4. As part of the Municipal Complex Committee, there will be a tour of the Inkster Police Department next Tuesday afternoon. There will be a Council Workshop following the tour, starting at 6:00 PM.
5. We will need to schedule a Council Work Session for April 19th to discuss the 2016-17 Budget. A draft of the budget will be provided to the Mayor and Council on April 12th.
6. Bob and I will be attending the MML Capital Conference in Lansing tomorrow.